

Action History (UTC-05:00)

Submit

by Lisa Guerreiro 10-29-2024 09:41:06 AM (Start Form)

Submit

by Garrett Woods 10-29-2024 02:21:49 PM (Pre-Director approval)

- The task was assigned to Garrett Woods 10/29/2024 9:41:10 AM

Submit

by Chelsea Buell 10-30-2024 10:23:35 AM (Pre-Director approval)

- The task was assigned to Chelsea Buell 10/29/2024 2:21:51 PM

Approve

by Chuck Speake 10-30-2024 11:54:16 AM (Director Approval)

- The task was assigned to Chuck Speake, Tricia Wisner 10/30/2024 10:23:36 AM
- Chuck Speake assigned the task to Chuck Speake 10/30/2024 11:49:15 AM

Approve

by Nicole Brown 10-30-2024 12:19:04 PM (Budget Approval)

- The task was assigned to Heidi Hallas, Nicole Brown, Lisa Herrmann 10/30/2024 11:54:17 AM
- Nicole Brown assigned the task to Nicole Brown 10/30/2024 12:18:44 PM

Reviewed

by Bernice Moen 10-30-2024 03:47:50 PM (Purchasing Specialist)

- The task was assigned to Bernice Moen, Geoff Thomas 10/30/2024 12:19:06 PM
- Bernice Moen assigned the task to Bernice Moen 10/30/2024 3:44:44 PM

Approve

by Alla Skipper 10-31-2024 02:00:52 PM (Purchasing Approval)

- The task was assigned to Alla Skipper, Ginny Duyn, Keith Raney 10/30/2024 3:47:51 PM
- Alla Skipper assigned the task to Alla Skipper 10/31/2024 2:00:28 PM

Approve

by Irina Kukharenko 11-01-2024 08:57:34 AM (Finance Director)

- The task was assigned to Kimberly Williams, Irina Kukharenko 10/31/2024 2:00:53 PM
- Irina Kukharenko assigned the task to Irina Kukharenko 11/1/2024 8:47:52 AM

Reviewed

by Lori Hollingshead 11-01-2024 09:16:17 AM (CM Executive Assistant)

- The task was assigned to Lori Hollingshead, Anna Duffey 11/1/2024 8:57:35 AM
- Lori Hollingshead assigned the task to Lori Hollingshead 11/1/2024 9:12:57 AM

Approve

by Jason Yarborough 11-01-2024 10:08:57 AM (Assistant City Manager)

- The task was assigned to Jason Yarborough, Julie Bellia 11/1/2024 9:16:18 AM
- Jason Yarborough assigned the task to Jason Yarborough 11/1/2024 10:08:44 AM

Approve

by Jerome Fletcher 11-04-2024 09:16:25 AM (City Manager)

- The task was assigned to Jason Yarborough, Julie Bellia, Jerome Fletcher 11/1/2024 10:08:59 AM
- Jerome Fletcher assigned the task to Jerome Fletcher 11/4/2024 9:16:15 AM



Procurement Request

City of North Port

Request

Request Type *

Emergency Procurement

Capital? (?) No Yes**PRR-EX (?)** Yes**FY ***

2025

Type code *

E

Preparer

Lisa Guerreiro

Pre-Director Approver(s) (?)

	Name
1	Garrett Woods
2	Chelsea Buell

Department *

PUBLIC WORKS

Division(s)

ROAD AND DRAINAGE

Emergency**City code or Federal *** City Federal (FEMA)**Requester ***

LISA GUERREIRO - BUSINESS SERVICES COORDINATOR

The City shall not be bound by any transactions made contrary to procurement procedures.

For the Procurement Official to process a requisition or visa purchase request related to an **emergency or exigent purchase**, this form must be completed and submitted by the requesting party to Purchasing with the request. **THE CITY MANAGER MUST BE NOTIFIED IMMEDIATELY, FOLLOWED BY THE PURCHASING DIVISION.**

When referring to procurement activity, FEMA defines both exigency and emergency as situations that demand immediate aid and action. The difference between the two is as follows:

Exigency: there is a need to avoid, prevent or alleviate serious harm or injury, financial or otherwise, to the applicant, and use of competitive procurement proposals would prevent the urgent action required to address the situation. Thus, a noncompetitive procurement may be appropriate.

Emergency, a threat to life, public health or safety, or improved property requires immediate action to alleviate the threat.

Type of emergency *

In accordance with FEMA guidelines. See definitions above.

 Emergency Exigency**Event Project Number ***

MILT25

Name of Event

HURRICANE MILTON

Description (?) *

Description of Item(s) Purchased and Detailed Circumstances of the Emergency or Exigency Purchase/Service

On October 9, 2024 when Hurricane Milton affected our area one of the signal head at the intersection of Salford Blvd. and Price Blvd was damaged and there was no left turn signal on one side North Salford side of the Intersection. B&E Signal was able to provide us a quote quickly to replace this signal so that the intersection could be running safely and properly again.

Purchase Details**Line Items**

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Repair and replacement of signal head at Salford Blvd and Price Blvd. after Hurricane Milton	\$\$	3,025.00	\$1.00	\$3,025.00

Shipping (?) *

\$0.00

Total Charges

\$3,025.00

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1	PW	107-5000-541.46-08	MILT25	\$3,025.00

Total Payments

\$3,025.00

Comments to Budget (?)

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in Naviline.

Vendor Name *

B&E SIGNAL & LIGHTING INC

Vendor Number *

4422

Contact

Vendor Email

nisa@beutility.com

Remittance Address

8450 N TAMIAMI TRAIL, SARASOTA, FL 34243

Phone

941-210-4557

YTD Expenses (?)

Department Inclusive (?) *

\$3,025.00

City Inclusive (?) *

\$3,025.00



QUOTATION

FL License EC0002429
 8450 N Tamiami Trail
 Sarasota, FL 34243
 PH 941-210-4557

P.O # NTE
 ITEM ID Signal
 ISSUE Emerg Repair

DATE October 25, 2024
 CITY North Port
 COUNTY Sarasota

PROJECT NAME		LOCATION			PREPARED BY	
Hurricane Ian Signal Repair		South Sailford and Price			Billy Masila	
ITEM #	DESCRIPTION	QTY	UNITS	UNIT PRICE	LINE TOTAL	
CITY OF NORTH PORT MAINTENANCE						
59	VEHICLE SIGNAL HEAD 3 OR 5 SECTION WITH BAKPLATE (F/I)	1.00	EA	\$1,375.00	\$ 1,375.00	
104	MOT	1.00	LS	\$925.00	\$ 925.00	
105	MOBILIZATION	1.00	LS	\$725.00	\$ 725.00	
TOTAL QUOTE					\$3,025.00	