



**Request for Proposal Evaluation Form
RFP No. 2015-31
Zoning Hearing Officer**

JAMES TOALE, ESQ.

CRITERIA FOR AWARD: Award shall be made to the lawyer that, in the City’s judgment, best meets the criteria specified below and which, in the City’s opinion, best accommodates the City’s needs and interests. The decision shall rest solely with the City and the City reserves the right to modify or reject any proposal submitted to it for consideration. With 50 being a perfect score, submittals will be awarded based on the following formula:

Remarks: The assigned value is judged on a scale of 1 through 5

- 1=Poor, Unacceptable, Needs major help to be acceptable
- 2=Marginal, Weak, Workable but needs clarifications
- 3=Good, No major weaknesses, Fully Acceptable as is
- 4=Excellent, Very good, Solid in all respects
- 5=Outstanding, out-of-the-box, Innovative

<i>Evaluation Criteria</i>	<i>Value</i>	<i>Assigned Value</i>	<i>Weight 1-10</i>	<i>Score</i>
General Qualifications	1-5	4	X 2	8
Conduct of Public Hearings	1-5	4	X 2	8
Decision Making	1-5	4	X 2	8
Cost to the City – Hourly rate	1-5	3.5	X 4	14
			Total Points	38



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Conduct of Public Hearings	1-5	4	X 2	8
Decision Making	1-5	4	X 2	8
Cost to the City – Hourly rate	1-5	4	X 4	16
			Total Points	40