



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Staff Summary Sheet

File #: 18064

City Commission Regular
Meeting

4/22/2025

TO: Honorable Mayor & Members of the North Port Commission

FROM: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

TITLE: Approve the First Amendment to Visionary Integration Professionals Acceptance Agreement for Maintenance and Operations Support Between the City of North Port, Florida, and Visionary Integration Professionals, LLC, in the Amount of \$399,090, Plus Contingency in the Amount of \$39,909, for a Total Project Cost of \$438,999.

Recommended Action

Approve the First Amendment to Visionary Integration Professionals Acceptance Agreement for Maintenance and Operations Support between the City of North Port, Florida, and Visionary Integration Professionals, LLC, in the amount of \$399,090, plus contingency in the amount of \$39,909, for a total project cost of \$438,999.

Background Information

During the City Commission Regular Meeting held on April 25, 2023, the Commission approved the Visionary Integration Professionals Acceptance Agreement, VIP Land Management Statement of Work (SOW), and the Accela Subscription Services and Support Agreement under General Services Administration (GSA) Contract No. 47QSWA18D008F. This approval enabled the Building Division to move forward with VIP for the implementation of Accela, which went live on December 9, 2024.

The original SOW is now complete. Staff is requesting Commission approval of the First Amendment to Visionary Integration Professionals Acceptance Agreement for Maintenance and Operations Support between the City of North Port, Florida, and Visionary Integration Professionals, LLC. These services would include any additional configuration, automation, reports, training, Geographical Information Systems (GIS) services, updates, and bug fixes for Accela in the Building Division of the Department of Development Services.

The First Amendment to Visionary Integration Professionals Acceptance Agreement for Maintenance and Operations Support between the City of North Port, Florida, and Visionary Integration Professionals, LLC, has been reviewed by the Interim City Attorney and is legally correct as to form.

Strategic Plan

Efficient and Effective Government

Financial Impact

The funding source will come from CIP Project BD22OP - Account Number 135-2700-524-68-00. Total cost of the Maintenance and Operations Contract \$399,090, plus contingency in the amount of \$39,909 for a total cost of CIP Project BD22OP - \$438,999.

Procurement

Procurement will be made in accordance with section 2-403 (a) (4) of the City of North Port Procurement Code for exempt purchase through Carahsoft on the General Services Administration (GSA) Contract No. 47QSWA18D008F.

Attachments:

1. First Amended to VIP Acceptance Agreement
2. Visionary Integration Professionals Acceptance Agreement
3. VIP Maintenance and Operations Support Statement of Work
4. Competitive Exemption Procurement Request VIP
5. Division of Corporations Visionary Integration Professionals LLC

Prepared by: Vicki Edwards, Senior Business Administrator
Eric Ryan, Information Technology Manager

Department Director: Juliana B. Bellia, Assistant City Manager