



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Final Planning & Zoning Advisory Board

Thursday, January 3, 2019

9:00 AM

CITY COMMISSION CHAMBERS

MINUTES APPROVED AT THE 02-07-2019 MEETING.

1. CALL TO ORDER/ROLL CALL

The Planning & Zoning Advisory Board Regular Meeting was called to order at 9:00 a.m. in City Chambers by Chair Nicholson.

Present: Chair Thomas Nicholson, Jr., Philip Lamade; Norbert Schneider; and John Metzger.

Absent: Vice-Chair Kevin Rouse; and James Sawyer.

Staff: Assistant City Attorney Golen; Senior Planner Heather Hansen; and Recording Secretary Hale.

2. The Pledge of Allegiance was led by the Board.

3. PUBLIC COMMENT

There was no public comment.

4. ANNOUNCEMENTS

- A. [18-929](#) Current Vacancies for Boards and Committees and Upcoming Expiration Dates for Boards and Committees.

Recording Secretary Hale read the Current Vacancies for Boards and Committees and the Upcoming Expiration Dates for Boards and Committees into the record.

5. GENERAL BUSINESS

- A. [18-924](#) Approving draft 2019 PZAB Meeting Schedule

There was no discussion regarding this agenda item and Chair Nicholson requested a motion to approve.

A motion was made by Board Member Metzger, seconded by Board Member Schneider, to approve the 2019 Planning & Zoning Advisory Board Meeting Schedule. The motion carried by the following vote:

Yes: 4 - Nicholson, Lamade, Metzger and Schneider

- B. [18-925](#) PZAB Annual Report to Commission

Staff Liaison Heather Hansen stated that there are goals on page 2 in the Annual Report

that were established for 2018 and this is the time to review and revise them as a Board for 2019.

Discussion ensued: 1) Board Member Lamade suggested: [a] to revise the first sentence on page 2 of the goals, in item 1., to rephrase the sentence to read: "To continue to revise and improve development regulations by reducing redundancy and perceived obstacles, to be supportive of economic development within the within the constraints of the City's long-range Comprehensive Plan." [b] in item 2, to rephrase the sentence to read: To support the expansion of critical infrastructure so it is available to support new development."

A motion was made by Board Member Lamade, to approve the revisions as stated. The motion failed for lack of a second.

A motion was made by Board Member Metzger, seconded by Board Member Schneider, to approve the Planning & Zoning Advisory Board Annual Report to the Commission as written. The motion carried by the following vote with Board Member Lamade dissenting.

Yes: 3 - Nicholson, Metzger and Schneider

No: 1 - Lamade

6. CONSENT AGENDA

A motion was made by Board Member Schneider, seconded by Board Member Metzger, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 4 - Nicholson, Lamade, Metzger and Schneider

- A.** [18-930](#) Approval of minutes for the December 3, 2018 Planning & Zoning Advisory Board Joint Meeting with the City Commission; December 6, 2018 Planning & Zoning Advisory Board Regular Meeting.

5. GENERAL BUSINESS

- B.** [18-925](#) PZAB Annual Report to Commission

Staff Liaison Hansen stated that another decision to be made regarding Item 5.B. in a request from the City Manager dated January 19, 2018. The Board should choose one of three options available to accomplish the above requirement. 1) Request a joint meeting at a regular meeting and thereafter present a report at the joint meeting; 2) Submit report at a special recognition meeting; or 3) Submit report to City Manager and the City Manager will forward to Commission with a cover memo. A brief discussion ensued and Assistant City Attorney Golen clarified the verbiage for the motion.

A motion was made by Board Member Schneider, seconded by Board Member Metzger, to approve Option 3, to submit report to City Manager and the City Manager will forward to Commission with a cover memo. The motion carried by the following vote:

Yes: 4 - Nicholson, Lamade, Metzger and Schneider

7. PUBLIC COMMENT

There was no public comment.

8. ADJOURNMENT

Chair Nicholson adjourned the Planning & Zoning Advisory Board Meeting at 9:15 a.m.

City of North Port, Florida

By: _____
Thomas Nicholson, Jr., Chair

Minutes approved at the Planning & Zoning Advisory Board Regular Meeting this ____
day of _____, 2019.