



CITY OF NORTH PORT PROCUREMENT REQUEST FORM
EMERGENCY/EXIGENCY PROCUREMENT
 (IN ACCORDANCE WITH FEDERAL GUIDELINES)



DEPARTMENT/DIVISION Public Works/Road and Drainage

NAME OF REQUESTOR Garrett Woods

NAME OF PREPARER Garrett Woods

DATE COMPLETED 03/27/2023

The City shall not be bound by any transactions made contrary to procurement procedures.

For the Procurement Official to process a requisition or visa purchase request related to an **emergency or exigent purchase**, this form must be completed and submitted by the requesting party to Purchasing with the request. **THE CITY MANAGER MUST BE NOTIFIED IMMEDIATELY (VIA EMAIL/PHONE), FOLLOWED BY THE PURCHASING DIVISION.**

When referring to procurement activity, FEMA defines both exigency and emergency as situations that demand immediate aid and action. The difference between the two is as follows:

In the case of an exigency, there is a need to avoid, prevent or alleviate serious harm or injury, financial or otherwise, to the applicant, and use of competitive procurement proposals would prevent the urgent action required to address the situation. Thus, a noncompetitive procurement may be appropriate.

In the case of an emergency, a threat to life, public health or safety, or improved property requires immediate action to alleviate the threat.

Emergency or Exigency (in accordance with FEMA guidelines, must specify, see definitions above):

EXIGENCY

Name of Event (if applicable): Hurricane Ian - Fixed Weir (FW) No. 123 Erosion Repairs

Project Number for Event (if applicable): IAN22

A. Description of Item(s) Purchased and Detailed Circumstances of the Emergency or Exigency Purchase/Service: Must answer who, what, when, where, why and how in the box below or separate memo. (Attach quote back-up).

Hurricane Ian caused severe erosion around the east side of Fixed Weir (FW) No.123 which is located on MacCaughy Waterway just south of Snover Waterway. The erosion has severely lowered the water level upstream of the FW No. 123 which is interconnected with Snover Waterway. A large segment of Snover Waterway and other interconnected waterways are experiencing lower than normal water levels. Contractor bids are requested to repair the erosion by driving down sheet piling, installing weir concrete cap, backfilling the eroded embankment and adding rip rap canal bank revetment. Vibration monitoring during sheet pile installation and dewatering activities will be required together with sod stabilization of disturbed areas.

1. Current low water conditions, reduction of storage capacity for potable water supply.
2. Beginning work as soon as possible will limit impacts of the coming rainy season and increasing water levels due to the water control structure being bypassed and adding pressure on the downstream structure.
3. Road and Drainage meetings are only held monthly, which further limits ability to meet timelines via standard procedures.



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B. Total Cost of Purchase: \$ 470,586.06

Account #: 107-5000-541.63-00

Project #: IAN22

C. Vendor Information

Vendor Name: ZEP Construction, Inc. Contact: Jovan Zep

Address: 7802 Jean Blvd

City: Fort Myers State: Florida Zip: 33967

Phone: 239-267-8778 Email or Website Address: zepcon@aol.com

I acknowledge that the procurement described herein was made in a manner consistent with the emergency procurement requirements of the City of North Port Procurement Code and Procurement Manual. I have been made aware of the Procurement Code (available on the P-Drive and Intranet) and the policies and procedures related to the City's procurement system.

GARRETT WOODS
Digitally signed by GARRETT WOODS
Date: 2023.03.31 15:15:58 -04'00'

Requestor _____ **Date** _____

Lisa Herrmann
Digitally signed by Lisa Herrmann
Date: 2023.04.07 08:41:09 -04'00'

Budget Administrator _____ **Date** _____

Kimberly Williams
Digitally signed by Kimberly Williams
Date: 2023.04.07 08:46:44 -04'00'

Finance Director _____ **Date** _____

A. Jerome Fletcher
Digitally signed by A. Jerome Fletcher
DN: cn=US, ou=City Manager, o=City of North Port, cn=A. Jerome Fletcher, email=A.Fletcher@cityofnorthport.com
Reason: I am the author of this document
Location: your signing location here
Date: 2023.04.14 11:47:58 -04'00'
Fax: PDF Reader Version: 11.1.0

City Manager _____ **Date** _____

Chuck Speake
Digitally signed by Chuck Speake
Date: 2023.03.30 19:06:09 -04'00'

Department Director _____ **Date** _____

Alla V. Skipper
Digitally signed by Alla V. Skipper
Date: 2023.04.07 08:23:41 -04'00'

Purchasing _____ **Date** _____


[Signature] Date: 2023.04.12 16:41:51 -04'00'

Assistant City Manager _____ **Date** _____

PRINT Clear All Fields

**RFB NO. 2023-23 HURRICANE IAN PERMANENT REPAIRS FOR FIXED WEIR
(FW) NO. 123 EROSION REPAIRS**

Bidders are required to complete all fields shaded in green (UNIT PRICES PREVAIL). All other fields will be automatically calculated. PLEASE USE THIS SPREADSHEET, DO NOT CREATE YOUR OWN. SAVE IN EXCEL FORMAT ON USB DRIVE.

NAME OF BUSINESS:	Zep Construction, Inc.
CONTACT PERSON:	Doug Hendrickson
EMAIL ADDRESS:	
AUTHORIZED SIGNATURE:	

* Bidder will include Pre and Post construction survey, vibration monitoring and other miscellaneous items needed for a complete repair. Payment will be based on actual quantities.*

ITEM NO.	DESCRIPTION	*ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Mobilization and Demobilization	1	LS	\$73,396.00	\$ 73,396.00
2	Debris Removal and Disposal	1	LS	\$4,874.00	\$ 4,874.00
3	Dewater/Pumping	1	LS	\$18,285.00	\$ 18,285.00
4	Steel Sheet Piling PZC 18	1000	SF	\$55.47	\$ 55,470.00
5	Embankment (Tuck Measure)	2270	CY	\$46.34	\$ 105,191.80
6	Bedding Stone (12" Thick) with D-2 Fabric	370	TON	\$119.86	\$ 44,348.20
7	Rip Rap (Bank & Shore)	1000	TON	\$120.26	\$ 120,260.00
8	Concrete Cap	13	CY	\$1,673.00	\$ 21,749.00
9	Reinforcing Steel	880	LBS	\$1.89	\$ 1,663.20
10	Sodding - Bahla	420	SY	\$7.00	\$ 2,940.00
				TOTAL	\$ 448,177.20