



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda City Commission Regular Meeting

### **CITY COMMISSIONERS**

*Jill Luke, Mayor*

*Pete Emrich, Vice Mayor*

*Barbara Langdon, Commissioner*

*Debbie McDowell, Commissioner*

### **APPOINTED OFFICIALS**

*Jason Yarborough, Interim City Manager*

*Amber L. Slayton, City Attorney*

*Heather Taylor, City Clerk*

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Tuesday, March 2, 2021

10:00 AM

City Commission Chambers

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**MEETING PROCEDURE:** Online public comment may be submitted using the virtual Public Comment Form, located on the City Commission webpage at [CityofNorthPort.com](http://CityofNorthPort.com). The form will be available online at 8:00 a.m. the day before the meeting until one hour prior to the meeting start. Voicemail messages may be submitted via telephone at 941-429-1032 from 8:00 a.m. the day before the meeting until one hour prior to the meeting start. Online and voicemail comments are pursuant to Policy No. 2020-04. In person comment may be submitted by submitting a "Request to Speak" card to the City Clerk. The public may comment during the course of the meeting: (1) Speakers may comment under Public Comment at the beginning and ending of each meeting on any issue that is related to City Business whether or not the item is scheduled on the Agenda, with the exception of Quasi-Judicial Items; (2) Speakers may comment on all scheduled Agenda Items and Quasi-Judicial items at the time the item is being discussed. Please indicate on the Speaker Card by writing Public Comment if you wish to speak under that portion of the meeting or specify the individual agenda item you wish to speak to. Please wait until you are recognized by the presiding Officer, state your name so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

### **CALL TO ORDER**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **1. APPROVAL OF AGENDA**

### **2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

**3. ANNOUNCEMENTS**

- A. [21-0286](#) Current Vacancies and Upcoming Expiration Dates for Boards and Committees

**Attachments:** [Announcements](#)

**4. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [20-2732](#) Approve Disposition of Surplus Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) of the Code of the City of North Port, Florida.

**Attachments:** [Asset Disposition and Recommended Method of Disposal March 2021](#)  
[City of North Port Property Disposal Forms](#)  
[Mechanics Vehicle Inspection Forms](#)  
[2021 Equipment & Fleet Replacement Score Sheet](#)  
[Vehicle Repair History Report](#)

- B. [21-0223](#) Accept the Cash Receipts Summary Report for December 2020

**Attachments:** [Cash Receipts Summary 123120](#)

- C. [21-0253](#) Approve Work Assignment 2021-01 with Infrastructure Solution Services, LLC. for \$196,770.00, for the Water Pipeline Bridge Replacements at Haberland Boulevard/Woodhaven/North Toledo Blade Boulevard/Ortiz Boulevard Project

**Attachments:** [Work Assignment No. 2021-01 with Scope and Fee Schedule](#)  
[RLI 2021-01 Evaluation & Ranking](#)  
[Infrastructure Solution Services, LLC. Letter of Interest Submittal](#)  
[Request for Letters of Interest 2021-01](#)  
[Continuing Contract No. 2020-58-08 with Infrastructure Solution Services, LLC.](#)  
[Florida Division of Corporations Documents](#)

- D. [21-0256](#) Approve the Tenant Lease Agreement with Awaken Church for Space at the Community Education Center

**Attachments:** [Awaken Church Tenant Lease Agreement](#)  
[Awaken Church Letter of Intent](#)

**5. PRESENTATIONS: TIME LIMIT OF 15 MINUTES**

- A. [21-0310](#) Dennis Ragosta Southwest Florida Management District Overview

Attachments:      [Presentation](#)

## **6. PUBLIC HEARINGS:**

### **ORDINANCE - Second Reading:**

- A.      [ORD. NO. 2021-13](#)      An Ordinance of the City of North Port, Florida, Amending the Unified Land Development Code, Section 53-213.A.(2) - Village Index Map; Providing for Amendments to the West Villages Index Map for Certain Portions of Village G, Village H, Village I, Village J, and Village K, Including One or More of the Following: Boundaries, Acreages, Location for Fire Station No. 2, Utility Sites, Roadway Alignments for Manasota Beach Road and West Villages Parkway, Boundaries for Village Centers, and Park Acreages; Providing for Findings; Providing for Adoption; Providing for Filing of Approved Documents; Providing for Severability; Providing for Conflicts; and Providing an Effective Date (QUASI JUDICIAL)

Attachments:      [Ordinance 2021-13](#)  
[Proposed West Villages Index Map](#)  
[Staff Report with Exhibits](#)  
[Ex Parte Communication](#)  
[Index Map Progression](#)  
[Ex Parte Communication](#)

- B.      [ORD. NO. 2021-14](#)      An Ordinance of the City of North Port, Florida, Adopting the Village J Village District Pattern Plan (West Villages) for a ±631 Acre Area Located to the West of West Villages Parkway, to the South of Future Manasota Beach Road, to the North of the City of North Port, Florida City Limits and to the East of Future Preto Boulevard; Amending the Unified Land Development Code, Chapter 53, Article XVIII - V Village, Section 53-214 to Incorporate the Pattern Plan by Reference; Providing for Findings; Providing for Adoption; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date (QUASI JUDICIAL)

Attachments:      [Ordinance 2021-14](#)  
[Staff Report with Exhibits](#)  
[Ex Parte Communication Village J.](#)  
[Village J Matrix Changes](#)

### **RESOLUTION:**

- C.      [RES. NO. 2021-R-05](#)      A Resolution of the City of North Port, Florida, Adopting the 2021 Sarasota County Unified Local Mitigation Strategy, with the North Port Floodplain Management Plan Annex, as the Formal Guide for the City of North Port's Hazard Mitigation and Floodplain Management Activities; Providing for

Conflicts; Providing for Severability; and Providing for an Effective Date.

**Attachments:** [Resolution No. 2021-R-05](#)  
[2021 Sarasota County Unified LMS Plan](#)  
[North Port Floodplain Management Plan \(FMP\)](#)  
[Sarasota County Letter FAC 2021 27P-22](#)  
[City of North Port Project List](#)

## **7. GENERAL BUSINESS:**

A. [21-0312](#) Discussion and Possible Action Regarding Roseate Spoonbill Sculpture

**Attachments:** [Commission Meeting Minutes from April 23, 2019](#)  
[Commission Meeting Minutes from September 22, 2020](#)  
[Emails Between Commissioner McDowell and Interim City Manager Yarborough](#)  
[Artist Invoices and Purchase Order](#)  
[Record of Payment](#)

B. [21-0334](#) Discussion and Possible Action Regarding Impinging Growth and Section 42-22 of the City Code

**Attachments:** [Sec. 42 22. Excessive and Impinging Growth Hazardous Trees](#)  
[Ordinance 2017-09](#)  
[City of North Port Impinging Growth Data 2017-2020](#)  
[Notice of Violation - Impinging Growth](#)  
[Notice of Bill Impinging Growth](#)  
[Special Assessment Lien Recording](#)  
[Special Assessment Lien Release](#)  
[Greentopps Invoice](#)  
[Greentopps Purchase Order](#)

C. [21-0262](#) Discussion and Possible Action Regarding Pre-Agenda Meetings to Brief the City Commission in a Public Meeting on Upcoming Agenda Items

**Attachments:** [Presentation](#)  
[Commission Direction](#)

D. [21-0301](#) Discussion and Possible Action Regarding the Criteria for the Reading of Ordinances

**Attachments:** [Minutes - 3-19-2019](#)

E. [21-0302](#) Discussion and Possible Action Regarding Advisory Boards Relating to Membership Criteria, On-Boarding or Training, Expectations of Board Members, Their Duties, and Responsibilities

**Attachments:**      [City Charter Sec. 5.06 - Advisory Boards and Committees](#)  
[City Code Chapter 4 - Boards and Committees](#)

- F.      [21-0306](#)      Discussion and Possible Action Regarding the Beautification and Tree/Scenic Highway Committee and North Port Youth Council, Including Low Membership and Quorum Issues

**Attachments:**      [Beautification & Tree/Scenic Hwy Attendance](#)  
[Youth Council Attendance](#)

- G.      [21-0349](#)      Discussion and Possible Action Regarding Revision to City Fee Schedule for Inclusion of a Fifty Percent Discount to the Rental Fee for the Road & Drainage District Property at 5601 S. Sumter Boulevard for Farmer/Family Markets.

**Attachments:**      [Ordinance No. 2020-27](#)

## **8. PUBLIC COMMENT:**

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## **9. COMMISSION COMMUNICATIONS:**

## **10. ADMINISTRATIVE AND LEGAL REPORTS:**

## **11. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.