



**CITY OF NORTH PORT PROCUREMENT FORM
COMPETITIVE EXEMPTIONS**



Please indicate: Visa Purchase Purchase Order

Single Purchase (For current FY) Blanket Purchase (Ongoing purchases for current FY) Change Order Amendment

DEPARTMENT/DIVISION: Parks & Recreation NAME OF REQUESTOR: Cheryl Greiner

If Applicable: COMMISSION MEETING DATE: 7/26/2022 AGENDA ITEM NUMBER: 22-3166

Section 2-403 - Exemptions of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Purchasing Agent.

A. Please describe all products and/or services to be procured under this exemption:

(If additional space is needed, please attach a separate memo)

The Councilman-Hunsaker Aquatics Operations Agreement is replacing the Aquatic Examiner Services (AES) previously provided by the American Red Cross. Through this program, Councilman Hunsaker will conduct semi-annual, unannounced audits to provide an on-site evaluation, perform a formal evaluation of lifeguards performing patron surveillance, lifeguard accountability and attention to safety, professionalism, and pride; and evaluate lifeguards' emergency response skills. Training opportunities will be made available upon the outcome of each audit. Due to the seasonal operation changes at NPAC, it is recommended to have audits completed at various seasons to evaluate all levels of operations.

B. Briefly explain why it is in the best interest of the City to procure under this exemption:

(If additional space is needed, please attach a separate memo)

Councilman-Hunsaker provides water safety and swim lesson training and curriculum developed by experts in the industry. Parks & Recreation seeks to certify North Port Aquatic Center staff via the terms outlined in the Aquatics Operation Agreement, being presented to Commission July 28, for approval. Upon approval, the agreement will be in effect for 36 months from execution, unless terminated by either party with thirty days notice.

C. Vendor Information

Vendor Name: Councilman-Hunsaker Vendor Number: NEW
 Address: 10733 Sunset Office Drive, Suite #400, St. Louis, MO 63127
 Contact: Miklos Valdez Phone: 972-370-3743 Email: miklosvaldez@chh20.com



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



D. Please select one of the following:

Piggyback (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Is a fee required to utilize this contract? Yes No If yes, how much? _____
 Vendor-Paid City-Paid

State of Florida Contract: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) ***

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Florida Sheriff's Association Bid: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Joint Cooperative: The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Code Exemption* (Specify):

(b) subscriptions for periodicals, books, maps, or training videos

*For list of exemptions, see page 3



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
 - b. Subscriptions for periodicals, books, maps or training videos.
 - c. Real property, real estate brokering, or appraising.
 - d. Abstract of titles for real property; title insurance.
 - e. Works of art for public display or artistic services.
 - f. Advertising.
 - g. Medical, dental and other medically related services performed by a health care professional.
 - h. Room or board for social service clients.
 - i. Room and board for employees on city business.
 - j. Funeral related services.
 - k. Water, sewer, electrical, cable television or other utility services.
 - l. Personnel, including but not limited to part-time or temporary services.
 - m. Academic program reviews or lectures by individuals.
 - n. Auditing services and financial services.
 - o. Legal services.
 - p. Social services.
 - q. Lobbying services.
 - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

Vendor Tracking:

Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ _____

To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ _____



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



PURCHASE DETAILS

Please provide the amount of the purchase for this product or service: \$ 4,410

Account # 001-3037-572-55-00 Project # _____ Subtotal \$ 4,410
 Account # _____ Project # _____ Subtotal \$ _____
 Account # _____ Project # _____ Subtotal \$ _____
 Account # _____ Project # _____ Subtotal \$ _____

Line Item No.	Description	Unit of Measure	Quantity	Unit Price	Extended Price
1	Lifeguard bi-annual performance audits and training plan development.	\$\$	1		4,410
Shipping (FOB Destination)					
Total					4,410

Attach Additional Pages if Necessary

I approve the competitive exemption procurement(s) as requested herein:

Requesting Department Director:  Date: 7/1/2022

Budget Administrator: Lisa Herrmann Digitally signed by Lisa Herrmann Date: 2022.07.07 13:40:44 -04'00' Date: _____

Purchasing: Ginny Duyn Digitally signed by Ginny Duyn Date: 2022.07.07 13:52:57 -04'00' Date: _____

Finance Director (If applicable): Kimberly Williams Digitally signed by Kimberly Williams Date: 2022.07.07 15:57:36 -04'00' Date: _____

Assistant City Manager (If applicable): Juliana B. Bellia Digitally signed by Juliana B. Bellia Date: 2022.07.08 11:02:35 -04'00' Date: _____

City Manager (If applicable): _____ Date: _____

Print Form **Clear All Fields**