



Meeting Minutes  
Parks & Recreation Advisory Board

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Thursday, May 18, 2023

6:30 PM

City Hall Room 244

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1. Call to Order

Chair Everett called the meeting to order at 6:30 p.m.

2. Roll Call

**Present** 7 - Chair Everett, Vice Chair Murphy, Board Member Stevens, Board Member Thomas, Board Member Gray, Board Member Eik and Board Member Jackomin

**Absent** 3 - Board Member Bazan, Board Member Rosa and Board Member Jameson

Also Present:

Assistant Parks and Recreation Director Trish Sturgess and Recording Secretary Matthew Powell

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [23-0827](#) Approval of Minutes for the April 20, 2023 Parks and Recreation Advisory Board Meeting

*A motion was made by Board Member Stevens, seconded by Vice Chair Murphy, to approve the Minutes as presented. The motion carried on the following vote:*

**Yes:** 7 - Chair Everett, Vice Chair Murphy, Board Member Stevens, Board Member Thomas, Board Member Gray, Board Member Eik and Board Member Jackomin

**Absent:** 3 - Board Member Bazan, Board Member Rosa and Board Member Jameson

6. Presentations

- A. [23-0824](#) Trish Sturgess: Windphone Information

Chair Everett announced the item.

Ms. Sturgess provided a presentation including introduction, history, types, health effects, statistics, proposal, funding requirements, integration, and next steps.

Discussion took place regarding funding, donations, emergency phone versus windphone, location, vandalism potential, Veterans Memorial Park implementation, and community interest.

***A motion was made by Vice Chair Murphy, seconded by Board Member Gray, to direct Board Member Thomas to present this to the Veterans Park Ad Hoc Committee and revisit discussion at the next Parks and Recreation Advisory Board Meeting. The motion carried on the following vote:***

**Yes:** 7 - Chair Everett, Vice Chair Murphy, Board Member Stevens, Board Member Thomas, Board Member Gray, Board Member Eik and Board Member Jackomin

**Absent:** 3 - Board Member Bazan, Board Member Rosa and Board Member Jameson

Discussion continued regarding Hope Park and next steps.

Board Member Rosa arrived to the meeting at approximately 6:47 p.m.

Discussion continued regarding type and potential signage.

## 7. Unfinished Business

**A. [23-0645](#)** Discussion and Possible Action Regarding Potential Areas of Interest for Native Planting, to Include Research from Board

Chair Everett announced the item.

Discussion took place regarding Allamanda Garden Club input, student involvement, the Environmental Conservancy of North Port Incorporated, gopher tortoise preservation, goals relating to inspiring community, Hope Park, location, Veterans Memorial Park, weather effects on plantings, Myakkahatchee Park survey, Florida Fish and Wildlife Conservation Commission (FWC), and potential native plantings.

***A motion was made by Board Member Gray, seconded by Board Member Rosa, to investigate if the Environmental Conservancy of North Port Incorporated can provide free natural plantings. The motion carried on the following vote:***

**Yes:** 8 - Chair Everett, Vice Chair Murphy, Board Member Stevens, Board Member Thomas, Board Member Rosa, Board Member Gray, Board Member Eik and Board Member Jackomin

**Absent:** 2 - Board Member Bazan and Board Member Jameson

## 8. New Business

**A. [23-0643](#)** Review and Discussion of Parks & Recreation's Marketing Metrics for March 2023

Chair Everett announced the item.

Ms. Sturgess spoke to statistics, social media mediums, Board input, limitations, and requirements.

Discussion took place regarding list of approved mediums, recommendations, upcoming events, and participation.

**C. [23-0825](#)** Review and Discussion of Parks & Recreation's Impact Report

Chair Everett announced the item.

Ms. Sturgess spoke to the Commission for Accreditation of Park and Recreation Agencies (CAPRA) requirements, statistics, marketing, and accomplishments.

Discussion took place regarding accreditation timeline.

## 9. Updates

### A. [22-2772](#) Review and Discussion of Parks & Recreation Department Agenda Items for Recent and Upcoming City Commission Meetings

Chair Everett announced the item.

Ms. Sturgess spoke to Commission direction regarding Warm Mineral Springs (WMS) Comprehensive Plan presentation and input, and potential special meeting.

Discussion took place regarding location, public participation, and notice requirements.

***A motion was made by Vice Chair Murphy, seconded by Board Member Stevens, to hold a Parks and Recreation Advisory Board Special Meeting on June 1, 2023 at 6:30 p.m. in City Hall Room 244.***

Discussion continued regarding security and public participation.

***The motion carried on the following vote:***

**Yes:** 8 - Chair Everett, Vice Chair Murphy, Board Member Stevens, Board Member Thomas, Board Member Rosa, Board Member Gray, Board Member Eik and Board Member Jackomin

**Absent:** 2 - Board Member Bazan and Board Member Jameson

Discussion continued regarding skipping discussion of Item No. 23-0821.

### B. [23-0821](#) Review and Discussion of Tours and Workshops for Team Building

Chair Everett announced the item.

Ms. Sturgess spoke to team building options and Sunshine law requirements.

Discussion took place regarding tours, requirements, limitations, admission fees, and contact procedure.

### B. [22-3445](#) Review and Discussion of Recent and Upcoming Parks & Recreation Department Events

Chair Everett announced the item.

Ms. Sturgess spoke to upcoming events and participation statistics.

### C. [23-0823](#) Review and Discussion of Volunteer Information Regarding Middle School Volunteers

Chair Everett announced the item.

Ms. Sturgess spoke to volunteer form and requirements.

Discussion took place regarding investigation of volunteers and fees.

**10. Future Agenda Items**

Discussion took place regarding not adding any additional items.

**11. Public Comment**

There was no public comment.

**12. Adjournment**

Chair Everett adjourned the meeting at 7:26 p.m.

By: \_\_\_\_\_  
Nicole Everett, Chair

These minutes were approved on the \_\_\_\_ day of \_\_\_\_\_, 2023.