



City of North Port
PURCHASING
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@northportfl.gov



MEMORANDUM

TO: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

FROM: Donald "Keith" Raney, Senior Contracts Administrator

THRU: Jason Yarborough, ICMA-CM, Deputy City Manager

DATE: February 5, 2025

SUBJECT: **RFP NO. 2025-07 PROFESSIONAL ENGINEERING SERVICES FOR FIXED WEIR NOS. 157 AND 158 REPLACEMENT**

The Selection Committee held telephone discussions and then evaluated and ranked **one (1)** firm on February 4, 2025. The committee selected one **(1)** firm below as the most qualified for RFP 2025-07 PROFESSIONAL ENGINEERING SERVICES FOR FIXED WEIR NOS. 157 AND 158 REPLACEMENT:

KIMLEY-HORN AND ASSOCIATES, INC.

After polling the Committee, it is the recommendation of the Committee and Purchasing that the City move forward with negotiations with the selected firms listed above. The following City Staff were selected to conduct contract negotiations: Elizabeth Wong, Anthony Freidman, and Tricia Wisner.

CITY MANAGER ACTION REQUIRED: Approve to move forward with the Negotiations: ☒ YES ☐ NO

CITY MANAGER ACTION REQUIRED: Approve the Negotiations Team: ☒ YES ☐ NO

Irina
Kukharensko

Digitally signed by Irina
Kukharensko
Date: 2025.02.05
12:10:07 -05'00'

Kimberly Williams, Finance Director

Date

Digitally signed by Jason
Yarborough
Date: 2025.02.06
13:52:42 -05'00'

Jason Yarborough, ICMA-CM, Deputy City Manager

Date

Jerome
Fletcher

Digitally signed by Jerome Fletcher
DN: OU=City Manager's Office, O=City of
North Port, CN=Jerome Fletcher, E=jfletcher@
northportfl.gov
Reason: I am the author of this document
Location:
Date: 2025.02.06 16:28:40-05'00'
Foxit PDF Reader Version: 2024.4.0

A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

Date



CITY OF NORTH PORT

RANKING TABULATION -2/4/250

RFP NO. 2025-07 PROFESSIONAL ENGINEERING SERVICES FOR FIXED WEIR NOS.

157 AND 158 REPLACEMENT

| KIMLEY-HORN | wt | V 0-5 | Elizabeth Wong | wt | V 0-5 | Anthony Friedman | wt | V 0-5 | Tricia Wisner | |
|---|----|----------|-------------------|----|----------|---------------------|-----|----------|------------------|--|
| QUALIFICATION OF FIRM | 2 | 5 | 10 | 2 | 5 | 10 | 2 | 5 | 10 | |
| KEY PERSONNEL | 7 | 5 | 35 | 7 | 5 | 35 | 7 | 5 | 35 | |
| PROJECT UNDERSTANDING & APPROACH | 3 | 5 | 15 | 3 | 5 | 15 | 3 | 5 | 15 | |
| PROFICIENCY IN SIMILAR PROJECTS | 7 | 5 | 35 | 7 | 5 | 35 | 7 | 5 | 35 | |
| OVERALL IMPRESSION OF THE FIRM, ITS CAPABILITIES & REFERENCES | 1 | 5 | 5 | 1 | 5 | 5 | 1 | 5 | 5 | |
| TOTALS | | | 100 | | | | 100 | | | |



CITY OF NORTH PORT

RANKING TABULATION

RFP NO. 2025-07 PROFESSIONAL ENGINEERING SERVICES FOR FIXED WEIR NOS. 157 AND 158 REPLACEMENT

DATED: 2/4/25

SUMMARY

| | Elizabeth Wong | | Anthony Friedman | | Tricia Wisner | |
|-------------|----------------|------|------------------|------|---------------|------|
| | Score | Rank | Score | Rank | Score | Rank |
| KIMLEY-HORN | 100 | 1 | 100 | 1 | 100 | 1 |

Method Based on Member Rankings

TOTAL OF SUMMARY

| | Sum of Member Ranks | Final Award Order * |
|-------------|---------------------|---------------------|
| KIMLEY-HORN | 3 | 1 |

* The lower the rank number, the higher the final award order


Elizabeth Wong


Anthony Friedman


Tricia Wisner