

2017 Estimate Election Expenses Incurred by SOE

**March 14, 2017 North Port City Special Primary
May 9, 2017 North Port City Special Election**

	3/14/2017	5/9/2017
Personnel Services:		
Temporary Staff Salaries	\$ 3,000.00	\$ 3,000.00
Overtime	<u>\$ 3,000.00</u>	<u>\$ 3,000.00</u>
Total Personnel Services	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>
Operating Expenditures:		
Mileage Reimbursement (Election Day)	\$ 300.00	\$ 300.00
Precinct Registers	\$ 200.00	\$ 200.00
Office Supplies	\$ 100.00	\$ 100.00
Vote by Mail (Certificates & Envelopes)	\$ 650.00	\$ 650.00
Postage (Vote by Mail)	\$ 2,000.00	\$ 2,000.00
Fuel (SOE Vehicles)	\$ 100.00	\$ 100.00
Leased Trucks (move voting equipment)	\$ 400.00	\$ 400.00
Cell Phone Minutes (Precinct Clerks)	\$ 50.00	\$ 50.00
Advertisement (L&A Test, Canvass Board)	<u>\$ 200.00</u>	<u>\$ 200.00</u>
	\$ 4,000.00	\$ 4,000.00
Total Operating Expenditures	<u>\$ 10,000.00</u>	<u>\$ 10,000.00</u>
Total estimate of election costs incurred by SOE	\$ 20,000.00	

Any costs incurred above the \$20,000 deposit will be billed in a final statement to the municipality.

City of North Port 2017 Special Elections

March 14, 2017 (Special Primary) and
May 9, 2017 (Special Election)

Summary of Responsibilities and Obligations

	Supervisor of Elections (SOE)	City of North Port (NP)
Poll Workers	Appoints and trains	Pays poll workers directly
Ballots	Creates layout and coordinates ballot printing	Pays ballot printing vendor directly
Polling Locations	Selects, coordinates, and signs agreements with locations	Pays polling locations directly
Early Voting	Selects early voting personnel and operates early voting locations	Pays temporary early voting workers <i>(included in deposit)</i>
Mailed Sample Ballot	Provides ballot image (PDF) to be used for sample ballot mailing and provides CSV file of NP voter addresses	Directly responsible for designing, mailing, and paying for sample ballot mailing to NP voter households
Municipality Advertisements	Provides ballot image (PDF) to be used for sample ballot advertisement	Directly responsible for sample ballot advertising and any other necessary legal notices required by municipality or Florida law and pays newspaper directly
Vote-by-Mail	Prints, inserts, and mails Vote-by-Mail materials and ballots	Reimburses SOE for cost of envelopes, secrecy sleeves, and postage <i>(included in deposit)</i>
SOE Advertising	Advertises Logic & Accuracy Test & Canvassing Board notice	Reimburses SOE for L&A Test notice and Canvassing Board Notice <i>(included in deposit)</i>

The City of North Port deposit (\$20,000) to be paid to the Sarasota County Supervisor of Elections includes, but is not limited to:

Supervisor of elections staff overtime, costs of any temporary elections office staff, gas reimbursement for elections office vehicles, vehicle lease(s), mileage reimbursement for staff vehicles, vote-by-mail outgoing envelopes, return certificate envelopes, and secrecy sleeves, printing back-up precinct registers, cell phone usage, advertising for voting equipment public logic and accuracy test and canvassing board meeting notices.