



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda

City Commission Regular Meeting

CITY COMMISSIONERS

Alice White, Mayor

Phil Stokes, Vice Mayor

Pete Emrich, Commissioner

Barbara Langdon, Commissioner

Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager

Amber L. Slayton, City Attorney

Heather Faust, City Clerk

Tuesday, May 28, 2024

6:00 PM

City Commission Chambers

**This meeting will utilize Communications Media Technology for hybrid purposes.
Amended to add Res. No. 2024-R-22, revise attachments on Ord. No 2024-09, revise
attachments on Item No. 24-0765, and remove Item No. 24-0743**

PUBLIC COMMENT: Properly submitted comments will be accepted and included in the official record of the meeting pursuant to City Commission Policy No. 2020-04. Any comment received that does not meet the public comment timing and requirements will be rejected and will not be included in the official record of the meeting. **PLEASE NOTE:** Those wishing to provide public comment on quasi-judicial agenda items must appear before the City Commission to give testimony under oath.

Public comment may be submitted in the following ways:

In Person Attendance: Submit a comment card to the City Clerk. Comment cards with completed information may be submitted until the Mayor closes Public Comment for the agenda item. When recognized by the Mayor, the Commenter will approach the podium. Public Comment is limited to three (3) minutes per person.

Online: Submit a written eComment using the eComment link at cityofnorthport.legistar.com/Calendar. The link will be available online at 8:00 a.m. the day before the meeting until one hour prior to the start of the meeting. Your public comment is limited to 2,000 characters. **PLEASE NOTE:** Online public comment cannot be considered as the basis for a quasi-judicial decision and will be read into the record under general public comment.

Voice Mail Message: Leave a voice mail message via telephone at 941-429-1032. Voice Mail messages will be accepted the day before the meeting from 8:00 a.m. until one hour prior to the start of the meeting. Please provide information as listed in the City's outgoing message. The message must not exceed two minutes, fifteen seconds. Voice messages will be forwarded to Commission and played into the record. **PLEASE NOTE:** Comments provided via voice mail cannot be considered as the basis for a quasi-judicial decision and will be played into the record under general public comment.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER

ROLL CALL**PLEDGE OF ALLEGIANCE****1. APPROVAL OF AGENDA****2. PRESENTATIONS: TIME LIMIT OF 15 MINUTES**

- A. [24-0770](#) Sarasota County Commissioner Ron Cutsinger Update to the North Port City Commission.

3. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject pertaining to City Business whether or not it is on the Agenda, with the exception of Quasi-Judicial Items. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date.)

4. ANNOUNCEMENTS

- A. [24-0212](#) Announcement of Current Advisory Board and Committee Vacancies

Attachments: [Vacancy List](#)

5. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.)

- A. [24-0165](#) Approve the Subrecipient Agreement Between Sarasota County, Florida, and the City of North Port, Florida, for Ponce de Leon Pathway Project in the Amount of \$325,000 and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

Attachments: [Agreement](#)

- B. [24-0539](#) Approve First Amendment to Construction Manager at Risk Contract No. 2023-17.002 for Construction Services Contract Phase II with Halfacre Construction Company in the Amount of \$42,662.40, for Demolition of the Jessamine House.

Attachments: [Amendment 1](#)

[Contract](#)

[Florida Division of Corporations Document](#)

- C. [24-0569](#) Approve the Second Amendment to the Subrecipient Agreement Between Sarasota County, Florida, and the City of North Port, Florida, for Story Walk at the Garden of Five Senses Park, Extending the Timeline to May

31, 2024, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

Attachments: [Amendment 2](#)
 [Amendment 1](#)
 [Original Agreement](#)

- D. [24-0600](#) Approve the Second Amendment to the Subrecipient Agreement Between Sarasota County, Florida and the City of North Port, Florida for Pan American Blvd. Seawall Renovation, Extending the Timeline to August 31, 2024, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

Attachments: [Amendment 2](#)
 [Amendment 1 - Partially Executed](#)
 [Original Agreement](#)

- E. [24-0603](#) Approve the Second Amendment to the Subrecipient Agreement Between Sarasota County, Florida and the City of North Port, Florida for Greenwood Avenue Sidewalk Construction, Extending the Timeline to September 30, 2025, and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review.

Attachments: [Amendment 2](#)
 [Amendment 1 - Partially Executed](#)
 [Original Agreement](#)

- F. [24-0604](#) Approve the Application to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the Amount of \$5,754,871.26 for 18 Firefighters and Authorize the City Manager or the Mayor, as Applicable Under the City Charter, to Execute all Funding Documents After Legal Review, Should the Grant be Awarded to the City.

Attachments: [Application](#)

- G. [24-0678](#) Approve the 2024 Suncoast Summer Reading Challenge Memorandum of Understanding Between the Patterson Foundation and the City of North Port.

Attachments: [Memorandum of Understanding](#)

- H. [24-0684](#) Approve Change Order No. 1 to Work Assignment 2022-03 for Professional Engineering Service for the Myakkahatchee Creek Surface Water Treatment Plant Intake Structures Repairs, Renovations and/or Upgrades Project with Stantec Consulting Services, Inc., for an Additional Amount of \$7,935.00, for a Total Cost of \$ 247,817.64

Attachments: [Work Assignment Change Order](#)
[Work Assignment](#)
[Continuing Contract No. 2020-58-12](#)
[Florida Division of Corporations Documents](#)

- I. [24-0741](#) Approve the May 2, 2024 Commission Regular Meeting Minutes.

Attachments: [Minutes](#)

- J. [24-0742](#) Approve the Award of Funds From the Special Event Assistance Program to Kiwanis Club of North Port in Support of the Family Fishing Tournament to be Held on June 15, 2024, in an Amount up to, and Not to Exceed, \$500 to Cover the Costs of City Fees and Services.

Attachments: [Application for Assistance](#)
[Fee Overview](#)
[Community Assistance Account Overview](#)
[Resolution 2018-R-17](#)

6. GENERAL BUSINESS:

- A. [24-0755](#) Discussion and Possible Action Regarding the City of North Port Gateway Activity Center Master Plan with Presentation by Pritchett Steinbeck Group

Attachments: [Gateway Activity Center Master Plan](#)
[Gateway Activity Center Assessment Report](#)
[Presentation](#)

- B. [24-0765](#) Discussion and Possible Action Regarding Status of Action Items Related to Warm Mineral Springs Park Phase I Improvements and Phase II Future Development.

Attachments: [March 5, 2024 Minutes](#)
[WMS Preservation Plan 2024](#)
[Legacy Trail Presentation](#)
[Microgravity Survey](#)

7. PUBLIC HEARINGS:

PETITION:

- A. [CC](#) Consideration of Petition PLF-23-258, Wellen Park Village E, Tract 3
[PLF-23-258](#) Replat (QUASI-JUDICIAL)

Attachments: [Staff Report with Exhibits](#)
[Plat PLF-23-258](#)
[Staff Presentation](#)
[PZAB Action Report](#)

ORDINANCE - First Reading

- A. [ORD. NO. 2024-09](#) An Ordinance of the City of North Port, Florida, Amending the City of North Port Comprehensive Plan, Volume I; Repealing Chapter 1, Planning Framework; Amending Chapter 2, Future Land Use Element; Repealing and Replacing the Future Land Use Map; Amending Chapter 3, Transportation Element; Amending Chapter 4, Utilities Element; Amending Chapter 5, Conservation Element; Amending Chapter 6, Recreation and Open Space Element; Amending Chapter 7, Intergovernmental Coordination Element; Amending Chapter 9, Public School Facilities Element; Amending Chapter 10, Capital Improvement Element; Amending Chapter 11, Economic Development Element; Providing for Findings; Providing for Adoption; Providing for Transmittal of Documents; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Ordinance No. 2024-09 with Exhibits \(Exhibits Revised 5-24-24\)](#)
[Ordinance No. 2024-09 with Exhibits \(Revised\)](#)
[Supplemental Data and Analysis \(Revised\)](#)
[Future Land Use Data Tables \(Revised\)](#)
[Excerpts from Draft Chapter 3 of the ULDC](#)
[Ordinance - First Reading](#)
[Supplemental Data and Analysis](#)
[Future Land Use Data Tables](#)

- B. [ORD. NO. 2024-12](#) An Ordinance of the City of North Port, Florida, Amending the Code of the City of North Port, Florida, Chapter 58 – Planning and Development, Article III. – Impact Fees; Updating Impact Fee Rate Schedules for the City's Transportation Impact Fees; Providing for Conflicts; Providing for Severability; Providing for Codification; and Providing an Effective Date.

Attachments: [Ordinance - First Reading](#)
[Ordinance No. 2021-39](#)
[Ordinance No. 2020-42](#)
[Ordinance No. 2019-06](#)
[Ordinance No. 2014-12](#)
[Ordinance No. 2012-01](#)
[Florida Statutes Section 163.31801](#)
[Transportation Impact Fee Study September 13, 2011](#)

RESOLUTION:

- A. [RES. NO. 2024-R-18](#) A Resolution of the City Commission of the City of North Port, Florida, Providing for the Approval and Execution of the State-Funded Grant Agreements Between the City of North Port and the Florida Department of Transportation Regarding the Reconstruction of Drainage Under Price Boulevard at the Blueridge Waterway, MacCaughey Waterway, Lagoon Waterway and Creighton Waterway; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution](#)

- B. [RES. NO. 2024-R-22](#) A Resolution of the City Commission of the City of North Port, Florida, Renaming Activity Centers 1, 4, 5, 6, 7, and 8 and Confirming the Use of Existing Names of Activity Centers 2, 3, and 9 for Marketing Purposes; Providing for Incorporation of Recitals; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attachments: [Resolution No. 2024-R-22](#)
[Resolution No. 2022-R-74](#)
[Resolution No. 2022-R-25](#)

8. GENERAL BUSINESS: - Continued

- A. [24-0687](#) Discussion and Possible Action Regarding the Spring Haven Roadway Expansion Project.

Attachments: [Commission Direction](#)
[Memorandum](#)

9. PUBLIC COMMENT:

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10. COMMISSION COMMUNICATIONS:

- A. [24-0310](#) Mayor White's Communications
- B. [24-0242](#) Commissioner Langdon's Communications
- C. [24-0291](#) Commissioner Emrich's Communications
- D. [24-0259](#) Commissioner McDowell's Communications
- E. [24-0781](#) Vice Mayor Stokes' Communications

11. ADMINISTRATIVE AND LEGAL REPORTS:

- A. [24-0228](#) City Clerk's Monthly Report
- Attachments: [Commission Update](#)
 [Public Records Request Log](#)
 [Fiscal Year to Date Requests - Closed Status](#)
 [Open Requests by Status Chart](#)
- B. [24-0767](#) City Attorney's Monthly Report
- Attachments: [Commission Directives to the City Attorney](#)
 [Matter List \(redacted\)](#)
- C. [24-0769](#) City Manager's Monthly Report
- Attachments: [CM Report May 2024](#)

12. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration and provided a staff recommendation. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status, marital status, sexual orientation, gender identity or expression, or physical characteristic in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.