



Myakkahatchee Disc Golf Course
City of North Port
April 21, 2022

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Geoff Thomas
Contract Administrator I
City of North Port
4970 City Hall Blvd.
North Port, FL 34286

Re: Myakkahatchee Disc Golf Course

Dear Mr. Thomas,

Thank you for the opportunity to provide you and your team some information and background on Jon F. Swift Construction. Our company has served Sarasota and Manatee Counties for over 43 years. I am confident that you will find Jon F. Swift Construction the right fit for your new disc golf course. I ask that you and your management team consider the following:

We have the knowledge and experience to complete this project on time and within budget.

Our proven processes will aid this project and your team during design and construction. As your design build partner, it will be our job to make your experience as smooth as possible.

We are local. We live here. We work here. We raise our kids here. It is within our company's foundation to serve our community and our clients well. We intentionally target our focus on the Sarasota and Manatee County market.

The City's future disc golf course is exciting. We want to be your partner to help make the community's vision a reality. Given the opportunity, I personally promise that we will do everything we can to make this project a success. Thank you again for the opportunity and we look forward to hearing from you soon.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ross Russo".

Ross Russo, Vice President
Jon F. Swift Construction

OUR HISTORY

In 1979 Jon F. Swift Construction was born. Jon F. Swift founded the company under the premise of providing quality construction in the commercial market. Our company's first client was the School Board of Sarasota County and they are still a client today—43 years later. Currently, Jason F. Swift, Jon's son serves as the President of Jon F. Swift Construction and Jon is the company's CEO. Additionally, Jonathan Swift, Jason's brother is a Project Superintendent. We are truly a multi-generational company. Jon F. Swift Construction has completed projects from as small as a few hundred dollars, to as large as the \$19 million Atwater Elementary School in North Port, FL. Our company was also an integral leader in the team that completed the \$48 million Booker High School Rebuild in Sarasota.



OUR LOCAL EXPERTISE

As a leader in the commercial construction industry, we have completed a variety of projects in the Sarasota and Manatee area over the past 43 years. We specialize in three methods of commercial construction: Construction Management, Design/Build and General Contracting or hard bid.

In addition, we have successfully completed a wide variety of projects including:

- New construction
- Renovations/Remodels
- Build-outs
- Parks
- Streetscapes
- Large Utility Infrastructure

We specialize in working with our clients throughout the construction project, from start to finish, to ensure the building is built to the highest quality. Our unofficial company motto is, **"We say what we're going to do and do what we say."** We pride ourselves on the level of service we provide and the satisfaction of our clients.



ROSS RUSSO

VICE PRESIDENT/PROJECT MANAGER

Ross serves as the company's Vice President and also manages projects as a Project Manager for Jon F. Swift Construction. Having two roles allows for him to make on-the-spot decisions for his projects. He manages the entire project from preconstruction through construction and closeout so there is one point of contact and no disconnect through hand off meetings.

EDUCATION

Bachelor of Building Construction
University of Florida
Gainesville, FL

REGISTRATIONS/LICENSES

OSHA 30 Hour Certification
LEED® Accredited Professional BC+D®

AFFILIATIONS

USGBC FL Gulf Coast Chapter
*Member, Founding Board Member
and Past Chair 2014, Myakka River Branch*

Rotary Club of East Manatee
Past President 2011-2013

Rotary District 6960
*Polio Coordinator &
TRF Grant Review Committee Member, 2014-2017*

Gulf Coast Builders Exchange
Member

EXPERIENCE

36 years in Construction
Jon F. Swift Construction – 16 years

PROJECT NAME

VALUE

Legacy Trail Extension <i>New Construction</i>	\$34,000,000
Siesta Beach Park Improvements <i>30 AC/ 19,000 sf</i>	\$17,500,000
Bayfront Park – Longboat Key <i>Renovation</i>	\$3,500,000
Venice North Pier & Beach Pavilion <i>Renovation</i>	\$3,490,000
SPC Fine Arts Auditorium* <i>Renovation</i>	\$2,500,000
Robert L. Taylor Community Complex Turf Field <i>Renovation</i>	\$2,100,000
Glenallen Soccer Complex <i>Renovation</i>	\$2,040,000
Garden of the Five Senses <i>New Construction</i>	\$1,400,000
SRQ Federal Inspection Station <i>Renovation</i>	\$1,200,000

**Project completed with another firm*



KEVIN BOWEN

SUPERINTENDENT

As Superintendent, Kevin will oversee the day-to-day management of the project and field coordination of the subcontractors. He will work closely with the project manager to ensure the project schedule is accomplished.

Kevin will also be responsible for making sure the work is performed to the highest quality possible. He will lead the weekly coordination meetings on-site with the subcontractors to ensure all deadlines are met and the project stays on track.

Safety will be a top priority for Kevin. Utilizing his experience managing the field aspect of construction and OSHA 30 Hour Certification he is well-versed in keeping everyone safe on the job site.

PROJECT NAME

Legacy Trail Extension, Sarasota, FL
Bradenton Streetscape, Bradenton, FL
Oak Park School, Sarasota, FL
Grand Wyndham Hotel, Clearwater Beach, FL*
Steinbrenner Field Rehabilitation & Beautification, Tampa, FL*
Fairfield Inn, Clearwater Beach, FL*
Dale Mabry Diversion Project, Tampa, FL*
Lutz Lake Water Main Project, Tampa, FL*
Venice High School Demo, Venice, FL*
Boys & Girls Club of Bradenton Demo, Bradenton, FL*

**Indicates projects completed with previous employer*

EDUCATION

Manatee High School
Bradenton, FL

REGISTRATIONS/LICENSES

OSHA 30 Hour Certification
CPR & First Aid Certified

EXPERIENCE

Jon F. Swift Construction – 4 years

21 years of construction experience

Jon F. Swift, Inc. Estimate Summary
Myakkahatchee Disc Golf

4/15/2022

BU	Description	#	Units	\$/Unit	Extra	Tax	Burden	Sub-Name	Extension
	General Conditions					0	0		\$ 24,812.30
	Design					0	0	JFS	\$ 4,250.00
	LA	1	LS	6500		0	0	DWJA	\$ 6,500.00
	Civil	1	LS	2600		0	0	ISS	\$ 2,600.00
	Survey	1	LS	9000		0	0	DWJA	\$ 9,000.00
	Environmental	1	LS	0		0	0	NIC	\$ -
	Construction								\$ -
	Mowing/clearing					0	0	Holland	\$ 45,000.00
	Equipment rental	1	MO	10000	300	0	0	CAT	\$ 10,300.00
	Labor					0	0		\$ -
	Operator	80	HR	65		0	0	JFS	\$ 5,200.00
	Laborers	80	HR	25		0	0	JFS	\$ 2,000.00
	Tees/mats								\$ -
	Material	18	EA	104	638	131.04	0	Morley Athletic	\$ 2,641.04
	Labor to install	18	HR	45		0	283.5	JFS	\$ 1,093.50
	Baskets								\$ -
	Material	9	EA	0		0	0	Disc Golf Baskets & Assembly by others	\$ -
	Labor to install	40	HR	45		0	630	JFS	\$ 2,430.00
	Signage								\$ -
	Informational sign	1	LS	2500		0	0	Tree Top Products	\$ 2,500.00
	First hole sign	1	LS	500		0	0	Road Traffic Signs	\$ 500.00
	Tee signs	9	EA	250		0	0	Chain Reactions Disc Golf	\$ 2,250.00
	Labor to install	18	HR	45		0	0	JFS	\$ 810.00
	Materials (concrete, etc.)	9	EA	50		31.5	0		\$ 481.50
						0	0		\$ -
								Subtotal	\$ 122,368.34
						15%		Profit and Overhead	\$ 18,355.25
						0.00%		Bond Cost	\$ -
						1.20%		Insurance	\$ 1,688.68
								Subtotal	\$ 142,412.28
								Contingency	\$ 7,500.00
								Total Bid 9 Hole	\$ 149,912
								Alternate 18 Hole	\$ 197,537

REFERENCES

Project	Reference
Legacy Trail Extension	Nicole Rissler Director of Parks and Recreation Sarasota County 941-861-5000 nrissler@scgov.net
Siesta Beach Park Improvements	Brad Gaubatz Capital Projects Director Sarasota County 941-861-5000 bgaubatz@scgov.net
Fire Station 92	Paul Dezzi Fire Chief Town of Longboat Key Fire Department 941-316-1944 pdezzi@longboatkey.org

PROJECT APPROACH

The first step of this process will be to receive a notice to proceed from the City of North Port. The next step is our design build team, led by Vice President, Ross Russo, will begin the process with a kick off meeting with the City of North Port. At this meeting, our design build team will meet with the City stakeholders to review the existing concepts provided for the Myakkahatchee Disc Golf Course and refine the scope of work. All members of our team will be present to ensure nothing is missed. Once we have direction on the refined scope of work, our team will prepare 30% design and present to the City. Once everyone understands the where the design stands, any feedback can be taken into account at this time.

The next step of the process is our team will take all feedback from the 30% design meeting and incorporate that feedback into the 60% design documents. We will then meet with the City to review these drawings and scope of work. Our team will then take these final pieces of feedback and integrate it into the 90% design documents. We will have a final meeting with the City to get all stakeholders in agreement with the design documents and scope of work. Our team will then proceed with finalized 100% drawings.

During the design process, we would be simultaneously proceeding with the permitting phase starting with a Southwest Florida Water Management District (SWFWMD) pre-application meeting and a Development Review Committee (DRC) pre-application meeting. At 60% design documents, we would submit these plans to the DRC for their first review, as well as to the Florida Department of Environmental Protection (FDEP) for their review. Any feedback from these agencies will be provided and integrated into the 90% design documents and resubmitted for their final review and approval. At 90% design drawings we will submit them to the City of North Port Building Department.

For details on the itemized construction phase, please see our schedule breakdown.

SAMPLE EQUIPMENT PHOTOS



Disc Golf Tee Pads

- Pad is 4 foot wide x 12' long x 12mm thick.
- Extremely durable and spike resistant
- Provides shock absorbing surface with grip.
- Portable (re-roll for easy storage)
12mm thickness for optimal durability.
- Each pad will weigh 100 lbs.
Made in the USA from the highest quality recycled rubber.



Information Board

- Single side, inground mount.
- Standard 1/4" thick corkboard.
- Weather-resistant and bug-resistant.
- Deadbolt lock; unit ships with two keys.
- Framed acrylic glass doors swing open and seal tightly.
- Stainless steel door hinges.
- Viewing Area: 42" w x 28.25" h.
- 50 year guarantee against breakage.

Disc Golf Tee Sign



- Large & thick sign [12" x 18" x .063"].
- High quality 3M Inks & Laminates.
- All signs have rounded corners for safety.
- Your choice of Backgrounds & Fonts.
- Footer area for sponsor, logos, or rules.
- 2-3 lines of text for sponsor or rules.
- Protective IMPACT resistant cover.

Disc Golf Permanent Basket



- 30 chains in 3 levels (12 Outer, 12 mid, 6 inner).
- Course-ready heavy-duty stainless steel chains to catch anything.
- In ground metal sleeve included for easy removal and multiple pin locations.
- Locking collar for secure assembly and peace of mind.
- Reinforced structural support.
- Hot dipped galvanized steel to withstand the elements.
- Metal craft silver color for optimal exposure on the course.
- The best value permanent basket perfect for your course, school, or home.
- PDGA Championship Approved.

Course Wayfinding



- 6" x 18" arrow, left or right direction.
- Extra thick, heavy-duty 80 mil rustproof aluminum.
- Standard Engineer Grade reflective.
- 10 year durability backed by a 3M warranty.
- Rounded corners - for easy handling and a professional appearance.
- Signs have prepunched holes to insure a hassle-free installation.

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CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- I am an employee, public officer or advisory board member of the City
_____ (List Position or Board)
- I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- None of The Above

PART II:

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: Jon F Swift Construction, Inc.

SIGNATURE: 

DATE: 04-18-2022

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**FOR
CONTRACTOR/ENGINEER/ARCHITECT**

Please select (only) one of the following three options:

Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan:
_____.

Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here:
_____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: Jon F Swift Construction, Inc.

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): Ross Russo

SIGNATURE:  **DATE:** 04-18-2022

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PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Ross Russo, being an authorized representative of the Respondent,
Jon F Swift Construction, Inc., located at 2221 8th Street

City: Sarasota State: FL Zip Code: 34237, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: *R. Russo* Date: 04-18-2022

Telephone #: 941-951-6100 Fax #: 941-954-4369

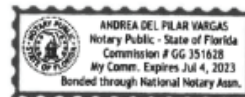
Federal ID #: _____

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me by means of physical presence or online notarization, this 18 day of April, 2022, by Ross Russo, as Vice President.

Andrea Del Pilar Vargas
Notary Public

Personally Known OR Produced Identification _____
Type of Identification Produced _____



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DRUG FREE WORKPLACE FORM

The undersigned Contractor in accordance with Florida Statute 287.087 hereby certifies that Jon F Swift Construction, Inc. (name of business) does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that shall be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee shall abide by the terms of the statement and shall notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Signature 

Dated 04-18-2022

THIS PAGE IS OPTIONAL. IF COMPLETED, RETURN WITH LETTER OF INTEREST.

SCRUTINIZED COMPANY CERTIFICATION FORM

Company Name: Jon F Swift Construction, Inc.

Authorized Representative Name and Title: Ross Russo - Vice President

Address: 2221 8th Street City: Sarasota State: FL Zip: 34237

Phone Number: 941-951-6100 Email: ross@jonfswiftinc.com

Address: _____

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

This quote, bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

This quote, bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: 
Authorized Representative Signature

Print Name and Title: Ross Russo - Vice President

Date Certified: 04-18-2022

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VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM

STATE OF Florida
COUNTY OF Sarasota

The undersigned Vendor/Contractor (Vendor), after being duly sworn, states the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
 - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
 - b. All persons, including sub-contractors and sub-vendors assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.

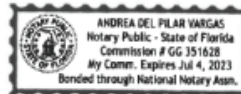
VENDOR: Jon F Swift Construction, Inc. (Vendor's Company Name)

Ross Russo (Vendor signature)
Ross Russo (Vendor's name printed)
Vice President (Title)

Sworn to and subscribed before me by means of physical presence or online notarization, this 18 day of April, 2021, by Ross Russo, as Vice President.

Andrea Del Pilar Vargas
 Notary Public

Personally Known OR Produced Identification _____
Type of Identification Produced _____



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STANDARD INDEMNIFICATION AGREEMENT (NON-CONSTRUCTION/NON-DESIGN PROFESSIONAL)

The **CONTRACTOR** shall be fully liable for the actions of its directors, officers, members, partners, or subcontractors, and the employees and agents of each of them, and shall fully indemnify, defend and hold harmless the **CITY**, its commissioners, employees, agents and assigns from all demands, claims, suits, actions, judgments, damages, fines, fees, taxes, assessments, penalties, losses, expenses, costs of every type and description, and reasonable attorneys' fees (at both trial and appellate levels), of any nature or kind whatsoever caused by, or arising out of or related to the performance or breach of this Contract by the **CONTRACTOR**, its officers, directors, members, partners, or subcontractors, and employees or agents of any of them; provided, however, that the **CONTRACTOR** shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of the **CITY**.

To the extent applicable, the **CONTRACTOR** shall fully indemnify, defend and hold harmless the **CITY**, and its commissioners, agents, employees and assigns from any demands, claims, suits, actions, judgments, damages, fines, fees, taxes, assessments, penalties, losses, expenses, costs of every type and description, and reasonable attorneys' fees (at both trial and appellate level), arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret or intellectual property right; provided, however, that the foregoing obligation shall not apply to the misuse or modification of **CONTRACTOR'S** products by the **CITY** or any of its commissioners, agents, employees, and assigns, or to the operation or use of **CONTRACTOR'S** products by the **CITY** or any of its commissioners, agents, employees, and assigns in a manner not contemplated by the Contract.

In the event of a claim, the **CITY** shall promptly notify the **CONTRACTOR** in writing by prepaid certified mail (return receipt requested), or by delivery through any nationally recognized courier service (such as Federal Express or UPS) which provides evidence of delivery to the address provided below. Notification may also be provided by fax transmission to the number provided below.

The **CITY** shall provide all available information and assistance that the **CONTRACTOR** may reasonably require regarding any claim. This agreement for indemnification shall survive termination or completion of this Contract. The insurance coverage and limits required in this Contract may or may not be adequate to protect the **CITY** and such insurance coverage shall not be deemed a limitation on the **CONTRACTOR'S** liability under the indemnity provided in this section. In any proceedings between the parties arising out of or related to this Indemnity provision, the prevailing party shall be reimbursed all costs, expenses and reasonable attorney fees through all proceedings (at both trial and appellate levels).

Name of Firm: Jon F Swift Construction, Inc.
Mailing Address: 2221 8th Street
Location Address: _____
City & State: Sarasota, FL Zip: 34237
Telephone: 941-951-6100 Fax Number: 941-954-4369
E-mail: ross@jonfswiftinc.com
Signature of person authorized to bind the Company: 
Print name and title of person above: Ross Russo
Date: 04-18-2022

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