



COPY

Request for Proposal
RFP No. 2023-16
Due: 2:00 PM on December 7, 2022

**REQUEST FOR PROPOSALS
PROFESSIONAL ARCHITECTURAL SERVICES - CONTINUING SERVICES
CONTRACTS FOR CITY OF NORTHPORT**

Prepared By:
ADG Architecture, llc
3820 Colonial Boulevard, Suite 100
Fort Myers, FL 33966
Contact: Robert Taylor, President
Email: BobT@alliancedesigngroup.com
Phone: 239-277-0554
Fax: 239-277-0741
www.adgarchitecture.com

Prepared For:
City of North Port
4970 City Hall Boulevard, Suite 337,
North Port, FL 34286

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*PART VI AND PART VII APPLICABLE WITH RESPECT TO GRANT FUNDING OF SPECIFIC PROJECTS. NOT ALL PROJECTS WILL BE SUBJECT TO FEDERAL OR FEMA PROVISIONS. ADDITIONALLY, THESE CONDITIONS OR PROVISIONS ARE SUBJECT TO REVIEW AND AMENDMENT AS REQUIRED BY LAW AND/ OR APPLICABLE TO SPECIFIC GRANT OR FUNDING PER EACH INDIVIDUAL

TAB 1



December 7, 2022

City of North Port Purchasing
4970 City Hall Boulevard
North Port, FL 34286

**RE: RFP No. 2023-16: PROFESSIONAL ARCHITECTURAL SERVICES - CONTINUING CONTRACTS FOR CITY
OF NORTH PORT**

Dear Members of the Selection Committee:

ADG Architecture, llc (ADG) is pleased to submit this response to your solicitation and present our qualifications for Architectural Design for continuing contracts for the City of North Port. For over 30 years, ADG has provided architectural design services within the southwest Florida region through various contracts with state, local agencies, cities and county government. We have earned a reputation for integrity, reliability, and the ability to develop creative solutions that fall within project budget. ADG has the experience, personnel, and team in place to provide design services that will exceed the expectations of your project team.

ADG provides a multitude of professional design services, including but not limited to the following:

- Architectural Design Services
- ADA Transition Plans
- ADA Site/ Facility Surveys
- ADA Facility Remediation
- Crime Prevention Through Environmental Design (CPTED)
- Feasibility Studies, Cost Estimates, and Reports
- Re-roofing Studies, Building Envelope Repair, Roofing Replacement Projects
- Flood Proof Structures
- Facility Programming and Conceptual Studies
- Project Construction Documents and Specifications
- Project Bidding, Permitting and Construction Administration Services
- Interior Design Services including, related space planning and FF&E specifications
- Post Occupancy Facility Evaluations, Warranty Inspections, and As-Built Drawings
- Renderings and Models
- Sustainability - Green Design and LEED

Due to our close location to the City of North Port, ADG fully understands the impact and damage that Hurricane Ian has left in its wake. Our firm and team members have worked closely with our local community by hosting donation drives, volunteering in cleanup efforts, and working with our local municipalities on damage assessments and repair cost opinions for buildings impacted. In fact, our team, surveyed multiple school campuses immediately after the hurricane and prepared FEMA reports, briefings, and cost opinions within 24 hours of seeing the site. ADG understands the urgency needed for post-hurricane repair and recovery and has the depth of experience needed to respond.

In response to this solicitation, our firm has prepared one original unbound and three bound copies as well as one electronic version. The contents of these submittals follow the guidelines put forth by the solicitation.

The primary point of contact for this solicitation is Robert Taylor, AIA, NCARB, LEED AP BD+C, President and Principal Architect. On behalf of our team of experienced professionals at ADG, we look forward to working with you and building a lasting relationship with The City of North Port.

Sincerely:
ADG Architecture, llc



Robert Taylor, AIA, NCARB, LEED AP BD+C
Certified CPTED Practitioner
Bobt@alliancedesigngroup.com
(239) 277-0554 | 3820 Colonial Blvd., Suite 100, Fort Myers, FL 33966

TAB 2





ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Professional Architectural Services - Continuing Services Contracts for City of North Port - North Port, FL

2. PUBLIC NOTICE DATE

October 28, 2022

3. SOLICITATION OR PROJECT NUMBER

RFP No. 2023-16

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Robert Taylor, AIA, NCARB, President, Architect of Record

5. NAME OF FIRM

ADG Architecture, llc

6. TELEPHONE NUMBER

(239) 277-0554

7. FAX NUMBER

(239) 277-0741

8. E-MAIL ADDRESS

BobT@alliancedesigngroup.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	X				ADG Architecture, llc <input type="checkbox"/> CHECK IF BRANCH OFFICE	3820 Colonial Boulevard, Suite 100 Fort Myers, FL 33966	Architecture, Planning, Interior Design, and Construction Administration
b.					 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.					 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.					 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					 <input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

RFP No. 2023-16

PART II - GENERAL QUALIFICATIONS


(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME ADG Architecture, llc			3. YEAR ESTABLISHED 2012	4. UNIQUE ENTITY IDENTIFIER 033890139
2b. STREET 3820 Colonial Boulevard, Suite 100			5. OWNERSHIP	
2c. CITY Fort Myers	2d. STATE FL	2e. ZIP CODE 33966	a. TYPE Limited Liability Company	
6a. POINT OF CONTACT NAME AND TITLE Robert Taylor, AIA-NCARB, LEED AP BD+C, President			b. SMALL BUSINESS STATUS NAICS 541310	
6b. TELEPHONE NUMBER 239-277-0554		6c. E-MAIL ADDRESS bobt@alliancedesigngroup.com		
7. NAME OF FIRM (If Block 2a is a Branch Office)				

8a. FORMER FIRM NAME(S) (If any) Alliance Design Group, PA		8b. YEAR ESTABLISHED 1989	8c. UNIQUE ENTITY IDENTIFIER N/A
--	--	-------------------------------------	--

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	2		A08	Animal Facilities	3
06	Architects	3		A11	Auditoriums and Theaters	4
08	CADD Technicians	1		C05	Child Care / Development Fac.	4
48	Project Manager	2		C06	Churches: Chapels	7
				C10	Commercial Buildings	7
				C11	Community Facilities	1
				D07	Dining Halls: Clubs	1
				E02	Educational Facilities	6
				F02	Field Houses; Gyms, Stadiums	1
				H08	Historical Preservation	1
				H10	Hotels; Motels	1
				H11	Housing (Residential)	2
				I05	Interior Design	4
				L04	Libraries; Museums; Galleries	1
				O01	Office Buildings	4
				P13	Public Safety Facilities	1
				R04	Recreational Facilities	4
				R12	Roofing	7
	Other Employees - Firm Owners	2				
	Total	10				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	0	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	6	2. \$100,000 to less than \$250,000	9. \$25 million to less than \$50 million	10. \$50 million or greater	
c. Total Work	6	3. \$250,000 to less than \$500,000			
		4. \$500,000 to less than \$1 million			
		5. \$1 million to less than \$2 million			

12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.	
a. SIGNATURE 	b. DATE December 7, 2021
c. NAME AND TITLE Robert Taylor, AIA-NCARB, LEED AP BD+C, President	

DESCRIPTION OF THE FIRM ADG Architecture, Ilc

ADG Architecture, Ilc (ADG) is a local architectural and planning firm with offices located in Fort Myers and Port Charlotte. For over 32 years we have provided planning, design and construction services to multiple governmental agencies in the SW Florida area including over 16 governmental agencies from Collier to Manatee County. **The firm's primary location is 3820 Colonial Blvd., Suite 100, Fort Myers FL 33966 and that is where Robert Taylor, who is the main point of contact is located. ADG is a Limited Liability Company (LLC) and is registered in the State of Florida as a Woman Owned Business, the Certificate is attached for verification.**

Our team is passionate about providing out of the box solutions that provide exceptional results for our Clients. We go well beyond the surface and provide solutions that exceed all expectations. Our team is focused on sustainability while remaining practical. Our team has eight team members including three licensed Architects, two Architectural Designers, two Principals (one of which is a Florida licensed Architect), and two administrative support staff members.

WOMAN & MINORITY BUSINESS

ADG has been certified as a Woman & Minority Business in the State of Florida.



CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED is a design process that focuses on creating safe cities, safe work environments, and safe places to live and play. "As Americans, we have come to expect that we will have safety and security as part of our normal daily lives, however as the world becomes more dangerous this is just not the case. CPTED employs common sense principles that are used in the building design process to enhance overall facility security"; said Robert Taylor, AIA, founding principal of ADG Architecture, Ilc.

ADG not only provides CPTED design services, but incorporates the principles of CPTED into all aspects of design.

ARCHITECTURAL DESIGN SERVICES

ADG provides a multitude of professional design and consulting services including the following:

- ADA Transition Plans
- ADA Site/Facility Surveys
- ADA Facility Remediation
- Crime Prevention Through Environmental Design (CPTED)
- Feasibility Studies, Cost Estimates, & Reports
- Re-roofing Studies, Building Envelope Repair & Roofing Replacement Projects
- Flood Proof Structures, FEMA Flood Plans
- Facility Programming & Conceptual Design Studies
- Project Construction Documents & Specifications
- Project Bidding, Permitting & Construction Administration Services
- Interior Design Services including, related space planning and FF&E specifications
- Post Occupancy Facility Evaluations, Warranty Inspections, and As-Built Drawings
- Renderings and Models
- Sustainability – Green Design, LEED

ADG has expertise in a number of building types that are typically maintained by municipal agencies. These facilities include the following:

- Animal Control Facilities and Shelters
- Fire Stations
- Hurricane Shelters
- Libraries
- Municipal Offices
- Museums
- Marinas and Boating Facilities
- Park Shelters and related Facilities
- Public Housing
- Police and EMS Facilities
- Public Works Facilities
- Recreation Centers and Gymnasiums
- Storage Facilities and Warehouses
- Vehicle Maintenance Shops and Repair Garages

POINT OF CONTACT

Robert Taylor, AIA, NCARB, LEED AP BD+C, CPTED

Phone: (239) 277-0554

Email: BobT@alliancedesigngroup.com

Fax: (239) 277-0741

Website: www.adgarchitecture.com

FIRM LICENSES


*State of Florida
 Department of State*

I certify from the records of this office that ADG ARCHITECTURE, LLC is a limited liability company organized under the laws of the State of Florida, filed on January 20, 2012.

The document number of this limited liability company is L12000010249.

I further certify that said limited liability company has paid all fees due this office through December 31, 2022, that its most recent annual report was filed on February 21, 2022, and that its status is active.

*Given under my hand and the
 Great Seal of the State of Florida
 at Tallahassee, the Capital, this
 the Twenty-first day of February,
 2022*




Ronald R. Bee
 Secretary of State

Tracking Number: 5212074464CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



STATE OF FLORIDA
 DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
 BOARD OF ARCHITECTURE & INTERIOR DESIGN
 THE ARCHITECT HEREIN IS LICENSED UNDER THE
 PROVISIONS OF CHAPTER 481, FLORIDA STATUTES
 THRESHOLD BUILDING INSPECTOR
TAYLOR, ROBERT T
 ADG ARCHITECTURE, LLC
 ALLIANCE DESIGN GROUP PA
 3820 COLONIAL BOULEVARD
 SUITE 100
 FORT MYERS, FL 33916
 LICENSE NUMBER: AR0012668
 EXPIRATION DATE: FEBRUARY 28, 2023
 Always verify license online at Fla6666.License.com

Do not alter this document in any form.
 This is your license. It is unlawful for anyone other than the licensee to use this document.

**2022-2023
 LEE COUNTY LOCAL BUSINESS TAX RECEIPT**

Account Number: 1061267
 Receipt Number: 2000760
 State License Number: AR0012668

Account Expires: September 30, 2023

Location:
 3820 COLONIAL BLVD STE 100
 FT MYERS, FL 33966

May engage in the business of:
 ARCHITECT FIRM

THIS LOCAL BUSINESS TAX RECEIPT IS NON REGULATORY

ADG ARCHITECTURE LLC
 ADG ARCHITECTURE LLC
 3820 COLONIAL BLVD STE 100
 FT MYERS, FL 33966

Payment Information:

PAID DP-60-603552# 08/09/2022
 \$ 30.00

TAB 3



QUALIFICATIONS OF THE PROJECT TEAM/ PROJECT MANAGER EXPERIENCE

PROJECT STAFFING PLAN

Our organizational structure is a team-based structure that is oriented to public works and related municipal related facility projects.

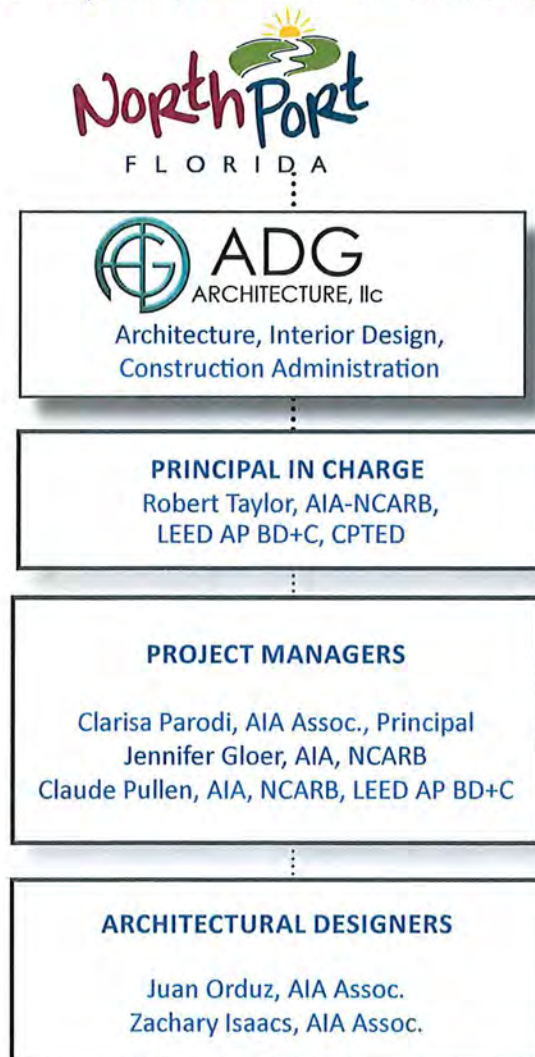
We have the ability and experience necessary to manage and coordinate your projects design and construction phase activities. utilizing the latest computer based software and other technologies, we will provide leadership and guidance to this project.

PROJECT MANAGEMENT TOOLS

A successful Project Manager must simultaneously manage the four basic elements of a project: resources, time, money, and most importantly, project scope. All these elements are interrelated and each must be managed effectively. All must be managed together if the project, and the project manager, is to be a success. This includes:

- Resources-People, equipment, material
- Time-Task durations, dependencies, critical path
- Money-Costs, contingencies, profit
- Scope- Project size, goals, requirements

Utilizing these tools, and his 45+ years of experience, Robert Taylor, AIA, NCARB, LEED AP BD+C will serve as the Supervisor for this project. He will be responsible for overseeing the project and ensuring the project stays within the established parameters. As the primary contact, Robert is ultimately responsible for providing a well-thought-out project approach, execution, and completion. Robert will be directly involved with Client communications and provide technical support to the project as it develops.



TAB 3. | QUALIFICATIONS OF THE PROJECT TEAM / PROJECT MANAGER EXPERIENCE

STAFF LICENSES AND CERTIFICATIONS

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN
THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES
THRESHOLD BUILDING INSPECTOR
TAYLOR, ROBERT T
ADG ARCHITECTURE, LLC
ALLIANCE DESIGN GROUP P.A.
3820 COLONIAL BOULEVARD
SUITE 100
FORT MYERS FL 33966
LICENSE NUMBER: AR0012668
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

LEED AP
BD+C
GREEN BUSINESS CERTIFICATION INC. CERTIFIED PROFESSIONAL
Robert Taylor
HAS ATTAINED THE DESIGNATION OF:
LEED AP® Building Design + Construction
By obtaining this certification, the individual is eligible for green building practices and projects that are eligible to receive the LEED® green building program.

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN
THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES
GLOER, JENNIFER A
2212 PALM TREE DR.
PUNTA GORDA FL 33950
LICENSE NUMBER: AR96397
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

ATLAS SAFETY & SECURITY DESIGN, INC.
Robert Taylor
has been awarded this certificate after completing the 40-hour CPTED Certified Practitioner Seminar
Crime Prevention Through Environmental Design
32.5 AICP Credits / 30 AIA Credits
February 6, 2019

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN
THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES
PULLEN, CLAUDE JOHN
4042 CHERRYBROOK LOOP
FORT MYERS FL 33966
LICENSE NUMBER: AR93455
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

ATLAS SAFETY & SECURITY DESIGN, INC. and ICA ACCREDITED COURSE - CLASS B
Clarisa Parodi
has been awarded this certificate after completing the 40-hour CPTED Certified Practitioner Seminar:
Crime Prevention Through Environmental Design
30 AIA LU/HSW Credits & State of Florida CEUs, 40 CEU FL DPR Credits, and 17 AICP CM Credits have been awarded on this 10th day of May, 2021 in Fort Lauderdale, Florida

PROPOSED SUB-CONSULTANTS

As stated in Addendum #1 and #2, sib-consultants would be chosen based on the project and scope released through this contract.

However, we have included an example of some of our world-class consultants that are working with us on other miscellaneous projects and contracts.



Mechanical/ Electrical and Plumbing Engineering

TLC Engineering Solutions
Lawrin T. Ellis, PE, LEED AP
(239) 275-4240
Lawrin.Ellis@tlc-eng.com



Structural Engineering

TRC Worldwide Engineering
Paul Moerschel, PE
(239) 939-1414 ext. #244
PMoerschel@trcww.com



Civil Engineering

Johnson Engineering, Inc.
Dana L. Hume, PE
(239) 461-2471
DLH@johnsoneng.com





E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Robert T. Taylor, AIA, NCARB, LEED AP BD + C	13. ROLE IN THIS CONTRACT Principal in Charge, Architect of Record	14. YEARS EXPERIENCE	
		a. TOTAL 46	b. WITH CURRENT FIRM 32

15. FIRM NAME AND LOCATION (City and State)
ADG Architecture, llc - Fort Myers, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science in Architecture, Lawrence Institute of Technology, Southfield, MI	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) State of Florida, Licensed Architect State of Michigan, Louisiana, Alabama, Mississippi Licensed Architect National Council of Architectural Registration Boards (NCARB) LEED AP BD+C
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
American Institute of Architects, State of Florida Licensed Threshold Building Inspector, Certified CPTED Practitioner

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) Charlotte County Building Construction Services, Port Charlotte, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION (If Applicable) 2019
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a This project consists of a 5,000 sq. ft. addition of new office space to the existing Charlotte County Building Construction Services building. The project also includes the interior renovation for much of the existing office space. Construction Cost: \$2.3 Million, Role: Principal in Charge, Architect of Record		

(1) TITLE AND LOCATION (City and State) City of North Port - Family Services Center, North Port, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION (If Applicable) 2015
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b The project consisted of the design and construction of a 16,000 sq. ft. facility that houses multiple government agencies. This project was designed to meet LEED energy principles and sustainable methods. Role: Principal in Charge, Architect of Record		

(1) TITLE AND LOCATION (City and State) Naples Airport Authority - Facility Building Improvements - Naples, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (If Applicable) 2023
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c The project consists of the design and engineering of three projects to support the airport facilities department. The first project was miscellaneous office renovations, the second was a new pre-engineered metal building parking structure, and the third was a new 7,500 sq. ft. maintenance warehouse. Role: Principal in Charge, Architect of Record		

(1) TITLE AND LOCATION (City and State) Fort Myers Beach Elementary School Hurricane Damage Assessment - Fort Myers Beach, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If Applicable) N.A.
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d The project consists of the damage assessment due to the hurricane impact on the Fort Myers Beach Elementary School. ADG investigated the structural integrity of the school and provided a cost opinion on the restoration of the historic campus. Role: Principal in Charge, Architect of Record		

(1) TITLE AND LOCATION (City and State) Lee County Animal Services, Fort Myers, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2011	CONSTRUCTION (If Applicable) 2011
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm e This project consisted of two building additions within the occupied animal shelter and increased the shelter to 28,672 square feet and the renovation of the administration areas. Construction Cost: \$2.4 Million, Role: Principal in Charge, Architect of Record, Project Manager		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jennifer Gloer, AIA, NCARB		13. ROLE IN THIS CONTRACT Staff Architect, Project Manager		14. YEARS EXPERIENCE	
				a. TOTAL 14	b. WITH CURRENT FIRM 5
15. FIRM NAME AND LOCATION (City and State) ADG Architecture, llc, Fort Myers, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) Masters of Architecture, Kent State University, Kent, OH			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) State of Florida, Licensed Architect		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Southeast Building Conference Aurora Award, 2016 American Institute of Architects: State of Florida Licensed Architect					

19. RELEVANT PROJECTS

	1) TITLE AND LOCATION <i>(City and State)</i>	2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a	City of Punta Gorda ADA and Security Enhancements, Punta Gorda, FL	2019	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The project consists of the design and construction of safety and security enhancements to four city owned facilities. These enhancements included ADA remediation as identified in the City's ADA transition plan. Construction Cost: \$272,385 Role: Project Manager		
b	West Coast Inland Navigation District Administration Facility, Englewood, FL	2021	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The design of a new headquarters for the West Coast Inland Navigation District. This 2,000 sq. ft. facility houses a training area, conference room, storage area, IT room, and a secure lobby. Estimated Construction Cost: \$2 million Role: Project Manager		
c	Dr. Ann Murphy Knight STARS Complex Expansion Fort Myers, FL	2019	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm New 30,000 SF+ facility expansion with classrooms, multipurpose rooms, gymnasium, activity pool and other amenities to support the recreation center and additional spaces for school age children learning. The new expansion will also serve as the First hurricane shelter in the City of Fort Myers. Est. Construction Cost: \$21 Million Role: Project Manager		
d	Charlotte County Recreation Centers Expansion and Renovation, Port Charlotte, FL	2017	2019
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The project consists of the design of renovation and expansion at three different recreation centers, at the same time, in Charlotte County. Harold Park Recreation Center was a 10,000 sq. ft. addition, Tringali Park Recreation Center consisted of interior renovation to allow more exercise and storage space, and South County Recreation Center added a new 1,200 sq. ft. exercise and arts area. Construction Cost: \$3.4 Million Role: Project Manager		
e	Charlotte County Building Construction Services, Port Charlotte, FL	2017	2019
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm This project consists of a 5,000 square foot addition of new office space to the existing Charlotte County Building Construction Services building. The project also includes the interior renovation for much of the existing office space. Roofing system was specified to be a TPO Membrane Roofing System. Construction Cost: \$2.3 Million Role: Project Manager		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME M. Clarisa Parodi, AIA Assoc.	13. ROLE IN THIS CONTRACT Principal, Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 22
15. FIRM NAME AND LOCATION (City and State) ADG Architecture, Ilc, Fort Myers, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Architecture-School of Architecture, Urbanism and Design, Universidad Nacional de Mar del Plata, Buenos Aires		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Colegio de Arquitectos de La Provincia de Buenos Aires, Argentina, 2000	
8. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) American Institute of Architects; ECEC; Fluent in Spanish and English Language, Certified CPTED Practitioner			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a (1) Fort Myers Middle Academy Kitchen Serving Line Renovation, Fort Myers, FL	2020	2020
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The project consisted of a new serving line, kitchen renovations, and cafeteria upgrades. Due to limited seating in the cafeteria, a new covered exterior dining area was constructed. This ADA accessible dining area has enough room for 60 students to be able to eat at one time. The project required that the design and construction be done before the following school year began and have the upgrades stay within the budget. Construction Cost: \$643,361 Role: Project Manager		
b (1) City of North Port - Family Services Center, North Port, FL	2013	2015
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The project consisted of the design and construction of a 16,000 sq. ft. facility that houses multiple government agencies. This project was designed to meet LEED energy principles and sustainable methods. Role: Project Manager		
c (1) Medical Examiner Office Expansion and Renovation, Collier County, FL	2021	2023
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The project consisted of the renovation,, upgrade and expansion of the existing Medical Examiners Office. ADG expanded the outdated administrative wing with a 1,800 sq. ft. addition as well as upgraded and renovated the southern, autopsy wing. Construction Cost: \$3 Million Role: Project Manager		
d (1) Charlotte County Public Schools Security Assessment and Upgrades, Port Charlotte, FL	2015	2015
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm This project consisted of a CPTED Risk Assessment of five different sites for Charlotte County Public Schools. Work included upgrading the security in these buildings by replacing entryways and doors to harden them and provide key card access. The interior renovation of the building consisted of reconfiguring the lobby areas, public and employee access points. Construction Cost: \$287,000 Role: Project Designer		
e (1) Lehigh Senior Center, Lehigh Acres, FL	2020	2021
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The project consists of the survey and ADA remediation of an existing senior recreation center to create open, multipurpose spaces.. Role: Project Manager		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Claude Pullen, AIA, NCARB, LEED AP BD + C	13. ROLE IN THIS CONTRACT Staff Architect, Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) ADG Architecture, Ilc, Fort Myers, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science in Architecture, Catholic University of America, Washington, D.C.		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) State of Florida and Virginia Licensed Architect National Council of Architectural Registration Boards (NCARB) LEED AP BD+C	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) American Institute of Architect, CCS Certified Construction Specifier, CCA Centrifed Construction Contract Administrator			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
Sarasota County - Historic Courthouse Foundation Repair	2020	2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE a The project consisted of the analysis and repair of the existing concrete building base at the the Sarasota Historical Courthouse. The concrete at the base was not meeting correctly with the building foundation. ADG developed a solution to support the wall and restore the historical appearance of the wall. Construction Cost: \$251,477 Role: Project Manager, Architect		
Cypress Lake High School Re-Roofing, Fort Myers, FL	2020	2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE b This project consists of re-roofing the entire campus with two different roofing systems. The southern half is a low slow BUR system over classroom buildings and the northern is a standing seam roofing system. ADG provided roofing consulting services to re-roof the entire campus Construction Cost: \$4.6 Million Role: Project Manager, Architect <input checked="" type="checkbox"/> Check if project performed with current firm		
Lee County Public Education Center Re-Roofing, Fort Myers, FL	2020	2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE c Re-roofing of an existing BUR roofing systems on the School Board Administrative office facility of 324,721 square feet. Construction Cost: \$5.8 Million Role: Project Architect <input checked="" type="checkbox"/> Check if project performed with current firm		
City of Marco Island, Collections and Distribution Building, Marco Island, FL	2022	2023
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE d The design of a new 5,000 sq. ft. office facility for the Water and Sewer District in addition to the design of a new 1,500 sq. ft. pole barn. Construction Cost: \$1.95 million (est.) Role: Project Manager, Architect <input checked="" type="checkbox"/> Check if project performed with current firm		
Naples Municipal Airport - Facility Building Improvements, Naples, FL	2021	2023
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE e The project consists of the design and engineering of three projects to support the airport facilities staff. The first project is miscellaneous office renovations, the second a design of a new pre-engineered metal building, heavy equipment parking structure, and the third is a new 7,500 sq. ft. maintenance warehouse. Role: Project Manager <input checked="" type="checkbox"/> Check if project performed with current firm		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Zachary Isaacs, AIA Assoc.	13. ROLE IN THIS CONTRACT Architectural Designer	14. YEARS EXPERIENCE	
		a. TOTAL 5	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) ADG Architecture, llc - Fort Myers, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) Masters of Architecture, Ball State University, Muncie, IN		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) AIA Associate Architectural Intern	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a (1) Historic City Hall Rehabilitation, Punta Gorda, FL	2021	2023
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm This project consists of the restoration of the 9,067 sq. ft. existing historic City Hall located on the National Register of Historic places. As well as the demolition and design of a new, modern 4,000 sq. ft. addition which will house the council chambers, lobby, and administrative spaces. Estimated Construction Cost: \$10.8 Million Role: Architectural Designer		
b (1) Lee County Mosquito District - Miller Building Renovation, Lehigh Acres, FL	2022	2023
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The design of an interior renovation to the existing Miller Building located at the Lee County Mosquito District. Estimated Construction Cost: \$1.5 million Role: Architectural Designer		
c (1) New Police Department Headquarters - Sanibel, FL	2022	2024
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The design of a new police department based off of the previous feasibility study completed by ADG. This 10,000 sq. ft. facility will be energy efficient with an indoor gym, evidence storage, dispatch rooms, and conference/ training areas. Estimated Construction Cost: \$7 million Role: Architectural Designer		
d (1) Lehigh Acres Middle School Addition - Lehigh Acres, FL	2021	2022
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm A three-story, 15,389 sq. ft. addition to the existing Middle School. This addition hosts classrooms, science labs, and resource rooms to help alleviate overcrowding from the growing student population. Construction Cost: \$5.5 million Role: Architectural Designer		
e (1) Pre-K Addition and Interior Remodel at G. Weaver Hipps Elementary School - Lehigh Acres, FL	2022	2024
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm A new, 32,000 sq. ft. Pre-K addition to an existing elementary school as part of the Superintendent's five year initiative. This free-standing building includes an interior corridor that acts as a playground as well as an outdoor playground with a tricycle track. Construction Cost: \$6.8 Million Role: Architectural Designer		



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Juan Orduz, AIA Assoc.	13. ROLE IN THIS CONTRACT Architectural Designer	14. YEARS EXPERIENCE	
		a. TOTAL 12	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) ADG Architecture, llc - Fort Myers, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) Masters of Architecture, University of Nevada - Las Vegas, Las Vegas, NV		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) AIA Associate Architectural Intern	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
Ullman Properties Office Building - Bonita Springs, FL	2022	N/A
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE ✓ Check if project performed with current firm a The design of two commercial properties on a shared site. These buildings are 93,000 sq. ft. and 73,000 sq. ft. and will be occupied in the future by tenant build out spaces. Features of these buildings include a welcoming lobby enclosed in an atrium and a rooftop garden. Role: Project Designer		
Estero River Outfitters - Estero, FL	2022	N/A
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE ✓ Check if project performed with current firm b The conceptual design of a new warehouse and retail area for the Estero River Outfitters. The retail area will encompass 7,500 sq. ft. with administrative offices located on the mezzanine. The design of the facility is modeled after the Old Florida Style. Role: Project Manager		
Medical Examiner Office Expansion and Renovation, Collier County, FL	2021	2023
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE ✓ Check if project performed with current firm c The project consisted of the renovation,, upgrade and expansion of the existing Medical Examiners Office. ADG expanded the outdated administrative wing with a 1,800 sq. ft. addition as well as upgraded and renovated the southern, autopsy wing. Construction Cost: \$3 Million Role: Architectural Designer		
Pre-K Addition and Interior Remodel at G. Weaver Hipps Elementary School - Lehigh Acres, FL	2022	2024
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE ✓ Check if project performed with current firm d A new, 32,000 sq. ft. Pre-K addition to an existing elementary school as part of the Superintendent's five year initiative. This free-standing building includes an interior corridor that acts as a playground as well as an outdoor playground with a tricycle track. Construction Cost: \$6.8 Million Role: Assistant Project Manager		
Peace River Wildlife Center - Punta Gorda, FL	2022	2024
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE ✓ Check if project performed with current firm e The design of a new 4,600 sq. ft. wildlife refuge center located in Punta Gorda. The new facility will house an education center, large meeting room, gift shop, and a wildlife park. The administrative wing of the center will have staff offices, a break area, and kitchen to support the wildlife housed on site. Role: Architectural Designer		

TAB 4



PROFICIENCY WITH SIMILAR SERVICES/ PROJECTS

ADG Architecture, llc has 32+ years of experience in Southwest Florida and has built a vast portfolio of different projects types including new municipal facilities, additions/renovations of existing, security upgrades, and master planning. We have included ten example projects, however, our team has experience with many different project types including police stations, city halls, municipal office buildings, recreation centers, ADA upgrades and design, security risk assessments and upgrades, storage buildings, warehouses, and education facilities.

Due to our reputation of excellence, we have built up a roster of repeat Clients, most being government entities spanning over 25 years. Below we have included a quick example of the continuing contracts we currently hold and the municipalities we are closely working with and have been for years.



West Coast Inland Navigation Administration Facility



The School District of Lee County
1996 - Present
Miscellaneous Architectural & Re-Roofing Design



City of Fort Myers
1999 - Present
Architectural Design & Review Services



Lee County BOCC
1996 - Present
Miscellaneous Architectural Design



Collier County BOCC
1999 - Present
Architectural Study, Planning & Design



Collier County Public Schools
2001 - Present
Architectural and Re-Roofing Design



City of Punta Gorda
2005 - Present
Master ADA Agreement and Architectural Library



Charlotte County BOCC
2000 - Present
Professional Services Library



City of Sanibel
2003- Present
Architectural Services, including Architectural Plan Review Services

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects. If not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 1
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21. TITLE AND LOCATION (City and State) Re-Roofing of Cypress Lake High School, Fort Myers, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if Applicable) 2021

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER School Board of Lee County	b. POINT OF CONTACT NAME Steve Hanna, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (239) 479-4245

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

ADG provided professional roofing design consultant services for the re-roofing of Cypress Lake High School Campus. This campus is actually two campuses. The southern half of the high school campus is a traditional low slope built-up roofing (BUR) system over 1 and 2 story classroom buildings. The northern portion of the campus is a cluster of sloped roof buildings that are covered with a standing seam metal roofing system.

The initial project construction budget was developed from dated estimates provided by a local roofing contractor. At the very beginning of the project, we worked to confirm the that the stated project budget was a realistic budget.

Our project plan included spending several days on the roofs of both sides of the campus. We worked closely with a local roofing contractor who performed multiple test cuts throughout the low slope roofing field. What we found surprised us. A large portion of the southern campus had incurred a roof over in its past. This is fairly normal to discover this and the Florida Building Code allows only 1 roofing recover before you have to tear all roofing off down to the roof deck and replace it with new. However, what we discovered was that a lightweight concrete roofing system had been installed over the original roofing system. This was not accounted for in the original budget and had significant cost impacts because of the additional labor required to tear the top roofing system off so that the original roofing system could be removed.

ADG quickly went to work to develop cost saving solutions that would lessen the financial impact to the project without sacrificing project quality. These were presented to the school board and implemented as design and bidding options in the final contract documents.

Project Size: 225,620 SF
Construction Cost: \$4,583,699.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME ADG Architecture, llc.	(2) FIRM LOCATION (City and State) Fort Myers, FL	(3) ROLE Architectural Design through Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 2
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21. TITLE AND LOCATION (City and State) Charlotte County Recreation Centers Expansion and Renovations, Port Charlotte, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION (if Applicable) 2019

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Charlotte County Government	b. POINT OF CONTACT NAME Travis Perdue, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (941) 764-4130

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Project consists of renovations and additions to 3 existing Charlotte County Recreation Centers. These 3 projects are located at Harold Park, Tringali, and South County Recreation Centers.

Harold Park Recreation Center, Port Charlotte, FL

The project consists of an over 10,000 square foot gymnasium addition to the existing Charlotte County Harold Park Recreation Center, including a new entrance lobby, restrooms and connection to the existing building. The project also includes the interior renovation of the existing entrance lobby and office area.

Tringali Park Recreation & Community Centers, Englewood, FL

The project consists of a new storage room addition to the existing Charlotte County Tringali Park Recreation Center. The project also includes the interior renovation to much of the existing office and work areas. Also included is the kitchen and meeting room remodel of the Tringali Park Community Center.

South County Recreation Center, Punta Gorda, FL

The project consists of a 1,200 square foot addition to the existing Charlotte County South County Recreation Center, including a new fitness room and arts & crafts room.

Project Cost: \$3,400,000.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	ADG Architecture, llc.	Fort Myers, FL	Architectural Design through Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 3
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21. TITLE AND LOCATION (City and State) Sarasota County Historic Courthouse Foundation Repair	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (if Applicable) 2022

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Sarasota County Government	b. POINT OF CONTACT NAME John Wisler, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (941) 861-0930

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The Sarasota Historic Courthouse building base was discovered to have significant issues with the settling of the foundation against the west elevation. Sarasota County tasked ADG with coming in to conduct an analysis on the area and repairs to fix this historic structure that kept the same appearance as the historic facade of the building.
Construction Cost: \$251,477.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME ADG Architecture, llc.	(2) FIRM LOCATION (City and State) Fort Myers, FL	(3) ROLE Architectural Design through Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
4

21. TITLE AND LOCATION <i>(City and State)</i> Charlotte County Building Construction Services Expansion – Port Charlotte, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION (if Applicable) 2019

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Charlotte County Government	b. POINT OF CONTACT NAME Travis Perdue, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (941) 764-4130
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project was a multiple phase building expansion and interior renovation project to the existing Charlotte County Building and Construction Services facility. A 5,000 square foot addition was designed and constructed that will be used to consolidate administrative and permitting functions. Once the addition was completed other departments were temporarily moved so that various areas of existing space could be renovated. The facility remained open and accessible to the public and staff during construction.

Project Size: 5,000 SF
Construction Cost: \$2,300,000.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME ADG Architecture, llc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Myers, FL	(3) ROLE Architectural Design through Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 5
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21. TITLE AND LOCATION (City and State) Golfview Police Annex Building – ADA Renovation, Fort Myers, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION (if Applicable) 2018

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Fort Myers	b. POINT OF CONTACT NAME Nicole Monahan, P.E. Engineering Division	c. POINT OF CONTACT TELEPHONE NUMBER (239) 321-7220

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Project is located at 1803 Golfview Avenue, Fort Myers, FL and consists of the interior and limited exterior renovation of an approximately 3,103 square feet existing building. The Golfview Police Annex functions as the City of Fort Myers Law Enforcement Training Center and consists of a fitness facility, locker rooms, sparring room, classrooms, and offices.

- The project scope was defined to correct ADA deficiencies and provide an accessible route into and throughout the building. Corrective actions included the redesign of existing facility toilet rooms to provide code compliant ADA access. To determine the best location for the toilet rooms that would complement future remodeling plans, we provided design services to master plan the building.
- Design scope included design to accomplish an acceptable accessibility path from the parking lot to the main building entrance including removal of the existing canopy structure and reconfiguration of the access ramp.
- The Architect of Record was available to support the project with assistance in permitting, bidding, and construction administration services.

Project Size: 3,103 SF
Construction Cost: \$141,000.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME ADG Architecture, llc.	(2) FIRM LOCATION (City and State) Fort Myers, FL	(3) ROLE ADA Consulting, Architectural Design through Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 6
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21. TITLE AND LOCATION <i>(City and State)</i> Re-Roofing of North Fort Myers High School, North Fort Myers, FL	22. YEAR COMPLETED		
	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">PROFESSIONAL SERVICES 2020</td> <td style="width:50%;">CONSTRUCTION (if Applicable) 2021</td> </tr> </table>	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if Applicable) 2021
PROFESSIONAL SERVICES 2020	CONSTRUCTION (if Applicable) 2021		

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER School Board of Lee County	b. POINT OF CONTACT NAME Matthew Burbach, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (239) 888-7459

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

North Fort Myers High School is a unique project from the standpoint that it has several different types of roofing systems installed over multiple types of structural roof decks. The structural roof decks consist of metal roof deck, light weight concrete and gypsum decks. The roof over the gymnasium is a standing seam metal panel roofing system that is supported by concealed metal framing.

The project was challenged by initial budget assumptions that were made prior to ADG's involvement in the roof. ADG worked very closely with School Board Staff so that a total project cost could be developed that was acceptable to the school district.

The existing metal roof system located over the gymnasium posed a challenge as its current construction does not meet building code. ADG and its structural engineering consultant developed a solution where the existing metal panels could be replaced over a new insulated metal supporting deck with added roofing insulation.

Project Size: 183,096 SF
Construction Cost: \$3,211,704.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME ADG Architecture, llc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Myers, FL	(3) ROLE Architectural Design through Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

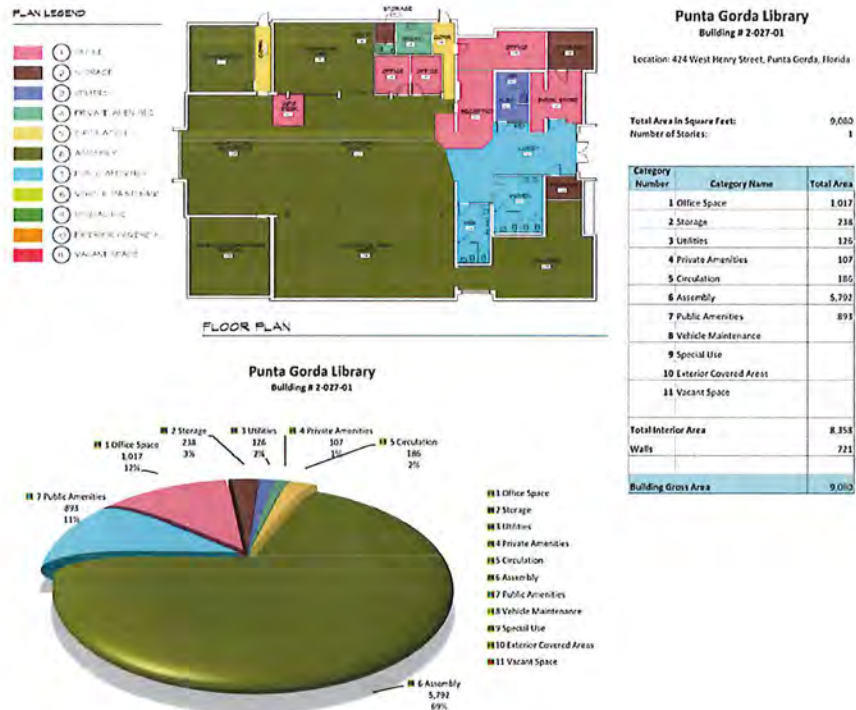
F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <div style="font-size: 24pt; margin-top: 10px;">7</div>
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21. TITLE AND LOCATION (City and State) Public Facilities Strategic Master Space Plan - Comprehensive Spatial & Functional Inventory - Charlotte County, Florida	22. YEAR COMPLETED <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; border-right: 1px solid black;">PROFESSIONAL SERVICES 2017</td> <td style="width:50%;">CONSTRUCTION (if Applicable) N/A</td> </tr> </table>	PROFESSIONAL SERVICES 2017	CONSTRUCTION (if Applicable) N/A
PROFESSIONAL SERVICES 2017	CONSTRUCTION (if Applicable) N/A		

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Charlotte County Government	b. POINT OF CONTACT NAME Ms. Jenny Buccieri, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (941) 743-1995

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

ADG was tasked with providing a physical inventory of 45 Charlotte County owned or leased facilities. Our team physically walked and surveyed these 45 sites, noting current space usage by department or agency. Utilizing AutoCAD, this data was compiled into "as built" floor plans that were then used to develop data fields in the report spreadsheets. Data identified included total areas in square feet for each agency or county department. A spreadsheet was compiled for each building/site and then aggregated into a master spreadsheet summarizing space utilization countywide by generic use and agency or department.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME ADG Architecture, llc.	(2) FIRM LOCATION (City and State) Fort Myers, FL	(3) ROLE Architectural Feasibility Study
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 8
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21. TITLE AND LOCATION <i>(City and State)</i> Medical Examiners Office Expansion and Renovation - Collier County, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (if Applicable) 2023

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Collier County BOCC	b. POINT OF CONTACT NAME Camden Smith, MPA, PMP, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (239) 252-7602

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project consisted of the renovation, upgrade, and expansion of the Collier County Medical Examiners facility. ADG met with the facility's leadership to develop a space plan for the renovation and 1,800 sq. ft. expansion of the administrative wing. Design scope included replacing interior fixtures and finishes selected in tandem with ADG and Collier County.

The southern wing of the Medical Examiners office contains the autopsy and operational functions of the facility. ADG was tasked with renovating this area while keeping the facility open and operational.

During the design, the county decided to add fire sprinklers to the facility and upgrade the existing generator at the facility to provide for more capacity, if the power in the facility were to fail. Project site improvements included a new site entrance for ambulances, semi-trucks and commercial vehicles and reconfiguration of the parking areas.

Construction Cost: \$3,000,000.00 (est.)



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME ADG Architecture, llc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Myers, FL	(3) ROLE Architectural Design through Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 9
---	---

21. TITLE AND LOCATION (City and State) Pre-K Addition and Interior Remodel at G. Weaver Hipps Elementary School, Lehigh Acres, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (if Applicable) 2024

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER School Board of Lee County	b. POINT OF CONTACT NAME Steve Hanna, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (239) 479-4245

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The project consists of the design and construction of a new pre-k addition to the existing G. Weaver Hipps Elementary School. This new 32,590 sq. ft. facility will house 20 classrooms, offices, restrooms, and other ancillary spaces.

In addition to the new addition, the interior of the existing school will be renovated to enhance the existing clinic due to new COVID protocols and allow for a wider corridor for student and teacher passage to the new addition.

Estimated Construction Cost: \$6,045,270.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME ADG Architecture, llc.	(2) FIRM LOCATION (City and State) Fort Myers, FL	(3) ROLE Architectural Design through Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <p style="text-align: center; font-size: 1.2em;">10</p>
---	---

21. TITLE AND LOCATION <i>(City and State)</i> Dr. Ann Murphy Knight STARS Complex Expansion Fort Myers, Florida	22. YEAR COMPLETED <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">PROFESSIONAL SERVICES 2019</td> <td style="width: 50%; padding: 2px;">CONSTRUCTION (if Applicable) N/A</td> </tr> </table>	PROFESSIONAL SERVICES 2019	CONSTRUCTION (if Applicable) N/A
PROFESSIONAL SERVICES 2019	CONSTRUCTION (if Applicable) N/A		

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Fort Myers	b. POINT OF CONTACT NAME Graciela Goicoechea	c. POINT OF CONTACT TELEPHONE NUMBER (239) 321-7455

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project consists of improvements throughout the more than 20-acre site including:

- New 30,000 SF+ facility expansion with classrooms, multipurpose rooms, gymnasium, activity pool and other amenities to support the recreation center and additional spaces for school age children learning.
- The new expansion will also serve as the **first hurricane shelter** located within the City of Fort Myers.
- Remodel of the existing facility to be able to incorporate more teen activities and educational support spaces.
- New football field house with locker rooms, restrooms and concessions as well as improvements around the newly completed football field.
- Outdoor basketball courts
- Additional parking and storm water management areas.

Project Size: 31,700 SF

Estimated Construction Cost: \$21,000,000.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	ADG Architecture, llc.	Fort Myers, FL	Architectural Design through Construction Administration
b.			
c.			

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Robert Taylor	Principal in Charge	X	X	X	X	X	X	X	X	X	X
Clarisa Parodi	Project Designer	X	X			X	X	X	X		
Jennifer Gloer	Staff Architect		X		X						X
Claude Pullen	Construction Administration	X		X	X		X		X	X	X
Zachary Isaacs	Architectural Designer								X	X	
Juan Orduz	Architectural Designer								X	X	

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	Re-Roofing of Cypress Lake Middle School	6	Re-Roofing of North Fort Myers High School
2	Charlotte County Recreation Centers Expansion	7	Public Facilities Strategic Master Space Plan
3	Sarasota Historic Courthouse Foundation Repair	8	Medical Examiners Office Expansion and Renovation
4	Charlotte County Building Construction Services	9	Pre-K Addition and Interior Remodel at G. Weaver Higgs
5	Golfview Police Annex Building - ADA Renovation	10	Dr. Ann Murphy-Knight STARS Complex

TAB 5



PROJECT CONTROL/ APPROACH



PROJECT DISCOVERY PHASE

- Initial meeting with Client to learn and determine project scope. Meeting is attended by a licensed ADG professional.
- Preparation of proposal and STA for review and approval by the Owner's Project Manager.
- Preparation of project schedule for review by Owner's Project Manager.
- Where required, a Project Discovery Phase includes review of facility as-builts, reports or field verification of existing facility conditions.
- Timely meetings with the Owner's Project Managers to review project progress are scheduled. A project progress report is typically provided on a monthly basis.
- Initial project budgets are discussed, or if required, developed by ADG professionals for the Clients use and guidance.
- Projects requiring user group/public input can be conducted as an open public workshop.



DESIGN PHASE

- Several conceptual floor plans will be developed.
- The project team will review and discuss costs, public image and ability to maintain efficient interactions, other basic functions.
- 30% complete Design Documents may include:
 - Conceptual 3D Building Model prepared utilizing Revit design software.
 - Conceptual Floor and Landscaping, and Site plans
 - Working with the Project CM and prepare a Preliminary Project Cost Analysis and Project Budget
 - Updated Project Schedule
 - Project Program Analysis
- ADG will perform a building and project code analysis utilizing the following:
 - Florida Building Code 2020, 7th Edition,
 - Florida Fire Prevention Code, 7th Edition
- Make value engineering recommendations.
- Update project schedule.



DESIGN DEVELOPMENT PHASE

Upon approval of the schematic design documents the design team and adjustments requested by the Owner in the program, design or schedule, or construction budget, the project team will prepare design development drawings.

- Design development includes investigation of existing building HVAC and electrical systems and how they will be potentially impacted by the new building addition or renovation.

Plumbing systems and plumbing fixture counts will be evaluated.

Utilizing Revit software, 3D images will be produced illustrating the interior layout.

Selection of finish material and colors.

Review of the proposed building systems with the Client includes the following:

- Review and approval of design development materials
- The design team will review and propose alternative MEP systems including integration to existing HVAC management and control systems.
- Meetings with staff as required to further the goals of the project will be held.
- Review of project phasing and possible impacts on design and construction.

60% Deliverables for this phase will include:

- Advanced floor plans with additional detail.
- A typical wall section will be included.
- Selection of interior colors and finishes.
- Selection, illustration and specification of proposed plumbing, mechanical and electrical systems.
- Project costs will be re-visited and updated with the assistance of the CM.
- Updated project schedule.
- Project phasing plan that addresses the necessary construction phasing for this project.
- Value engineering submittal report.



CONSTRUCTION DOCUMENT PHASE

During this phase our team will prepare final working drawings and specifications for the project.

The project manual will be completed during this phase.

90-100% Deliverables for this phase include:

- Completed working drawings and project manual, for all design disciplines.
- Working with the project CM the project costs will be reviewed and updated.

PROJECT PRICING PHASE

Our team will provide coordination and support with the Purchasing and Facilities departments.

- Permitting support and coordination with the Fire Marshall and Building Departments is included.
- Attend pre-bid conference.
- Respond to Bidders "Requests for Qualifications" and prepare addenda as needed.
- Provide post bidding technical support. Attend pre-bid conference.

CONSTRUCTION ADMINISTRATION PHASE

- Attend pre-construction meeting with Owner and Contractor
- Review shop drawings and pay requests
- Respond to Contractor's RFI's (Requests for Information) and determine Contractor's compliance with the Construction Documents
- Attend regularly scheduled construction phase meetings and observe the Contractor's progress
- Provide field report documenting the Architects observations during the on-site visit
- Review final pay applications
- Prepare punch list, warranty inspections and as-built plans

PROJECT SCHEDULE & BUDGET

Our project approach includes reviewing and incorporating key elements such as project schedule and budget. The process of budget development and verification is a top priority as we move through the project. Working as a team with the Construction Manager at Risk (CMAR) and other stakeholders, the project schedule is organized, and significant project milestones are identified. As the project progresses, the budget and schedule are then continuously monitored and updated.

The most typical project issue that arises is inadequate funding for the proposed project. Have enough funds been earmarked for the expected scope and quality? The response to this question will set the tone for the project as it develops. We understand this and will review all budget categories and compare their allocations of funding to what can be obtained in the current construction marketplace. In our "hot" construction market we are witnessing rapidly rising costs in materials and labor to the point that construction pricing is rising faster than what can be achieved and saved by value engineering. Our budget analysis will build in safety factors for the potential escalation of construction costs.

PROJECT EXAMPLE - "MM" MIDDLE SCHOOL ADDITION

The following is an example of how the costs were monitored in the development of the "MM" – Lehigh Middle School Addition. Costs were developed for 30%, 60% and 90% document completion. This project had a layer of complexity because the project was "fast tracked" so that long lead items could be ordered at today's cost. Fast tracking was done by splitting the project into a building shell phase and an interior build-out phase. As the design documents were developed projected costs were developed by the Construction Manager at Risk and ADG. The intent of this exercise is to validate that the project remains on track and within budget by two independent parties. If it appears that the budget will be exceeded, team discussions will follow as to how to remedy the increased costs.



CLASH DETECTION & PROBLEM SOLVING

Our team’s Project Manager is responsible for conflict resolution and works daily to monitor and detect any potential conflicts. The process of utilizing BIM/Revit for 3D digital modeling allows all members of our design team to see where a clash might occur with other elements of the developing design. Once the clash is identified team members collaborate to find an effective solution.

Utilizing peer review and other internal quality control methods, ADG maintains a strong quality control program. However, when conflicts are discovered, they are analyzed and the ADG Project Manager quickly issues a recommended solution or change directive, generally on the same day.

These software tools allow us to present to the Client all aspects of the project in an understandable manner and this aids in the decision-making process.



3D computer generated model illustrating used to explore areas of potential conflict.

Construction conflicts that arise in the field are a fact of life and are dealt with as quickly as possible to avoid any potential delay of construction. Our project team continuously works with the CMAR and Client’s Representative to reach a mutually agreeable solution. During this process, alternative solutions are explored, and the Client is advised of available options.



TECHNOLOGICAL CAPABILITIES

The Project Manager sets up the standards for how technology and 3D software such as Revit is to be used to be able to develop a fully coordinated virtual model that is updated in real time. Using innovative techniques including virtual reality and renderings of the building and spaces inside not only help relay the design concepts to the client, but also help the design team visually see where improvements can be made to make the project even stronger.

Using Virtual Reality as a design and communication tool allows for a deeper understanding of the project. The client and design team can take an immersive look inside the project and communicate concepts far more effectively than the “lines on paper” approach. It allows the client to truly interact with their building before it’s built.

To facilitate better communication with the construction team, our Project Managers have received Procore Certification for Architects. Procore is a construction management software frequently used by many construction management companies. We have committed to develop a deeper understanding of this technology to make the construction phase communication flow as smooth as possible. This technology is not intended just for the project delivery process. But rather it is intended to be a tool to be used to help guide the project as it develops and in the long-term management, maintenance, and day-to-day performance evaluation of the project.

 <p>AUTODESK REVIT</p>	 <p>ENSCAPE™</p>	 <p>PROCORE CLOUD-BASED CONSTRUCTION SOFTWARE</p>
<p>Building Information Software</p>	<p>Realtime Rendering and VR</p>	<p>Certified Project Managers</p>

WORKLOAD

PROJECT NAME	PROJECT OWNER	GENERAL CONTRACTOR OR CONSTRUCTION MANAGER	PERCENT COMPLETE	SCHEDULED COMPLETION DATE	PERCENT OF STAFF SUPPORT FOR CURRENT PROJECTS	PERCENT OF STAFF SUPPORT FOR THIS PROJECT
Sanibel Police Department	City of Sanibel, FL	Target Construction	Design: 25%	Design: February 2023	Robert Taylor: 5% Jennifer Gloer: 20%	
Lehigh Acres Middle School (MM) Addition	The School Board of Lee County, FL	Owen-Ames-Kimball Co.	Design: 100% Bidding: 100%	Construction: February 2023	Robert Taylor: 5% Clarisa Parodi: 5% Zachary Isaacs: 20%	Robert Taylor: 65% Clarisa Parodi: 75%
Amanecer Elementary School	The School Board of Lee County, FL	Owen-Ames-Kimball Co.	Design: 100% Bidding: 100%	Construction: July 2023	Robert Taylor: 5% Jennifer Gloer: 20% Claude Pullen: 5%	Jennifer Gloer: 60% Claude Pullen: 55%
Marco Island C & D Building	City of Marco Island, FL	N/A	Design: 90%	Design and Construction: 2023	Robert Taylor: 10% Claude Pullen: 40%	Zachary Isaacs: 60% Juan S. Orduz: 40%
Harbor Nissan Facility Upgrades	Harbor Nissan	N/A	Design: 10%	Design: 2023	Robert Taylor 5% Juan Orduz: 30%	
Pre-K Addition to G. Weaver Hipps	The School Board of Lee County, FL	Gulfpoint Construction Company, Inc.	Design: 100% Bidding: 5%	Design: October 2022 Construction: August 2024	Robert Taylor: 5% Juan Orduz: 30% Zachary Isaacs: 10%	

The projected availability seen here demonstrates our ability to accommodate the startup, performance, and completion of a new architectural design project at this time.

ADG is available to start on any City of North Port project at this time!

TAB 6



ATTACHMENT 3 - REFERENCES/CLIENT LISTING

The firm shall provide a minimum of five (5) business related references for which they are currently providing, or have provided within the last ten (10) years, services similar to the scope of services required by this RFP. A minimum of five (5) years' experience in projects of similar scope and size is required. Attach additional sheets if necessary.

1. Business/Customer Name: The School District of Lee County
Name of Contact Person/Title: Stephen Hanna, Project Manager
Telephone# (239) 707-3885 Fax N/A E-mail StephenLH@leeschools.net
Address 3308 Canal Street, Fort Myers, FL 33916
Duration of Contract or business relationship (include project completion date) 11 months, Completed Project 8/22
Architecture, Interior Design,
Type of Services Provided Construction Administration Total Cost \$13,000,000.00
2. Business/Customer Name: Charlotte County Board of County Commissioners
Name of Contact Person/Title: Travis Perdue, Project Manager
Telephone# (941) 764-4130 Fax _____ E-mail Travis.Perdue@Charlotte CountyFL.gov
Address 18500 Murdock Circle, Bldg. D, Port Charlotte, FL 33948
Duration of Contract or business relationship (include project completion date) 2 Years, Completed Project 9/19
Architecture, Construction
Type of Services Provided Administration Total Cost \$2.3 million
3. Business/Customer Name: Sarasota County Historic Courthouse Foundation Repair
Name of Contact Person/Title: John Wissler, Construction Project Manager III
Telephone# (941) 861-0930 Fax (941) 861-0775 E-mail JWissler@scgov.net
Address 1451 Cattlemen Rd. Bld. E, Sarasota, FL 34232
Duration of Contract or business relationship (include project completion date) 1.5 years, Completed Project 3/22
Architecture,
Type of Services Provided Construction Administration Total Cost \$251,477.00

COMPANY NAME: ADG Architecture, llc

SIGNATURE:  _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

4. Business/Customer Name: Collier County Board of County Commissioners

Name of Contact Person/Title: Camden Smith, MPA, PMP, Project Manager

Telephone# (239) 252-7602 Fax _____ E-mail Camden.Smith@colliercountyfl.gov

Address 3335 Tamiami Trail E., Suite 101, Naples, FL 34112

Duration of Contract or business relationship (include project completion date) 1 year, design completed 11/22
Architecture, Interior Design,

Type of Services Provided Renderings Total Cost \$3,000,000.00

5. Business/Customer Name: City of Fort Myers

Name of Contact Person/Title: Graciela Goicoechea, PE, Project Manager

Telephone# (239) 321-7455 Fax _____ E-mail GGoicoechea@cityftmyers.com

Address 2200 Second Street, Fort Myers, FL 33901

Duration of Contract or business relationship (include project completion date) 6 months, Project completed 8/20

Type of Services Provided Architectural Design Total Cost \$130,000.00

COMPANY NAME: ADG Architecture, llc

SIGNATURE:  _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

REFERENCES



Project Name:

**COLLIER COUNTY MEDICAL EXAMINERS OFFICE
EXPANSION AND RENOVATION**

Project Location:

3838 Domestic Avenue, Naples, FL 34101

Customer Contact Information:

Collier County BOCC, Camden Smith, MPA, PMP.
(239) 252-7602, Camden.Smith@colliercountyfl.gov

Date:

Design: 2021-2022

Construction: 2023 (Est.)

Engineer's Probable Cost:

\$3,000,000.00 (Est.)

Construction Cost:

\$3,000,000.00 (Est.)

PROJECT DESCRIPTION

The project consisted of the renovation, upgrade, and expansion of the Collier County Medical Examiners facility. ADG met with the facility's leadership to develop a space plan for the renovation and 1,800 sq. ft. expansion of the administrative wing. Design scope included replacing interior fixtures and finishes selected in tandem with ADG and Collier County.

The southern wing of the Medical Examiners office contains the autopsy and operational functions of the facility. ADG was tasked with renovating this area while keeping the facility open and operational.

During the design, the county decided to add fire sprinklers to the facility and upgrade the existing generator at the facility to provide for more capacity, if the power in the facility were to fail.

Project site improvements included a new site entrance for ambulances, semi-trucks and commercial vehicles and reconfiguration of the parking areas.



Project Name:

**CHARLOTTE COUNTY COMMUNITY DEVELOPMENT
FACILITY EXPANSION AND INTERIOR RENOVATION**

Project Location:

18400 Murdock Circle, Port Charlotte, FL 33948

Customer Contact Information:

Charlotte County Government, Travis Perdue,
(941) 764-4130, Travis.Perdue@CharlotteCountyFL.gov

Date:

Design: May 2017 - July 2018

Construction: July 2018 - March 2019

Engineer's Probable Cost:

\$2,300,000.00

Construction Cost:

\$2,300,000.00

PROJECT DESCRIPTION

The project was a multiple phase building expansion and interior renovation project to the existing Charlotte County Building and Construction Services facility. 3,400 SF of existing interior space was remodeled and a 5,000 SF addition was designed and constructed that will be used to consolidate administrative and permitting functions. Once the addition was completed other departments were temporarily moved so that various areas of existing space could be renovated.

ADG worked with the Charlotte County Project Manager and heads of each department to ensure the needs of each department were met. By working with the Construction Manager, the facility remained open and accessible to the public and staff during construction.



Project Name:

**VETERANS PARK ACADEMY FOR THE ARTS
RENOVATION**

Project Location:

104 Arthur Avenue, Lehigh Acres, FL 33936

Customer Contact Information:

The School District of Lee County, Stephen Hanna, (239)
707-3885, StephenLH@leeschools.net

Date:

Design: August 2021 - December 2021

Construction: January 2022 - August 2022

Engineer's Probable Cost:

\$13,000,000.00

Construction Cost:

\$13,000,000.00

PROJECT DESCRIPTION

The School Board of Lee County decided to move the population of the Lehigh Acres Middle School (LAMS) into the new "MM" Middle School due to the age of the existing LAMS building which was in need of serious repair and renovation. ADG was awarded the contract to provide the design and construction for this 129,549 square foot campus renovation.

The campus needed to be opened by the 2022-2023 school year which only allowed ADG ninety calendar days to provide permitted drawings to the School District for construction to be completed by August of 2022. To complete the design and truly understand the scope of work, the Design Team completed multiple walkthroughs of the campus, held weekly meetings with members of different departments of the School District of Lee County and subconsultant team, worked closely with the Construction Manager to provide Cost Estimates and early bidding packages, and worked through an everchanging scope as throughout the renovation other problem areas were identified and needed to be fixed.

The renovated building will include fire sprinklers, new fixtures and finished, a secured, one-point entry, updated technology, as well as refreshed classrooms, administrative and support spaces that bring the school into the 21st Century.



Project Name:

CITY OF FORT MYERS - HUMAN RESOURCES LOBBY SECURITY RENOVATIONS

Project Location:

1820 Hendry Street, Fort Myers, FL 33901

Customer Contact Information:

City of Fort Myers, Graciela Coicochea,
(239) 321-7455, GGoicochea@cityftmyers.com

Date:

Design: April 2020 - August 2020

Engineer's Probable Cost:

\$87,900.00

Construction Cost:

\$130,000.00

PROJECT DESCRIPTION

The City of Fort Myers conducted a security assessment and noted that the Human Resources Department had several security deficiencies and vulnerabilities. The City asked ADG to help with the design of several security enhancements and renovations to make the lobby of the department, the most public space, more secure. These included improving the access to the HR lobby with exterior access security measures including, new locking door hardware. As well as securing the interior of the lobby by hardening the existing walls with bullet absorbing wall panels and ballistic resistant glazing.

Additional upgrades to the Human Resources Lobby were included in the project such as dividing the lobby to create a new employee candidate screening and testing area.



Project Name:
**SARASOTA COUNTY HISTORIC COURTHOUSE
FOUNDATION REPAIR**

Project Location:
2002 Ringling Blvd., Sarasota, FL 34237

Customer Contact Information:
Sarasota County Government, John Wissler,
(941) 861-0930, JWissler@scgov.net

Date:
Design: December 2020 - February 2021
Construction: March 2021 - March 2022

Engineer's Probable Cost:
\$151,614.00
(Final Cost impacted by hidden defective construction)

Construction Cost:
\$251,477.00

PROJECT DESCRIPTION

The Sarasota Historic Courthouse building base was discovered to have significant issues with the settling of the foundation against the west elevation. Sarasota County tasked ADG with coming in to conduct an analysis on the area and repairs to fix this historic structure that kept the same appearance as the historic facade of the building.

TAB 7



LITIGATION AND INSURANCE

ADG Architecture, llc has not been involved in any litigation in the past five years.

ADG holds the following insurance limits and has attached a sample Certificate of Insurance on the next page to show proof of valid insurance.

- Commercial General Liability: \$2,000,000.00 per occurrence
 - Damage to Rented Premises (each Occurrence): \$1,000,000.00
 - Medical Expenses: \$5,000.00
 - Personal and Adv. Injury: \$2,000,000.00
 - General Aggregate: \$4,000,000.00
 - Products - Comp/ OP AGG: \$4,000,000.00
- Automobile Liability: \$2,000,000.00 Combined Single Limit
- Workers Compensation and Employers' Liability
 - E.L. Each Accident: \$1,000,000.00
 - E.L. Disease - EA Employee: \$1,000,000.00
 - E.L. Disease - Policy Limit: \$1,000,000.00
- Professional Liability
 - Per Claim: \$2,000,000.00
 - Aggregate: \$2,000,000.00





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DKB Group, LLC 7 Oak Pl Ste 8 Montclair NJ 07042	CONTACT NAME: Hayri Darzanoff PHONE (A/C, No, Ext): 973-337-5718 E-MAIL ADDRESS: hdarzanoff@dkbinsurance.com	FAX (A/C, No): 973-337-5988
	INSURER(S) AFFORDING COVERAGE	
INSURED ADG ARCHITECTURE, LLC 3820 Colonial Blvd, STE100 Fort Myers FL 33966	INSURER A : Hudson Insurance Company NAIC # 25054	
	INSURER B : The Travelers Indemnity Company of America 25666	
	INSURER C : Travelers Property Casualty Company of America 25674	
	INSURER D :	
	INSURER E :	

COVERAGES **CERTIFICATE NUMBER:** 1391981326 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		680-8R394217-22-47	3/1/2022	3/1/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			680-8R394217-22-47	3/1/2022	3/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	UB-6R866217-21-47-G	12/14/2021	12/14/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			PRB 06 19 114203	5/23/2022	5/23/2023	Per Claim \$2,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability is written on a claims made and reported basis.

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Hayri Darzanoff</i>

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TAB 8



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

December 7, 2022

33. NAME AND TITLE

Robert Taylor, AIA-NCARB, LEED AP BD+C, President

STANDARD FORM 330 (1/2004) PAGE 5

**ADDITIONAL
INFORMATION**



Project Name:
CITY OF NORTH PORT FAMILY SERVICES CENTER

Project Location:
6919 Outreach Way, North Port, FL 34287

Project Responsibilities:
Architectural Design, Interior Design, Engineering,
Construction Documents, and Construction
Administration Services

Date Completed:
2009

Construction Cost:
\$4,000,000.00

PROJECT DESCRIPTION

Design and construction of a new two stories, 16,000 SF building designed to house the following government agencies:

- New Social Services center with nine agencies
- CCC—Child Care Connection
- Health Services
- Jewish Family Services
- Rise and Shine Budget and Counseling
- Child Protective Services
- Big Brother and Big Sister
- Women’s Resource Center
- DASH—Domestic Abuse Shelter Home
- Senior Friendship Office

The project is designed to minimize the impact with the environment and utilizes LEED energy principles and sustainable materials and methods.

CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

"CPTED is a powerful concept that can improve the productive use of space and help make buildings safer. Architectural features, structural enhancements, and spatial definition can deter, detect, and delay potential criminals from entering campuses and buildings."

After recent tragic events, campus security has become an issue that cannot be ignored. ADG’s Principal Robert T. Taylor, AIA is our Certified Professional on Crime Prevention Through Environmental Design (CPTED). CPTED refers to reducing the opportunity and fear of crime through the effective use and design of the built environment.

CPTED is a powerful concept that can improve the productive use of space and help make campuses safer. Architectural features, structural enhancements, and spatial definition can deter, detect, and delay potential criminals from entering campuses and buildings. Predicting and determining the types of users to enter the space and their intended purposes is critical to designing a building with CPTED features. CPTED can make a direct impact on reducing external threats using natural access control, surveillance, territoriality boundary definition, management, and maintenance strategies which we will identify and propose.

Providing a safe single point of entry while not impacting access to the site or local neighborhood traffic will be a high priority design goal. However, utilizing the CPTED design methodology, we believe that this goal can be obtained with careful and thoughtful planning

THE PRINCIPLES OF CPTED



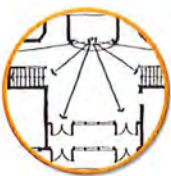
ACCESS CONTROL

- Signage & Wayfinding to guide people.
- Well marked entrances & exits.
- Includes site, building, and spaces within the building.



MAINTENANCE

- Proper upkeep to signal a campus is well cared for.
- Includes elements such as paint, signage, lighting, paving



NATURAL SURVEILLANCE

- Placing physical features in a way that maximizes visibility.
- Occurs when good visual connection and observation happens organically.



TERRITORIALITY

- A clear delineation of space achieved by using a public to private hierarchy.
- Expressions of pride and sense of ownership.
- Boundary definition.

TAB 9



REQUIREMENTS AND METHOD OF SUBMITTAL

TAB 9 - CITY REQUIRED FORMS – This checklist is provided to assist each Proposer in the preparation of their response. Included in this *checklist* are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. It is the responsibility of each Proposer to read and comply with the solicitation in its entirety.

A. REQUIRED SUBMITTAL FORMS: Provide fully executed forms.

- ATTACHMENT 1: Proposal Submittal Signature Form
 - ATTACHMENT 2: Statement of Organization
 - ATTACHMENT 3: References – Consultant is ensure references are current and will respond to inquiries.
 - ATTACHMENT 4: Drug-Free Workplace
 - ATTACHMENT 5: Public Entity Crime Information
 - ATTACHMENT 6: Non-Collusive Affidavit
 - ATTACHMENT 7: Lobbying Certification
 - ATTACHMENT 8: Conflict of Interest Form
 - ATTACHMENT 9: Disclosure Form (Consultant/Engineer/Architect)
 - ATTACHMENT 10: Scrutinized Company Certificate
 - ATTACHMENT 11: Vendor’s Certification For E-Verify System
 - ATTACHMENT 12: Certification Regarding Debarment, Suspension, and other Responsibility Matters
 - ATTACHMENT 13: Certification Regarding Lobbying - Federal
- SAMPLE INSURANCE CERTIFICATE:** Demonstrate your firm’s ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for both Professional Liability and General Liability and the dollar amounts of the coverage.
- DBE/MBE/WBE/VBE:** If claiming either Minority Business Enterprise/Women Business Enterprises/Veteran Business Enterprise, the Prime Firm (not sub-consultant) shall be certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.

- YES, CLAIMING STATUS AS PRIME ONLY
- YES, I’VE ATTACHED THE CERTIFICATE OF MBE/WBE STATUS FROM THE STATE OF FLORIDA AS OUTLINED SECTION 1.
- NOT CLAIMING DBE/MBE/WBE /VBE

PLEASE INITIAL AND RETURN WITH YOUR PROPOSAL.


INITIALS

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DKB Group, LLC 7 Oak Pl Ste 8 Montclair NJ 07042	CONTACT NAME: Hayri Darzanoff PHONE (A/C, No, Ext): 973-337-5718 E-MAIL ADDRESS: hdarzanoff@dkbinsurance.com	FAX (A/C, No): 973-337-5988	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED ADGARCH-01 ADG Architecture, LLC 3820 Colonial Blvd. STE100 Fort Myers FL 33966	INSURER A : Hudson Insurance Company		25054
	INSURER B : The Travelers Indemnity Company of America		25666
	INSURER C : Travelers Property Casualty Company of America		25674
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER: 1391981326

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		680-8R394217-22-47	3/1/2022	3/1/2023	EACH OCCURRENCE	\$ 2,000,000	
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	
							MED EXP (Any one person)	\$ 5,000	
							PERSONAL & ADV INJURY	\$ 2,000,000	
							GENERAL AGGREGATE	\$ 4,000,000	
							PRODUCTS - COMP/OP AGG	\$ 4,000,000	
								\$	
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			680-8R394217-22-47	3/1/2022	3/1/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000	
							BODILY INJURY (Per person)	\$	
							BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (Per accident)	\$	
								\$	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$	
							AGGREGATE	\$	
								\$	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	UB-6R866217-21-47-G	12/14/2021	12/14/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	E.L. EACH ACCIDENT	\$ 1,000,000
								E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
								E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Professional Liability			PRB 06 19 114203	5/23/2022	5/23/2023	Per Claim Aggregate	\$2,000,000 \$2,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Professional Liability is written on a claims made and reported basis.

CERTIFICATE HOLDER**CANCELLATION**

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER DKB Group, LLC 7 Oak Pl Ste 8 Montclair NJ 07042	CONTACT NAME: Hayri Darzanoff	
	PHONE (A/C, No, Ext): 973-337-5718	FAX (A/C, No): 973-337-5988
E-MAIL ADDRESS: hdarzanoff@dkbinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED ADG ARCH-01 ADG Architecture, LLC 3820 Colonial Blvd. STE100 Fort Myers FL 33966	INSURER A : Hudson Insurance Company	25054
	INSURER B : The Travelers Indemnity Company of America	25666
	INSURER C : Travelers Property Casualty Company of America	25674
	INSURER D :	
	INSURER E :	
INSURER F :		

COVERAGES CERTIFICATE NUMBER: 79496674 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		680-8R394217-22-47	3/1/2022	3/1/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			680-8R394217-22-47	3/1/2022	3/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A		N/A	UB-6R866217-22-47-G	12/14/2022	12/14/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			PRB 06 19 114203	5/23/2022	5/23/2023	Per Claim Aggregate \$2,000,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability is written on a claims made and reported basis.

CERTIFICATE HOLDER

Evidence of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

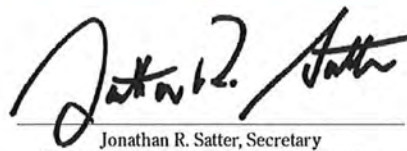
Hayri Darzanoff

State of Florida

Woman & Minority Business Certification

ADG Architecture, llc

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
02/11/2021 to 02/11/2023



Jonathan R. Satter, Secretary
Florida Department of Management Services



Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd

ATTACHMENT 1
PROPOSAL SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. 1 Dated 11/10/22 Addendum No. _____ Dated _____
Addendum No. 2 Dated 11/18/22 Addendum No. _____ Dated _____
Addendum No. 3 Dated 11/28/22 Addendum No. _____ Dated _____

Company Name ADG Architecture, llc

(239) 277-0554 BobT@alliancedesigngroup.com (239) 277-0741
Telephone # E-Mail Fax #

3820 Colonial Boulevard, Suite 100
Main Office Address

Fort Myers FL 33966
City State Zip Code

Address of Office Servicing City of North Port, if different than above: SAME AS ABOVE

Office Address

City State Zip Code

Telephone # E-mail Fax #

Robert Taylor, President

Name & Title of Firm Representative

[Signature] 12/6/22
Signature Date

Do you accept Visa? YES NO

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ATTACHMENT 2
STATEMENT OF ORGANIZATION
(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent: ADG Architecture, llc

DBA (if any): _____

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): LLC

Business Address: 3820 Colonial Boulevard, Suite 100, Fort Myers, FL 33966

Phone: (239) 277-0554 Fax: (239) 277-0741

E-Mail BobT@alliancedesigngroup.com

Print Name and Title of person authorized to bind: Robert Taylor, President

Federal Identification Number: 45-4265882

Signature: 

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

(Please Check One)

Is this a Florida Corporation: Yes or No

If not a Florida Corporation,

In what state was it created: _____

Name as spelled in that State: _____

What kind of corporation is it: "For Profit" or "Not for Profit"

Is it in good standing: Yes or No

Authorized to transact business
in Florida: Yes or No

State of Florida Department of State Certificate of Authority Document No.: L12000010249

Does it use a registered fictitious name: Yes or No

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Names of Officers:

President: Robert Taylor Secretary: _____

Vice President: M. Clarisa Parodi Treasurer: _____

Director: _____ Director: _____

Other: _____ Other: _____

Name of Corporation (As used in Florida):

ADG Architecture, llc

(Spelled exactly as it is registered with the state or federal government)

Corporate Address:

Post Office Box: _____
City, State Zip: _____
Street Address: 3820 Colonial Boulevard, Suite 100
City, State, Zip: Fort Myers, FL 33966

STATE OF FLORIDA
COUNTY OF Lee

Sworn to and subscribed before me this 6th day of December, 2022, by Robert Taylor who is personally known to me or has produced his/her driver's license as identification.



Notary Public - State of Florida
Print Name: OLGA ALVAREZ
Commission No: AH 259449

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ATTACHMENT 4
DRUG FREE WORKPLACE FORM

The undersigned Consultant in accordance with Florida Statute 287.087 hereby certifies that ADG Architecture, llc does:
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm does not comply fully with the above requirements.



Offeror's Signature

12/4/22

Date

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ATTACHMENT 5
PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Robert Taylor, being an authorized representative of the Respondent, ADG Architecture, llc, located at 3820 Colonial Boulevard, Suite 100
City: Fort Myers State: FL Zip Code: 33966, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: _____

Date: 12/6/22

Telephone #: (239) 277-0554

Fax #: (239) 277-0741

Federal ID #: 45-4265882

STATE OF Florida

COUNTY OF Lee

Sworn to and subscribed before me this 6th day of December, 2022,
by Robert Taylor who is personally known to me or has produced his/her driver's license as identification.

Notary Public - State of Florida

Print Name: OLGA ALVAREZ

Commission No: HH 259449



THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ATTACHMENT 6
NON-COLLUSIVE AFFIDAVIT

State of Florida }
County of Lee } SS.

Before me, the undersigned authority, personally appeared:
Robert Taylor who, being first duly sworn, deposes and says that:

1. He/She is the Owner (Owner, Partner, Officer, Representative or Agent) of ADG Architecture, llc, the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 12/6/2022 day of _____, 200_____.

By: _____
ROBERT TAYLOR
(Printed Name)
PRESIDENT
(Title)

STATE OF Florida
COUNTY OF Lee

Sworn to and subscribed before me this 6th day of December, 2022 by Robert Taylor who is personally known to me or has produced his/her driver's license as identification.



Notary Public - State of Florida
Print Name: OLGA ALVAREZ
Commission No: HH 259449

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ATTACHMENT 6
NON-COLLUSIVE AFFIDAVIT

State of FLORIDA }
County of LEE } SS.

Before me, the undersigned authority, personally appeared:

Robert Taylor who, being first duly sworn, deposes and says that:

1. He/She is the Owner (Owner, Partner, Officer, Representative or Agent) of ADG Architecture, llc, the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 6 day of DECEMBER, 2022

By: [Signature]
ROBERT TAYLOR
(Printed Name)
PRESIDENT
(Title)

STATE OF FLORIDA
COUNTY OF LEE

Sworn to and subscribed before me this 6 day of DECEMBER, 2022 by Robert Taylor who is personally known to me or has produced his/her driver's license as identification.



Notary Public - State of Florida
Print Name: OLGA ALVAREZ
Commission No: HH259449

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ATTACHMENT 7
LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF FLORIDA

COUNTY OF Lee

This 6 day DECEMBER of 2022

Robert Taylor, being first duly sworn, deposes and says that he or she is the authorized representative of ADG Architecture, llc (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 6 day of DECEMBER 2022.



By: _____

ROBERT TAYLOR
(Printed Name)

PRESIDENT
(Title)

STATE OF Florida
COUNTY OF Lee

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 6th day of December, 2022, by Robert Taylor

OLGA ALVAREZ
Notary Public - State of FL

Personally Known OR Produced Identification
Type of Identification Produced _____

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ATTACHMENT 8
CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)
- I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- None Of The Above

PART II:

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: ADG Architecture, llc

SIGNATURE: 

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ATTACHMENT 9
DISCLOSURE FORM FOR
CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan: _____.

Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here: _____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: ADG Architecture, llc

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): Robert Taylor

SIGNATURE:  DATE: 12/6/2022

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ATTACHMENT 10
Scrutinized Company Certification Form


Company Name: <u>ADG Architecture, llc</u>			
Authorized Representative Name and Title: <u>Robert Taylor, President</u>			
Address: <u>3820 Colonial Blvd., Suite 100</u>	City: <u>Fort Myers</u>	State: <u>FL</u>	ZIP: <u>33966</u>
Phone Number: <u>(239) 277-0554</u>	Email Address: <u>BobT@alliancedesigngroup.com</u>		

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

- This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.
- This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.	
Certified By: 	_____
AUTHORIZED REPRESENTATIVE SIGNATURE	
Print Name and Title: <u>Robert Taylor, President</u>	_____
Date Certified: <u>12/6/2022</u>	_____

Solicitation/Contract/PO Number (Completed by Purchasing): _____

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ATTACHMENT 11
VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM

STATE OF FLORIDA
COUNTY OF LEE

The undersigned Vendor/Consultant/Contractor (Vendor), after being duly sworn, states the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
 - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
 - b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.

VENDOR: ADG Architecture, llc (Vendor's Company Name)


Robert Taylor (Vendor's name printed)
President (Title)



Sworn to and subscribed before me by means of physical presence or online notarization, this 6th day of December 2022, by Robert Taylor, as owner - President



Notary Public

Personally Known OR Produced Identification _____
Type of Identification Produced _____

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ATTACHMENT 12
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS
PRIMARY COVERED TRANSACTIONS

This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000.

The Contractor certifies that, neither the firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of federal funds:

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 49 CFR s29.110(a), by any federal department or agency;

(b) has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is presently indicted for or otherwise criminally or civilly charged by a federal, state, or local governmental entity with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(d) has within a three-year period preceding this certification had one or more federal, state, or local government public transactions terminated for cause or default.

The Contractor certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this project by any federal agency unless authorized by the City of North Port.

The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

This certification is a material representation of fact relied upon by the City of North Port. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City of North Port, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer.

The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

ADG Architecture, llc
Company Name (Contractor)

45-4265882
Tax ID Number

033890139
DUNS Number

Robert Taylor
Authorized Representative Name


Authorized Representative Signature

45-4265882
Federal Issued Tax
Identification Number
(If Social Security number DO NOT enter)

033890139
DUNS Number

8MLR8
CAGE Code issued through www.sam.gov

DATE: 12/6/2022

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ATTACHMENT 13 - CERTIFICATION REGARDING LOBBYING-FEDERAL

The undersigned certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Representative

Robert Taylor

Name

President

Title



Date

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END OF PART IV



ADG Architecture, llc
3820 Colonial Boulevard, Suite 100
Fort Myers, FL 33966
Phone: 239-277-0554
www.adgarchitecture.com

THANK YOU!