



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda City Commission Regular Meeting

CITY COMMISSIONERS

Barbara Langdon, Mayor
Alice White, Vice Mayor
Pete Emrich, Commissioner
Debbie McDowell, Commissioner
Phil Stokes, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager
Amber L. Slayton, City Attorney
Heather Faust, City Clerk

Tuesday, April 25, 2023

6:00 PM

City Commission Chambers

Updated Resolution No. 2023-R-22

PUBLIC COMMENT: Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

In Person Attendance: Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

Online: Submit a written eComment using the eComment link at cityofnorthport.legistar.com/Calendar. The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

Voice Mail Message: Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE**1. APPROVAL OF AGENDA****2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

3. ANNOUNCEMENTS

- A. [23-0437](#) Current Vacancies and Upcoming Expirations for Advisory Boards and Committees

Attachments: [Announcements](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [23-0546](#) Approve the Application to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the Amount of \$3,574,740.96 for 12 Firemedics and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- B. [23-0586](#) Approve Visionary Integration Professionals Acceptance Agreement with the City of North Port, Florida with Incorporated Attachments, for the Implementation of Accela On-line Permitting Software for the Neighborhood Development Services, Building Division, in the Amount of \$2,775,894, Plus Contingency in the Amount of \$277,590 for a Total Project Cost of \$3,053,484.

Attachments: [Acceptance Agreement](#)
[Statement of Work](#)
[Integration Subscription Agreement for Software Service \(SaaS\)](#)
[Carasoft GSA Contract 47QSWA18D008F](#)
[Accela Subscription Services and Support Agreement under GSA](#)
[Exemptions Form Accela on-line Permitting Software](#)
[Florida Division of Corporations Document](#)

- C. [23-0654](#) Approve the National Emergency Dislocated Worker Grant Worksite Agreement with Suncoast Workforce Board, Inc. dba CareerSource

Suncoast

Attachments: [Worksite Agreement](#)
[CareerSource Sunbiz](#)

- D. [23-0655](#) Approve the First Amendment to Agreement No. 2021-17 for Professional Architectural and Engineering Services for City of North Port Police Department Facilities Extending the Scheduled Programming Phase, in the Amount of \$22,390.00, for a Total Contract Price of \$257,800.00.

Attachments: [First Amendment to Agreement](#)
[Agreement No. 2021-17](#)
[Schenkel & Shultz Additional Services](#)
[Finance Contract Agreement Amendment Form](#)

- E. [23-0667](#) Approve Contract No. 2023-07 Construction Manager at Risk Contract Preconstruction Services Contract, Phase 1 with Wharton Smith, Inc. in the Amount of \$42,340.09, for Design Support, Coordination, Project Scheduling, Design and Equipment Evaluation and Recommendations, and a Guaranteed Maximum Price for Project F17R81 Fire Station 81 Renovation.

Attachments: [Contract](#)
[Notice of Intent to Award](#)
[City Manager Recommendation to Negotiate Memorandum with Ranking](#)
[Wharton-Smith, Inc. Submittal](#)
[Solicitation with Addenda](#)
[Florida Division of Corporations Documentation](#)

- F. [23-0671](#) Approve the Appointment of Jessica A. Eik and Paul A. Jackomin as Members of the Parks and Recreation Advisory Board to Serve a Three-Year Term From April 25, 2023, to April 25, 2026.

Attachments: [Jessica A. Eik Application and Backup](#)
[Paul A. Jackomin Application and Backup](#)
[Florida Statutes 112.3143\(6\)](#)

- G. [23-0693](#) Approve the Interlocal Agreement by and Between Sarasota County Sheriff's Office and City of North Port, Florida, New College of Florida Campus Police Department, and Sarasota Manatee Airport Authority regarding Primary Public Safety Answering Point, Which Outlines the Direct Communication for Immediate and Undelayed Law Enforcement Response During Active and Imminent Treats to Life.

Attachments: [Interlocal - Primary PSAP - SCSO](#)
[Interlocal - Primary PSAP - SCSO - 2021](#)
[Florida Statute 365.179](#)

- H. [23-0695](#) Approve the Interagency User Agreement by and Between the Sarasota County Sheriff's Office and the City of North Port, Florida on Behalf of the North Port Police Department for Criminal Justice Information Exchange and Use (FCIC/NCIC) During a System Failure or Center Evacuation.
- Attachments:** [Interagency User Agreeent](#)
- I. [23-0699](#) Approve the City of North Port's Participation in the Countywide Climate Pollution Reduction Grant Program and Submit Letter of Partnership
- Attachments:** [Letter of Partnership](#)
- J. [23-0700](#) Approval of Minutes for the March 6, 2023 Commission Workshop Meeting, March 7, 2023 Commission Workshop Meeting, March 8, 2023 Commission Workshop Meeting, March 21, 2023 Commission Workshop Meeting, and March 30, 2023 Commission Regular Meeting
- Attachments:** [3-6-23 Minutes](#)
[3-7-23 Minutes](#)
[3-8-23 Minutes](#)
[3-21-23 Minutes](#)
[3-30-23 Minutes](#)
- K. [23-0709](#) Approve Parks and Recreation Advisory Board Member, Celeste Jameson, to Serve as the City of North Port Representative on the Sarasota Parks Advisory Council.
- Attachments:** [2023-03-16 PRAB Draft Meeting Minutes](#)
[Ordinance No. 2014-14](#)

5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES

- A. [23-0715](#) Sarasota County Commissioner Ron Cutsinger Update to the North Port City Commission.
- Attachments:** [Warm Mineral Springs Area Sidewalk Project](#)
[Deer Prairie Creek Preserve Photos](#)
- B. [23-0708](#) Presentation of the Parks & Recreation Advisory Board Annual Report for 2022 and Review of Future Goals.
- Attachments:** [PRAB Annual Report](#)
[Ordinance 2023-07](#)
[Ordinance No. 2014-14](#)
- C. [23-0728](#) FEMA Direct Temporary Housing Presentation
- Attachments:** [Email Chain](#)
[Individual Assistance Sequence of Delivery](#)

6. PUBLIC HEARINGS:**ORDINANCE - Second Reading:**

- A. [ORD. NO. 2023-04](#) An Ordinance of the City of North Port, Florida, Amending the Unified Land Development Code, Section 53-214 Village D District Pattern Plan (West Villages) to Reference Wellen Park; Amending Section 3.13.9 Minimum Parking Standards to Provide for an Administrative Adjustment to the Parking Requirements; Amending Section 3.13.9.B to Provide for Parking Standards Not Otherwise Specified; Providing for Findings; Providing for Adoption; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date. (Quasi-Judicial)

Attachments: [Ordinance - Second Reading](#)
[VDPP revised language](#)
[Revised Staff Presentation - Second Reading](#)
[Ordinance - First Reading](#)
[Staff Report with Exhibits](#)
[Staff Presentation](#)
[Applicant Presentation](#)
[2/16/23, PZAB Action Report](#)

- B. [ORD. NO. 2023-10](#) An Ordinance of the City of North Port, Florida, Repealing Criteria Relating to the Playful City USA Program from the Parks and Recreation Advisory Board Powers and Duties; Amending the Code of the City of North Port, Florida, Section 4-162, Regarding Powers and Duties of the North Port Parks and Recreational Advisory Board; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance - Second Reading](#)
[Ordinance - First Reading](#)
[Ordinance No. 2014-14](#)

- C. [ORD. NO. 2023-11](#) An Ordinance of the City of North Port, Florida, Relating to the Citizen Tax Oversight Committee; Repealing Resolution No. 97-R-14; Amending the Code of the City of North Port, Florida, Chapter 4 – Boards and Committees to Create Article V - Citizen Tax Oversight Committee; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance - First Reading/Second Reading](#)
[Commission Direction](#)

- D. [ORD. NO. 2023-16](#) An Ordinance of the City of North Port, Florida, Reducing and Eliminating Certain Fees Related to Warm Mineral Springs Park; Amending the Code

of the City of North Port, Florida, Appendix A, Section G - Parks and Recreation Fees; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance - Second Reading](#)
 [Ordinance 2023-16](#)
 [3/30/23 Regular Meeting Notes](#)
 [12/8/22 Special Meeting Minutes](#)
 [Warm Mineral Springs Park Admission Sales FY22](#)

ORDINANCE - First Reading:

- E. [ORD. NO. 2023-09](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Related to Alternative Pickup Locations for the Collection of Solid Waste from Residential Properties; Amending the Code of the City of North Port, Florida, Section 62-50; Providing For Findings; Providing For Conflicts; Providing For Severability; Providing For Codification; and Providing an Effective Date.

Attachments: [Ordinance - First Reading](#)
 [Solid Waste Walk Up Form](#)

- F. [ORD. NO. 2023-14](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Section 22-55 and 22-65 Relating to Extending the Time Period When Use of Fertilizer is Restricted and Eliminating the Vehicle Decal Requirement; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance – First Reading](#)
 [6/26/22 Minutes](#)
 [Rainfall Data and Total Nitrogen 2016-2022](#)
 [FDEP Sample Results Cosmic Waterway Algal bloom](#)
 [Request for FDEP Input on Proposed Changes](#)
 [FDEP Input on Proposed Changes](#)

RESOLUTION:

- G. [RES. NO. 2023-R-22](#) A Resolution of the City Commission of the City of North Port, Florida, Approving a Template for Temporary Construction Easement for Price Boulevard Widening in the City of North Port, Florida; Accepting All Easements Using the Approved Template; Providing for Incorporation of Recitals; Providing for Recording; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)

7. GENERAL BUSINESS:

- A. [23-0703](#) Discussion and Possible Action Regarding Approval of the March 14, 2023 Commission Regular Meeting Minutes

Attachments: [Draft Minutes](#)
[Amended Draft Minutes](#)
[Correspondence](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

- A. [23-0405](#) Commissioner McDowell's Communications
- B. [23-0406](#) Commissioner Stokes' Communications
- C. [23-0402](#) Mayor Langdon's Communications
- D. [23-0403](#) Vice Mayor White's Communications
- E. [23-0404](#) Commissioner Emrich's Communications

10. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [23-0717](#) City Manager Report
- Attachments:** [City Manager Report April 2023](#)
[CM Contingency Report April 2023](#)
- B. [23-0696](#) City Attorney's Monthly Report
- Attachments:** [Commission Directives to the City Attorney](#)
[Matter List \(Redacted\)](#)
- C. [23-0429](#) City Clerk Report
- Attachments:** [Closed Status Chart](#)
[Open Request Chart](#)
[FY Request Log](#)
[Commission Update](#)

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.