



# City of North Port

## ORDINANCE NO. 2020-09

**AN ORDINANCE OF THE CITY OF NORTH PORT, FLORIDA, AMENDING SECTION 2-54 OF THE CODE OF THE CITY OF NORTH PORT, FLORIDA, RELATED TO PROCLAMATIONS AT CITY COMMISSION MEETINGS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Section 2-54(2)a of the Code of the City of North Port, Florida provides regulations regarding the policy and procedure for requesting and issuing proclamations; and

**WHEREAS**, the City Commission finds that these regulations are administrative in nature and more appropriately adopted via resolution; and

**WHEREAS**, on July 28, 2020 the City Commission adopted Resolution No. 2020-R-03, approving a policy related to ceremonial items, including proclamations; and

**WHEREAS**, the City Commission finds that these amendments serve the public health, safety, and welfare of the citizens of the City of North Port, Florida.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH PORT, FLORIDA:**

### **SECTION 1 – FINDINGS**

1.01 The recitals outlined above are incorporated by reference as findings of fact as if expressly set forth herein.

### **SECTION 2 – ADOPTION**

2.01 Section 2-54 of the Code of the City of North Port, Florida, is hereby amended to read as follows

#### **“CHAPTER 2 – ADMINISTRATION**

#### **ARTICLE II. – CITY COMMISSION**

#### **DIVISION 2. – MEETINGS**

**Sec. 2-54. - Types and schedule of meetings.**

The City Commission shall conduct the affairs of city government as follows:

- (1) *Regular meetings.* Consistent with section 6.01 of the city charter, regular meetings shall be held at city hall or other specified location. The city commission shall meet regularly not less than once a month except in the month of August. When more than one meeting is held in any given month, then one shall be held in the day and one will be in the evening. A regular meeting may be cancelled, rescheduled or added as needed.
- (2) *Special meetings.* The city commission, the city manager, or any individual commissioner may call a special meeting as long as a quorum is available. The city clerk shall provide public notice and written notice of such a meeting to each commissioner at least 48 hours before the time set for the meeting. The notice shall specify the date, time, place, location and all the business to be included in the meeting. Nothing can be considered in a special meeting if it is not included in the notice. Special meetings may include recognitions, proclamations, welcoming new employees, ceremonial items, and presentations.
  - a. ~~*Proclamation procedures.* Standing requests or rolling requests for proclamations will not be accepted. Requests for proclamations will be received by the city clerk the month prior to the meeting where the proclamation is requested to be read. Letters of recognition prepared by the city clerk and signed by the mayor may be provided in response to any request that does not result in a proclamation due to this section.~~
- ~~b.~~ (3) *Presentation time limits.* Presentations will be limited to 15 minutes per presentation.
- ~~(3)~~ (4) *Emergency meetings.* The city manager and any one commissioner may call an emergency meeting. An emergency meeting shall be called only when the conditions and circumstances indicate that emergency measures must be taken. The city clerk shall give reasonable notice of such meeting.
- ~~(4)~~ (5) *Workshop meetings.* Workshop meetings are meetings where the commission reviews and discusses items. The commission may not make final decisions during workshop meetings. Items are generally topics on which the commission is receiving preliminary information and providing direction for further staff analysis and information gathering for a later meeting. The city manager and/or commission may schedule workshops as needed.
- ~~(5)~~ (6) *Other meetings.* Such other meetings as may be advisable.”

### SECTION 3 – CONFLICTS

- 3.01 In the event of any conflict between the provisions of this ordinance and any other ordinance or provisions thereof, the provisions of this ordinance shall prevail to the extent of such conflict.

### SECTION 4 – SEVERABILITY

- 4.01 If any section, subsection, sentence, clause, phase, or provision of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be

deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 5 – EFFECTIVE DATE**

5.01 This ordinance shall take effect immediately after adoption by the City Commission of the City of North Port, Florida.

READ BY TITLE ONLY at first reading by the City Commission of the City of North Port, Florida, in public session on the 23rd day of June 2020.

PASSED and DULY ADOPTED by the City Commission of the City of North Port, Florida, on the second and final reading in public session this 28th day of July 2020.

CITY OF NORTH PORT, FLORIDA

\_\_\_\_\_  
DEBBIE MCDOWELL  
MAYOR

ATTEST

\_\_\_\_\_  
HEATHER TAYLOR, CMC  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

\_\_\_\_\_  
AMBER L. SLAYTON  
CITY ATTORNEY