



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes City Commission Workshop

CITY COMMISSIONERS

Pete Emrich, Mayor
Barbara Langdon, Vice Mayor
Jill Luke, Commissioner
Debbie McDowell, Commissioner
Alice White, Commissioner

APPOINTED OFFICIALS

Jerome Fletcher, City Manager
Amber L. Slayton, City Attorney
Heather Taylor, City Clerk

Monday, June 6, 2022

9:00 AM

Conference Room 244

CALL TO ORDER

Mayor Emrich called the meeting to order at 9:00 a.m.

ROLL CALL

Present: 5 - Mayor Pete Emrich, Vice Mayor Barbara Langdon, Commissioner Jill Luke, Commissioner Alice White and Commissioner Debbie McDowell

Also Present

City Manager Jerome Fletcher, Assistant City Attorney Michael Golen, Assistant City Clerk Adrian Jianelli, Recording Secretary Amanda Baker, Fire Chief Scott Titus, Police Chief Todd Garrison, Neighborhood Development Services Director Alaina Ray, Public Works Director Chuck Speake, and Social Services Manager Janet Carrillo

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by North Port resident Joe Justice.

1. PUBLIC COMMENT:

Ms. Jianelli read the following e-comment into the record:

Patrice Matz - supports tiny homes

2. PRESENTATION: TIME LIMIT OF 15 MINUTES

[22-2965](#)

Affordable/Workforce Housing Presentation by Jon Thaxton, Director of Community Investment, Gulf Coast Community Foundation.

Mayor Emrich announced the item.

Mr. Fletcher introduced the item.

Jon Thaxton provided a presentation including definition of "affordable housing", market

responsibility, supply and demand of entry-level homes, affordable housing crisis, Sarasota County housing inflation, wages vs. cost of living, market-based solutions, assistance production, reoccurring usage infrastructure, setting reasonable goals and timelines, identifying a combination of housing options, blueprint for workforce housing, housing density, reducing government regulations and fees, flexible development codes, accessory dwelling units, parking and permitting requirements, government surplus lands, renewable and dedicated sourcing, focusing on the demand of affordable housing, inclusionary zoning, integrating affordable housing into new-market housing, affordable housing nexus studies, and imbalance of supply and demand.

Commission questions took place regarding impact on companies purchasing single-family homes for rent, preventing out-of-state corporations from purchasing single-family homes, rise and impact of area median income (AMI), elaborating on the blueprint for workforce housing, limiting housing density, developers building workforce housing, legality of allowing workforce residents priority for purchasing workforce housing, managing workforce housing regulations, and maintaining inclusionary zoning fulfillment.

There was no public comment.

3. GENERAL BUSINESS:

[22-2973](#)

Discussion Regarding Affordable/Workforce Housing.

Mayor Emrich announced the item.

Mr. Fletcher introduced the item.

Ms. Ray provided a presentation on Housing Attainability including common terms and definitions, housing spectrum, impacts of attainable housing, housing prices, targeted industries, actual needed incomes for area housing, current affordable housing and interactive map, affordable housing summary, State and Federal programs, alternative housing options, inclusionary and incentive zoning, incentives, and staff recommendations.

Recess was taken from 10:51 a.m. until 11:05 a.m.

Ms. Ray spoke to staff recommendation to bring back development of draft policies and regulations to allow alternate housing options for Commission consideration.

Commission discussion took place regarding implementing tiny homes and accessory dwelling units (ADU), staff diligence, including tiny homes and ADUs in the Unified Land Development Code (ULDC), septic issues on lots with multiple tiny homes and cottage/cluster developments, zoning tiny home lots, stability for homeownership, and encouraging rentals with area median income (AMI) limitations.

Mr. Fletcher spoke to a non-profit home-sharing organization targeted to Sarasota County, and stated more information would be provided at a future meeting.

Commission discussion continued regarding alternative housing options that would increase property value, instituting pilot programs, additional information on State and Federal programs, eviction and compatibility issues, redeveloping older houses for affordable housing, Community Development Block Grant (CDBU), and land availability.

There was consensus to direct staff to develop draft policies and regulations to allow alternate housing options for Commission consideration.

Ms. Ray spoke to staff recommendation regarding development of inclusionary zoning policies and regulations with limitations on where it would be applicable for Commission consideration.

Commission discussion continued regarding issues with inclusionary housing developments, ensuring all amenities are afforded in inclusionary housing, and future inclusionary housing management.

Ms. Jianelli read the following e-comments into the record:

Patrice Matz - affordable housing and support of tiny homes

PUBLIC COMMENT:

Joe Justice - rehabbing older homes within homeowner's association (HOA) communities, City requirements, impact fees, and increase in building developments.

There was consensus to direct staff to develop potential inclusionary zoning policies and regulations with limitations on where it would be applicable for Commission consideration.

Ms. Ray spoke to staff recommendation regarding development of draft housing incentive policies and regulations for Commission consideration.

Commission discussion took place regarding incentives that are not tax-based, inclusionary zoning being considered subsidized housing, considering pros and cons for all incentives, multiple incentives being afforded to developers, and bringing back potential policies.

There was consensus to direct staff to develop draft housing incentive policies and regulations with pros and cons and developer utilization for Commission consideration.

Ms. Ray spoke to staff recommendation regarding development of draft lot and land bank policies for Commission consideration.

Commission discussion took place regarding restricting the policies to affordable housing developments only, acquiring lots specifically for affordable housing, and the City's ability to foreclose and confiscate properties.

Mr. Golen spoke to a process for the City to foreclose on a property lien.

There was consensus to direct staff to develop draft lot and land bank policies with legal review, and to include surplus lot discussion for Commission consideration.

Ms. Ray spoke to staff recommendation regarding development of draft policies for Commission consideration for a Commercial Linkage Fee and explained the Commercial Linkage Fee method.

Commission discussion took place regarding differences between inclusionary zoning and Commercial Linkage Fee methodology.

There was consensus to direct staff to develop draft policies for a Commercial Linkage Fee for Commission consideration.

Commission discussion continued regarding development percentage for commercial properties and the ability to cap the coverage percentage, parameters, incentives, City Manager with various builders, and Vice Mayor Langdon accompanying the City Manager

and submitting a detailed report at the next available Commission meeting.

There was consensus to have Vice Mayor Langdon join the City Manager at the June 22, 2022 meeting with various builders and include her detailed report in her next available Commissioner's report.

Discussion took place regarding Sarasota Housing Authority and Funding Cooperation, funds, and home investment partnership program matching.

There was consensus to direct the City Manager to review and provide information to the Commission regarding the Sarasota Housing Authority and Funding Cooperation.

Recess was taken from 12:33 p.m. until 1:15 p.m.

[22-2614](#)

Discussion and Possible Direction Regarding the Draft Facility Lease Policy for City-Owned Facilities.

Mayor Emrich announced the item.

Mr. Fletcher introduced the item.

Mr. Speake provided a presentation including review of Facility Lease Policy, process, definition, statement policy, property criteria, qualified organization criteria, criteria for public benefit use of space, annual review requirements, terms of tenancy, and termination.

Commission questions and discussion took place regarding distinguishing responsibility for repairs and maintenance, response time to complete repairs and maintenance, annual report criteria in the draft Policy, authority to approve lease contracts, property use agreements, and organizations being an established 501(c)(3).

There was consensus to keep the lease for 501(c)(3) organizations only and expand as the City grows.

There was consensus for organizations to be an established 501(c)(3) in order to be placed into the contract.

Discussion continued regarding available buildings, contract renewals, clarifying definitions of lease and rental, long-term exclusive use, Section D3 regarding annual review requirements, and posting annual reports to the website.

There was consensus to post information on the website at year's end for each organization.

Mr. Fletcher spoke to Section B5 regarding organizations engaging in political or religious activities.

Discussion continued regarding Awaken Church being grandfathered in, Awaken Church outreach center and food pantry being at the same location, promoting religious services, removing religious purposes from the policy, religious organizations providing services to the community, and legal review of Section B5.

There was consensus to direct the City Attorney to conduct a legal review of Section B5 and to direct the City Manager and Staff to research the parameters of the religious organization's services within the building.

There was no public comment.

[22-2818](#)

Discussion and Possible Direction Regarding Options to Prohibit Internal Combustion Engine Powered Recreational Vehicles on City of North Port Non-Tidal Waterways

Mayor Emrich announced the item.

Mr. Fletcher introduced the item.

Mr. Speake provided a presentation including previous Commission direction to prohibit the use of internal combustion engine powered recreational vehicles, City Code Section 82 Article II, enforcement issues, and requested Commission direction.

Commission discussion took place regarding older engines vs. newer engines, implementing "no-wake" or "idle speed" zones, and community feedback regarding boats on canals.

Ms. Jianelli read the following e-comments into the record:

Jenifer Gay: opposes boating restrictions

Valorie Stackpole: opposes boating restrictions

Debra Johnson: supports boating restrictions

Renee Bernacki: opposes boating restrictions

Robert Bernacki: opposes boating restrictions

Curt Buiskool: opposes boating restrictions

There was consensus to take no action on this item.

4. PUBLIC COMMENT:

There was no public comment.

5. ADJOURNMENT:

Mayor Emrich adjourned the meeting at 2:29 p.m.

City of North Port, Florida

By: _____
Pete Emrich, Mayor

Attest: _____
Heather Taylor, City Clerk

These minutes were approved on the ____ day of _____, 20__.