



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes Historic and Cultural Advisory Board

Wednesday, October 8, 2025

5:30 PM

City Hall Room 244

1. Call to Order

Vice Chair Sterner called the meeting to order at 5:30 p.m.

2. Roll Call

Present 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

Also Present:

Staff Liaison Puglise and Assistant City Clerk Powell

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

25-2810 Approve the September 10, 2025, Historic and Cultural Advisory Board Meeting Minutes.

Vice Chair Sterner announced the item and requested a motion.

A motion was made by Board Member Stearns, seconded by Board Member Becket, to approve the Minutes as presented. The motion carried on the following vote:

Yes: 3 - Board Member Stearns, Vice Chair Sterner and Board Member Becket

Not Present: 1 - Chair Klinkhamer

6. New Business

25-2848 Discussion and Possible Action Regarding the Development of a Formal City Policy and Ordinance for Designating Historic Sites Within the City of North Port. The Board Will Outline a Process for Research, Review Best Practices from Nearby Municipalities (Such As Sarasota), and Delegate Tasks to Individual Members for the Policy's Initial Drafting. This Action is a Continuation of Previous Board Discussions on the Significance and

Validation of Historic Sites in the City.

Vice Chair Sterner announced the item.

Discussion took place regarding printing copies of draft policy.

Chair Klinkhamer arrived to the meeting at 5:32 p.m.

Recess was taken from 5:33 p.m. to 5:42 p.m.

Discussion continued regarding draft policy revisions, Board qualifications and role, applicable policy references, historic district, site designation process, Sarasota County role, historic marker application, costs, policy incorporation, and next steps.

A motion was made by Board Member Stearns, seconded by Board Member Becket, to submit the historical site designation draft policy to Commission. The motion carried on the following vote:

Yes: 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

25-2849 Discussion and Possible Action Regarding Recommending Revisions of ULDC Code of the City of North Port to the City Commission. Article II Section 6.2.1-6.2.10

Chair Klinkhamer announced the item.

Discussion took place regarding Unified Land Development Code (ULDC) versus City Code.

A motion was made by Board Member Stearns, seconded by Board Member Becket, to recommend no changes. The motion carried on the following vote:

Yes: 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

7. Future Agenda Items

Chair Klinkhamer announced the item and queried Board Members regarding items to be placed on a future agenda.

Discussion took place regarding Parks and Recreation role with historic sites and modifying Board power and duties.

8. Public Comment

There was no public comment.

9. Adjournment

Chair Klinkhamer adjourned the meeting at 6:35 p.m.

By: _____
Harry Klinkhamer, Chair