



**CITY OF NORTH PORT PROCUREMENT REQUEST FORM
SOLE/SINGLE SOURCE/STANDARDIZATION**



Please indicate: Visa Purchase Purchase Order

Single Purchase (For current FY) Blanket Purchase (Ongoing purchases for current FY) Change Order Amendment

DEPARTMENT/DIVISION: Utilites/Wastewater NAME OF REQUESTOR: Nicole Brown

If Applicable: COMMISSION MEETING DATE: 4/14/2020 AGENDA ITEM NUMBER: 20-2154

Section 2-407 of the City of North Port Procurement Code states a Sole/Single source purchase is defined as a non-competitive purchase of supplies, equipment and contractual services that is either: the only item that will produce the desired results; or is available from only one source of supply who possesses the unique and singularly available capability to meet the requirement of the solicitation (such as technical qualifications, ability to deliver at a particular time, or services from a public utility). Sole Source services must be available only from vendors (firms or individuals) who are uniquely qualified to perform such services. All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.

A. Please describe all products and/or services to be procured under this exemption:
(If additional space is needed, please attach a separate memo)

Installation of the previously purchased Wonderware SCADA Platform software at the Wastewater Treatment Plant, including software integration and necessary hardware and components.

B. Briefly explain why it is in the best interest of the City to exempt this procurement from competition:
(If additional space is needed, please attached separate memo)

See attached memo.

C. What steps were taken to verify that these goods and/or services are not available elsewhere?

Other brands/manufacturers were examined (please list name and phone numbers, and explain why they are not suitable for use by the City – attach additional pages as necessary, **do not leave blank**):

N/A



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Other vendors were contacted (please list names and phone numbers, and explain why those contacted would not meet the needs of the City – attach additional pages as necessary, **do not leave blank**):

N/A

D. Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statements:

Patent, copyright or unique design restrictions (*Sole Source*) *Attach verification from Manufacturer*

Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination (*Sole Source*) *Must attach verification from Manufacturer*

Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function (*Sole Source*) * Must attach verification from Manufacturer*

Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the “sole or single source” restriction (*Single Source*) * Must attach verification from Manufacturer*

When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is *available* from only one source. Testing must be performed as often as practical (*Single Source*) * Must attach verification from Manufacturer*

Purchases for a brand product are to be made from one selected **supplier**, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City’s needs (*Single Source*). *Must attach backup/supporting documentation to this form.

Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative (*Single Source*) * Must attach verification from Manufacturer*



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The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. *(Standardization)* *Must attach justification to this form. For brand-specific items, quotes should still be obtained*

Other: None or some of the above apply. *Detailed explanation and justification for this sole/single source request must be provided below. Attach additional pages as necessary*

See attached Memo

E. Vendor Information

Vendor Name: Rocha Controls Vendor Number: 4555
 Address: 5025 W Rio Vista Ave, Tampa, FL 33634
 Contact: Ray Rocha Phone: 813-628-5584 Email: rocha@rochacontrols.com

Vendor Tracking:	
<input checked="" type="checkbox"/>	Check if Vendor Documents Current
YTD Dept Exp. (Inclusive):	\$ <u>151,028.00</u>
To be completed by Purchasing:	
YTD City Wide Exp. (Inclusive):	\$ <u>151,028.00</u>

(For Purchasing Division)		
Verified By: <u>Lauccchittill</u>	Date Posted: <u>3-20-3-27-20</u>	
Sole/Single Source Number: <u>SS20-21</u>	Eff. Date: 3-27-20	Exp. Date: 3-27-21

PURCHASE DETAILS

Services

1. Install all windows updates, configure user security, networking, etc.
2. Install latest version of System Platform and Historian with all current service packs.
3. Create a completely new Wonderware application for the WWTP using the existing Swwrf galaxy as a template. Modify and recreate all WWTP graphics, database tags, trends and alarms as required for a complete operating system.
4. As they are not currently on the existing Wonderware application,
 - For the Aeration Blowers, Filter System, Centrifuge Systems build new screens and tags to mirror the existing local vendor HMI information.
 - For the Screener MCP functionality, Grit Pump System and Grit Classifier, Digester Blower MCP, Anoxidation Mixer Control and Generator ATS develop new graphics , tagnames, trends, etc to monitor and control
 - Add SCADA HOA control to Scum Pumps

Total Cost of all Hardware items:	\$25,828. No Sales Tax Is Included
Total Cost of all Services:	\$44,040. No Sales Tax Is Included
Total Cost All Items:	\$69,868. No Sales Tax Is Included

Terms

This quotation is valid for ninety (90) days from date listed.

Raymond Rocha

*Rocha Controls
5025 W. Rio Vista Ave
Tampa, FL 33634*

813-267-3235 cell

www.rochacontrols.com



Utilities Department
Plant Operations Division
Office: 941.240.8000
Fax: 941.240.8022

MEMORANDUM

TO: Purchasing

Thru: Rick Newkirk, Utilities Director

FROM: Chad Nosbisch, Plant Operations Manger

SUBJECT: Sole Source for Wastewater Treatment Plant SCADA Upgrades

DATE: March 13, 2020

Utilities currently utilizes Wonderware SCADA software at both the Myakkahatchee Creek Water Treatment Plant and the new Southwest Wastewater Reclamation Facility (SWWWRF). At the SWWWRF, Rocha Controls has been the sole integrator responsible for system design, integration of hardware and development of logic programming and control schematics for the Wonderware SCADA platform, creating a customized system which is unique to the facility.

In order to establish continuity with the SWWWRF system, Utilities has purchased Wonderware software to replace the outdated SCADA system currently being used at the Pan American Blvd Wastewater Treatment Plant. Because Rocha recently designed the SCADA system at SWWWRF and would be able to mirror this design at the Pan American facility, there is an opportunity for significant cost and time savings to the City versus using another vendor that would have to learn the structure of this unique system in order to recreate it and complete the installation without the design knowledge that Rocha possesses. In an effort to do due diligence, Utilities sent requests for informal estimates to three additional registered integrators for the Wonderware platform and the two responses received both came in higher than the quote received from Rocha Controls.

To take advantage of this opportunity for cost savings, establish continuity of the logic programming and the control schematics and eliminate the additional time that would be needed for another integrator to learn the unique programming structure and system processes developed by Rocha, it is in the best interest of the City that Rocha Controls be the sole integrator for the upgrade of the Pan American Blvd Wastewater Treatment Plant's SCADA software to Wonderware.

December 8th, 2019

Robert Davies
City of North Port Utilities
5355 Pan American Blvd
North Port, FL 34287

Re: North WWTP SCADA Server Replacement

Robert:

Per your request we offer the following proposal for replacing both the System Platform and the Historical Data Servers. The SCADA Server is a critical central element for plant monitoring and control. A failure of this server will create a potential public safety hazard. The Historical Server records and saves the process data required for monthly DEP reports.

Hardware

Provide, install and configure one (1) stand alone Wonderware System Platform Server, one (1) Historian Server and two (2) clients as follows:

Main Server

1. Dell PowerEdge R440 Tower w/ Xeon Silver 4215 2.5G CPU 8C, 64GB RAM, PERC H730 w/ 2GB, RAID-0 Qty. 1 – 480GB SSD (For OS), Qty. 1 – 1.2TB 10K RPM SAS Hot-Plug HDs, Dual 550W Hot-Plug PSs, Windows Server 2016 Standard w/ 10 Device CALs, 10 User CALs and 5 – Remote Desktop CALs. Bezel.

Historian

2. Dell PowerEdge R440 Tower w/ Xeon Silver 4215 2.5G CPU 8C, 64GB RAM, PERC H730 w/2GB, Qty. 1 – 480GB SSD (For OS), RAID-10 Qty. 4 – 1.2TB 10K RPM SAS Hot-Plug HDs, Dual 550W Hot-Plug PSs, Windows Server 2016 Standard w/ 10 Device CALs, 10 User CALs. Bezel

Note: No monitors provided for servers. Existing KVM to be reused.

3. Qty. 1 - Dell Precision 3431 SFF Workstation w/ Xeon E-2224 4C 3.4GHZ CPU, 16GB RAM, 1TB 7200RPM SATA HD, DVD+/-RW, NVIDIA Quadro P400 2GB, Keyboard, Mouse, Windows 10 Pro 64-Bit, 32" Ultrasharp LED Monitor
4. Qty. 3 – Dell Wyse 3010-T10 Thin Client (or equivalent)
5. Qty. 3 – ELO Touch E177329 1790L Projected Capacitive 17" LCD LED Open-Frame Touch Display, VGA/Display Port Video I/F, 10 Touch, Zero-Bezel, WW-Version, Clear (or equivalent)
6. Qty. 2 – DIGI TransPort WR21 Cellular Modems

Software

Software to be provided by the City to Rocha Controls for installation.



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286

Office: 941.429.7170

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Email: purchasing@cityofnorthport.com



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: **SS NO. 20-21**

Date Posted: **MARCH 20, 2020**

Written Response Due Date: **MARCH 27, 2020**

This is **not** a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will **not** be considered as proposals, bids, or quotes.

☛ **DESCRIPTION OF SERVICE/PRODUCT:** **INSTALLATION OF WONDERWARE SCADA PLATFORM SOFTWARE, INCLUDING HARDWARE AND COMPONENTS**

☛ **AMOUNT** (This is an acquisition with an estimated value of): **\$69,868.00**

☛ **VENDOR:** **ROCHA CONTROLS**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@cityofnorthport.com. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.cityofnorthport.com. This Notice of Intent is posted on the City FTP site at <http://apps.cityofnorthport.com/ftpinfo/>. If you have any questions, concerns, or problems accessing this request using the link, please contact Lauri Cucchi, Purchasing Specialist II, at 941.429.7114. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@cityofnorthport.com. No verbal requests will be honored.