



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes North Port Non-Profits United (NP2)

Monday, May 19, 2025

3:00 PM

City Hall Room 244

1. Call to Order

Chair Caracciolo called the meeting to order at 3:03 pm.

2. Roll Call

Present 4 - Chair Caracciolo, Vice Chair Rowe, Board Member Stevens and Board Member Morgan

Also Present

Assistant City Attorney Coughlin, Staff Liaison Carrillo, Social Services Representative Estrada, Social Services Representative Elsenheimer, and Board Specialist Gray

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

A. [24-1342](#) Approval of the July 8, 2024 North Port Non-Profits United Board

Chair Caracciolo announced the item and requested a motion.

A motion was made by Board Member Morgan, seconded by Board Member Stevens, to approve the minutes as presented. The motion carried on the following vote:

Yes: 4 - Chair Caracciolo, Vice Chair Rowe, Board Member Stevens and Board Member Morgan

[25-2162](#) Approval of the September 12, 2024 North Port Non-Profits United Board

Chair Caracciolo announced the item and requested a motion.

A motion was made by Board Member Morgan, seconded by Board Member Stevens, to approve the minutes as presented. The motion carried on the following vote:

Yes: 4 - Chair Caracciolo, Vice Chair Rowe, Board Member Stevens and Board Member Morgan

6. Presentations

A. [24-1140](#) Presentation of Sunshine Law Training (Office of the City Attorney)

Chair Caracciolo announced the item.

Ms. Coughlin provided a presentation including public meetings definitions, open meeting requirements, penalties for violations, and examples, public records definitions, email and text messages, public record requests, retention, and penalty examples, Florida Commission on Ethics prohibited conduct, prohibited relationships, voting, conflicts of interest, relatives, and penalties, and meeting procedures quorums and motions, discussion, alternate members, and requesting information that is not a public record.

Board questions and discussion took place regarding duties of the staff liaison.

7. General Business

[25-2285](#) Review of (FY) 2023/2024 and (FY) 2024/2025 North Port and Non-Profits United (NP2) Six Month Impact Statements and Supporting Documents.

Chair Caracciolo introduced the item and announced each of the following non-profit organizations.

Discussion for Awaken Outreach Center took place regarding previous funding, generator, fans, and improved sanitation.

Discussion for Back Pack Angles took place regarding grant allocation, backpack distribution, and community feedback.

Discussion for Big Brothers Big Sisters of Sun Coast took place regarding goals, accessible technology, grant allocation, and demographics.

Discussion for Boys and Girls Club took place regarding grant allocation, speaker system, and effective communication.

Discussion for Literacy Volunteers of South Sarasota County took place regarding grant allocation.

Discussion for North Port Chorale took place regarding events, renewed participation, and ticket sales.

Discussion for North Port Forward took place regarding goals, disbanded group, and repurposed items.

Discussion for Teen Court took place regarding goals, attire regulations, and deterring crime.

Discussion for Women's Resource Center took place regarding goals, and statistics.

Chair Caracciolo requested a motion.

A motion was made by Board Member Morgan, seconded by Board Member Stevens, to approve the six month follow up with the Women's Resource Center for fiscal year 2023-2024. The motion carried on the following vote:

Yes: 4 - Chair Caracciolo, Vice Chair Rowe, Board Member Stevens and Board Member Morgan

Chair Caracciolo requested a motion.

A motion was made by Board Member Morgan, seconded by Board Member Stevens, to begin reviewing the Women's Resource Center fiscal year 2024-2025. The motion carried on the following vote:

Yes: 4 - Chair Caracciolo, Vice Chair Rowe, Board Member Stevens and Board Member Morgan

Discussion for 100 Community Development Center took place regarding goals, funding, and Director.

Discussion for Family Promise took place regarding goals, grant allocation, implementation period, and future updates.

Chair Caracciolo requested a motion.

A motion was made by Board Member Morgan, seconded by Board Member Stevens, to amend the application to include language referencing, "seen or unforeseen barrier(s) to utilizing the item received." The motion carried on the following vote:

Yes: 4 - Chair Caracciolo, Vice Chair Rowe, Board Member Stevens and Board Member Morgan

Discussion for Friends of Shannon Staub Public Library took place regarding goals, processing, display, and future statistics.

Discussion for Laurel Civic took place regarding goals, statistics, financial education, grant allocation, and future updates.

Discussion for Meals on Wheels took place regarding grant allocation, statistics, and increased productivity.

Discussion for One Mission Disaster Response took place regarding goals, grant allocation, and statistics.

Discussion for Safe Place and Rape Crisis Center took place regarding grant allocation, and statistics.

8. Future Agenda Items

Chair Caracciolo announced the item and queried Board Members regarding items to be placed on a future agenda.

Discussion took place regarding amending annual reports, streamlined statistics, demographics, local impact, semi annual updates, instrument disbursement, Board commitment, and recruitment.

9. Public Comment

There was no public comment.

10. Adjournment

Chair Caracciolo adjourned the meeting at 4:10 p.m.

By: _____

Teresa Caracciolo, Chair