



CITY OF NORTH PORT
 FINANCE DEPARTMENT/PURCHASING DIVISION
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AWARD RECOMMENDATION

To: Chuck Speake, Public Works Director
Thru: Garrett Woods, Business Manager
From: Geoff Thomas, Contract Administrator I
Date: 5/9/2022
Subject: RFB NO. 2022-16 Janitorial Services for the City of North Port

- I. Bid opening was held on May 2, 2022. Seven (7) bids were received from American Facility Services, Inc., At your Service Cleaning Group, Inc., Boro Building & Property Maintenance, Clean Space, Inc., Emerald Facility Management, LLC., United States Service Industries, Inc., 3H Services System, Inc. Boro Building & Property Maintenance was deemed non-responsive. Recommended award to Emerald Facility Services by lowest total price:

COMPANY NAME	Item	Description	PRICE
Emerald Facility Management, LLC.	Groups 1-5	Janitorial Services	\$179,460.00

Please review the submittals, provided to **Garrett Woods**. **Purchasing has reviewed the submittals and has determined the apparent low bidder to be responsive in accordance with the specifications and addenda (see attached tabulation).** A responsive submittal is one which conforms in all material respects to the solicitation. Refers to a bid that contains no exceptions or deviations from the terms, conditions, and specifications. The award of the bid was by lowest total price.

Public Works Staff must review bid documents to determine if the bidder is responsible. A responsible person, company or entity is determined to have the capability in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance and the capacity and capability to perform in accordance with the specifications. Additionally, verify the references and make sure the qualifications which were specified in the solicitation have been met. Please complete and sign this form and attach your recommendation along with the recommendation of Project Manager/Consultant for Finance Director’s approval. **Upon receipt of this form,** I will post Notice of Intent (NOI) **and** will initiate the contract process.

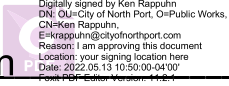
II.

	APPARENT LOW BIDDER SUBMITTAL: Emerald Facility Services	APPARENT LOW BIDDER SUBMITTAL		
		YES	NO	N/A or OTHER
		1	Procurement reviewed and determined the apparent low bidder to be responsive: Emerald Facility Management, LLC.	✓
2	Project Manager/Engineer reviewed and determined the apparent low bidder to be responsible bidder meeting or exceeding specifications: Emerald Facility Management, LLC.	✓		
3	Department Director recommendation: to the lowest responsive, responsible bidder meeting or exceeding specifications: Emerald Facility Management, LLC.	✓		

III. Contract Award to be approved by Commission at the ___ Regular or ___ District meeting on _____ 2022.

<u>Account Number</u>	<u>Project</u>	<u>Available Amount</u>
001-0760-519.34-00		\$179,460.00

IV. Signatures



 Ken Rappuhn

 Chuck Speake , Public Works Director
 GARRETT WOODS

 Garrett Woods, Business Manager

 Ginny Duyn, Senior Purchasing Administrator

 Lisa Herrmann, Budget Manager

 Kim Williams, Finance Director

 Date

 Date

 Date

 Date

 Date