



City of North Port
PURCHASING
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MEMORANDUM

TO: A. Jerome Fletcher II, MPA, City Manager
FROM: Keith Raney, Contract Administrator II
DATE: March 8, 2022
SUBJECT: **RFP NO. 2022-13 GENERAL PLANNING SERVICES**

The Selection Committee held TEAM Interviews/discussions and then evaluated the following firms on March 1, 2022 as follows:

FIRM
Hole Montes, Inc
Kimley Horn and Associates
Pritchett Steinbeck Group, Inc
RVI Planning & Landscape Architecture
S & ME, Inc.

After polling the Committee, it is the recommendation of the Committee that the City move forward with negotiations with all five firms as qualified for acceptance into the library of continuing contracts. Purchasing will request fee schedules from qualified firms. The Neighborhood Development Services Director would like Alaina Ray and Lori Barnes to review fees and conduct contract negotiations if necessary.

Approve to move forward with the Negotiations: YES NO **Approve the Negotiations Team:** YES NO

Other: _____

 A. Jerome Fletcher II, MPA, City Manager

 Date



CITY OF NORTH PORT
INITIAL RANKING TABULATION

RFP NO. 2022-13 GENERAL PLANNING SERVICES

DATED:03/01/2022

DEPT: NDS

Hole Montes, Inc.	wt	V	Member	wt	V	Member	wt	V	Member
		0-5	RAY		0-5	APPLEGATE		0-5	BOWLING
QUALIFICATIONS OF CONSULTANT FIRM	4	4	16	4	3	12	4	3	12
QUALIFICATIONS OF THE PROJECT TEAM	4	5	20	4	3	12	4	4	16
PROJECT MANAGER'S EXPERIENCE	3	5	15	3	4	12	3	5	15
PROFICIENCY WITH SIMILAR SERVICES/ PROJECTS	4	4	16	4	4	16	4	4	16
PROJECT CONTROL/APPROACH	3	3	9	3	4	12	3	5	15
REFERENCES	2	2	4	2	2	4	2	5	10
Certified MBE/WBE 0/3	1	0	0	1	0	0	1	0	0
TOTALS			80			68			84

Kimley Horn and Associates	wt	V	Member	wt	V	Member	wt	V	Member
		0-5	RAY		0-5	APPLEGATE		0-5	BOWLING
QUALIFICATIONS OF CONSULTANT FIRM	4	5	20	4	4	16	4	5	20
QUALIFICATIONS OF THE PROJECT TEAM	4	5	20	4	4	16	4	5	20
PROJECT MANAGER'S EXPERIENCE	3	5	15	3	4	12	3	5	15
PROFICIENCY WITH SIMILAR SERVICES/ PROJECTS	4	5	20	4	4	16	4	5	20
PROJECT CONTROL/APPROACH	3	4	12	3	4	12	3	4	12
REFERENCES	2	5	10	2	3	6	2	5	10
Certified MBE/WBE 0/3	1	0	0	1	0	0	1	0	0
TOTALS			97			78			97

Prichett Steinbeck Group, Inc.	wt	V	Member	wt	V	Member	wt	V	Member
		0-5	RAY		0-5	APPLEGATE		0-5	BOWLING
QUALIFICATIONS OF CONSULTANT FIRM	4	4	16	4	3	12	4	4	16
QUALIFICATIONS OF THE PROJECT TEAM	4	4	16	4	3	12	4	4	16
PROJECT MANAGER'S EXPERIENCE	3	4	12	3	4	12	3	5	15
PROFICIENCY WITH SIMILAR SERVICES/ PROJECTS	4	4	16	4	3	12	4	5	20
PROJECT CONTROL/APPROACH	3	5	15	3	4	12	3	5	15
REFERENCES	2	3	6	2	2	4	2	3	6
Certified MBE/WBE 0/3	1	3	3	1	3	3	1	3	3
TOTALS			84			67			91

RVI Planning & Landscape Architecture	wt	V	Member	wt	V	Member	wt	V	Member
		0-5	RAY		0-5	APPLEGATE		0-5	BOWLING
QUALIFICATIONS OF CONSULTANT FIRM	4	5	20	4	3	12	4	4	16
QUALIFICATIONS OF THE PROJECT TEAM	4	4	16	4	4	16	4	4	16
PROJECT MANAGER'S EXPERIENCE	3	4	12	3	4	12	3	5	15
PROFICIENCY WITH SIMILAR SERVICES/ PROJECTS	4	5	20	4	4	16	4	5	20
PROJECT CONTROL/APPROACH	3	4	12	3	4	12	3	5	15
REFERENCES	2	5	10	2	2	4	2	5	10
Certified MBE/WBE 0/3	1	0	0	1	0	0	1	0	0
TOTALS			90.00			72			92



CITY OF NORTH PORT
INITIAL RANKING TABULATION

RFP NO. 2022-13 GENERAL PLANNING SERVICES

DATED:03/01/2022

DEPT: NDS

SUMMARY	RAY		APPLEGATE		BOWLING	
	Score	Rank	Score	Rank	Score	Rank
Hole Montes, Inc.	80	5	68	3	84	5
Kimley Horn and Associates	97	1	78	1	97	1
Prichett Steinbeck Group, Inc.	84	3	67	5	91	3
RVI Planning & Landscape Architecture	90	2	72	2	92	2
S & ME, INC.	83	4	68	3	85	4

Method Based on Member Rankings

TOTAL OF SUMMARY	Sum of Member Ranks	Final Award Order *
Hole Montes, Inc.	13	5
Kimley Horn and Associates	3	1
Prichett Steinbeck Group, Inc.	11	3
RVI Planning & Landscape Architecture	6	2
S & ME, INC.	11	3

* The lower the rank number, the higher the final award order

Alaina Ray
 Digitally signed by Alaina Ray
 Date: 2022.03.02 11:10:51 -05'00'

Derek Applegate
 Digitally signed by Derek Applegate
 Date: 2022.03.04 12:05:40 -05'00'

Randy Applegate
 Digitally signed by Randy Applegate
 Date: 2022.03.07 08:34:05 -05'00'

Randy Bowling