

**Recommendation To Negotiate
Memorandum**



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
 Office: 941.429.7170
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Handwritten initials: DRK

TO: Jonathan R. Lewis, ICMA–CM, City Manager

FROM: Alla V. Skipper, CPPB, Contract Specialist

DATE: July 12, 2016

SUBJECT: **RFP NO. 2016-02 PROFESSIONAL ENGINEERING SERVICES FOR THE BIG SLOUGH FLOOD REDUCTION STUDY**

Three (3) proposals were received for the above referenced RFP No. 2016-02 on June 29, 2016. The Selection Committee met on July 12, 2016 @ 9:00 am to conducted telephone discussions with all the proposers and reconvened at 2:00 pm to discussed, evaluated and score the proposals. The results are as follows*:

ARDAMAN & ASSOCIATES, INC.	244	2
DELOACH ENGINEERING SCIENCE, PLLC	292	1
DMK ASSOCIATES	216	3

After polling the Committee, it is the recommendation of the Committee and Purchasing that the City move forward with negotiations with the top ranked firm, (existing vendor) DELOACH ENGINEERING SCIENCE, PLLC.

City Manager shall:

- **Approve to move forward with the Negotiations:** YES NO
- **Initial Approved Negotiations Team of:** Elizabeth Wong, Gordon Reynolds and Valerie Raney and Purchasing. YES NO

Handwritten note: need to replace he will not be here DRK

Other: _____

Signature of Jonathan R. Lewis

 Jonathan R. Lewis, ICMA-CM

7-15-16

 Date

*Complete ranking evaluation spreadsheet attached.



CITY OF NORTH PORT

RANKING

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RFP NO. 2016-48 BIG SLOUGH REDUCTION STUDY

SUMMARY		ELIZABETH WONG	GORDON REYNOLDS	MARC SWARTZ
ARDAMAN & ASSOCIATES, INC.		90	84	70
DELOACH ENGINEERING SCIENCE, PLLC		100	100	92
DMK ASSOCIATES, INC.		64	80	72
RESULTS		TOTALS	RANK	
ARDAMAN & ASSOCIATES, INC.		244	2	
DELOACH ENGINEERING SCIENCE, PLLC		292	1	
DMK ASSOCIATES, INC.		216	3	

Signature on File

ELIZABETH WONG

Signature on File

GORDON REYNOLDS

Signature on File

MARC SWARTZ



CITY OF NORTH PORT
SCORES
 OPEN TO THE PUBLIC
 RFP NO. 2016-48 BIG SLOUGH REDUCTION STUDY

ARDAMAN & ASSOCIATES, INC.	
QUALIFICATIONS/EXPERIENCE OF FIRM	
KEY PERSONNEL	
PROJECT UNDERSTANDING & APPROACH	
PROFICIENCY IN SIMILAR PROJECTS	
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	

TOTALS >

ELIZABETH WONG		
wt	V 0-5	(wt x V)
2	5	10
6	4	24
4	4	16
6	5	30
2	5	10
TOTALS >		90

GORDON REYNOLDS		
wt	V 0-5	(wt x V)
2	5	10
6	5	30
4	3	12
6	4	24
2	4	8
TOTALS >		84

MARC SWARTZ		
wt	V 0-5	(wt x V)
2	4	8
6	4	24
4	3	12
6	3	18
2	4	8
TOTALS >		70

DELOACH ENGINEERING SCIENCE, PLLC	
QUALIFICATIONS/EXPERIENCE OF FIRM	
KEY PERSONNEL	
PROJECT UNDERSTANDING & APPROACH	
PROFICIENCY IN SIMILAR PROJECTS	
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	

TOTALS >

ELIZABETH WONG		
wt	V 0-5	(wt x V)
2	5	10
6	5	30
4	5	20
6	5	30
2	5	10
TOTALS >		100

GORDON REYNOLDS		
wt	V 0-5	(wt x V)
2	5	10
6	5	30
4	5	20
6	5	30
2	5	10
TOTALS >		100

MARC SWARTZ		
wt	V 0-5	(wt x V)
2	5	10
6	4	24
4	5	20
6	5	30
2	4	8
TOTALS >		92



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SCORES
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DMK ASSOCIATES, INC.		
QUALIFICATIONS/EXPERIENCE OF FIRM		
KEY PERSONNEL		
PROJECT UNDERSTANDING & APPROACH		
PROFICIENCY IN SIMILAR PROJECTS		
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES		

TOTALS ➤

ELIZABETH WONG		
wt	V	(wt x V)
	5	
2	3	6
6	3	18
4	4	16
6	3	18
2	3	6
		64

GORDON REYNOLDS		
wt	V	(wt x V)
	5	
2	4	8
6	4	24
4	5	20
6	3	18
2	5	10
		80

MARC SWARTZ		
wt	V	(wt x V)
	5	
2	3	6
6	4	24
4	4	16
6	3	18
2	4	8
		72



CITY OF NORTH PORT RANKING

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DELOACH ENGINEERING SCIENCE, PLLC	292	1
DMK ASSOCIATES, INC.	216	3


 ELIZABETH WONG

 GORDON REYNOLDS

 MARC SWARTZ



CITY OF NORTH PORT

SCORES

OPEN TO THE PUBLIC

RFP NO. 2016-48 BIG SLOUGH REDUCTION STUDY

DMK ASSOCIATES, INC.	ELIZABETH WONG			GORDON REYNOLDS			MARC SWARTZ		
	wt	V	(wt x V)	wt	V	(wt x V)	wt	V	(wt x V)
QUALIFICATIONS/EXPERIENCE OF FIRM	2	3	6	2	4	8	2	3	6
KEY PERSONNEL	6	3	18	6	4	24	6	4	24
PROJECT UNDERSTANDING & APPROACH	4	4	16	4	5	20	4	4	16
PROFICIENCY IN SIMILAR PROJECTS	6	3	18	6	3	18	6	3	18
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	2	3	6	2	5	10	2	4	8
TOTALS >			64			80			72



CITY OF NORTH PORT

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RFP NO. 2016-48 BIG SLOUGH REDUCTION STUDY

ARDAMAN & ASSOCIATES, INC.	
QUALIFICATIONS/EXPERIENCE OF FIRM	
KEY PERSONNEL	
PROJECT UNDERSTANDING & APPROACH	
PROFICIENCY IN SIMILAR PROJECTS	
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TOTALS ➤

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2	5	10
		90

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wt	V 0-5	(wt x V)
2	5	10
6	5	30
4	3	12
6	4	24
2	4	8
		84

MARC SWARTZ		
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2	4	8
6	4	24
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6	3	18
2	4	8
		70

DELOACH ENGINEERING SCIENCE, PLLC	
QUALIFICATIONS/EXPERIENCE OF FIRM	
KEY PERSONNEL	
PROJECT UNDERSTANDING & APPROACH	
PROFICIENCY IN SIMILAR PROJECTS	
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	

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6	5	30
4	5	20
6	5	30
2	5	10
		100

GORDON REYNOLDS		
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6	5	30
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6	5	30
2	5	10
		100

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6	5	30
2	4	8
		92