

**APPLICATION
SPECIAL EVENTS ASSISTANCE PROGRAM**



Date Received – Date Stamp

1/18/23

Events Where City Costs are Funded

The City Commission shall on a case by case basis approve special events for which some or all the costs of City fees and or resources are subsidized through a specially funded account. For funding consideration, the event must be held in the City of North Port and meet the guidelines as outlined in City Special Events Assistance Program Guidelines and the Unified Land Development Code Chapter 53, Section 53-265 Special Events.

Instructions

The applicant shall submit to the Parks and Recreation Department, a completed Special Events Assistance Program application. The application will be presented to the City Commission at the next available regularly scheduled meeting to consider the applicant's request for funding and either approve or deny the request. The funding amount if granted, will be applied directly to City fees and or resources associated with the special event. If the amount of funding is insufficient to cover the cost of City fees and or resources, it shall be the responsibility of the applicant to pay the difference. Although a special event permit is not required at the time of application for assistance, an issued special events permit is required for the event to be held.

General Information

Applicant: People for Trees, Inc.,

Is the applicant: Individual ☐ Corporation ☐ 501c3 ☒ Other: ☐ _____

Contact person: Valerie Ollinger

Address: 6756 Van Camp St.

City/State/Zip: _____, _____ North Port FL 34291

Telephone: 941-423-4207 Home: _____

Cell: _____ Email: 393liveoak@gmail.com

Preferred means of contact: 941-423-4207

Event Information

Event Name: Tree Fair 2023

Is the event open to the public? ☒ Yes ☐ No Admission charged? ☐ Yes ☒ No

(If the event is not open to the public and/or admission charged, the event does not qualify for the program)

Location Address: City Center Green 4970 City Center Blvd.

Date(s) of Event: April 29 2023 Hours: 9am-1pm Expected Attendance: 200

Start & End

Amount of Request: \$200 Financial Need: ☐ Yes ☐ No

Will this event occur without financial assistance? ☒ Yes ☐ No

Event is (check one): ☐ One-time event ☒ Annual event

If annual event, how many years has your organization been holding this event? 24

Prior funding from City: ☒ Yes ☐ No If yes, amount received: \$200

Description of Event: Annual event to promote the importance of providing for a healthy, native tree canopy by having potted trees available for sale.

Affidavit of Applicant:

I certify that the information contained in this application is true and correct to the best of my knowledge, that I have read and understand that if funding is approved, I agree to abide by the guidelines and procedures governing this program.

Valerie Ollinger

Signed by Applicant

1/18/23

Date

Valerie Ollinger

Please Print Name