



CITY OF NORTH PORT

CHANGE ORDER/CONTRACT AMENDMENT FORM

Number: 1

Date of Issuance: April 13, 2015

City's Contract No.: 2014-13

Project Manager: Lou Sperduto

Project Name: Butler Park Multipurpose Fields

Originating Department: General Services / Administration

Contractor: Florida Transportation Engineers, Inc.

Description:

#1 – Engineering plans and construction documents fee:

\$8,500.00 mop: Is

The design team shall prepare plans for the demolition of the existing concession building and the proposed relocation of the main electrical service panel(s) for the sports lighting to remain in accordance with the City of North Port direction. The design team shall prepare bid, construction documents. 100% plans and written specifications shall be used as bid documents. The following services shall be provided:

- One (1) site visit to review site electrical services and equipment for data collection.
- Two (2) meetings with County/City officials and/or electrical utilities are included.
- Additional meetings may be provided on a time and material basis upon request.
- The existing maintenance building is to remain.
- Provide civil and electrical demolition plan indicating panel(s) and electrical equipment required to be demolished/relocated and currently located in the existing concession building scheduled to be demolished.
- Coordinate and provide electrical design to relocate, enclose and/or waterproof existing panel(s) to remain. A new electrical service may be designed to replace existing depending on field observations of existing site electrical configurations and is included in our scope.
- Provide reconnection design (as required) for any sports field lighting to remain and fed from the existing concession building scheduled to be demolished.
- All sports field lighting is scheduled to remain functional.
- 100% plans (to be used as bid documents).
- Quality assurance/quality control.
- Prepare technical written specifications per the city of north port standards.
- Final quantities and engineer's opinion of probable cost.

Task #2 – Bid and construction services fee:

\$2,000.00 mop: Is

The design team shall assist with the following:

- Attend a pre-bid conference.
- Attend a pre-construction conference, prepare and distribute minutes.
- Review shop drawings.
- Review and respond to request for information (RFI's).
- Construction observation/inspection and log findings.

- Review final as-built plans.
- Attend a substantial completion walk-thru and prepare a punch list with project manager.
- Prepare a certification of final completion to the SWFWMD and FDEP.

Design and construction administration services

- Task 1 Engineering design (lump sum) \$8,500.00
- Task 2 Bid & construction services (lump sum) \$2,000.00
- Total fee: **\$10,500.00**

City of North Port Project Responsibility:

- The City of North Port shall provide the consultant with field locations of all city owned utilities and shall provide as-built drawings depicting the horizontal and vertical location of water main, reclaim and wastewater collection system as part of the community center improvement project or located on adjacent roadways.
- The City of North Port shall be responsible for payment to all permitting agencies.
- The City of North Port shall be responsible for the asbestos evaluation report of the existing structure on-site and be responsible for payment of removal of all asbestos materials off -site.
- The City of North Port shall pay all permit fees associated with the existing buildings demolition and utility disconnections and relocation fees associated with this project.

The above scope of service outlines the tasks associated with this project. All other items not listed above will be considered additional professional services and shall not be provided without written approval from the city of north port based upon on the attached hourly rate schedule. Examples of additional professional services include, but are not limited to, the following:

- Document revisions due to changes in programming, board direction or regulations; "60%, 90%". Document revisions due to changes in the approved "100%'s" due to value engineering requests from the City.
- City or County DRC approvals
- Structural engineering or mechanical engineering design services
- Utility design, water distribution, wastewater collection and electrical services.
- Landscape architectural services (i.e. common area hardscape, common area irrigation documents, (etc.)
- Meeting with stakeholders or city commissioner public workshops.
- Building permits
- Traffic engineering
- US ACOE/ Dredge & Fill Permitting – FEMA Permitting
- EPA NPDES permitting
- Environments engineering, PSA, wetland jurisdictional line.
- Other non-listed professional services

HOURLY FEE SCHEDULE

- Project principal \$175.00 per hour
- Project manager \$145.00 per hour
- Project engineer \$135.00 per hour
- Project landscape architect \$135.00 per hour
- Project designer \$125.00 per hour
- Project technician \$90.00 per hour
- Administrative assistant \$60.00 per hour
- Expert witness \$200.00 per hour (preparation and testimony)

Reimbursable expenses:

- CD/DVD/Email* \$30.00 per media
- Prints up to 24" x 26" \$2.25 per print
- Prints over 30" x 42" \$5.25 per print
- Mylar/vellum up to 24" x 36" \$10.50 per print
- Engineering copies up to 30" x 42" \$10.50 per print

Purpose of Change Order:

At the February 27, 2015 Commission workshop there was a unanimous consensus from Commission to authorize the City Manager to do what is necessary to effectuate the demolition of the concession building at Butler Park and relocate the electrical service. In order to achieve this task, an amendment to Agreement 2014-13 is needed for the additional design/engineering work, including bid and construction services.

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT TIME	
Original Contract Amount:	\$67,500	Original Contract Time (days or dates):	
Previous change orders:	# _____ to # _____	Approved Additions/Deductions of time:	
Approved Change Orders Amount:	\$0	Current Contract Time:	
Current Contract Price:	\$67,500	Increase/(Decrease) in contract time:	
Increase/(Decrease):	\$10,500	Total Approved Contract Time:	
Total Contract Amount:	\$78,000	Original Completion Date:	
		Revised Completion Date:	

CONTINGENCY FUNDS	
Use of Contingency Funds?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Original Contingency Amount:	
Approved Use of Contingency Amount:	
Increase/(Decrease):	
Contingency Balance:	

RECOMMENDED:

By:  _____
Contractor

Date: 3/20/2015

RECOMMENDED:

By: _____
City Project Manager

Date: _____

APPROVED:

By: _____
Department Director

Date: _____

APPROVED:

By: _____
Purchasing Manager

Date: _____

APPROVED:

By: _____
Finance Director

Date: _____

APPROVED (if applicable):

By: _____
City Manager

Date: _____