



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Final Veterans Park Ad Hoc Committee

Wednesday, February 22, 2023

10:00 AM

City Hall Room 244

1. Call to Order

Chair English called the meeting to order at 10:00 a.m.

2. Roll Call

Present 5 - Vice Chair Schumann, Board Member Bailey, Board Member Burris, Board Member English and Board Member Wilson

Absent 3 - Chair Felicita, Board Member Carroll and Board Member Thomas

Also Present

Parks and Grounds Manager Jeff Nelson and Recording Secretary Susan Hale.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Board Member Wilson.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [23-0309](#) Approval of Minutes for the January 25, 2023 Veterans Park Advisory Committee Meeting

A motion was made by Board Member Bailey, seconded by Board Member Burris, to approve the Minutes as presented. The motion carried unanimously on a voice vote.

6. New Business

- A. [22-3691](#) Deputy City Attorney Michael Golen: Sunshine Law (Public Records and Public Meetings, Ethics, and Meeting Procedures)

Chair English introduced the item.

Mr. Golen provided a presentation including definition of public meetings, open meeting requirements, providing information to board members outside of a meeting, penalties for violations, public records definition, determination of public record, email and text messages, public record requests, record retention, ethics resources, prohibited conduct, solicitation of gifts, unauthorized compensation, abuse of public position, disclosure or use of certain information, prohibited relationships, doing business with the City,

conflicting employment or contractual relationships, voting conflicts of interest, who is a relative, penalties for violating Sunshine Laws, meeting procedures, quorums and motions, not speaking unless recognized by the chair, and requesting information that is not a public record.

B. [23-0311](#) Discussion and Possible Action Regarding Pavers and Associated Costs

Chair English introduced the item.

Mr. Nelson provided a report including choosing a design, a Request for Quote (RFQ) for sculpture work, in-kind donations, City funding, and engineering estimate for the design.

Discussion ensued regarding entrance pavers, affordability of materials, and a preliminary design.

C. [23-0312](#) Discussion and Possible Action Regarding Donation Collection Process

Chair English introduced the item.

Mr. Nelson spoke to in-kind donation and sponsorship applications.

Discussion ensued regarding distributing design, providing preliminary designs for Committee review, and waiting for specifics before requesting Capital Improvement funding.

There was a consensus to continue Item No. 23-0312 to the next meeting.

7. Updates

A. [23-0313](#) Jeff Nelson: Design Firm Progress

Chair English introduced the item.

Mr. Nelson provided a review including a walk-around with design firm, providing preliminary designs, tying a walkway from the Mullen Activity Center to the Veterans Park, and receiving a survey.

8. Future Agenda Items

Future agenda items including reviewing the environmental and engineering reports, a continued discussion regarding Item No. 23-0312, and reviewing design progress.

Discussion ensued regarding generic combat uniforms, and relief statues on wall.

9. Public Comment

There was no public comment.

10. Adjournment

Chair English adjourned the meeting at 10:42 a.m.

By: _____
Chuck English, Chair

These minutes were approved on the ____ day of _____, 2023.