



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda - Final

City Commission Regular Meeting

CITY COMMISSIONERS

Debbie McDowell, Mayor

Jill Luke, Vice Mayor

Christopher Hanks, Commissioner

Pete Emrich, Commissioner

Vanessa Carusone, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager

Amber L. Slayton, City Attorney

Heather Taylor, Interim City Clerk

Tuesday, February 4, 2020

10:00 AM

City Commission Chambers

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. ANNOUNCEMENTS

- A. [20-1770](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees.

Attachments: [Current Vacancies and Upcoming Expiration Dates](#)

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [19-1534](#) Approval to Award Agreement No. 2020-03, Financial Services Advisor to PFM Financial Advisors, LLC. in the Amount of \$6,000.00

Attachments: [Agreement No. 2020-03 Financial Advisor Services](#)
[NOI to Award 2020-03](#)
[CM Recommendation and Ranking 2020-03](#)
[RFP 2020-03 Solicitation and Addenda](#)
[PFM Financial Advisors, LLC Proposal](#)
[Florida Department of Corporations document](#)

- B. [19-1542](#) Approve the Asset Disposition and Recommended Method of Disposal Dated February 2020 Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) of the Code of the City of North Port, Florida

Attachments: [Asset Disposition and Recommended Method of Disposal February 2020](#)
[City of North Port Property Disposal Forms](#)
[Mechanic's Vehicle Inspection Forms](#)
[Equipment & Fleet Vehicle Replacement Score Sheet](#)

- C. [19-1582](#) Approve the Memorandum of Understanding Between U.S. Immigration and Customs Enforcement Homeland Security Investigations (HSI) and the City of North Port for the Enforcement of Laws Relating to HSI Jurisdiction and a Memorandum of Understanding Between Immigration and Customs Enforcement and the City of North Port for the Reimbursement of Joint Operations Expenses.

Attachments: [MOU Between U.S. Immigration and Customs Enforcement Homeland Security](#)
[MOU Between Immigration and Customs Enforcement and Local, County, or Sta](#)

- D. [20-1750](#) Approve an Amendment to Community Development Block Grant Subrecipient Agreement Between Sarasota County, Florida, and the City of North Port, Florida, to Fund Surveying and Construction of Sidewalks in the Amount of \$110,050, Contract Number B-18-UC-12-0014

Attachments: [Amendment to Subrecipient Agreement](#)
[Subrecipient Agreement](#)

- E. [20-1762](#) Cash Receipts Summary Report for December 2019

Attachments: [Cash Receipts Summary 123119](#)

- F. [20-1763](#) Approve the Memorandum of Understanding (MOU) between The Panama City Police Department and the North Port Police Department for the Traffic and Criminal Software (TraCS)

Attachments: [Traffic and Criminal Software \(TraCS\) MOU](#)

- G. [20-1774](#) Appointment of Holly Loos as a Regular Member to the Art Advisory Board, to Serve a Two-Year Term from February 4, 2020 to February 4, 2022

Attachments: [Application and Backup](#)

- H. [20-1789](#) Appoint David Wood to the Beautification and Tree/Scenic Highway Committee to Serve a Two-Year Term from February 4, 2020 to February 4, 2022

Attachments: [Application and Backup](#)

5. PUBLIC HEARINGS:

ORDINANCES - First Reading:

- A. [ORD. NO. 2020-09](#) An Ordinance of the City of North Port, Florida, Amending Section 2-54 of the Code of the City of North Port, Florida, Related to Proclamations at City Commission Meetings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance 2020-09](#)

[Commission Direction](#)

- B. [ORD. NO. 2020-04](#) An Ordinance of the City of North Port, Florida, Establishing the Central Parc Community Development District, Pursuant to Chapter 190, Florida Statutes; Specifying General and Special Powers of the District; Describing the External Boundaries of the District; Providing for the Administration, Operation, Maintenance, and Financing of the District; Naming the Initial Members of the Board of Supervisors for the District; Providing for the Distribution of Facilities and Services; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Ordinance No. 2020-04](#)

[Florida Statutes, Section 190.011](#)

[Petition for Establishment of the Central Parc CDD](#)

6. GENERAL BUSINESS:

- A. [19-1435](#) Discussion and Possible Action Regarding Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America Marketing Agreement

- B.** [20-1786](#) Discussion and Possible Action Regarding a City of North Port Ad Valorem Tax Exemption for Persons 65 and Older
- Attachments:** [North Port Ordinance No. 2010-24.pdf](#)
 [Sarasota County Ordinance No. 2019-048.pdf](#)
 [Florida Statute No. 196.1995.pdf](#)
 [Overview from the Sarasota County Property Appraiser's office](#)
- C.** [20-1756](#) Discussion and Possible Action Regarding Deputy City Clerk Evaluation
- Attachments:** [Summary of Evaluations](#)
 [Emrich Evaluation](#)
 [Carusone Evaluation](#)
 [Hanks Evaluation](#)
 [Luke Evaluation](#)
 [McDowell Evaluation](#)
 [Self Evaluation](#)

7. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

8. COMMISSION COMMUNICATIONS:

- A.** [20-1800](#) Commissioner Emrich's Report
- B.** [20-1801](#) Commissioner Carusone's Report
- C.** [20-1802](#) Commissioner Hanks' Report
- D.** [20-1803](#) Vice Mayor Luke's Report
- E.** [20-1804](#) Mayor McDowell's Report

9. ADMINISTRATIVE AND LEGAL REPORTS:

10. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.