

CITY OF NORTH PORT

MAR 1 2019

CITY of North Port

BOARD - COMMITTEE APPLICATION

CITY MANAGER'S OFFICE

MAR - 4 2019

CITY OF NORTH PORT



Board Preference: North Port Youth Council

Name: Hannah Wik Date March 3, 2019

Home Address: [Redacted] Zip Code [Redacted]

How long have you lived in North Port? 15 years Are you retired? Yes _____ No X

**All board appointees shall have resided within the City for a period of one year and residency must be maintained throughout the term of office or a nonresident may serve provided that the person currently owns and has owned real property in the City of North Port for at least one year prior to appointment pursuant to City Code, Chapter 4, Article I, Section 4-3(b)

Home/Cell Phone: [Redacted] E-Mail [Redacted]

Occupation: N/A Business Phone: N/A

Name & Address of Employer: N/A

Are you currently serving on a City Board/Committee? NO

If yes, which Board? N/A

**per City Code, Chapter 4, Article I, Section 4-3(h); Citizens may serve on only Advisory Board or Committee

Do you have any relatives currently serving on a City Board/Committee? NO

If yes, which Board? N/A

** per City Code, Chapter 4, Article I, Section 4-3(i); relatives shall not serve on the same Advisory Board or Committee.

Educational Background: _____

current student at Imagine school of North Port

Civic Organizations: Honors Society, student government

Three Personal References (Include address and phone number)

- Misty Midgett, 941-426-2050 ext.210, 2575 Sycamore St. 34289
- Susan Fields, 941-258-8310, 2575 Sycamore St. 34289
- Tommy Sheffield, 941-740-2551, 14251 Chancellor Blvd 33953

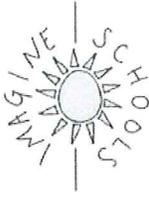
Why do you desire to serve on the above Board/Committee and please list any relative experience, if applicable?

I desire to be an active member of my community and take part in issues that affect myself along with my fellow peers.

If you are under 18 or applying for the North Port Youth Council, please indicate your age and the name of the school you currently attend:

[Redacted] Imagine High School

Hannah Wik
Applicant's Signature



IMAGINE SCHOOL AT NORTH PORT

UPPER SCHOOL CAMPUS

"Excellence through Integrity"

2757 Sycamore Street- North Port, Florida-34289

misty.midgett@imagineschools.org

941-426-2050 extension 210

March 1, 2019

Letter of Recommendation for Hannah Wik:

Strong collaborator, natural leader, and true scholar are titles that come to mind regarding Hannah. I have had the honor of being Hannah's School Counselor since she was in 6th grade. The moment she stepped foot on our campus, I immediately knew she would be an asset. Hannah has brought many new ideas and leadership skills to the Imagine School at North Port. She has always and still continues to impress me with her knowledge and motivation.

Hannah's course rigor on campus is very difficult. She began taking high school courses in middle school. She is a member of Imagine Honors Academy and takes many Advanced Placement and Honors level courses.

Along with her academics, Hannah excels in extracurricular activities. One of her main extracurricular activities is volunteering as a juror for Teen Court within Sarasota County. Because of these experiences, it has led her to take an upper level Law and Court Procedures courses on campus.

As you can see, Hannah is a well-rounded student. She possesses a strong work ethic, integrity, and honesty, which, I believe, are traits of a true leader. Hannah definitely exceeds her peers in leadership skills. I enthusiastically recommend Hannah for a position on the North Port Youth Council as she is a true representation of the Imagine School at North Port.

Sincerely,

Misty Midgett, M.Ed.

School Counselor

Imagine School at North Port

Established by Ordinance No. 2018-63, adopted by the City Commission 02-22-2019.

The Council consists of 7 to 11 Student Members who have completed 7th grade, attend school within the limits of North Port and represent the following: 1 representative of North Port High School; 1 representative of Imagine High School; 1 representative of Heron Creek Middle School; 1 representative of Imagine Middle School; 1 representative of Woodlands Middle School; 1 representative home schoolers and up to 5 at-large members who are residents of North Port.

Meetings are held no less than quarterly. The meeting schedule has yet to be determined.

Staff Liaison: Has yet to be determined.

NORTH PORT YOUTH COUNCIL

TERM EXPIRATION

NAME, ADDRESS & PHONE

EFFECTIVE DATE



City of North Port

ORDINANCE NO. 2018-63

AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA AMENDING THE CODE OF THE CITY OF NORTH PORT, CHAPTER 4 BOARDS AND COMMITTEES, TO ADD NEW ARTICLE XI NORTH PORT YOUTH COUNCIL, SECTIONS 4-200 THROUGH 4-209, CREATING SAID ADVISORY BOARD AND SETTING FORTH MEMBERSHIP REQUIREMENTS, DUTIES, AND PROCEDURES FOR SUCH BOARD; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of North Port desires to involve young people within the community to discuss issues which are important to the youth of our City and to advise the City Commission on such issues; and

WHEREAS, the City desires to create an Advisory Board to be known as the North Port Youth Council to facilitate the involvement of the young people of the community in the government process, so as to receive a youth perspective on issues which affect the City of North Port; and

WHEREAS, the City additionally seeks to enable youth to participate in improving the quality of life in the community, which goal will be served by the North Port Youth Council; and

WHEREAS, the mission of the North Port Youth Council will be to provide insight and feedback on issues relating to youth, including city ordinances, long range planning, and city-functioned activities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA, AS FOLLOWS:

SECTION 1 - FINDINGS

1.01 The recitals outlined above are incorporated by reference as findings of fact as if expressly set forth herein.

SECTION 2 - ADOPTION

2.01 The North Port City Commission hereby approves and adopts the following amendments to the Code of the City of North Port, Florida:

“Chapter 4 – BOARDS AND COMMITTEES

...

ARTICLE XI. – NORTH PORT YOUTH COUNCIL

Sec. 4-200. – Establishment.

There is hereby created an Advisory Board to be known as the North Port Youth Council (hereinafter referred to as the “NPYC” and “the Council”).

Sec. 4-201. – Purpose and intent.

The purpose of the NYPC is to provide the City Commission a youth perspective on issues that affect the City of North Port and to provide youth an opportunity to be active and make a difference in their community.

Sec. 4-202. – Membership.

The NYPC shall consist of seven (7) to eleven (11) student members in the following manner:

- (a) Every student member shall attend school within the limits of the City of North Port for a period of one (1) year prior to the appointment and shall remain a student through his or her term.
- (b) Every student member shall have successfully completed the seventh (7th) grade and may be currently enrolled and attending middle school or high school and shall be under the age of twenty (20).
- (c) Representation. The City Commission shall endeavor to appoint members so that a diverse representation reflecting the community is achieved. Members of the NYPC may include:
 - (1) One member representing North Port High School;
 - (2) One member representing Imagine High School;
 - (3) One member representing Heron Creek Middle School;
 - (4) One member representing Imagine Middle School;
 - (5) One member representing Woodlands Middle School;
 - (6) One member representing home schoolers; and
 - (7) Up to five at-large members who are residents of the City of North Port.

If a representative cannot be found from the above-listed schools within three (3) consecutive meetings of the Council, the City Commission may fill such position with an at-large member.

The Council shall have two (2) alternate at-large members.

- (d) Appointment. To be eligible, interested students shall submit an application form and meet the criteria as set forth herein. All applicants shall be interviewed and recommended by the NPYC and final approval by City Commission. The initial members shall be interviewed and approved by City Commission.
- (e) Term of Service. Members of the NPYC shall serve a term of one (1) year. After serving they must be reappointed by the City Commission in order to continue serving on the Council. When filling a vacancy, a full term begins once the remaining time for said vacancy has expired. A member's term shall automatically cease upon the occurrence of one of the vacancy conditions set forth in subsection (f) below.
- (f) Vacancies.
- (1) A member's term shall automatically cease and a vacancy shall occur upon the occurrence of any one of the following conditions:
- a. A member no longer attends school in the City of North Port. If a member no longer attends the school the member has been appointed to represent but still attends school in the City of North Port, the member shall be deemed to serve as the representative of the member's current school or as an at-large member, provided there is an open seat. If no open seat is available, the member's term shall automatically cease, and a vacancy shall occur.
- b. A member voluntarily vacates his or her seat.
- (2) A member may be removed by the City Commission for the following reasons:
- a. If a member fails to attend three (3) meetings of the NPYC in succession or more than twenty-five percent (25%) of all Board meetings without prior notification and approval of the Chairman of the Council.
- b. Any other reason which affects a member's service on the NPYC. Upon removal by the City Commission, the member's seat on the Council shall be considered vacant.
- (3) Vacancies shall be filled in the same manner as appointment for the Council.
- (g) Members serve at the pleasure of the City Commission and any member may be removed with or without cause by the City Commission at any time.

Sec. 4-203. – Duties of members.

- (a) Role. The purpose of the NPYC is to express the ideas of youth, fill the gap between City officials and the City's youth, and to commit itself to the following objectives:
- (1) To assist in planning and promoting programs and services for youth;
 - (2) To educate and raise awareness of youth issues;
 - (3) To inspire positive action in the community;
 - (4) To provide a voice for youth in the community;
 - (5) To promote youth participation in community affairs;
 - (6) To act as an advocate for youth and teens;
 - (7) To review those municipal matters referred to by the City Commission and, as appropriate, make recommendations on those matters;
 - (8) To make recommendations to the City Commission pertaining to the composition, function and obligations of the NPYC; and
 - (9) To develop annual goals and objectives.
- (b) Duties of School Representatives. If applicable, each of the representatives from the schools previously listed shall also report to their respective student councils, student boards and/or student bodies at least once per quarter regarding actions of the Council. Input from the respective schools shall be brought before the Council for discussion. Representatives shall attend at least one (1) City Commission meeting per year in rotation during their term on the Council.
- (c) Duties of At-Large Representatives. Representatives shall attend at least one (1) City Commission meeting per year in rotation during their term on the Council.
- (d) Election of Officers. The Council shall elect, by a majority vote of members present, a Chair, Vice-Chair and Secretary; each officer shall hold office for a term of one (1) year and/or until a successor is elected. No officer shall serve more than two (2) consecutive terms. Election of officers shall be held annually during the first meeting held in October. The Staff Liaison will act as Chair for the enabling meeting to elect initial Officers, who shall serve until the annual election. The duties of the officers shall be as follows:
- (1) Chair. The Chair shall be charged with the administration of the affairs of the NPYC. The Chair shall preside over all meetings of the NPYC.
 - (2) Vice-Chair. The Vice-Chair shall assume the duties of the Chair during the Chair's absence. The Vice-Chair shall assist the Chair to perform duties when needed. The Vice-Chair shall prepare an annual report with assistance from the Council as

of the first meeting in March, summarizing the activities of the NPYC for presentation to the City Commission.

- (3) Secretary. The Secretary shall record and maintain the minutes of all Youth Board meetings and file them with the City of North Port Clerk as unofficial minutes. The Secretary shall perform other duties as ordinarily pertain to the office.

Sec. 4-204. – Meetings.

- (a) All meetings of the Council shall be open and public. Regular meetings may be held monthly at an appropriate location as deemed by NPYC and approved by the City Commission. Meetings dates and times will be set by the Council at its first meeting and reviewed for formal approval annually thereafter. The North Port Youth Council will meet no less than quarterly.
- (b) The majority of the entire voting membership shall constitute a quorum.
- (c) A special meeting may be called at any time by either the Chair or Staff Liaison. The City Clerk shall notify each member by mail or electronic mail or telephone calls at least 48 hours in advance of the special meeting. The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meeting.

Sec. 4-205. – General rules.

- (a) The Council may use Robert’s Rules of Order as a guide for all meetings. All recommendations to the City Commission must be approved by the majority of the voting members present at any properly called meeting. All voting on matters for transmittal to the City Commission shall be by roll call vote.
- (b) From time to time, the NPYC may initiate or carry out activities addressing community concerns it deems relevant and important with the Commission’s approval. Additions to the agenda may be made by a majority vote of the Council members present at any meeting.
- (c) The Council may appoint subcommittees when necessary to research issues.

Sec. 4-206. – Role of City Commission.

- (a) The City Commission may communicate upcoming issues to the NPYC, so it may respond accordingly.
- (b) The City Commission shall maintain the responsibility to educate the NPYC, through staff and/or necessary budgeted seminars or workshops with regard to the operation and other issues of city government.

- (c) The City Manager may provide additional support staff and budget as deemed necessary by the Commission, to the NPYC to assist the Council in carrying out its duties.

Sec. 4-207. – Rules of procedure.

- (a) The NPYC may promulgate other regulations governing the procedure of the Council. No procedural regulation shall be contrary to the provisions of this Article or other applicable law.
- (b) Amendments to the other regulations may be recommended at any time by any Council member; provided, however, that any such amendment(s) shall be clearly set forth on the agenda and the membership has been notified in writing. Upon the presentation of any recommendation for amendment(s), the issue shall be considered by the Council and, if a majority of the Council present approves, a committee shall be formed to study the proposed amendment(s). If the committee finds the amendment(s) worthy of Council consideration, the amendment(s) will then be presented for Council deliberation.
- (c) Enactment of the other regulations and passage of any amendment to same requires a two-thirds (2/3) majority vote of the Council present.

Sec. 4-208. – Governing priority.

The provisions of Chapter 4, Article I of this Code shall apply to the Council. In the case of any conflict between this Article XI and any other provisions of Chapter 4, the provisions of Article XI shall govern.

Sec. 4-209. – Reserved.”

SECTION 3 – CONFLICTS

3.01 In the event of any conflict between the provisions of this ordinance and any other ordinance or portions thereof, the provisions of this ordinance shall prevail to the extent of such conflict.

SECTION 4 – SEVERABILITY

4.01 If any section, subsection, sentence, clause, phrase, or provision of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 5 – CODIFICATION:

5.01 In this ordinance, additions are shown as underlined and deletions as ~~strikethrough~~. These editorial notations shall not appear in the codified text.

SECTION 6 – EFFECTIVE DATE

6.01 This Ordinance shall take effect immediately by the City Commission of the City of North Port, Florida.

READ BY TITLE ONLY at first reading by the City Commission of the City of North Port, Florida in public session the 3rd day of January 2019.

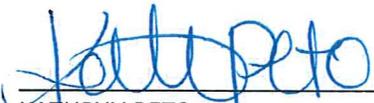
PASSED and DULY ADOPTED by the City Commission of the City of North Port, Florida on the second and final reading in public session this 22nd day of January 2019.

CITY OF NORTH PORT, FLORIDA



CHRISTOPHER HANKS
MAYOR

ATTEST:



KATHRYN PETO
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:



AMBER L. SLAYTON
CITY ATTORNEY