



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda City Commission Regular Meeting

CITY COMMISSIONERS

Jill Luke, Mayor

Pete Emrich, Vice Mayor

Barbara Langdon, Commissioner

Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Jason Yarborough, Interim City Manager

Amber L. Slayton, City Attorney

Heather Taylor, City Clerk

Tuesday, February 9, 2021

10:00 AM

City Commission Chambers

MEETING PROCEDURE: Online public comment may be submitted using the virtual Public Comment Form, located on the City Commission webpage at CityofNorthPort.com. The form will be available online at 8:00 a.m. the day before the meeting until one hour prior to the meeting start. Voicemail messages may be submitted via telephone at 941-429-1032 from 8:00 a.m. the day before the meeting until one hour prior to the meeting start. Online and voicemail comments are pursuant to Policy No. 2020-04. In person comment may be submitted by submitting a "Request to Speak" card to the City Clerk. The public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

3. ANNOUNCEMENTS

- A. [21-0249](#) Current Vacancies and Upcoming Expiration Dates for Boards and Committees

Attachments: [Announcements](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [20-2806](#) Approve the First Amendment to City of North Port, Florida and Will-Ridge Associates, LLC and Woodoff, LLC Water and Wastewater System Standard Developer's Agreement for the Woodland Office Buildings within the Panacea Development

Attachments: [Amendment to Standard Developer's Agreement](#)
[Standard Developer's Agreement](#)

- B. [20-3000](#) Approve Assignment, Assumption and Amendment to Website Development, Hosting & Maintenance Services Agreement with Granicus, LLC for Traditional VisionLive and Approve First Amendment to Purchase Order No. 48305 with Granicus, LLC to Add eComment in the Amount of \$2,100.00.

Attachments: [Assignment Assumption Amendment Agreement 4835-2103-9570](#)
[First Amendment to Granicus, LLC Agreement 4823-7849-0832](#)
[Florida Division of Corporations Document - Granicus, LLC](#)

- C. [21-0046](#) Approve the Sole Source Purchase of Water Information Management Solution Software From the Hach Company, for a Total of \$79,776.00.

Attachments: [Sole Source Procurement Request Form](#)
[Manufacturer Sole Source Letter](#)
[Vendor Quote Pricing](#)
[Florida Division of Corporations Document](#)

- D. [21-0086](#) Approve the Utilization of the Florida State Contract 25100000-19-1, to Purchase One (1) Replacement 2021 Ford Transit Van from Garber Ford, Inc. for the Infrastructure and Facilities Operations and Maintenance Division of the Department of Public Works in the Estimated Amount of \$38,590.85.

Attachments: [Competitive Exemptions Form](#)
[Garber Ford Quote](#)
[Florida State Contract 25100000-19-1](#)
[Florida State Contract Amendment No 1](#)
[Vehicle Overview](#)
[Purchase Comparison](#)
[Vehicle Repair History Report](#)
[Equipment & Fleet Vehicle Replacement Score Sheet](#)
[Florida Division of Corporations - Garber Ford, Inc](#)

- E. [CC](#)
[SAP-21-004](#) Award Funds from the Special Event Assistance Program in the Amount of \$160.00 to Chariots for Charity Event to be Held on February 14, 2021, to Cover the Costs of City Fees and Resources.

Attachments: [Application for Assistance](#)
[Rental Receipt](#)
[Resolution 2018-R-17, adopted Special Event Assistance Program Application](#)

- F. [21-0148](#) Approve Acceptance of State of Florida Appropriation Request, if Awarded, for the Expansion of Water and Sewer to Warm Mineral Springs in the Amount of \$875,000 and Authorize the City Manager to Approve and Sign Grant Documents Upon Satisfactory Legal Review

Attachments: [Florida House Appropriations Request Warm Mineral Springs](#)
[Florida Senate Appropriations Request Warm Mineral Springs](#)
[Ex parte communication](#)

- G. [21-0189](#) Approve the Sole Source Purchase of Lift Station Pumps, Control Panels and Associated Components from Xylem Water Solutions USA, Inc., for a Total of \$287,850.00.

Attachments: [Sole Source Procurement Request Form](#)
[Manufacturer Sole Source Letter](#)
[Vendor Quote Pricing](#)
[Florida Division of Corporations Document](#)

- H. [21-0225](#) Ratify Interim City Manager's Approval for the Utilization of the Sourcewell Contract No. 2021 120716-NAF with Alan Jay Ford Lincoln Mercury, Inc. for the Purchase of Four (4) 2021 Ford F-250 Pickup Trucks for the Department of Parks and Recreation for an Estimated Total of \$121,027.

Attachments: [Competitive Exemptions Form](#)
[Alan Jay Quote - Parks F-250 4X2](#)
[Alan Jay Quote - Parks F-250 4X4](#)
[Sourcewell Contract No. 2021 120716-NAF](#)
[Letter of Agreement to Extend Sourcewell Contract](#)
[Purchase Comparison](#)
[Vehicle Overview](#)
[Florida State Division of Corporations Document](#)

- I. [21-0241](#) Approve Template for Agreement for Waiver of Construction Traffic Road Fees and Authorize the City Manager or Designee to Sign Future Agreements Using the Approved Template

Attachments: [Agreement for Waiver of Construction Traffic Road Fees](#)
[ORD 2020-40 - UNSIGNED](#)

5. PUBLIC HEARINGS:

PETITIONS:

- A. [CC](#) Approval With Conditions Of Development Master Plan, DMP-19-233
[DMP-19-233](#) Toledo Blade Center. (QUASI-JUDICIAL)
- Attachments:** [Toledo Blade Center DMP](#)
[Staff Report with Exhibits](#)
- B. [CC](#) Approval of CIP-20-158, Warm Mineral Springs Park Development Master
[CIP-20-158](#) Plan with Conditions and Waivers. (QUASI-JUDICIAL)
- Attachments:** [Warm Mineral Springs Park DMP](#)
[Staff Report with Exhibits](#)
[Ex parte communications](#)

ORDINANCE - Second Reading:

- C. [ORD. NO.](#) An Ordinance of the City of North Port, Florida, Amending the Code of the
[2020-42](#) City of North Port, Florida, Chapter 58 - Planning and Development, Article III. – Impact Fees; Providing for Severability; Providing for Conflicts; Providing for Codification; and Providing an Effective Date.
- Attachments:** [Ord. 2020-42 for Second Reading.pdf](#)
[ORD NO 2020-42](#)
[Impact on Individual Fee Categories](#)
[Comparison of Neighboring Jurisdiction Impact Fee Rates](#)
[Solid Waste Impact Fee Schedule Continued](#)

ORDINANCE - First Reading:

- D. [ORD. NO. 2021-16](#) An Ordinance of the City of North Port, Florida, Amending the Non-District Budget for Fiscal Year 2020-21 by Transferring \$127,151 from the General Fund Balance for Narramore Park Security, the First 1000 Days Mural Project and the North Port Special Election; Providing for Findings; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Ordinance No. 2021-16 First Reading](#)
[General Fund fund balance report](#)
[Ordinance No. 2021-16 Second Reading](#)

RESOLUTIONS:

- E. [RES. NO. 2021-R-09](#) A Resolution of the City of North Port, Florida, Authorizing the City Manager or Designee to Execute Annual Grant Applications and Related Non-Binding Documents; Providing for Findings; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution 2021-R-09](#)

- F. [RES. NO. 2020-R-36](#) A Resolution of the City of North Port, Florida, Adopting City Commission Policy No. 2020-10 Related to Use of the City Seal; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Resolution](#)
[Policy](#)
[Commission Direction](#)

- G. [RES. NO. 2021-R-03](#) A Resolution of the City of North Port, Florida, Adopting City Commission Policy No. 2021-02 Related to City Commissioner Supplies, Including Office Supplies, Business Cards, Name Badges, and Clothing; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Attachments: [Resolution](#)
[Policy](#)
[Commission Direction](#)

- H. [RES. NO. 2021-R-02](#) A Resolution of the City of North Port, Florida, Adopting City Commission Policy No. 2021-01 Related to Travel Expenses for City Commissioners; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)
[Policy](#)
[Commission Direction](#)

6. GENERAL BUSINESS:

- A. [21-0209](#) Discussion and Possible Action Regarding Narramore Park Security Upgrade Project
- Attachments:** [Narramore Sports Proposed Camera Locations](#)
[Iron Bow Quote 276584 Narramore Sports Complex](#)
[November 5, 2020 Special Commission Meeting Minutes.pdf](#)
- B. [21-0230](#) Discussion and Possible Action Regarding Participation in Sarasota County Centennial Celebration
- C. [21-0233](#) Discussion and Possible Action Regarding the Possible Rental of Al Goll Community Center
- D. [21-0234](#) Discussion and Possible Action Regarding the Location of a Cemetery in North Port
- Attachments:** [Cemetery Research Memorandum](#)
- E. [21-0245](#) Discussion and Possible Action Regarding the Conduct of Public Meetings of City Boards in Person and by Virtual Means

7. PUBLIC HEARINGS - Continued**ORDINANCE - Second Reading - TIME CERTAIN 5:01 P.M. OR SHORTLY****THEREAFTER:**

- A. [ORD. NO. 2020-43](#) An Ordinance of the City of North Port, Florida, Amending Section 2-24 of the Code of the City of North Port, Florida, Related to City Commissioner Expenses, Travel, and Supplies; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date
- Attachments:** [Ordinance Second Reading](#)
[Ordinance](#)
[Commission Direction](#)
- B. [ORD. NO. 2021-12](#) An Ordinance of the City of North Port, Florida, Designating the City Seal and Repealing Section 2-4 – City Seal of the Code of the City of North Port, Florida; Providing for Conflicts; Providing for Severability; and Providing an Effective Date
- Attachments:** [Ordinance](#)
[Commission Direction](#)
- C. [ORD. NO. 2020-44](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, by Amending Chapter 74, Article VI, Related to Golf Carts and Low Speed Vehicles; Providing for Adoption; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date

Attachments: [Ord 2020-44. First Reading. Golf Carts and Low Speed Vehicles](#)
[Ord 2020-44. Second Reading. Golf carts and Low Speed Vehicles](#)
[Memorandum to City Attorney](#)
[March 5, 2020 Commission Meeting Minutes](#)
[Handout Golf Carts](#)

- D. [ORD. NO. 2021-09](#) An Ordinance of the City of North Port, Florida, Amending Section 34-55 of the Code of the City of North Port, Florida, Relating to Mobile Food Vendors and Ice Cream Trucks; Amending Appendix A - City Fee Structure; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing and Effective Date

Attachments: [Ordinance 2021-09 for Second Reading.pdf](#)
[Ordinance 2021-09](#)
[Mobile Food Vendor Map](#)
[City Parks Mobile Food Vendor Review](#)

- E. [ORD. NO. 2021-01](#) An Ordinance of The City of North Port, Florida, Prohibiting Certain Conduct at City Facilities and City Parks by Amending the Code of The City of North Port, Florida, to Create Section 46-1- City Facilities Rules and to Repeal Section 50-2- Park Property; Providing for Conflicts: Providing for Severability: Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance 2021-01 - Facility Rules - second reading](#)
[Ordinance 2021-01 - Facility Rules - first reading](#)

- F. [ORD NO 2021-02](#) An Ordinance of The City of North Port, Florida, Amending the Code of the City of North Port, Florida to Establish a Process and Authorize City Law Enforcement Officers to Trespass an Individual from Public Property, by Creating Section 46-2 - Trespass Warnings on Public Property; Providing for Conflicts; Providing for Severability; Providing for Codification ; and Providing an Effective Date.

Attachments: [Ordinance No. 2021-02 – Trespass on Public Property – second reading](#)
[Ordinance No. 2021-02 – Trespass on Public Property – first reading](#)

- G. [ORD. NO. 2021-03](#) An Ordinance of the City of North Port, Florida, Regulating the Storage and Removal of Personal Property by Amending the Code of the City of North Port, Florida, by Creating Section 46-3- Storage and Removal of Personal Property; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing and Effective Date.

Attachments: [Ordinance - Storage and Removal of Personal Property- second reading](#)
[Ordinance - Storage and Removal of Personal Property-first reading](#)

- H. [ORD. NO. 2021-04](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Chapter 3, Article I. – Economic Development

Ad Valorem Tax Exemption, to Renew the City's Authority to Grant Exemptions Consistent with the Results of the November 2020 Referendum and to Make Consistent with Florida Law; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance No. 2021-04. Economic Development Tax Exemption. First Reading](#)
[F.S. 196.1995](#)
[Ordinance No. 2021-04. Economic Development Tax Exemption. Second Reading](#)

- I. [ORD. NO. 2021-05](#) An Ordinance of the City of North Port, Florida, Reorganizing Chapter 46 of the Code of the City of North Port, Florida, by Moving and Renumbering Section 46-89, Entitled "Curfew for Underage Persons and Parental Responsibilities," to Appear as a New Section 46-19; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Second Reading - Ordinance 2021-05. Regulating Presence of Minors in Public](#)
[First Reading - Ordinance 2021-05. Regulating Presence of Minors in Public Places](#)
[Florida Statutes Sections 877.20 through 877.25](#)

- J. [ORD. NO. 2021-10](#) An Ordinance of the City of North Port, Florida, Amending the Non-District Budget for Fiscal Year 2020-21 by Transferring \$473,500 from the General Fund Balance for Operation of Parks, Recruitment of City Manager, and Maintenance Van and by Increasing the Revenues in the Self Insurance Medical Fund by \$38,170; Providing for Findings; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Ordinance No. 2021-10 First Reading](#)
[General Fund fund balance report](#)
[Parks and Recreation breakdown of additional costs](#)
[Ordinance No. 2021-10 Second Reading.pdf](#)

- K. [ORD. NO. 2021-11](#) An Ordinance of the City of North Port, Florida, Amending Section 2-81 of the Code of the City of North Port, Florida, Relating to Notice Procedures for Aggrieved or Adversely Affected Persons for Quasi-Judicial Proceedings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance No. 2021-11 Notice Procedures. First Reading](#)
[Ordinance No. 2021-11 Notice Procedures. Second Reading](#)

8. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

9. COMMISSION COMMUNICATIONS:**10. ADMINISTRATIVE AND LEGAL REPORTS:****11. ADJOURNMENT:**

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.