



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes - Draft City Commission Regular Meeting

### *CITY COMMISSIONERS*

*Christopher B. Hanks, Mayor*  
*Debbie McDowell, Vice-Mayor*  
*Vanessa Carusone, Commissioner*  
*Peter Emrich, Commissioner*  
*Jill Luke, Commissioner*

### *APPOINTED OFFICIALS*

*Peter Lear, City Manager*  
*Amber L. Slayton, City Attorney*  
*Heather Taylor, Interim City Clerk*

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Tuesday, November 12, 2019

10:00 AM

CITY COMMISSION CHAMBERS

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### CALL TO ORDER

Mayor Hanks called the meeting to order at 10:00 a.m.

### ROLL CALL

**Present:** 5 - Mayor Christopher Hanks, Vice Mayor Debbie McDowell, Commissioner Jill Luke, Commissioner Pete Emrich and Commissioner Vanessa Carusone

### Also Present:

City Manager Peter Lear, City Attorney Amber Slayton, Interim City Clerk Heather Taylor, Police Chief Todd Garrison and Recording Secretary Ida Goodman, Social Services Manager Janet Carrillo, Planner Sherry Willette-Grondin, Public Works Director Julie Bellia, and Parks and Recreation Director Pfundheller.

**The Invocation was provided by Mayor Hanks followed by the Pledge of Allegiance led by Commissioner Luke.**

### 1. APPROVAL OF AGENDA

Mr. Lear requested to pull item No. 19-1121 from the agenda.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Luke, to approve the agenda, pulling Item No.19-1121. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

### 2. PUBLIC COMMENT:

Nicole Hummel, Craig Hummel, Mark Rohr, Pamela Rohr, Joey Adams, Larry Grant, Ashley Walters, Susan Mangune, Joy MacInnes, Pastor Chris Thompson, Trish Keil, Aaron Imel, Becca Hill, Marilyn Hayes, Bobby Schotte, Dr. James MacInnes, Melinda Hanks: expressed gratitude for Commissioner Hanks' service as Mayor.

Mayor Hanks passed the gavel to Vice Mayor McDowell who presented him with a commemorative gavel after which, Mayor Hanks provided an acceptance speech.

Commissioners provided input and thanks to Commissioner Hanks.

Recess was taken from 10:21 a.m. to 10:35 a.m.

Vice Mayor McDowell passed the gavel back Mayor Hanks.

**PUBLIC COMMENT:**

Victor Dobrin: Commission fiduciary duties.

Steve Yager: City's budget process.

Jeffrey Scott: Economic Development.

### **3. ANNOUNCEMENTS**

- A. [19-1336](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees.

Ms. Taylor read the Current Vacancies and Upcoming Expiration Dates for Boards and Committees into the record.

### **4. CONSENT AGENDA:**

Mr. Lear requested to pull Items 19-1173, 19-1175, 19-1176, and 19-1177 for discussion.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Luke, to approve the Consent Agenda, pulling Items Nos. 19-1173, 19-1175, 19-1176 and 19-1177 for discussion. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

- A. [19-1121](#) Approve the Disposition of Surplus Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) of the Code of the City of North Port, Florida.

***This item was removed from the agenda.***

- B. [19-1128](#) Approve a Three (3) Year Agreement Renewal with ESRI, Inc. for Comprehensive GIS Products, Services and Training in the Amount of \$153,836.00

***This item was approved on Consent.***

- C. [19-1172](#) Approve Acceptance of Grant, if Awarded, from the U.S. Department of Justice Gulf States Regional Law Enforcement Technology Assistance in an Amount of \$150,000, and to Authorize the City Manager to Approve to Sign Grant Documents upon Satisfactory Legal Review

***This item was approved on Consent.***

- D. [19-1173](#) Approve Amended Family Service Center Tenant Lease Agreement with Big Brothers Big Sisters of the Sun Coast, Inc., at a Cost of \$9.50/ sq. ft. for an Annual Lease of \$1,140, or 12 Monthly Payments of \$95.00

Mr. Lear introduced the item.

Discussion ensued regarding original cost allocations for the development of the building, Social Services funding, total amount of the reduction, offsetting the cost of Social Services, non-profit grants including rental fees, adding a clause in the agreement requiring operating hours, renewal of the lease agreement and length for renewal, purpose of a non-profit, and Social Services operating costs.

Ms. Carrillo spoke to furnishings in rental units and accountability of furniture care and maintenance.

Discussion continued concerning rental units to non-profit organizations.

Commissioner Carusone voiced concern that the rental fee is below market rate, a certain amount of quid pro quo is expected in return, an annual review of terms needed, and North Port tax payers pay to off-set the rental difference.

Ms. Slayton spoke to current terms of the agreement, and termination clause for any reason.

Mr. Lear clarified tenants must be present 32 hours a week minimum.

Ms. Carrillo spoke to notice from tenants wishing to make a change in the agreement.

Discussion continued regarding accountability as a renter, and comparisons for costs during the budget hearings.

***There was a consensus to direct the City Manager to provide an expense/revenue costs, including an analysis on comparable market rates City-wide at budget time.***

***A motion was made by Commissioner Luke, seconded by Vice Mayor McDowell, to approve Consent Item No. 19-1173. The motion carried by the following vote with Commissioner Carusone dissenting for reasons stated.***

**Yes:** 4 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke and Commissioner Emrich

**No:** 1 - Commissioner Carusone

- E. [19-1175](#) Approve Amended Family Service Center Tenant Lease Agreement with Literacy Volunteers of South Sarasota County (LVSSC) at a Cost of \$9.50/sq. ft. for an Annual Lease in the Amount of \$4,883.00, or 12 Monthly Payments of \$406.92

***A motion was made by Commissioner Luke, seconded by Vice Mayor McDowell, to approve Consent Item No. 19-1175. The motion carried by the following vote with Commissioner Carusone dissenting for reasons stated.***

**Yes:** 4 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke and Commissioner Emrich

No: 1 - Commissioner Carusone

- F. [19-1176](#) Approve Amended Family Service Center Tenant Lease Amended Agreement with Jewish Family and Children's Services of the Suncoast, Inc., (JFCS) at a Cost of \$9.50/sq. ft. for an Annual Lease in the Amount of \$1,178.00, or 12 Monthly Payments of \$98.17.

*A motion was made by Commissioner Luke, seconded by Vice Mayor McDowell, to approve Consent Item No. 19-1176. The motion carried by the following vote with Commissioner Carusone dissenting for reasons stated.*

Yes: 4 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke and Commissioner Emrich

No: 1 - Commissioner Carusone

- G. [19-1177](#) Approve Amended Family Service Center Tenant Lease Agreement with Safe Place and Rape Crisis Center (SPARCC), Inc., at a Cost of \$9.50/sq. ft. for an Annual Lease of \$1,368, or 12 Monthly Payments of \$114.00.

*A motion was made by Commissioner Luke, seconded by Vice Mayor McDowell, to approve Consent Item No. 19-1177. The motion carried by the following vote with Commissioner Carusone dissenting for reasons stated.*

Yes: 4 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke and Commissioner Emrich

No: 1 - Commissioner Carusone

- H. [19-1179](#) Approve Acceptance of Grant, if Awarded, from the Florida Department of Environment Protection Resilience Planning Grant in an Amount of \$25,000, and to Authorize the City Manager to Approve to Sign Grant Documents upon Satisfactory Legal Review

*This item was approved on Consent.*

- I. [19-1223](#) Approve Updated Statewide Mutual Aid Agreement (SMAA) between the City of North Port and the Florida Division of Emergency Management.

*This item was approved on Consent.*

- J. [19-1251](#) Accept the Cash Receipts Summary Report for September 2019

*This item was approved on Consent.*

- K. [19-1256](#) Approve Federal Bureau of Investigation (FBI) Child Exploitation Task Force (CETF) Memorandum of Understanding.

*This item was approved on Consent.*

- L. [19-1221](#) Appoint Barbara Langdon as the Development, Engineering or Planning Representative on the Community Economic Development Advisory Board.  
*This item was approved on Consent.*
- M. [19-1271](#) Appoint Ginger Miranda as a North Port Resident Representative on the Community Economic Development Advisory Board  
*This item was approved on Consent.*
- N. [19-1289](#) Appoint Robin Short as a Regular Member on the Parks & Recreation Advisory Board  
*This item was approved on Consent.*
- O. [19-1300](#) Appoint Nadine Baker as an Alternate Member on the Environmental Advisory Board.  
*This item was approved on Consent.*
- P. [19-1337](#) Approval of Minutes for the September 17, 2019 Special Meeting, September 19, 2019 Special Meeting, October 3, 2019 Special Meeting, October 8, 2019 Regular Meeting, and October 22, 2019 Regular Meeting.  
*This item was approved on Consent.*

## **5. PUBLIC HEARINGS:**

### **ORDINANCE - Second Reading**

- A. [ORD. NO. 2019-01](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Related to Right-Of-Way Use Permits, Building Permits, and Certain Shed Permits and Fees, by Amending Section 70-24 – Administration, Permits, and Appendix A – City Fee Structure, Section K – Road and Drainage Fees; Revoking the Direction Provided in Resolution No. 2018-R-28; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date
- Ms. Taylor read the Ordinance by title only.
- Mr. Lear provided an overview.
- There were no questions from the Commission and no public comment.
- A motion was made by Vice Mayor McDowell, seconded by Commissioner Luke, to approve Ordinance No. 2019-01. The motion carried by the following vote:***
- Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

**ORDINANCE - First Reading**

- B. [ORD. NO. 2019-48](#) An Ordinance of the City of North Port, Florida, Amending the Non-District Budget for Fiscal Year 2018-19 by Providing for Changes related to Fleet Management, Self Insurance and Employee Benefits; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Luke, to read Ordinance No. 2019-48 by title only. The motion carried by the following vote:***

- Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

Ms. Taylor read the Ordinance by title only.

Mr. Lear provided an overview and explained budgeting for Consolidated Omnibus Budget Reconciliation Act (COBRA) insurance costs, and spoke to fleet fuel increased usage vs. increased fuel costs, and a fuel consumption analysis to be provided.

There was no public comment.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Luke, to continue Ordinance No. 2019-48 to the November 26, 2019 Commission Regular Meeting for second reading. The motion carried by the following vote:***

- Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

**6. GENERAL BUSINESS:**

- A. [CC SAP-19-237](#) Discussion and Possible Action to Award Funds from the Special Event Assistance Program to Hope for North Port to Cover the Costs of City Fees and/or Resources Associated with the November 28, 2019, Free Thanksgiving Meal Event.

Mr. Lear introduced the item.

Ms. Willette-Grondin provided clarification regarding trash and recycling costs for the event.

There was no public comment.

***A motion was made by Commissioner Carusone, seconded by Commissioner Luke, to award funds from the Special Event Assistance Program to Hope for North Port to Cover the Costs of City Fees and/or Resources Associated with the November 28, 2019, Free Thanksgiving Meal Event in the amount not to exceed \$1,000. The motion carried by the following vote:***

- Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

Discussion ensued regarding providing the cost breakdown for each event request.

Mr. Lear spoke to waiver allowances in the Resolution based on size of event, entities applying for assistance prior to permit submission, and future assistance backup information to include statements clarifying anticipated costs,

Discussion ensued regarding the criteria to include use or non-use of City services.

Mr. Lear clarified anticipated City costs for the event not required at time of application and charges incurred only known after the event, and City services constitute a waiver of fees not a donation to the organization.

- B. [CC](#)  
[SAP-19-230](#) Discussion and Possible Action to Award Funds from the Special Event Assistance Program to Cranberry Elementary PTO to Cover the Costs of City Fees and/or Resources Associated with the February 1, 2020, Cranberry Cougars 5K Event.

Mr. Lear introduced the item

Discussion ensued regarding the event being open to the public.

There was no public comment.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Carusone, to approve the Special Event Assistance Program for Cranberry Elementary for the 5K race. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

- C. [19-1287](#) Discussion and Possible Action Regarding the City's Potential Participation in the Negotiation Class for the National Opioid Litigation, In re: National Prescription Opiate Litigation, MDL No. 2804 (N.D. Ohio).

Ms. Slayton introduced the item.

Discussion ensued regarding staying in the class action suit to recoup costs expended in Narcan, using grants to pay for Narcan, expending potential litigation funds received on drug education, and expanding prevention programs.

There was no public comment.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Carusone, to direct the City Attorney to continue opting-in to the opioid class action law suit. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

- D. [19-1290](#) Discussion and Possible Action Regarding the Beautification & Tree/Scenic Highway Committee

Mr. Lear introduced the item at Commissioner Luke's request.

Discussion ensued regarding the initial role of the Beautification and Tree/Scenic Highway Committee, disbanding the Committee, Environmental Advisory Board duties, history of the Committee, combining the duties with the Environmental Advisory Board,

Ms. Taylor spoke to historical information on the staff summary sheet and can add to the advisory board application.

There was no public comment.

***A motion was made by Commissioner Luke, seconded by Commissioner Carusone, to dissolve the Beautification & Tree/Scenic Highway Committee, adding the third section of the Committee's criteria (Powers and Duties) be added to the Environmental Advisory Board. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

Discussion ensued regarding historical information on the Advisory Board Application.

***There was a consensus to provide information on the Advisory Board Application regarding previous service to cross reference with history of attendance.***

**E. [19-1318](#)**

Discussion and Possible Action Regarding Regulating Sales of Tobacco and Vaping Products

Ms. Slayton introduced the item and Commissioner Luke provided an overview.

Discussion ensued regarding proceeding with the proposed Ordinance, including smoking and vaping, information from the American Heart Association, Tobacco 21 program, combining vaping and tobacco regulations, smoking statistics, and lack of State licensing requirements for e-cigarettes and vaping.

Commissioner Carusone voiced concern regarding 18-year-old adult's right to purchase tobacco vs. vaping products.

Ms. Slayton spoke to requiring a business license in North Port.

There was no public comment.

***A motion was made by Commissioner Luke, seconded by Vice Mayor McDowell, to continue with the Ordinance and include background information to enable City Attorney, Students Working Against Tobacco (SWAT), and the North Port Police Department. The motion carried by the following vote with Commissioner Carusone dissenting for reasons stated.***

**Yes:** 4 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke and Commissioner Emrich

**No:** 1 - Commissioner Carusone

Recess was taken from 11:54 a.m. to 12:46 p.m.

**F. [19-1326](#)**

Discussion and Possible Action Regarding 2020 Convocation of Governments Based on the Interlocal Agreement for School Facility Planning

Mr. Lear introduced this item and provided an overview.

Discussion ensued including Veterans' Day as a school holiday, aquatic facility activities for students, more arts programs, all-school police force update, future North Port public school update, North Port High School staff input or agenda suggestions, and School Board/City agreements in general.

Mr. Lear spoke to current agreement discussions regarding use of aquatic facility.

Discussion continued regarding student internet access, traffic and street lights along school zone on Price Boulevard.

There was no public comment.

***A motion was made by Commissioner Carusone, seconded by Commissioner Luke, to send a letter to the Superintendent of Schools for the following agenda items to be included: no school on Veterans' Day, all aquatic activities in partnership with the City and the school, arts designation and art opportunities within the North Port High School, internet access, how graduation requirements are being handled, the need and possible capital partnership for traffic and lighting in high school and middle school corridor, police force update, update on North Port statistics, future expansion of schools, and any other staff-recommended issues. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

**G. [19-1311](#) Discussion and Possible Action Regarding Possible Charter Referendum**

Mr. Lear provided an overview.

Discussion ensued regarding purpose of the agenda item and Charter Review Joint meeting request.

Ms. Slayton spoke to Charter Review Board Meeting discussion regarding the draft Ordinance, referendum deadline, and moving forward with an Ordinance not requiring prior meeting with the Charter Review Board.

Discussion continued regarding the Board's recommendation to change the Mayor/Chair title, when no candidates interested in running in a district, non-essential spending limits, and increasing number of elected seats.

Mr. Lear spoke to placing a referendum question on a ballot.

Ms. Slayton recommended doing one ordinance that includes a question per topic.

Discussion continued regarding three districts with two at-large seats, finding residents willing to serve or a non-qualifier, history of the current Mayor title, \$5 million dollar cap for a referendum, and scheduling a workshop.

**PUBLIC COMMENT:**

Victor Dobrin: Charter Review Advisory Board recommendations.

***There was a consensus to move this item to a Workshop on December 2, 2019 and to invite the Charter Review Advisory Board Members to attend.***

**H. [19-1324](#) Discussion and Possible Action Regarding Creation and Storage of Standard Operating Procedures and Policies**

Mr. Lear introduced this item and Commissioner Luke provided an overview.

Ms. Taylor spoke to Municode vs. Laserfiche capabilities, Laserfiche a searchable database, public viewable side and exempt side, and ease of public access.

***A motion was made by Commissioner Luke, seconded by Vice Mayor McDowell, to***

***direct staff to build within Laserfiche the ability to store the standard operating procedures and policies adopted by resolution. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

**I. [19-1301](#)** Discussion and Possible Action Regarding the Districts and Commission Regular Meeting Schedule for 2020.

Mr. Lear provided an overview and reviewed the backup material.

Discussion ensued including starting the second meeting at 10:00 a.m.

***There was a consensus to start the second meeting of the month at 10:00 a.m.***

Discussion continued regarding dates for primary election in August, November 24, 2020 meeting, and moving the last meeting in October due to Trick or Treat in City Hall.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Luke, to approve the District and Regular Meeting Schedule for 2020 as presented, changing the second Tuesday of the month from 1:00 p.m. to 10:00 a.m. including the July 28, 2019 Meeting. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

**J. [19-1304](#)** Discussion and Possible Action Regarding the Commission Board and Committee Assignments for 2019-2020.

Mr. Lear introduced the item.

Discussion ensued regarding keeping the same assignments this year, changing the Council of Governments representatives, and assigning Mayor on Legislative Committee for the National League of Cities committees.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Carusone, to keep the committee assignments as is, except for Council of Governments which will be the new Mayor and Vice Mayor. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

**K. [19-1302](#)** Discussion and Possible Action Regarding the Special Meeting Schedule for 2020.

Mr. Lear introduced the item.

There were no questions or comments from the Commission.

***A motion was made by Vice Mayor McDowell, seconded by Commissioner Luke, to approve the Special Meeting Schedule for 2020 as presented. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

L. [19-1370](#) Discussion and Possible Action Regarding Planning and Zoning Advisory Board Member Comments.

Mr. Lear spoke to the item and provided an overview.

Ms. Slayton spoke to all advisory boards serve at the pleasure of the Commission.

Discussion regarding the purpose of the agenda item, comments made during the Joint Planning & Zoning Advisory Board Meeting, holding advisory board members and Commission members to a high standard, and acting professionally

***A motion was made by Commissioner Luke, seconded by Commissioner Carusone, to have staff draft a form notifying Advisory Board Members to be aware of their professionalism, microphones, and body language, to be signed stating they agree to abide by professional mannerisms, with a clear understanding that they serve at the pleasure of the Commission and can be removed for unprofessionalism.***

Ms. Slayton spoke to specific training provided by the City Attorney's office.

Discussion ensued regarding open letter to all advisory board members regarding professionalism in representing the City/Commission.

***The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

M. [19-1291](#) Election of Mayor and Vice Mayor

Commissioner Carusone nominated Vice Mayor McDowell as Mayor.

***A motion was made by Commissioner Carusone, seconded by Commissioner Luke, to approve Vice Mayor McDowell as Mayor. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

Commissioner Carusone nominated Commissioner Emrich as Vice Chair.

***A motion was made by Commissioner Carusone, seconded by Commissioner Hanks, to approve Commissioner Emrich Luke as Vice Mayor.***

Discussion ensued regarding Commissioner Luke as a candidate for Vice Mayor.

***The Motion and second were withdrawn.***

Commissioner Hanks nominated Commissioner Luke as Vice Chair.

***A motion was made by Commissioner Hanks, seconded by Commissioner Carusone, to approve Commissioner Luke as Vice Mayor. The motion carried by the following vote:***

**Yes:** 5 - Mayor Hanks, Vice Mayor McDowell, Commissioner Luke, Commissioner Emrich and Commissioner Carusone

**7. PUBLIC COMMENT:**

There was no public comment.

**8. COMMISSION COMMUNICATIONS:**

**A. [19-1345](#) Commission Luke's Communication**

Vice Mayor Luke requested an update on Chamber doors noise issues.

Ms. Bellia spoke to security updates to City buildings.

Ms. Pfundheller spoke to pool schedule and staffing for the aquatic center.

Discussion ensued regarding more hours of operation, extending the hours of operation, school swimming training needs and schedules, and to direct staff to review operational hours programming and return the first meeting in December with a report, recommendations and required staffing levels.

***There was a consensus to schedule a conversation regarding this issue the first Thursday meeting in December.***

**B. [19-1346](#) Vice Mayor McDowell's Communication**

Nothing to report.

**C. [19-1347](#) Mayor Hanks' Communication**

Commissioner Hanks expressed gratitude to everyone for their support during his term and during a family emergency.

**D. [19-1348](#) Commissioner Carusone's Communication**

Nothing to report.

**E. [19-1349](#) Commissioner Emrich's Communication**

Commissioner Emrich reported attending a ceremony at Veterans Park.

**9. ADMINISTRATIVE AND LEGAL REPORTS:**

There were no Administrative or Legal reports.

**10. ADJOURNMENT:**

Mayor McDowell adjourned the meeting at 2:30 p.m.

City of North Port, Florida

By: \_\_\_\_\_  
Debbie McDowell, Mayor

Attest: \_\_\_\_\_  
Heather Taylor, Interim City Clerk

Minutes approved at the Commission Regular Meeting this \_\_\_\_ day of \_\_\_\_\_,  
2019.