



City of North Port  
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## MEMORANDUM

TO: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager  
FROM: Geoff Thomas, Contract Administrator II  
THRU: Jason Yarborough, ICMA-CM, Deputy City Manager  
DATE: February 5, 2025

SUBJECT: **RFP NO. 2025-08 PROFESSIONAL ENGINEERING SERVICES FOR WATER CONTROL STRUCTURES NOS. 121 AND 130 REPLACEMENTS**

The Selection Committee held telephone discussions and then evaluated and ranked **(1)** firm Kimley Horn & Associates Inc., on February 4, 2025. The committee selected one **(1)** firm below as the most qualified for RFP 2025-08 Professional Engineering Services for Water Control Structure Nos. 121 and 130 Replacements:

### KIMLEY HORN & ASSOCIATES INC

After polling the Committee, it is the recommendation of the Committee and Purchasing that the City move forward with negotiations with the selected firm listed above. The following City Staff were selected to conduct contract negotiations: Elizabeth Wong, Anthony Friedman, Tricia Wisner.

**CITY MANAGER ACTION REQUIRED:** Approve to move forward with the Negotiations:   x   YES        NO  
**CITY MANAGER ACTION REQUIRED:** Approve the Negotiations Team:   x   YES        NO

*Signatures needed on following page.*

Kimberly  
Williams

Digitally signed by  
Kimberly Williams  
Date: 2025.02.05  
17:56:04 -05'00'

Kimberly Williams, Finance Director

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Date

Digitally signed by Jason  
Yarborough  
Date: 2025.02.14  
16:20:15 -05'00'

Jason Yarborough, ICMA-CM, Deputy City Manager

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Date

Jerome  
Fletcher

Digitally signed by Jerome Fletcher  
DN: OU=City Manager's Office, O=City of  
North Port, CN=Jerome Fletcher, E=jfletcher@  
northportfl.gov  
Reason: I am the author of this document  
Location:  
Date: 2025.02.20 12:29:25-05'00'  
Foxit PDF Reader Version: 2024.4.0

A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

\_\_\_\_\_

Date



# CITY OF NORTH PORT

RANKING TABULATION -2/4/25

RFP NO. 2025-08 WCS 121 AND 130 REPLACEMENTS

KIMLEY-HORN		V	Elizabeth Wong		V	Anthony Friedman		V	Tricia Wisner	
	wt	0-5		wt	0-5		wt	0-5		
QUALIFICATION OF FIRM	2	5	10	2	5	10	2	5	10	
KEY PERSONNEL	7	5	35	7	5	35	7	5	35	
PROJECT UNDERSTANDING	3	5	15	3	5	15	3	5	15	
PROFICIENCY IN SIMILAR PROJECTS	7	5	35	7	5	35	7	5	35	
OVERALL IMPRESSION OF THE FIRM, ITS CAPABILITIES & REFERENCES	1	5	5	1	5	5	1	5	5	
TOTALS			100				100			



# CITY OF NORTH PORT

## RANKING TABULATION

RFP NO. 2025-08

DATED: 2/4/25

### SUMMARY

	Elizabeth Wong		Anthony Friedman		Tricia Wisner	
	Score	Rank	Score	Rank	Score	Rank
KIMLEY-HORN	100	1	100	1	100	1

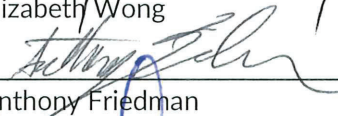
Method Based on Member Rankings


### TOTAL OF SUMMARY

	Sum of Member Ranks	Final Award Order *
KIMLEY-HORN	3	1

\* The lower the rank number, the higher the final award order

  
\_\_\_\_\_  
Elizabeth Wong

  
\_\_\_\_\_  
Anthony Friedman

  
\_\_\_\_\_  
Tricia Wisner