

Competitive Procurement Memorandum

Date: 11.17.2022

Subject: Secure building with no access points at 5455 Pan American Blvd.

Rationale for the Method of Procurement: 2 Bids obtained, 1 vendor declined.

Contractor Selected: Persons Services Corporation

Contract Type: Time & Materials Fixed NTE

Explanation of Contract Price: Prior to contracting, negotiated with vendor after walk through of damaged facility. Persons Services Corporation was lowest bidder, understood the FEMA process and deemed responsible and responsive to the City's needs.