

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 1: Administration

### Subgrant Recipient

**Organization Name:** City of North Port

**County:** Sarasota

### Chief Official

**Name:** Christopher Hanks

**Title:** Mayor

**Address:** 4970 City Hall Boulevard  
City Hall, Second Floor

**City:** North Port

**State:** FL **Zip:** 34286-4100

**Phone:** 941-429-7000 **Ext:**

**Fax:**

**Email:** chanks@cityofnorthport.com

### Chief Financial Officer

**Name:** Kimberly Ferrell

**Title:** Finance Director

**Address:** 4970 City Hall Boulevard

**City:** North Port

**State:** FL **Zip:** 34286-4100

**Phone:** 941-429-7118 **Ext:**

**Fax:** 941-429-7209

**Email:** kferrell@cityofnorthport.com

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## Section 1: Administration

### Implementing Agency

**Organization Name:** North Port Police Department

**County:** Sarasota

### Chief Official

**Name:** Todd Garrison

**Title:** Chief of Police

**Address:** 4980 City Hall Boulevard

**City:** North Port

**State:** FL **Zip:** 34286-4100

**Phone:** 941-429-7300 **Ext:**

**Fax:** 941-429-7489

**Email:** tgarrison@northportpd.com

### Project Director

**Name:** Joseph Fussell

**Title:** Officer

**Address:** 4980 City Hall Boulevard

**City:** North Port

**State:** FL **Zip:** 34286-4100

**Phone:** 941-258-1229 **Ext:**

**Fax:** 941-429-7489

**Email:** jfussell@northportpd.com

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## Section 1: Administration

### Section Questions:

Question: Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with the Department of Homeland Security (DHS) or Immigration and Customs Enforcement (ICE)?

Answer: No

Question: Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?

Answer: No

Question: If yes to either #1 or #2, describe each practice AND provide a copy of each law or policy to [criminaljustice@fdle.state.fl.us](mailto:criminaljustice@fdle.state.fl.us).

Answer: N/A

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## Section 2: Project Overview

### General Project Information

**Project Title:** NORTH PORT POLICE DEPARTMENT MINI FIRST AID KITS  
**Subgrant Recipient:** City of North Port  
**Implementing Agency:** North Port Police Department  
**Project Start Date:** 7/1/2019      **End Date:** 1/1/2020

### Problem Identification

The North Port Police Department seeks to acquire \$6,978 through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2018 Solicitation, to purchase Mini-First Aid Kits. Due to budget constraints the department is unable to purchase this item through the budgetary process, and therefore grant funds are needed for this purchase.

Mini-First Aid Kits are essential for the preservation of life. Many if not most traumatic incidents that threaten the loss of life occur away from police cruisers and/or any other resource that could mitigate critical injuries. This tool will provide each officer with emergency medical equipment in the field for immediate deployment.

### Project Summary (Scope of Work)

The North Port Police Department seeks to acquire \$6,978 through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2018 Solicitation, which has been allocated through the Department of Justice.

If approved, this grant funding will be used to purchase 90 MFAK (Mini-First Aid Kit (Trauma Kit)). The estimated cost for this project purchase is \$7,378.20. Each Mini First Aid Kit has a cost of \$81.98 dollars, and each kit contains the following life saving tools:

- 1-Combat Gauze
- 1-CAT Tourniquet
- 1-Double vent chest seal
- 1-ETD (Trauma Dressing)
- 1-Protective gloves
- 1-Carrying case

The City of North Police Department embraces the recommendations outlined by the President's Task Force on 21st Century Policing. Of the six recommendations, the latter of which emphasizes the importance of officer safety and wellness. Therefore, the North Port Police Department intends to provide additional life-saving protection to the officers through the purchase of Mini-First Aid Kits (Trauma Kits) for officers to have readily available for immediate application for a multitude of emergencies such as gunshot wounds, lacerations, amputations, or injuries to major arteries.

The amount exceeding grant allocation is \$400.20 dollars, and this will be paid for by the City of North Port.

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## Section 2: Project Overview

### Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 5

Question: What is the name of the jurisdiction your agency serves? (i.e., your city or your county)

Answer: City of North Port, Florida.

Question: What is the combined population of the jurisdiction(s) your agency serves, according to the 2010 census?

Answer: 57357

Question: What is the physical address of the location being used to provide services for this project? If services are being provided at more than one location, list all of them.

Answer: City of North Port Police Department  
4080 City Hall Blvd.  
North Port, Florida 34286

Question: Describe your agency (e.g., municipal government, school board, sheriff's office).

Answer: The North Port Police Department is a municipal law enforcement agency for the City of North Port.

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov? (If no, funds will not be available for drawdown.)

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? (Verify this with your finance director.) If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: The Operating Capital Outlay threshold used by the City of North Port is 5,000 dollars.

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of

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the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: N/A

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## Section 3: Performance

### General Performance Info:

**Performance Reporting Frequency:** Quarterly

**Prime Purpose Area:** 01 - Law Enforcement (Includes Task Forces)

**State Purpose Area:** 1G - General Questions (Required)

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### Objectives and Measures

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**Objective:** General Questions - Required questions for all recipients.

**Measure:** General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

**Goal:** No

**Measure:** General 02

Will your organization be using the National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

**Goal:** No

**Measure:** General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

**Goal:** No

**Measure:** General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

**Goal:** No

**Measure:** General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

**Goal:** No

**Measure:** General 06

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## Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: The North Port Police Department will continue to explore methods and resources available which will increase the available resources during the presence of critical injuries. Additionally, any and all identified resources will be considered for use to increase the safety of victims of crimes.

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: The North Port Police Department will continue assessing public satisfaction through citizen survey's on victims of crimes.

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: During the grant period, community activities will take place monthly in the form of outreach efforts, social media, and meetings with civic organizations.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police

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## Section 3: Performance

officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

**Goal:** The North Port Police Department fostered community involvement with the following programs: Citizen's Police Academy, Neighborhood Watch, National Night Out, Operation Santa Surprise, Shop with a Cop, Coffee with a Cop, Explorer Program, School Resource Programs, implementing a dedicated Community Policing Unit, Social Media, and more.

**Measure:** General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

**Goal:** The goal we hope to achieve with this funding is to provide tools that are immediately accessible for deployment when there are critical injuries on the officer, or on a member of the community we serve.

**Measure:** General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

**Goal:** Yes.

**Measure:** General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

**Goal:** There are no anticipated barriers that may prevent us from achieving the above stated goal.

**Measure:** General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

**Goal:** I am aware of this and I look forward to highlighting the noteworthy accomplishments and success stories.

**Measure:** General 11b

What major activities are planned for each of your goals listed in question 11?

**Goal:** Purchase the Mini First Aid Kits and issue them to uniformed personnel for deployment as needed. Additionally, training will be provided to sworn personnel on the application and use of the contents of the Mini First Aid

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## Section 3: Performance

Kits.

**State Purpose Area:** 3E - Equipment, Supplies, and Technology Enhancements

### Objectives and Measures

**Objective:** Equipment - Questions for recipients funding Equipment, Supplies, and Technology Enhancements.

**Measure:** Equipment 01

Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during each reporting period as part of their performance reporting?

**Goal:** Yes.

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## Section 4: Financial

### General Financial Info:

**Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.**

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596072227

### Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$6,978.00	\$0.00	\$6,978.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
<b>-- Totals --</b>	<b>\$6,978.00</b>	<b>\$0.00</b>	<b>\$6,978.00</b>
<b>Percentage</b>	<b>100.0</b>	<b>0.0</b>	<b>100.0</b>

### Project Generated Income:

Will the project earn project generated income (PGI)? No

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## Section 4: Financial (cont.)

### **Budget Narrative:**

The North Port Police Department received (3) quotes for the purchase of Mini First Aid Kits. These Mini First Aid Kits will be provided for immediate immediate application for a multitude of emergencies such as gunshot wounds, lacerations, amputations, or injuries to major arteries. The lowest quote was chosen for partnership as it pertains to this grant opportunity. The items contained within each Mini First Aid Kit are:

- 1-Combat Gauze
- 1-CAT Tourniquet
- 1-Double vent chest seal
- 1-ETD (Trauma Dressing)
- 1-Protective gloves
- 1-Carrying case

This lowest Quote, from North American Rescue, provides each Mini First Aid Kit at a cost of \$81.98 dollars. This grant will be used to purchase (90) Mini First Aid Kits for issuance to the uniformed personnel. The cost of this purchase will be \$7,378.20. The amount exceeding grant allocation is \$400.20 dollars which will be paid for by the City of North Port.

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## Section 4: Financial

### Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase? (Documentation will be required.)

Answer: N/A

Question: If fringe benefits are included, are they detailed in the budget narrative?

Answer: N/A

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: The method of procurement for the items will be 3 quotes, written.

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## Section 5: Standard Conditions

**Insert Standard Conditions Page here.**

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## Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers, whiteout, etc.  
are not acceptable.**

State of Florida  
Department of Law Enforcement  
Office of Criminal Justice Grants

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Subgrant Recipient  
Authorizing Official of Governmental Unit  
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: City of North Port

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Implementing Agency  
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: North Port Police Dept.

Signature: T. R. Garrison

Typed Name and Title: TODD R. GARRISON, CHIEF OF POLICE

Date: 07/31/19

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## Section 7: Certifications and Authorizations

**Insert Certifications and Authorizations here.**