

CITY MANAGER REPORT ON COMMISSION DIRECTED ITEMS

Item	Commission Meeting or Special Meeting Date	Assigned to Department	Description of Project	Month or Agenda Due Date	Completion Date
1	January 10, 2017	NDS	Fracking ordinance	November 2018	
2	April 4, 2017	City Manager	Build relationship with High School to implement internship programs/give monthly update/ August 2017 implementation goal (updated email 12/5/17)	November 2018	
3	4/6/2017/ & 7/13/17	NDS	Ordinance with sunseting clause prohibiting phosphate mining in the City.	November 2018	
4	March 8, 2017	City Manager	Staff to update and bring back to the Commissioner orientation manual.	October 2018	
5	June 7, 2017	General Services	Work with Sarasota County and Southwest Florida Water Management District for Deer Prairie Creek Connector Bridge.	On hold pending outside agencies	
6	July 3, 2017	City Manager Finance	City Manager to give full update on the Walgreens Funding aka "clock" artwork at Sumter & Price - \$10k (minutes item #3 on page 2) found discussion also in 5/23/15 meeting. Memo sent to Commission 9/19/18	City Manager will attend September 10th 2018 Art Advisory Board Meeting	
7	July 3, 2017	City Manager	Art Advisory to consider music dance entertainment before evening commission meeting by local performers including schools. Memo sent to Commission 9/19/18	City Manager will attend September 10th 2018 Art Advisory Board Meeting	
8	July 25, 2017	General Services	Workshop/meeting on camping ordinance (reschedule to future date)	Staff researching	
9	July 27, 2017	City Manager	Logistics for Commissioner Town Hall meetings to be discussed at future Commission Meeting.	December 2018	

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10	July 27, 2017	City Manager	Costs to follow US Flag Code; City Logo Flags and Future Agenda items	Staff researching	
11	July 27, 2017	City Manager	City Manager to discuss with Art Advisory Board the mural at the Senior Center. Memo sent to Commission 9/19/18	City Manager will attend September 10th 2018 Art Advisory Board Meeting	
12	September 7, 2017	NDS	Tree Beautification and Parks & Rec to have a joint meeting and include Treejuvination presentation.	Joint meeting can be scheduled as needed. Parks and Recreation Advisory Board presentation in process	
13	September 7, 2017	Public Works	Mulching and Transfer Station project presentation.	November 2018	
14	October 5, 2017	NDS	Change codes to all allow outside commercial storage.	September 11, 2018	September 11, 2018
15	October 5, 2017	City Manager Utilities	Notify all Utility customers about the cross connection program and the availability of the Opt in program.	September 11, 2018	September 11, 2018
16	October 10, 2017	City Manager City Attorney	Workshop/special meeting on Advisory boards - qualifications and applications, quorum requirements, residency (snowbirds) 3/5/18 rescheduled to a future date.	July 2, 2018	CAO working on ordinance code changes
17	October 24, 2017	Public Works	Check on payment to fill pothole on Outreach Way from 7 years ago.	Staff is working on getting this property turned over to the City	

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18	October 24, 2017	NDS	Research a show case on first floor of City Hall. 1) Memo sent to Commission 7/16/18; 2) Staff is meeting with school principal on 9/20/18 , will provide an update on options in October	October 2018	
19	November 28, 2017	Public Works	Map with bus stops and sidewalks with accident reports for some of the intersections mentioned in the crosswalk study for future improvements.	October 2018	
20	November 28, 2017	Public Works	Feasibility of 3 way stop at Appomatox and Pan Am. Memo sent to Commission 9/19/18	November 2018	
21	November 28, 2017	Public Works	Street Lighting at North Port Blvd and Biscayne. Memo sent to Commission 9/19/18	October 2018	September 2018
22	November 28, 2017	Public Works	Biscayne and Pan Am proposed cross walks - fiscal impact before prioritization.	October 2018	
23	February 5, 2018	City Manager	Reach out to SMH to give presentation and Q&A (follow up letter sent 5/8) Memo sent to Commission 9/19/18	September 2018	Update to be provided by City Manager on meeting with Sarasota Memorial Health
24	February 13, 2018	City Manager	Invite SCAT to do a presentation to Commission; including the \$\$ NP pays into SCAT; ROI Memo to Commission sent 9/19/18	Memo to update Commissioners October 2018	
25	February 13, 2018	NDS	Agenda item to review the codes regarding vacation of easements allowing a provision for circumstances that are not fault of the property owner.	November 2018	
26	February 13, 2018	Public Works	Traffic signal at High School - inhouse signal warrant analysis, place on agenda and email results (minutes Page 3 Item #B #1) (email update- will hire consultant?)	December 2018	

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27	February 13, 2018	City Manager	Staff to research Hurricane Irma grants.	Ongoing	
28	February 27, 2018	City Manager NDS	Regarding Tree Ordinance, staff directed to prepare memorandum to the CM with the tentative dates for the following: 1) Public Charette Mtg 2) City Commission Workshop	October 2018	1) Public Meetings; April 23rd and April 25th 2) Commission Wkshp Nov-Dec 2018
29	March 5, 2018	City Manager	Workshop rescheduled: Advisory boards.	See # 16	
30	March 8, 2018	NDS	Mobility fee vs impact fee at current rate and at the 100% rate for comparison; dollar amounts for each category collected from past 2 years.	December 2018	
31	March 27, 2018	Public Works	Bring back plan including costs of lighting and amenities on US 41 Multimodal Project on the City side of ROW.	September 25th, 2018	
32	April 5, 2018	Public Works	Send canal watch program info to Commissioners.	October 2018	
33	April 10, 2018	NDS	Workshop on permitting and building processes and improvements.	January 2019	
34	April 20, 2018	City Manager Public Works	Send additional information about widening Hillsborough Blvd.	October 2018	
35	April 24, 2018	City Manager	Speak with Victor Dobrin concerning fees/assessments for West Villages .	City Manager meeting with Mr. Dobrin on September 19, 2018	

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36	May 3, 2018	City Manager General Services	CM place on agenda within 3 months to discuss creating Volunteer Youth Council Board; research past ordinances where the Commission landed. Memo sent to Commission 9/19/18	November 2018	
37	May 3, 2018	Human Resources	Consult with STC and other restaurants to see if we can reduce City's \$4k contribution to provide lunches for the Big Brothers/Sisters workplace mentoring program. Memo sent to Commission 9/19/18	Memo to CM August 2018	August 2018
38	May 8, 2018	City Manager	Form a committee for the 2020 census.	Staff researching	
39	May 22, 2018	City Manager	Spring haven wildlife corridor: Research Florida Forever Program, apply by July and bring back application for approval	September 6, 2018	September 6, 2018
40	June 7, 2018	NDS	Staff bring back to proposal to use Code Enforcement fines to be designated for beautification/revitalization programs.	In review with CAO	
41	June 7, 2018	City Manager Public Works	Angle Parking along 41 - CM to fast track angle parking on the north side of 41, concurrently to the one already planned. Memo sent to Commission 9/19/18	Grant funding being applied for	
42	June 12, 2018	City Manager Police Department	CM to implement the City of NP to join the Homeless Outreach Team with Sarasota County.	In review with CAO	
43	June 12, 2018	City Manager Finance	CM to send via email any change order to the Commissioners for the Aquatic Center.	Ongoing	
44	June 12, 2018	Police Department	Direction to staff to bring back first reading ordinance that utilizes the Cape Coral program for gas pumps and all outside machines.	October 2018	

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45	June 13, 2018	City Manager City Attorney	Bring back draft Commission compensation ordinance.	September 11, 2018	September 11, 2018
46	June 26, 2018	NDS	Make recommended changes as requested by Commission to Special Events Assistance Program guidelines.	September 11, 2018	September 11, 2018
47	June 26, 2018	City Manager General Services	Provide Commission with history on the storm water drainage design at City Center and why pond was put on the vacant property. Memo sent to Commission 9/19/18	Memo to CM August 2018	
48	June 26, 2018	City Manager Human Resources	Bring back in September as an agenda item Charter Officer Performance Review process ; Schedule Ms. Moore to do a presentation on 360 evaluations. Ms. Moore cancelled her 9/6/18 presentation (email sent to Commissioners 8/8/18) CM asked HR to bring back presentation in November on 360 Evals	November 2018	
49	July 2, 2018	City Manager Public Works	Staff Liaison to work with the Beautification and Tree/Scenic Highway Committee Advisory Board to work with City staff to recommend beautification on Biscayne Blvd. Memo sent to Commission 9/19/18	October 23, 2018	
50	July 5, 2018	General Services	Discussion on the development of an Artisan Market	Staff researching; Commission pulled item on 7/5/18	
51	July 9, 2018	City Manager	Schedule workshop to discuss impact fees and taxes NP residents pay to Sarasota County. Discuss park fees. Memo sent to Commission 9/19/18	September 2018	

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52	July 24, 2018	NDS	Direct staff to draft an ordinance on community gardens and commercial gardens bring to PZAB first and then to the Commission (date tbd)	1) Draft to PZAB September 2018 2) Ordinance to Commission - November 2018	
53	July 24, 2018	Finance	Schedule Special Meeting on August 21, 2018, to discuss funding options for the Dallas White Park Conceptual Site and Design Master Plan including updated information for Surtax	August 21, 2018	August 21, 2018
54	July 24, 2018	City Manager	Direct City Manager to send letter (signed by Mayor) requesting a joint meeting with Sarasota County on Parks, Legacy Trail, etc; Commission to provide speaking points to Clerk's office within 24 hrs.		August 2, 2018
55	July 24, 2018	Human Resources	1) Direct staff to put out RFP for Consultant 2) Direct HR to post Clerk position to be filled		1) In process with Deputy City Clerk; 2) HR posted position on 7.26.18
56	July 24, 2018	City Manager	Bring Resolution on honoring Fifty Years of Municipal Home Rule on August 21st Special Meeting	August 21, 2018	August 21, 2018
57	August 21, 2018	City Manager/ City Attorney	Meet with City Attorney to determine best way to amend procurement code to address P3	Staff Researching	
58	August 21, 2018	Public Works	Facilities staff to perform inspection at Dallas White Park facilities to determine bldg. safety. Identify maintenance/repair issues	September 2018	
59	August 21, 2018	City Manager/ Human Resources	City Manager will send Commission all 13 applications; HR will do background checks by September 11th, meeting.	September 11, 2018	September 11, 2018
60	September 6, 2018	Finance	To go out for RFP for the State Lobbyist contract	January 2019	
61	September 6, 2018	City Manager/ City Attorney	Staff provide market analysis on Spring Haven Drive, including lien and title search; authorize CM to negotiate purchase of properties and bring back offer to Commission	Staff Researching	
62	September 6, 2018	Finance	Send Commission memo on option to use lien monies to fund Drug Free Youth D5	January 2019	
63	September 6, 2018	Public Works	Bring back Road and Drainage Methodology at a workshop over the next few months	December 2018	