



City of North Port

Office of the City Attorney

Response to Request for Legal Services

To: Sandy Knowles, Human Resources/Risk Management

From: Michael Golen, Assistant City Attorney

Through: Amber L. Slayton, City Attorney

Date: September 11, 2018

Re: Request for Legal Services – Self Insured Program for Health and Benefits Documents

The above-referenced Request for Legal Services has been reviewed.

The below listed documents are attached and are legally correct as to form. The City Manager will be required to sign the identified pages.

1. New York Health Care Reform Act Election Status. **Page 2.**
2. Health Care Reform Act – Public Goods Pool. **Page 4.**
3. New York Healthcare Reform Act Surcharge & Assessments. **Page 9.**
4. Administrative Services Only Agreement. **Page 21.**
5. Unforeseeable Emergency Withdrawal Directive Page Three. **Page 73.**
6. Client Payroll Deduction and Billing Set Up Form. **Page 76.**

Please ensure that there is a place for the City Clerk and City Attorney to sign at each location where the City Manager's signature is required.

Please let me know if there are any questions, comments, or concerns, otherwise no further action will be taken on this Request for Legal Services. The matter will be deemed concluded once the City Attorney's Office receives a final version of the documents. The file will then be closed.