



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Alice White, Mayor

Phil Stokes, Vice Mayor

Pete Emrich, Commissioner

Barbara Langdon, Commissioner

Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager

Amber L. Slayton, City Attorney

Heather Faust, City Clerk

Tuesday, April 23, 2024

6:00 PM

City Commission Chambers

**This meeting will utilize Communications Media Technology for hybrid purposes.
Amended to add attachment to Item No. 24-0556 and amended to add Item No. 2023-03.**

PUBLIC COMMENT: Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

In Person Attendance: Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

Online: Submit a written eComment using the eComment link at cityofnorthport.legistar.com/Calendar. The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

Voice Mail Message: Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE**1. APPROVAL OF AGENDA****2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

3. ANNOUNCEMENTS

- A. [24-0210](#) Announcement of Current Advisory Board and Committee Vacancies

4. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [24-0416](#) Approve Work Assignment No. 2024-06-OF With DMK Associates, Inc. to Provide Engineering Services for the Development of a Multi-Purpose Sports Field and Site-Wide ADA Improvements at Dallas White Park for a Total Work Assignment Price of \$109,420.00.

Attachments: [Work Assignment](#)
[Continuing Contract 2019-23-02 with Renewal](#)
[FY25 CIP P24DWF - Revised](#)
[FY25 CIP GM20AT - Revised](#)
[Florida Division of Corporations Document](#)

- B. [24-0417](#) Approve First Amendment to Construction Manager at Risk Contract No. 2023-17.001 for Construction Services Contract Phase II With Wharton Smith in the Amount of \$1,980,968, for Park Maintenance Temporary Office/ Workshop Space at Dallas White Park.

Attachments: [First Amendment to Contract](#)
[Contract](#)
[June 13 2023 Commission Meeting Minutes](#)
[March 5 2024 Draft Commission Meeting Minutes](#)
[Florida Division of Corporations Document](#)

- C. [24-0432](#) Approve the Central Florida Internet Crimes Against Children Task Force Memorandum of Understanding Aimed at Increasing the Investigative Capabilities of Law Enforcement Officers on Technology-Facilitated Child Exploitation.

Attachments: [Memorandum of Understanding](#)
[Memorandum of Understanding - 2021](#)

- D. [24-0468](#) Approve the Application to the Assistance to Firefighters Grant (AFG) in the Amount of \$808,655.04 for Personal Protective Equipment and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- E. [24-0502](#) Approve the Application to the Resilient SRQ Community Development Block Grant-Disaster Recovery Program in the Amount of \$2,042,000 for the Reconstruction of Water Control Structure 121 and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City

Attachments: [Application](#)

- F. [24-0503](#) Approve the Application to the Resilient SRQ Community Development Block Grant-Disaster Recovery Program in the Amount of \$2,042,000 for the Reconstruction of Water Control Structure 130 and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- G. [24-0506](#) Approve the Application to the Resilient SRQ Community Development Block Grant-Disaster Recovery Program in the Amount of \$12,314,000 for the Reconstruction of the Myakkahatchee Creek Bridge over Price Boulevard and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- H. [24-0507](#) Approve the Application to the Resilient SRQ Community Development Block Grant-Disaster Recovery Program in the Amount of \$106,000 for the Reconstruction of the Bridge at North Port Boulevard and Cocoplum Waterway and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- I. [24-0508](#) Approve the Application to the Resilient SRQ Community Development Block Grant-Disaster Recovery Program in the Amount of \$50,310,000 for the Price Boulevard Widening Phase II Project and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant

be Awarded to the City.

Attachments: [Application](#)

- J. [24-0509](#) Approve the Application to the Resilient SRQ Community Development Block Grant-Disaster Recovery Program in the Amount of \$5,945,000 for the Spring Haven Roadway Expansion and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- K. [24-0510](#) Approve the Application to the Resilient SRQ Community Development Block Grant-Disaster Recovery Program in the Amount of \$1,810,000 for a Fire Mobile Command Unit and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- L. [24-0525](#) Ratification of City Manager's Use of Emergency Authorization to Approve the First Amendment to Contract No. 2023-19, Jeffery Lake Sea Wall and Sidewalk Reconstruction With Thomas Marine Construction, Inc.

Attachments: [First Amendment to Contract](#)
[Contract](#)
[Emergency Procurement Request](#)
[Florida Division of Corporations Document](#)

- M. [24-0529](#) Approve the Application to the Resilient SRQ Community Development Block Grant - Disaster Recovery Program in the Amount of \$2,260,000 for the Lift Station Bypass Pump Hazard Mitigation Grant Program Match and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- N. [24-0532](#) Approve the Application to the State of Florida Department of Transportation Highway Safety Concept Paper Grant for Work Zone Enforcement in the Amount of \$100,000, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City

Attachments: [Application](#)
[FY2025 Highway Safety Matrix](#)

- O. [24-0548](#) Approve Work Assignment No. 2024-06 with Stantec Consulting

Services, Inc., in the Amount of \$364,590.00, for the Lead and Copper Rule Revisions - Assessment & Predictive Modeling Project.

Attachments: [Work Assignment](#)
[Evaluation & Ranking](#)
[Stantec Consulting, Inc. Submittal](#)
[Request for Letters of Interest](#)
[Continuing Contract No. 2020-58-12](#)
[Florida Division of Corporations Document](#)

P. [24-0549](#) Approve the March 5, 2024 Commission Regular Meeting Minutes.

Attachments: [Minutes](#)

Q. [24-0551](#) Approve the February 26, 2024 Commission Regular Meeting Minutes.

Attachments: [Minutes](#)

R. [24-0553](#) Approve the Disposition of Surplus Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d) of the Code of the City of North Port, Florida.

Attachments: [Asset Disposition and Recommended Method of Disposal March 2024](#)
[City of North Port Disposal Forms](#)

S. [24-0556](#) Approve Payment Processing Agreement with CSG Forte Payments, Inc. for Electronic Payment Processing for the Development Services Department.

Attachments: [Payment Processing Agreement](#)

T. [24-0557](#) Approve ePermitHub Subscription Software & Services Agreement with PermitRocket Software LLC dba ePermitHub for Implementation and Subscription for the ePermitHub Electronic Document Review Software

Attachments: [Agreement](#)

U. [24-0574](#) Approval of the Addition of Two Mobile Command Units for 2024 Federal Legislative Funding Consideration.

V. [24-0550](#) Approve Worksite Agreement #PWE2023-16 Career StartUp Between Suncoast Workforce Board, Inc., dba CareerSource Suncoast and the City of North Port.

Attachments: [Agreement](#)

5. PRESENTATION:

A. [2023-03](#) Presentation by Alan Steinbeck, Director of Community Planning with Discussion and Possible Direction regarding the Draft Activity Center 3 (Gateway) Master Plan

Attachments: [Draft Activity Center 3 \(Gateway\) Master Plan](#)
[Draft Recommended Stormwater Management Improvements](#)
[Gateway Activity Center Assessment Report](#)

6. PUBLIC HEARINGS:

ORDINANCE - Second Reading:

- A. [ORD. NO. 2024-08](#) An Ordinance of the City of North Port, Florida, Annexing ± 1.7716 Acres of Real Property Located in the Unincorporated Area of Sarasota County, Florida and Contiguous to the Existing City Limits of the City of North Port, Florida; Redefining the Boundary Lines of the City of North Port to Include this Property; Providing for Findings; Providing for Annexation; Amending the Official Zoning Map; Providing for Assessment and Taxation; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date. (Legislative)

Attachments: [Ordinance - Second Reading](#)
[Ordinance - First Reading](#)
[Revised Staff Presentation](#)
[Staff Presentation](#)
[Staff Report with Exhibits](#)
[Business Impact Estimate](#)
[PZAB March 21, 2024, Action Report](#)

- B. [ORD. NO. 2024-06](#) An Ordinance of the City of North Port, Florida, Amending the Code of The City of North Port, Florida, Chapter 4, Article X, Regarding the Historic and Cultural Advisory Board; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance - Second Reading](#)
[Ordinance - First Reading](#)
[Commission Direction](#)
[Business Impact Estimate](#)

RESOLUTION:

- C. [RES. NO. 2024-R-08](#) A Resolution of the City Commission of the City of North Port, Florida, Repealing Resolution No. 2023-R-74, Which Temporarily Suspended the Historic and Cultural Advisory Board; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)
 [Commission Direction](#)
 [Resolution 2023-R-74](#)

7. GENERAL BUSINESS:

- A. [24-0601](#) Discussion and Possible Action Regarding Environmental Advisory Board Memorandums Titled Environmental Scorecard, Pesticides, Land Acquisition, Conservation Easements, and Community Gardens.

Attachments: [EAB - Environmental Scorecard](#)
 [EAB - Pesticides](#)
 [EAB - Land Acquisition](#)
 [EAB - Conservation Easements](#)
 [EAB - Community Gardens](#)

8. PUBLIC COMMENT:

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9. COMMISSION COMMUNICATIONS:

- A. [24-0240](#) Commissioner Langdon's Communications
- B. [24-0257](#) Commissioner McDowell's Communications
- C. [24-0289](#) Commissioner Emrich's Communications
- D. [24-0308](#) Mayor White's Communications
- E. [24-0602](#) Vice Mayor Stokes' Communications

10. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [24-0227](#) City Clerk's Monthly Report
- Attachments:** [Commission Update](#)
 [Fiscal Year to Date Requests - Closed Status](#)
 [Open Requests by Status Chart](#)
 [Public Records Request Log - Fiscal Year 2023-2024](#)
- B. [24-0558](#) City Attorney's Monthly Report
- Attachments:** [Commission Directives to the City Attorney](#)
 [Matter List \(redacted\)](#)

C. [24-0578](#) City Manager Report

Attachments: [City Manager Report April 2024](#)
 [City Manager Contingency Account Report March 2024](#)

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.