



CITY OF NORTH PORT
 FINANCE DEPARTMENT/PURCHASING DIVISION
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 NORTH PORT, FLORIDA 34286
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AWARD RECOMMENDATION

To: Sandy Pfundheller, CPRE, Parks and Recreation Director
 Thru: Cheryl Greiner, Business Services Coordinator
 From: Keith Raney, Contract Administrator II
 Date: 11/15/2021
 Subject: REQUEST FOR BID (RFB) 2022-07 Citywide Park Facility Debris Removal and Removal Restroom Cleaning

Bid opening was held on November 10, 2021, (3) three bids received from:

Below is the bids amount for the contractor that submitted:

COMPANY NAME	TOTAL
Millennium Floor Care	\$131,700.00
At Your Services Cleaning Group	\$132,284.64
Emerald Facility Management	\$124,729.80

Please review the submittals, copies were provided to Ms. Greiner. Purchasing have reviewed the bid submittals and have determined the apparent low bidder, At Your Services Cleaning Group. to be responsive (see attached tabulation). Emerald Facility Management and Millennium Floor Care were deemed non-responsive for not turning in all the required documentation. For the purpose of the initial evaluation any bids errors in addition were corrected per the solicitation.

Parks and Recreation shall review the submittals to determine if the bidder is responsible. A responsible person, company or entity is determined to have the capability in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance and the capacity and capability to perform in accordance with the specifications. Additionally, verify the references and make sure the qualifications which were specified in the solicitation have been met. Please complete and sign this form and attach your recommendation along with the recommendation of Project Manager/Consultant for Finance Director's approval. **Upon receipt of this form, I will post Notice of Intent (NOI) and will initiate the contract process.**

	APPARENT LOW BIDDER SUBMITTAL: At Your Services Cleaning Group 729 N. Lime Ave Sarasota, FL 34237	APPARENT LOW BIDDER SUBMITTAL		
		YES	NO	N/A or OTHER
1	Procurement reviewed and determined the apparent low bidder to be responsive:	/		
2	Project Manager/Engineer reviewed and determined the apparent low bidder to be responsible bidder meeting or exceeding specifications:	✓		
3	Department Director recommendation: to the lowest responsive, responsible bidder meeting or exceeding specifications:	✓		

DEPARTMENT: ADDITIONAL JUSTIFICATION ATTACHED (OPTIONAL):

YES	NO
	X

TOTAL BID PRICE	\$132,284.64
CONTINGENCY AMOUNT	\$2,500.00

Account Number	Project	Available Amount
001-3038-572-34-00	N/A	\$80,000 <i>(existing locations serviced prior to the interlocal transition)</i>
001-3038-572-34-00	N/A	\$55,000 <i>(additional locations added due to the interlocal transition)</i>

Sandy Pfundheller

Digitally signed by Sandy Pfundheller
Date: 2021.11.23 11:57:09 -05'00'

Sandy Pfundheller, CPRE, Parks and Recreation Director

Date

Cheryl Greiner

City of North Port - City of Sarasota

Cheryl Greiner, Business Services Coordinator

Date

Ginny Duyn

Digitally signed by Ginny Duyn
Date: 2021.11.24 09:10:42 -05'00'

Ginny Duyn for
Alla Skipper

Date

Alla Skipper, Sr. Contract Administrator

Lisa Herrmann

Digitally signed by Lisa Herrmann
Date: 2021.11.24 10:00:01 -05'00'

Lisa M. Herrmann, Budget Administrator

Date

Kimberly Williams

Digitally signed by Kimberly
Williams

Date: 2021.11.24 16:05:08 -05'00'

Date

Kimberly Ferrell, Finance Director