



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda City Commission Regular Meeting

### *CITY COMMISSIONERS*

*Barbara Langdon, Mayor*  
*Alice White, Vice Mayor*  
*Pete Emrich, Commissioner*  
*Debbie McDowell, Commissioner*  
*Phil Stokes, Commissioner*

### *APPOINTED OFFICIALS*

*Jerome Fletcher, City Manager*  
*Amber L. Slayton, City Attorney*  
*Heather Faust, City Clerk*

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Tuesday, January 24, 2023

6:00 PM

City Commission Chambers

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**PUBLIC COMMENT:** Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

**In Person Attendance:** Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

**Online:** Submit a written eComment using the eComment link at [cityofnorthport.legistar.com/Calendar](http://cityofnorthport.legistar.com/Calendar). The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

**Voice Mail Message:** Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA****2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

**3. ANNOUNCEMENTS**

- A. [23-0154](#) Current Vacancies and Upcoming Expirations for Advisory Boards and Committees

**Attachments:** [Announcements](#)

**4. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [22-3816](#) Award RFB No. 2023-03 for Citywide Generator Services to Tampa Armature Works, Inc., in the Amount of \$105,455.00 and Authorize the City Manager to Approve Renewals in Accordance with the Terms and Conditions in the Solicitation.

**Attachments:** [Notice of Intent to Award](#)  
[Award Recommendation](#)  
[Bid Comparison Tab Sheet](#)  
[Citywide Generator Services with all Addendum](#)  
[Tampa Armature Works, Inc. Submittal](#)  
[Florida Division of Corporations Document](#)

- B. [23-0038](#) Approve the Award of Funds From the Special Event Assistance Program to Family Promise of South Sarasota County in Support of the 2nd Annual Kentucky Derby to be Held on May 6, 2023, in the Amount of \$500 to be Applied to the Cost of City Fees and Resources.

**Attachments:** [SPE Application 23-095 2nd Annual Kentucky Derby](#)  
[23-095 SAP Fee Overview](#)  
[Community Assistance Account Overview FY2023](#)  
[Resolution 2018-R-17](#)

- C. [23-0066](#) Approve the First Amendment to Interlocal Agreement for Construction and Use of Soccer Facilities at Glenallen Elementary School Between the School Board of Sarasota County and the City of North Port, Florida.

**Attachments:**     [First Amendment to Interlocal Agreement](#)  
[Interlocal Agreement](#)

- D.     [23-0030](#)     Approve the Fifth Amendment to the Master Services and Purchasing Agreement with Axon Enterprise, Inc., for the Addition of Drones, Hardware and Software with an Additional Cost of \$31,615.67 for Fiscal Year 2023.

**Attachments:**     [Fifth Amendment Agreement](#)  
[Purchasing Agreement with Amendments](#)  
[Florida Division of Corporations Document](#)  
[Sole Source Form](#)

- E.     [23-0135](#)     Approve the Addendum to the Law Enforcement Support Office (LESO) Program State Plan of Operation (SPO) between the State of Florida and the City of North Port

**Attachments:**     [Addendum to LESO Program State Plan of Operations](#)  
[State Plan of Operations and MOA](#)

- F.     [23-0018](#)     Approve Work Assignment 2023-03 with Stantec Consulting Services, Inc., in the Amount of \$494,980.00, for the Water Reclamation Facility Effluent Pipeline Project

**Attachments:**     [Work Assignment with Scope and Fee Schedule](#)  
[Evaluation & Ranking](#)  
[Letter of Interest](#)  
[Request for Letters of Interest](#)  
[Continuing Contract No. 2020-58-12](#)  
[Florida Division of Corporations Documents](#)

- G.     [23-0019](#)     Approve Work Assignment 2023-04 with CHA Consulting, Inc., Formerly Reiss Engineering, Inc., in the Amount of \$396,969.00, for the Water Reclamation Facility Effluent Chamber and Pumping System Expansion Project

**Attachments:**     [Work Assignment with Scope and Fee Schedule](#)  
[Evaluation & Ranking](#)  
[Letter of Interest](#)  
[Request for Letters of Interest](#)  
[Continuing Contract No. 2020-58-11](#)  
[Florida Division of Corporations Documents](#)

- H.     [23-0046](#)     Approve the Memorandum of Understanding Between Flock Group, Inc. and the City of North Port for Data Sharing and Use of the Flock System and Approve the Interagency Agreement Between Panama City Beach Police Department and the City of North Port for Information Exchange and Use Regarding Flock Data for the State of Florida.

**Attachments:**     [Flock Agreement](#)  
[Panama City Agreement](#)

- I.     [23-0129](#)     Ratification of the City Manager's Use of Emergency Authorization to Enter into an Interlocal Agreement For Emergency Debris Management Services With Holiday Park and Recreation District

**Attachments:**     [Agreement](#)

## **5. PUBLIC HEARINGS:**

### **PETITION:**

- A.     [CC](#)  
[PLF-22-198](#)     Consideration of Petition No. PLF-22-198, Arbor Oaks at the Woodlands Final Plat (QUASI-JUDICIAL)  
**Attachments:**     [Plat](#)  
[Staff Report with Exhibits](#)  
[January 5, 2023 PZAB Action Report](#)
- B.     [CC](#)  
[PLF-22-225](#)     Petition No. PLF-22-225, Wellen Park Village E, Tract 4 Replat (QUASI-JUDICIAL)  
**Attachments:**     [Plat](#)  
[Staff Report with Exhibits](#)  
[Improvement District Letter of Approval](#)  
[January 5, 2023, PZAB Action Report](#)
- C.     [CC](#)  
[PLF-22-227](#)     Petition No. PLF-22-227, Wellen Park Downtown Tract 6 & 9, Replat (QUASI-JUDICIAL)  
**Attachments:**     [Plat](#)  
[Staff Report with Exhibits](#)  
[Improvement District Letter of Approval](#)  
[01-05-23 PZAB Action Report](#)
- D.     [CC](#)  
[PLF-22-213](#)     Consideration of Petition No. PLF-22-213, Everly at Wellen Park Final Plat (QUASI-JUDICIAL)  
**Attachments:**     [Plat](#)  
[Staff Report with Exhibits](#)  
[Improvement District Letter of Approval](#)  
[Homeowners' Association, Inc. Acceptance of Street Tree and Landscape Ease](#)  
[January 5, 2023 PZAB Action Report](#)
- E.     [CC](#)  
[PLF-22-217](#)     Consideration of Petition No. PLF-22-217, Lakespur at Wellen Park Final Plat (QUASI-JUDICIAL)

**Attachments:**      [Plat](#)  
[Staff Report with Exhibits](#)  
[Improvement District Letter of Approval](#)  
[Homeowners' Association, Inc. Letter of Acceptance of Street Tree and Landscap](#)  
[January 5, 2023 PZAB Action Report](#)

### **ORDINANCE - First Reading**

- F.      [ORD. NO. 2023-07](#)      An Ordinance of the City of North Port, Florida, Repealing and Replacing Chapter 4, Article I of the Code of the City of North Port, Florida, Relating to Advisory Boards and Committees; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:**      [Ordinance](#)  
[Minutes](#)

### **ORDINANCE - Second Reading**

- G.      [ORD. NO. 2022-31](#)      An Ordinance of the City of North Port, Florida, Amending the City of the City of North Port Comprehensive Plan; Adopting a New Chapter 13, Coastal Management Element, Including Goals, Objectives, and Policies, and Adopting a Coastal Management Map Series; Amending Chapter 5, Conservation and Coastal Zone Management Element and Adopting a Conservation Map Series; Amending the Table of Contents; Amending Chapter 2, Future Land Use Element, Amending Chapter 4, Utilities Element; Amending 9, Public School Facilities Element; Repealing Conservation and Coastal Zone Management Maps 5-1 through 5-17; Providing for Findings; Providing for Adoption; Providing for Transmittal of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Ordinance - Second Reading](#)  
[Ordinance - First Reading](#)  
[PZAB Action Report](#)  
[DEO No Comment Ltr](#)

- H.      [ORD. NO. 2023-01](#)      An Ordinance of the City of North Port, Florida, Adopting the FY 2022 - FY 2026 Five-Year Schedule of Capital Improvements of the Capital Improvements Element of the North Port Comprehensive Plan; Providing for Findings; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Ordinance - Second Reading](#)  
[Ordinance - First Reading](#)  
[FY 2022-FY 2026 Capital Improvement Program](#)  
[SC School District 2022-2023 Five-Year Capital Improvement Plan](#)  
[Legal Advertisement](#)

- I.      [ORD. NO. 2023-02](#)      An Ordinance of the City of North Port, Florida, Amending the Unified Land Development Code Regarding Unified Control Requirements and Related Definitions by Amending Sections 37-6, 37-7, 53-117, 53-205, 53-220, 53-240, 54-3, and 61-3; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

**Attachments:**      [Ordinance - Second Reading](#)  
[Ordinance - First Reading](#)  
[PZAB Action Report](#)  
[Commissioner Questions and Responses](#)  
[Staff Report with Exhibits](#)

- J.      [ORD. NO. 2023-03](#)      An Ordinance of the City of North Port, Adopting City Commission Policy No. 2023-01 Related to the Inventory, Disposal, and Acquisition of Real Property; Providing for Findings; Providing for Conflicts, Providing for Severability; and Providing an Effective Date

**Attachments:**      [Ordinance - First Reading](#)  
[Ordinance - Second Reading](#)  
[Policy No. 2023-01 with line numbers](#)  
[Policy No. 2023-01 - Second Reading](#)  
[City Manager Policy on Real Property](#)  
[Draft Ordinance No. 2021-26](#)  
[5-11-21 Minutes](#)  
[12-5-19 Minutes](#)

- K.      [ORD. NO. 2023-06](#)      An Ordinance of the City of North Port, Florida, Amending the Unified Land Development Code Section 55-19 Regarding Heron Creek Activity Center #2; Amending the Pattern Book for the Development of Towne Center; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.  
(QUASI-JUDICIAL)

**Attachments:**      [Ordinance - Second Reading](#)  
[Ordinance - First Reading](#)  
[Staff Report with Exhibit](#)  
[01/05/23 PZAB Action Report](#)  
[Condition 5a of Ordinance No. 2011-33](#)

**RESOLUTION:**

- L. [RES. NO. 2023-R-05](#) A Resolution of the City Commission of the City of North Port, Florida, Amending the Non-District Budget for Fiscal Year 2022-2023 for Costs Related to Hurricane Ian and Vehicle and Drone Requests From the Police Department in the Amount of \$3,560,528; Providing for Findings; Providing for Conflicts; Providing for Severability: and Providing an Effective Date.

**Attachments:** [Resolution](#)  
[General Fund Balance Report](#)  
[Detailed List of Requests](#)

**6. GENERAL BUSINESS:**

- A. [22-3783](#) Discussion and Possible Action Regarding the Presentation of a Key to the City to Fred Tower III (Posthumously) at the City Commission Regular Meeting on February 2, 2023, Requested by Mayor Barbara Langdon

**Attachments:** [Request](#)

- B. [23-0201](#) Approve the November 22, 2022 Commission Regular Meeting Minutes

**Attachments:** [Minutes](#)

**7. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

**8. COMMISSION COMMUNICATIONS:****9. ADMINISTRATIVE AND LEGAL REPORTS:**

- A. [23-0194](#) City Manager Report

**Attachments:** [City Manager Report January 2023](#)

- B. [23-0185](#) City Attorney's Monthly Report

**Attachments:** [Commission Directives to the City Attorney](#)  
[Matter List \(Redacted\)](#)

- C. [23-0187](#) City Clerk Report

**Attachments:**      [Commission Update](#)  
                                 [FY Request Log](#)  
                                 [Closed Status Chart](#)  
                                 [Open Request Chart](#)

## **10. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.