



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Special Meeting

CITY COMMISSIONERS

Christopher B. Hanks, Mayor
Debbie McDowell, Vice-Mayor
Vanessa Carusone, Commissioner
Peter Emrich, Commissioner
Jill Luke, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Kathryn Wong, City Clerk
Heather Taylor, Deputy City Clerk

Thursday, September 5, 2019

1:00 PM

CITY COMMISSION CHAMBERS

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

The Pledge of Allegiance was led by the Commission.

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. WELCOME OF NEW EMPLOYEES:

- A. [19-0956](#) New Employee Acknowledgement

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-0773](#) Approve Agreement with Greenberg Traurig, P.A. for State Legislative Lobbying Services for and Annual Amount of \$56,100 and Authorize the City Manager to Execute any Subsequent Renewals under the Same Terms and Conditions

Attachments: [Agreement with Greenberg Traurig, PA](#)
[Competitive Exemptions Request Form](#)
[Excerpt from 4-9-19 Commission Meeting Minutes 4-9-19](#)
[Florida Division of Corporations Detail](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [19-0910](#) TIME CERTAIN 1:00 P.M. Public Records Presentation by Matt Daugherty, Executive Vice President, SML, Inc: Records Management Plan

Attachments: [RFQ and Addenda](#)
[RFQ Response](#)

- B. [19-0765](#) Presentation & Discussion: Regulation of Contractor Licensing and Potential Creation of Trades Advisory Board

Attachments: [North Port Building Trades Advisory Board-Final FM Edits](#)
[Contractor Licensing Board Status Memo](#)
[Response to Request for Legal Services - Licensing Board Authority](#)
[Legal Memo 12-18-2013](#)

- C. [19-0863](#) Presentation and Discussion on the Financial Condition of the City.

Attachments: [State of the City.pdf](#)

6. PROCLAMATIONS AND RECOGNITIONS: TIME CERTAIN AT 4:00 P.M.

- A. [19-0624](#) Proclaim September 15 through 21, 2019 as National Forensic Science Week, Presented to Forensic Supervisor Tracey Gold

Attachments: [Proclamation](#)

- B. [19-0631](#) Proclaim October 1, 2019 as National Night Out, Presented to Sergeant Scott Miranda

Attachments: [20190812124636143](#)

- C. [19-0913](#) Certificate of Appreciation Presented to Barbara Lockhart for her Service

on the Environmental Advisory Board

Attachments: [Certificate of Appreciation](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES - Continued

D. [19-0762](#) TIME CERTAIN 4:00 P.M. Jon Thaxton: Scrub Jays

Attachments: [Scrub Jay Presentation](#)

7. GENERAL BUSINESS:

A. [19-0963](#) Discussion and Possible Action Regarding Draft Economic Development Interlocal Agreement Providing for the Administration of a Joint County/Municipality Economic Development Program

Attachments: [Legislative Text Summary and Notes](#)
[Background ED Interlocal history](#)
[Interlocal 2005.02.08 Original Agreement](#)
[Eco Dev Interlocal - CAO edits 8-20](#)

B. [19-0911](#) Discussion and Possible Action Regarding Roseate Spoonbill Public Art Sculpture

Attachments: [Memo to City Manager](#)
[Email from Mr. Gialanella](#)
[Photo of Commission approved art work piece](#)
[Photo of actual completed art work piece](#)

C. [19-0809](#) Discussion and Possible Action Regarding Amending the City Code in Reference to District Meeting Notices

Attachments: [Response to Request for Legal Services](#)
[Road and Drainage District Sec. 66-60](#)
[Fire Rescue District Sec. 66-33](#)
[Solid Waste District Sec. 66-87](#)

D. [19-0782](#) Discussion and Possible Action Regarding the City Re-evaluate Sites (lands) that were Nominated in 2009 for the Sarasota County Neighborhood Parkland Acquisition Program

Attachments: [EAB Memo 7-8-2019](#)
[Land Nominations - Pingree](#)
[San Mateo Land Nomination](#)
[San Mateo - City of North Port Work Plan](#)
[Chamberlain Blvd Land Nomination \(1\)](#)
[Chamberlain Land Nomination](#)
[N. Chamberlain Land Nomination](#)
[Kemsler Ave North Port Land Nomination](#)
[CM Lewis Letter Sarasota County Parkland Land Acquisition Programs](#)
[Documentation from ACM Branco](#)

- E. [19-0907](#) Discussion and Possible Action Regarding Compensation Adjustment for the Deputy City Clerk During her Assumption of the City Clerk Duties

Attachments: [Section 5.6 of City Personnel Policy](#)
[Public Comment Handout](#)

- F. [19-0934](#) Budget Follow Up Discussion and Possible Action Regarding Clerk Staffing/Positions

Attachments: [Memorandum - Human Resources](#)
[Memorandum - Deputy City Clerk](#)
[Organizational Charts](#)
[Previous Job Descriptions](#)
[New Job Descriptions](#)
[Recommended Public Records Tech II Job Description](#)
[Potential Future Records Specialist Job Description](#)

- G. [19-0922](#) Review, Discussion, and Possible Action on the City Attorney's Performance Evaluation

Attachments: [Summary of 2019 Evaluations of City Attorney](#)
[Carusone CA evaluation 2019](#)
[Emrich CA evaluation 2019](#)
[Hanks CA evaluation 2019](#)
[Luke CA evaluation 2019](#)
[McDowell CA evaluation 2019](#)
[City Attorney Self-Evaluation 2019](#)
[City Attorney Contract](#)

- H. [19-0954](#) Discussion and Possible Action Related to the Submissions Received from the Advisory Boards for a Tribute/Infinity Wall, Bricks or Artwork Display at the North Port Aquatic Center

Attachments: [Advisory Board Ideas and Suggestions](#)
[NPAC Layout and Amenities](#)

- I. [19-0772](#) Discussion and Possible Action Regarding the Use of Single Use Plastics at City facilities and Functions

Attachments: [Memorandum from David Jayroe, Environmental Advisory Board Staff Liaison](#)

- J. [19-0969](#) Discussion and Possible Action Regarding Memorandums from the Environmental Advisory Board Related to General Board Action and Recommendations Including but not Limited to: Aquatic Plant Management and Spraying; Purchase of Conservation Land; Single-Use Plastics; and Code Provisions Related to Scrub Jays, Gopher Tortoises, and Environmental Studies.

Attachments: [EAB Memo 4-18-19](#)
[EAB Memo 5-14-19](#)
[EAB Memo 6-3-19](#)
[EAB Memo 7-29-19](#)
[EAB Memo 8-15-19](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

10. ADMINISTRATIVE AND LEGAL REPORTS:

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.