



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Please indicate: ___ Visa Purchase ___ Purchase Order

___ Single Purchase ___ Blanket Purchase ___ Change Order ___ Amendment
(For current FY) (Ongoing purchases for current FY)

DEPARTMENT/DIVISION: _____

NAME OF REQUESTOR: _____

If Applicable: COMMISSION MEETING DATE: _____ AGENDA ITEM NUMBER: _____

Section 2-403 - Exemptions of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Purchasing Agent.

- A. Please describe all products and/or services to be procured under this exemption:**
(If additional space is needed, please attach a separate memo)

- B. Briefly explain why it is in the best interest of the City to procure under this exemption:**
(If additional space is needed, please attach a separate memo)

C. Vendor Information

Vendor Name: _____ Vendor Number: _____

Address: _____

Contact: _____ Phone: _____ Email: _____



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D. Please select one of the following:

Piggyback (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Is a fee required to utilize this contract? Yes No If yes, how much? _____
_____ Vendor-Paid City-Paid

State of Florida Contract: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) ***

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Florida Sheriff's Association Bid: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Joint Cooperative: The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Code Exemption* (Specify):

*For list of exemptions, see page 3



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Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
 - b. Subscriptions for periodicals, books, maps or training videos.
 - c. Real property, real estate brokering, or appraising.
 - d. Abstract of titles for real property; title insurance.
 - e. Works of art for public display or artistic services.
 - f. Advertising.
 - g. Medical, dental and other medically related services performed by a health care professional.
 - h. Room or board for social service clients.
 - i. Room and board for employees on city business.
 - j. Funeral related services.
 - k. Water, sewer, electrical, cable television or other utility services.
 - l. Personnel, including but not limited to part-time or temporary services.
 - m. Academic program reviews or lectures by individuals.
 - n. Auditing services and financial services.
 - o. Legal services.
 - p. Social services.
 - q. Lobbying services.
 - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

Vendor Tracking:

___ Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ _____

To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ _____



NORTH PORT FIRE RESCUE

MEMORANDUM

TO: Ginny Duyn, Senior Purchasing Administrator

FROM: Nick Herlihy, Division Chief

DATE: December 9, 2020

RE: REV RTC Competitive Exemption Justification

REV RTC Inc was awarded the Florida Sheriffs Association (FSA) Specification Group : Ambulance Type 1 – 4x2 Medium Duty Diesel Engine bid in FY2020 through a governmental competitive bid process. This bid is for the basic ambulance package with no options provided as part of the bid. This is a common practice for this bid as there are an infinite amount of modifications and options that can be added or removed from any ambulance. This bid was awarded based on a 5% discount off manufacturers suggested retail price (MSRP).

North Port Fire Rescue would like to continue to utilize the existing ambulance specification that we have received from prior builds from REV RTC. Our previous agreement expired, and we are looking to enter into a new agreement utilizing the competitive exemption process per City procurement policy. The reason that we are looking to establish a separate agreement, exclusive of the bid award the FSA provided, is that our ambulance specification is tailored to the needs of North Port Fire Rescue. This is the same process that we utilized for the initial agreement that was executed in 2016. The agreement from REV RTC for the Road Rescue International MV ambulances that we utilize, shows a Fee Schedule of a dealer cost + 8% for the vehicle and options. As stated above, unlike basic passenger vehicles, the ambulance bid for FSA does not include options for the ambulances awarded. The REV RTC Inc agreement would lock the options requested in our specification to a dealer cost +8% for the term of the agreement.