



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Agenda

### City Commission Regular Meeting

#### **CITY COMMISSIONERS**

*Phil Stokes, Mayor*

*Pete Emrich, Vice Mayor*

*Barbara Langdon, Commissioner*

*David Duval, Commissioner*

*Demetrius Petrow, Commissioner*

#### **APPOINTED OFFICIALS**

*Jerome Fletcher, City Manager*

*Michael Golen, Interim City Attorney*

*Heather Faust, City Clerk*

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Tuesday, April 8, 2025

10:00 AM

City Commission Chambers

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**PUBLIC COMMENT:** Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04.

Public comment may be submitted in the following ways:

**In Person Attendance:** Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. Public comment is limited to three minutes per person.

**Online:** Submit a written eComment using the eComment link at [cityofnorthport.legistar.com/Calendar](http://cityofnorthport.legistar.com/Calendar). The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters.

**Voice Mail Message:** Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds.

## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

### **1. APPROVAL OF AGENDA**

### **2. PUBLIC COMMENT:**

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items.)

### **3. ANNOUNCEMENTS**

- A. [25-2132](#) Announcement of Current Advisory Board and Committee Vacancies

Attachments: [Vacancy List](#)

#### **4. CONSENT AGENDA:**

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [25-1839](#) Approve the Memorandum of Agreement Between United States Immigration and Customs Enforcement (ICE) and the City of North Port, Florida, on Behalf of the North Port Police Department, for the Performance of Certain Immigration Enforcement Functions.

Attachments: [Memorandum of Agreement](#)  
[Florida Statute §908.104](#)  
[Florida Statute §908.107](#)

- B. [25-1893](#) Approve the Disposition of Surplus Fleet Assets in an Appropriate Fashion Pursuant to Chapter 2 Administration, Article VIII Procurement, Section 2-419, Disposition of City Assets and Property (d), (1) and (3) of the Code of the City of North Port, Florida, and Approve a Suitable Surplus Asset for Project Graduation.

Attachments: [Asset Disposition and Method of Disposal](#)  
[Disposal Forms](#)  
[FY24 - FY25 Replacement Score Sheet](#)

- C. [25-1983](#) Approve Contract No. 2025-15, Rehabilitation of Bridge No. 175001 Pan American Boulevard Over R-226 to Thomas Marine Construction, Inc. in the Amount of \$955,117.10 and Contingency in the Amount of \$95,511.71 for a Total Amount of \$1,050,628.81.

Attachments: [Contract](#)  
[Notice of Intent to Award](#)  
[Award Recommendation](#)  
[Original Bid Tabulation](#)  
[Bid Documents with Addenda](#)  
[Florida Division of Corporations Document](#)

- D. [25-2039](#) Approve the March 11, 2025 Commission Regular, and March 12, 2025 Commission Workshop Meeting Minutes.

Attachments: [City Commission 03-11-25](#)  
[City Commission 03-12-25](#)

- E. [25-2066](#) Approve the State of Florida Department of Transportation (FDOT) Subgrant for Highway Traffic Safety Funds in the Amount of \$20,000, and

Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

**Attachments:** [Grant Application](#)

- F. [25-2069](#) Approve the Application to the Florida Department of Agriculture and Consumer Services (FDACS) Urban and Community Forestry - Hurricane Ian Recovery (U&CF-HIR) Grant Program for the Funding of Sumter Boulevard Tree Recovery and Maintenance, in the Amount of \$48,000, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

**Attachments:** [Grant Application](#)  
[Application Supplemental Information](#)

- G. [25-2077](#) Approve Authorization Form for Third-Party Access to NaviNet to Allow for North Port Fire Rescue's Primary Billing Company, Digitech, to Research, Submit and Adjust Medical Claims on North Port Fire Rescue's Behalf.

**Attachments:** [Authorization Form for Third-Party Access to NaviNet](#)

- H. [25-2079](#) Approve the Updating of the Online Portal and Completion of the Medicare Enrollment Application and Associated Agreements to Reflect Mayor Stokes as the Assigned Authorized Official to Allow for North Port Fire Rescue's Primary Billing Company, Digitech, to Submit Claims and Receive Remits on North Port Fire Rescue's Behalf.

**Attachments:** [Medicare Enrollment Application - CMS-855B](#)  
[Medicare Electronic Data Interchange \(EDI\) Enrollment](#)  
[Medicare EDI SPOT Enrollment](#)

- I. [25-2091](#) Accept the Cash Receipts Summary Report for February 2025.

**Attachments:** [Cash Receipts Summary - February 2025](#)

- J. [25-2095](#) Approval of Third Amendment to Agreement No. 2017-40, Professional Design and Engineering Services for Warm Mineral Springs Park Master Plan, to Kimley-Horn & Associates, Inc., in the Amount of \$692,800.00, to Provide Construction Plans and Documents to Facilitate a Trail Connection from Warm Mineral Springs Park to the North Port Connector of the Legacy Trail.

**Attachments:** [Third Amendment to Agreement 2017-40](#)  
[Second Amendment to Agreement 2017-40](#)  
[First Amendment to Agreement 2017-40](#)  
[Agreement 2017-40](#)  
[April 5, 2018, City Commission Special Meeting Minutes](#)  
[February 25, 2020, City Commission Regular Meeting Minutes](#)  
[February 25, 2025, City Commission Regular Meeting Minutes](#)  
[Florida Division of Corporations](#)

- K. [25-2096](#) Approve Construction Manager at Risk Contract No. 2025-09 - Phase I, Preconstruction Services Contract, to Wharton Smith, Inc. in the Amount Not to Exceed \$283,662 for Project WM19BR, Warm Mineral Springs Park Building Renovations.

**Attachments:** [Contract No. 2025-09](#)  
[Notice of Intent to Award](#)  
[City Manager Recommendation to Negotiate Memorandum with Ranking Tabular](#)  
[Wharton Smith, Inc. Proposal](#)  
[RFP No. 2025-09 with Addenda](#)  
[Florida Division of Corporations](#)

- L. [25-2102](#) Approve a Template for a Contract for Reimbursement of Police Officers Training Expenses (New Employee - Training To Be Completed in First Year of Employment) and Authorize the City Manager or Designee to Sign Future Agreements Using the Approved Template.

**Attachments:** [Template - Contract for Reimbursement](#)  
[Template - Contract for Reimbursement \(2017\)](#)  
[2017 Template Approval Minutes](#)

- M. [25-2105](#) Approve the Appointment of Michel Simon as a Regular Member to Serve on the Community Economic Development Advisory Board From April 8, 2025, Through April 9, 2028.

**Attachments:** [Application](#)

- N. [25-2106](#) Approve the Appointment of Michel Simon as a Regular Member to Serve on the Citizen Tax Oversight Committee from April 8, 2025, Through April 9, 2028.

**Attachments:** [Application](#)

- O. [25-2108](#) Approve Polling Place Agreements for Use of the Morgan Family Community Center and George Mullen Activity Center Between the City of North Port and the Supervisor of Elections of Sarasota County for the May 13, 2025, Special Election.

**Attachments:**      [GMAC Agreement](#)  
[Morgan Family Center Agreement](#)

## **5 PUBLIC HEARINGS:**

### **ORDINANCE - Second Reading:**

- A.      [ORD. NO.](#)  
[2025-10](#)      An Ordinance of the City of North Port, Florida; Amending the Code of the City of North Port, Florida, Section 26-3 and 26-7 Relating to Fire Sprinklers and Exceptions to Fire Sprinklers; Providing for Findings; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

**Attachments:**      [Ordinance No. 2025-10 Second Reading](#)  
[Ordinance No. 2025-10 First Reading](#)

### **RESOLUTION:**

- B.      [RES. NO.](#)  
[2025-R-21](#)      A Resolution of the City Commission of the City of North Port, Florida, Accepting the Conveyance of Tract 9 of Wellen Park Downtown Phase 1 Replat, Bearing Sarasota County Property Appraiser Parcel Identification Number 0783070090 and ±20 Acres of Real Property Located in the Southern Half of Section 34, Township 39 South, Range 20 East, Bearing Sarasota County Property Appraiser Parcel Identification Number 0788010003; and Authorizing the Conveyance of ±63 Acres of Real Property Located in the Northeast Quarter of Section 3, Township 40 South, Range 20 East, Bearing Sarasota County Property Appraiser Parcel Identification Number 0797001100; Providing for Filing of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution No. 2025-R-21](#)  
[Restated Agreement](#)  
[Map](#)

- C.      [RES. NO.](#)  
[2025-R-28](#)      A Resolution of the City Commission of the City of North Port, Florida, Appointing James Toale to the Position of Hearing Officer With the Authority to Hear and Decide Matters Related to Enforcing the City's Codes, as Well as Zoning-Related Matters; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution No. 2025-R-28](#)

- D.      [RES. NO.](#)  
[2025-R-29](#)      A Resolution of the City Commission of the City of North Port, Florida, Approving a Template for Contraband Forfeiture Settlement Agreement; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

**Attachments:**      [Resolution No. 2025-R-29](#)  
[Contraband Forfeiture Settlement Agreement Template](#)

## **6. GENERAL BUSINESS:**

- A.      [25-2000](#)      Discussion and Possible Action Regarding a Transfer in the Amount of \$2,000 From Commission Contingency to the Community Assistance/Special Event Assistance Program to Support Fee Assistance Requests Through Fiscal Year 2025.

**Attachments:**      [Request for Budget Transfer Form](#)  
[Community Assistance Account Overview FY2025](#)  
[Resolution 2025-R-05](#)  
[Resolution 2018-R-17](#)

- B.      [25-2109](#)      Discussion and Possible Action Regarding Rescheduling the 4:00 p.m. City Commission Regular Meetings Held on the First Thursday of Each Month (Requested by Commissioner Petrow).

**Attachments:**      [Ordinance No. 2024-38](#)

- C.      [25-2146](#)      Discussion and Possible Action in Regard to Letter of Support for Suncoast Technical College's Submission Regarding the Allocation of Hurricane Recovery Funds to Sarasota County Board of County Commissioners.

**Attachments:**      [Letter of Support for STC Sarasota Resiliency Funding 4-8-25](#)

## **7 PUBLIC COMMENT:**

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## **8. COMMISSION COMMUNICATIONS:**

- A.      [25-2127](#)      Mayor Stokes' Communications
- B.      [25-2128](#)      Vice Mayor Emrich's Communications
- C.      [25-2129](#)      Commissioner Langdon's Communications
- Attachments:**      [Pages from MPO Meeting Packet 3 31 2025.pdf](#)
- D.      [25-2130](#)      Commissioner Duval's Communications
- E.      [25-2131](#)      Commissioner Petrow's Communications

## **9. ADMINISTRATIVE AND LEGAL REPORTS:**

**10. ADJOURNMENT:**

**NOTICE OF AVAILABILITY OF REPORTS** - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**AMERICAN WITH DISABILITIES ACT OF 1990** - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

**NONDISCRIMINATION:** The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.