



## LEASING A CITY-OWNED PROPERTY

### Criterion 1: Accountability & Sustainability

The organization must have the following:

- Quantifiable goals and objectives
- A policy of non-discrimination in providing programs or services
- Cooperation with existing related programs and community services
- Be a 501c(3) not-for-profit organization

### Criterion 2: Program Need & City Benefit

The organization must have the following:

- A clear demonstration of public benefit and provision of direct services to the residents of the City of North Port
- Demonstrate a need for their programs or activities

### Criterion 3: Fiscal Stability

The organization must have the following:

- A sound financial plan which demonstrates managerial and fiscal competence
- A history of performing in a financially competent manner

## Organization Requirements

Organizations will be required to:

- Carry a minimum of \$1 million liability insurance
- Pay rental fee as identified in approved City Fee Schedule and, if applicable, a share of the utilities based on square footage being used
- Provide annual report to City Council outlining their contribution to the City of North Port and how their programs and or services are making a positive impact on the lives of the citizens