

AARP FOUNDATION

**SCSEP**

Senior Community Service  
Employment Program

February 12, 2019

Janet Carrillo  
Manager Social Services Division  
City of North Port  
6919 Outreach Way  
North Port, FL 34287

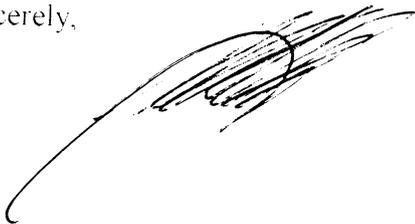
Dear Ms. Carrillo,

This serves as follow-up to Letter of Intent to lease office space B-104 of 6919 Outreach Way, North Port, FL 34287. We are looking forward to opening the South County office for the AARP Foundation Senior Community Service Employment Program (SCSEP).

The Lease Document was transmitted and received approval from the national office in Washington, D.C. to move ahead with the added request to pay the rental payment on a quarterly basis. Will you kindly submit this request to the appropriate parties for addendum to the lease?

Please let me know if you need additional information.

Sincerely,



Giovanni Barcesi

**Giovanni Barcesi, Project Director**  
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