

CITY OF NORTH PORT

RFP NO. 2022-13

Professional Engineering Services
Continuing Services Contracts for
the City of North Port

General Planning Services

Prepared by:

Kimley»Horn



The City of
NORTH PORT
Welcomes You

General Planning Services

Request for Proposal No. 2022-13

Kimley»Horn

Kimley-Horn and Associates, Inc.

Kelley Klepper, AICP

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TAB 1. TRANSMITTAL LETTER

February 14, 2022

Keith Raney
City of North Port
Finance Department/Purchasing Division
4970 City Hall Boulevard, Suite 337
North Port, FL 34286

**RE: Professional Engineering Services Continuing Services
Continuing Services Contracts for the City of North Port – General
Planning Services – RFP No. 2022**

Dear Mr. Raney and Members of the Evaluation Committee,

Kimley-Horn has had the privilege of partnering with the City of North Port City on many projects since 2002 and have enjoyed our long-standing relationship. Over the years we have provided services across a number of disciplines including the Warm Mineral Springs Park Master Plan, 63-Acre Park, and Water Control Structure (WCS) 113 to name a few. This relationship has included a variety of projects (parks and recreation, utilities/infrastructure, etc.) and we would welcome the opportunity to expand our relationship to including planning/land use services with the City. We understand the potential “opportunities” the City faces, including continued growth, limited staff, and numerous City initiatives. Working in the City as we have, provides unique insight into the daily and long-term needs of the City similar to those services we are providing for a number of municipalities in Florida and the Southeast. We are excited to again present our qualifications to the City for Professional Planning Services. Our core team is led by **Kelley Klepper, AICP**, who has been working in the North Port community for over 16 years. Kelley’s vast skillset has been augmented with additional resources including **Allison Megrath, AICP, CNU-A**, **Jessica Rossi, AICP**, and **Trenton Strackbein, P.E.** Additionally, **Peter Van Buskirk, P.E., AICP**, who has worked in the City for almost 40 years broadens our team’s expertise for the community.

Having worked hard to build and maintain the City’s trust and confidence across multiple departments and divisions over the course of 20 years, we are dedicated to strengthening this strong partnership and continuing to exceed your expectations. Leveraging our extensive public sector backgrounds Kimley-Horn is best positioned to serve as your Professional Planning Services consultant for the following key reasons:

WE KNOW THE CITY OF NORTH PORT. We have assembled a team for this contract of outstanding seasoned planners and design professionals who understand the unique needs of the City and how these relate to its placement in the region.

Our full-service resources will be made available to provide the City staff with support to identify, understand, and refine potential projects, as well as prioritize and identify available funding to help these projects move forward through our successful Grants practice led by **Allison Megrath, AICP, CNU-U**. The Kimley-Horn team is experienced in the development of traditional and non-traditional planning and design approaches including comprehensive plans, small area plans/studies, complete streets, form-based codes, transit-oriented design, economic and financial feasibility plans, redevelopment plans, corridor and multimodal plans, and master planning. We have developed

HISTORY OF PARTNERING WITH NORTH PORT

Since the early 2000’s, Kimley-Horn has been a part of facilitating the substantial growth of North Port and Sarasota County. We have provided a wide range of services to support that growth including design and construction of water utilities, parks and recreation facilities, roadway, traffic, and municipal buildings. A few key projects include:

- Butler Park Aquatic Center
- Warm Mineral Springs Park
- US 41 Gateway Monuments
- Water Control Structure #109
- Park of Five Senses
- Fire Station #85

However, one of the most impactful projects was our work on the design and construction of *Sumter Boulevard*. This signature project has been heralded as one of the key improvements to the area that facilitates access and accessibility for residents and visitors. We are proud of our role with this and other projects that have created a strong and vibrant North Port.



and updated numerous comprehensive plans, zoning ordinances, and land development codes. We offer you a team willing to broaden our diverse experience working with communities similar to the City including Manatee County, Oak Hill, Chapel Hill, St. Lucie County, and High Springs. Kimley-Horn's in-house experts are well versed with the planning services and processes requested under this contract and can provide technical support and expertise in the areas required, including:

- General Planning Services
- Corridor Planning/Complete Streets
- Land Use and Zoning Analysis
- Grants and Alternative Funding Sources
- Plan and Permit Review
- Public Outreach Support Services
- Urban Design
- And much more

Our Principal-in-Charge *Peter Van Buskirk, P.E., AICP*, has lived and worked in North Port since 1983. Peter has served the City of North Port on various projects for decades and as a resident of the City, he also has a keen understanding of local issues and trends. Some of Peter's project experience includes:

- Sumter Boulevard Improvements, Phases II and III
- Sumter Boulevard Bridge
- Warm Mineral Springs Park Master Plan
- Water Control Structure (WCS) 106
- Fire Rescue Station 85
- Reclaimed Water Transmission Main Expansion
- West Villages 63-Acre Park
- West Villages Parkway
- North Port Paw Park
- North Port Skate Park
- US 41 Gateway Monuments
- Butler Park Municipal Aquatic Center

When we say "Peter knows North Port", we say it with pride.

WE'RE RESPONSIVE TO YOUR NEEDS. Our response is tailored to provide you with an overview of our firm resources and multidisciplinary planning team. With a core group of passionate, driven individuals who have years of experience working together to provide similar services to municipalities across Florida and the Southeast, we offer unmatched responsiveness, seamless collaboration, and a level of synergy that cannot be found on other teams.

DEPTH OF RESOURCES. As you have witnessed, our ability to provide a wide variety of professionals under a single management structure translates to a team that has varying perspectives, diverse experiences, broad capabilities, and effective collaboration. The City will continue to have full access to our team of planners, engineers, landscape architects, urban designers, transit/mobility, specialists, and environmental scientists, and we will call upon additional in-house specialty experts as necessary to serve you. As you can imagine, this enables us to serve as a seamless extension of your staff, especially with assisting with community and neighborhood planning, comprehensive plan amendments, and public participation events, to name a few. Regardless of the complexity of the project, our goal is to ensure that each task for your project is complete, adequately, and successfully addressing the issues raised, adequately providing direction, and accessible in content as well as form. Where Kimley-Horn has provided private sector development, we would affirm that staff working for the City would not be involved with public sector projects and vice-versa.

SUMMARY. We pledge to provide you with value in all that we do. We are excited about partnering with you once again. Our team has the local knowledge and expertise necessary to successfully serve the City in the capacity requested, and the resources to go above and beyond to accomplish your goals. We sincerely appreciate your consideration and look forward to serving as your consultant.

Very Truly Yours,

KIMLEY-HORN AND ASSOCIATES, INC.



B. Kelley Klepper, AICP
Project Manager



Peter Van Buskirk, P.E., AICP
Principal-in-Charge



Allison Megrath, AICP, CNU-A
Planner

Note: As a Vice President with Kimley-Horn, Kelley Klepper is authorized to bind the firm for this contract.

CITY OF NORTH PORT

RFP NO. 2022-13

Professional Engineering Services Continuing Services Contracts for the City of North Port

General Planning Services

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TAB 2. QUALIFICATIONS OF THE FIRM

FIRM OVERVIEW

Kimley-Horn is a national planning, environmental, and engineering consulting firm that specializes in designing and implementing transportation solutions. Our firm was founded in 1967 and is one of the largest and fastest growing full-service consulting firms in Florida. Our permanent staff is comprised of more than 5,300 professional, technical, and support staff nationwide, including 980 employees in 16 offices throughout Florida. We have 115 Certified Planners in the firm, of which 27 are in Florida. Kimley-Horn remains one of the few employee-owned consulting firms in the nation.

Kimley-Horn is recognized for the outstanding work of our consulting staff, the quality of our work environment, and our stature as a business enterprise. In 2021, Kimley-Horn was recognized as one of Fortune magazine's "100 Best Companies to Work For" for the fourteenth time. Fortune Magazine also ranked Kimley-Horn the number one Professional Services Consultant to work for. Much of our success extends from the confidence and trust that clients have in our ability to deliver. **Our clients benefit from the resources of a nationally recognized organization while receiving the personal attention and responsiveness of a local dedicated professional team.**

CORPORATE STRUCTURE

Kimley-Horn is a privately held corporation, fully owned by individuals who are current employees of the firm. Our employee owners are the sole stockholders of the company and are the professionals who directly serve our clients. The operations of the firm are not influenced by non-employee owners whose interests may conflict with client service. Since ownership is spread throughout key professionals, and no single individual or small group owns controlling interest of the firm, the company is positioned for long-term stability.

FIRM QUALIFICATIONS

Kimley-Horn has a long history as a successful municipal consultant. In fact, one of the largest areas of our practice is within the municipal arena. Our extensive municipal experience including planning, engineering, and environmental services gives us the technical understanding of how to work with City staff and elected officials to effectively achieve North Port's objectives.

We have served a significant number of Southwest Florida municipal clients for many years and have recently served as local consultant for North Port, Venice, Sarasota, Longboat Key and Sarasota County; Collier, Lee, Hillsborough, Polk, and Hardee counties, along with the cities of Bradenton, Tampa, Lakeland, and Wauchula. Additionally, many of our employees are former planners (including Kelley Klepper who served as local community's Director of Development Services prior to joining Kimley-Horn) and municipal engineers. They have been on your side of the table and are familiar with the language and processes of local government. This means that we will take the load off your shoulders by greatly minimizing your workload and providing you streamlined and responsive communication.

Kimley-Horn offers in-house expertise in all areas requested in your scope of work. We have and continue to partner with North Port, as well as similarly sized and situated communities across the state. We are a fully integrated consulting firm offering a variety of in-house services, including:

- Helping communities develop and update comprehensive plans
- Development of master plans
- Creation of land development codes, zoning codes, and form-based codes
- Assistance with evaluation and appraisal reports and related comprehensive plan amendments
- Teaming with communities to create design guidelines for specific projects
- Site plan reviews
- Urban design and landscape architecture
- Transportation planning, traffic, and other concurrency reviews
- Economic development/grant/funding assistance
- Community outreach and visioning



Founded in 1967

980+ Employees
in Florida

16 Offices
in Florida

#30 on Fortune Magazine's
list "The 100 Best Companies
to Work for" in 2021

#15 on Engineering News-
Record's list of the top 500
US design firms in 2021
(Nationwide)

The Kimley-Horn planning staff has a wide range of experience with all aspects of comprehensive and master planning for many private and public clients. Our knowledge of critical planning elements, such as public participation, community visioning, regulatory and policy planning, entitlements, comprehensive plans, land use scenario planning, implementation strategies, cultural and natural resources, and intergovernmental coordination indicates that our work is truly comprehensive in scope. Our staff has developed numerous zoning, subdivision, overlay district, and planned unit development ordinances.

Date of Incorporation: February 10, 1967
(incorporated in the State of North Carolina)
Federal Identification Number (FEIN): 56-0885615
Corporate charter number: 126896
Professional license number: 35106
Date authorized to do business in Florida: April 24, 1968
Florida corporate charter number: 821359

In addition, our team is experienced in assisting or completing special studies for communities ranging from land use and infrastructure analysis, small area plans, corridor plans, peer reviews/application reviews for projects, and Complete Streets to name a few. Several of these types of planning and engineering projects are further detailed in the items below as well. Understanding the "planning process" is critical as plans cannot and should not be created in a vacuum; it takes an integrated approach and understanding of land use planning, transportation, infrastructure, and funding/market conditions to develop the complete picture.

As a multidisciplinary team, Kimley-Horn's in-house staff can provide support in all the following key areas.

LAND DEVELOPMENT CODE AND ORDINANCE PREPARATION

Our team believes that codes and implementation principles must be tailored to the communities they serve. To accomplish this, we always keep the following in mind:

- **Administrative Capacity:** Different communities have different abilities to administer. Codes should only contain elements that staff can understand, apply, and enforce.
- **Balance:** Codes must balance the need to prevent undesirable development with desire to allow for creativity. As both designers and coders, we understand this balance—where regulation is appropriate, and where it isn't.
- **Flexibility:** As part of achieving balance, flexibility must also be considered, especially in projects that are phased over many years.
- **Existing Regulations:** How a proposed code is shaped by existing regulations is critical. New codes must take into account existing zoning and other regulatory plans including consistency with the adopted Comprehensive Plan.

When working with our clients, we provide revisions to the codes in the form of an adoptable ordinance. Our approach is for the team to meet with City staff at the start of the code development effort to confirm the desired direction, format, and procedures. This session will allow the team to ensure that key elements of the proposed code are fully understood and agreed on before full drafting of the code begins.

Form-Based Codes

Kimley-Horn has written codes for communities either as stand-alone documents or as part of a larger assignment and planning process. We have found that rules and regulations written in clear, non-technical terms, supplemented with easy-to-understand graphics prove to be the most successful method for conveying information. Kimley-Horn has experience partnering with many progressive communities desiring to implement form-based codes that promote smart growth, mixed-use projects, and economic development. Our in-house, multidisciplinary approach to code development also allows planners, engineers, landscape architects, and environmental scientists to partner with our clients to model potential build-out scenarios under proposed conditions; this results in a set of well-tested rules and regulations.

ECONOMIC AND MARKET FEASIBILITY STUDIES AND ANALYSIS

As a locally based firm with a national footprint, we regularly rely on best practices and case studies to support planning initiatives and help a community to think beyond their borders.

INTEGRATION OF ECONOMIC COMPETITIVENESS INTO THE PLANNING PROCESS. While transportation investments were historically viewed as a critical component to economic development, our society generally lost sight of economic considerations until the recent recession. Now our policy makers and public stakeholders demand economic considerations are prominently featured when identifying, selecting, designing, and implementing projects. **Jessica Rossi, AICP** specializes in planning, economic development, fiscal impact, and land use analysis. Kimley-Horn knows that efficiency matters and has taken a proactive approach to including economic impact considerations into the planning process.

ECONOMIC DEVELOPMENT. The Kimley-Horn team regularly recommends policies and investments to improve economic competitiveness for communities. We have a successful track record of helping communities leverage existing economic anchors, regional demographics, and labor force attributes to target key industries. Through land assembly planning we can help our clients determine the most appropriate site locations that offer both visibility and access to transportation and infrastructure. Our interdisciplinary team, which includes market and financial analysts, planners, and engineers, regularly supports capital project and infrastructure planning across Florida.

RETURN ON INVESTMENT. We have extensive experience in fiscal impact analysis and economic modeling, providing public sector revenue and expenditure forecasts for proposed real estate projects and major infrastructure investments. Our transparent processes, which can be custom-created for a specific site or for community-wide visioning, provide clients with effective decision-making tools for long-term sustainability. We regularly partner on cost-benefit analyses for specific infrastructure projects. We have extensive, recent experience with federal grant applications, including TIGER and BUILD, focusing on supporting local clients to clearly communicate project needs and community goals.

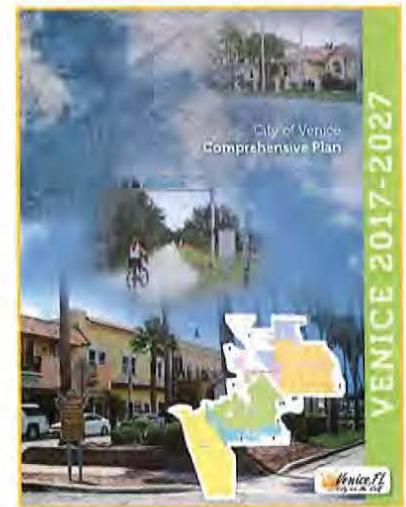
FINANCIAL STRATEGIES AND INVESTMENT ADVISORY. We recommend financial strategies, including site-specific development incentives to offset project funding gaps. This includes development finance and joint development, public-private partnerships and federal state grant applications. We have been involved in all steps of the grant process, having worked with agencies to develop applications; get applications approved; work through authorization by FHWA and state DOTs; and see projects through to successful completion in line with federal guidelines. We are thoroughly familiar with the grant and federal funding opportunities, which include knowledge on the process and evaluation to secure funding.

COMPREHENSIVE PLANS

Kimley-Horn's planning staff has significant, award winning experience with comprehensive plans. Our knowledge of critical planning elements, such as public participation, community visioning, , land use scenario planning, implementation strategies, cultural and natural resources, and intergovernmental coordination indicates that our work is truly comprehensive in scope. Kimley- Horn planners are widely knowledgeable with comprehensive planning in the state of Florida, with familiarity of Chapter 163, Florida Statutes, and specifically the requirements for comprehensive plans under Section 163.3177.

Understanding the components required within a comprehensive plan and how to **review, reconcile, and revise** existing comprehensive plans are tasks that our planners deal with day-to-day. Your project manager, **Kelley Klepper, AICP** and senior planner **Allison Megrath, AICP, CNU-A**, are both certified planners and have worked with comprehensive plans in Florida for the majority of their careers. They are experienced in creating Comprehensive Plan Amendment that comply with Florida Statutes, incorporates Goals, Objectives, and Policies (GOPs) that address current local issues and plans, and removes antiquated and outdated information and have been able to be creative with the approach to the "standard" approaches to Comprehensive Planning.

A comprehensive plan that has a deep and robust definitions section also helps to provide consistency and clarity. The Kimley-Horn team will be turning a keen eye to that section and to synch the definitions with Florida Statute definitions. A comprehensive plan is intended to be a document that guides growth and development in a community for decades at a time. The land development regulations are then created to be the implementation document supporting the GOPs of the Comprehensive Plan. Florida Statutes require local municipalities update their comprehensive plan a minimum of every seven years and based on the Florida Department of Economic Opportunity (DEO), the City's next "Evaluation" is due December 2022. Kimley-Horn's planners have excellent relationships with the planners and staff at DEO, which lends itself to having a smoother process for each and every update on which we work. We are a statewide leader in public involvement and have received awards from the American Planning Association (APA) and the American Society of Landscape Architects (ASLA) for our work in public engagement.

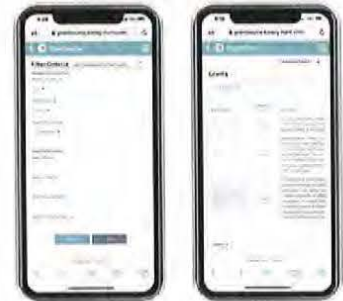


GRANT FUNDING/WRITING

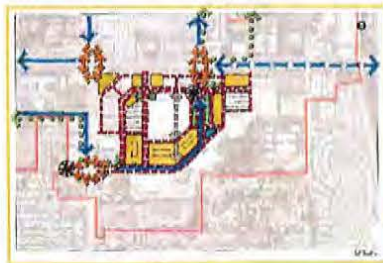
Obtaining successful funding and identifying potential public and private sources is critical to municipal projects. Over the past 20 years, Kimley-Horn has provided assistance to our clients resulting in more than \$237 million in grants and outside funding. We have developed a resource library of information on state and federal funding sources and can assist you in making the most of available resources. We understand the deadlines, application processes, and scoring criteria associated with grant programs, and can harness this experience to assist the City with funding applications. Our ultimate mission is to bring the ideas of a community involvement process to real projects that shape the livability of our cities and neighborhoods.

Kimley-Horn Grantsource: Proactive Funding Search

As a result of our funding experience and success for our clients, we have developed a resource library of information on state and federal funding sources to assist you in making the most of available resources. **Grantsource is an internal analysis tool containing more than 300 grant programs** to assist our clients in identifying potential funding sources based on the specific project parameters. This tool, combined with our team's hands-on funding expertise, positions our clients for complete success.



Available on desktop and mobile devices, Kimley-Horn staff can search for grants by project location, project type, or sub-type, or filter sources by grant agency, agency type, program name, or approximate deadline. Once an applicable grant program is identified, the application provides detailed program-specific information—a summary of the program, sample applications, and successful and/or unsuccessful submittals. **We can use this tool to keep North Port informed of upcoming grant opportunities, so that you can be ahead of the curve.**



LAND USE AND ZONING ANALYSIS

In recent years, planning concepts of smart growth and sustainability have emerged as a framework to ensure quality of life values, including conservation of natural resources, while allowing growth to take place. Our planners know achieving this type of growth requires practical solutions that correspond to the objectives of the community. As the principal form of land use control in the U.S., Kimley-Horn understands that zoning plays a vital role in preserving the unique character and sense of place for communities struggling to balance growth pressures with land preservation.

Kimley-Horn appreciates the intricacies of modern zoning ordinances and has partnered with communities to prepare land development codes and zoning overlay districts that are comprehensive in nature, but cognizant of the needs for the end-user of the document.

PUBLIC OUTREACH

Kimley-Horn is known for developing innovative approaches to projects that involve community participation. We deliver effective methods of bringing the community into the process. In addition to Community Outreach, Kimley-Horn also excels in "Inreach" where we engage the City's staff in the process to ensure effective communication and "buy-in".



Many consultants suggest that they will build consensus, yet we seldom hear of success stories where all stakeholder groups are in full agreement with the entirety of an outcome. Instead, we propose a more realistic approach that seeks concurrence of the final recommendation not because each person is in total agreement, but rather because each participant was a part of the process, can identify the influence of their participation, and understands why a recommendation is being made.

Incorporation of public involvement and realistic visualization techniques is critical for successfully communicating the issues and recommendations for our plans in a credible fashion to the community and policy makers. Our staff creates realistic visualizations including three-dimensional (3D) animations that help tell the story. This is especially vital when trying to communicate the interconnected nature of our transportation and land use decisions. Providing visualization tools can help the public and stakeholders better understand the results of our decisions, policies, and guidelines.

Our team has successfully obtained feedback through virtual meetings through various platforms. The different channels will also provide several opportunities to provide information to the community.

Kimley-Horn will specifically tailor a flexible public involvement and engagement strategy for each project and will monitor outreach continuously to course correct if a segment of the population is not involved. Our team believes in engagement that builds awareness, brings a diversity of voices to the conversations, collects meaningful input, and shows people the influence of their participation. With the uncertainty surrounding the disruptions from COVID-19, we will help you create a customized strategy that engages stakeholders and the community in creative and impactful ways. Your strategy will align engagement objectives with the right tools—whether traditional or virtual, in person or digital. Together, we will document the thoughts of staff and advocates while representing broader community values and addressing stated engagement goals (e.g. number of participants, participant profile, quality of input).

WRITING, EDITING, AND DIGITAL PUBLICATION. Our clients recognize the strong writing, editing, and publication design expertise that we provide through our planning work. Our writing process is closely integrated with graphic design. At the outset, we consider the needs of various audiences and how to best organize the plan to make it easy to understand. Kimley-Horn staff has used digital publication to create plans and issue that can be easily read. Our efforts are often recognized by the American Planning Association Florida, The Florida Planning and Zoning Association (FPZA), Florida Redevelopment Association, and the American Planning Association.

DOCUMENT PREPARATION

Kimley-Horn strives to prepare documents (technical memorandums, reports, and grant applications) that can convey critical information in a highly accessible, eye-catching, and easy-to-read format for a wide range of audiences. We have a talented team of planners and graphic specialists to communicate vital information to City staff, stakeholders and in response to a public event. Our team shares the responsibility of preparing these documents to be responsive to the client's needs. These documents have guided the successful planning, grant applications, and project implementation of projects and addition similar planning projects like the Pinellas County Linking Lealman project, City of Largo Tri-City Special Area Plan, Maitland's Comprehensive Plan, St. Lucie County and others.



URBAN DESIGN AND LANDSCAPE ARCHITECTURE

As urban areas continue to grow, streetscape design and landscape architecture have become integral components of roadway and transportation system designs and infrastructure improvements. Some solutions designed by our landscape architects and planners include revitalizing commercial districts, controlling traffic flows, and providing recreational areas and pedestrian/ bicycle facilities in increasingly congested areas. We also provide services in feasibility studies, master planning, design, permitting, public participation, and construction administration. Our landscape architects and urban planners have extensive public and private

sector experience, ranging from municipal streetscapes to drainage ways and road area improvements. Our planners and landscape architects collaborate with clients and the design team to develop a pleasing visual environment, meaningful theme, distinctive image, and strong sense of place, while being sensitive to each client's budget and long-term maintenance obligation.

GEOGRAPHIC INFORMATION SYSTEMS (GIS) AND GEOSPATIAL SERVICES

Recognizing the value and importance of GIS technology in environmental analysis and land-use planning fields, Kimley-Horn has developed a multidisciplinary team of professionals that offer GIS services to many municipalities statewide. This multidisciplinary expertise enables Kimley-Horn to develop a GIS that is tailored to the specific requirements of the project objectives. We can identify the level and types of data needed to gain the maximum possible benefit from the analytical capabilities of our GIS system. Ground truthing, ecosystem analysis, and impact evaluation can be combined with GIS to provide a functional land use planning tool.



ENVIRONMENTAL SERVICES

Kimley-Horn's team of environmental specialists has a proven track record in environmental projects. We have permitted complex projects through numerous federal, state, regional, and local agencies across Florida.

Our staff routinely interacts with federal, state, and local government agencies. We are familiar with current environmental regulations and remain well informed of proposed changes affecting environmental permitting and regulations to serve all our clients effectively. A detailed list of the spectrum of professional environmental services that Kimley-Horn can be found in Tab 8.

RESILIENCY

Kimley-Horn is cognizant of the recent symposium and the concerns of rising sea level due to climate change and the dire effects on low lying areas. We offer a wide variety of services related to the recent changes in environmental policy concerning sea level rise and climate change and its catastrophic effects on coastal communities. Therefore, we understand it will become increasingly important to create innovative methods in the allocation of resources to safeguard infrastructure.



Kimley-Horn has completed several projects recently like Town of Longboat Key: Peer Review of Stormwater Master Plan— Coastal Flooding Evaluation which provided a peer review to evaluate the reasonableness of the modeling that was conducted as well as an objective assessment of the proposed assets (pump stations and tide water valves) that were recommended to protect critical infrastructure (i.e., roads) from coastal flooding. Also, the City of Sebastian: Coastal Resiliency plan and Comprehensive Plan Updates the plan addressed amendments to state mandates regarding sea level rise (peril of flood) assessment. The Plan was developed using information and an in-depth analysis of sea level rise, rainfall and surge data, public infrastructure locations, land use, and societal exposures. The City of Venice – Preliminary Vulnerability Analysis evaluated the impacts of wind, sea level rise, and rainfall on select facilities owned by the City and identified potential mitigation and adaptation strategies to protect them.

FIRM LOCATION AND CONTACT INFORMATION

Kimley-Horn's local Sarasota office will serve as the primary office responsible for work related to this contract, with support from our Fort Myers location. This office will provide a strong local presence and maximize the use of our local staff. We are committed to working as your partner, offering you the most effective level of communication to relay project issues, progress, and results that best serve your needs. There is no doubt that Kimley-Horn has the experience and expertise to rapidly respond to the City of North Port's needs and the ability to draw on additional statewide and national resources, if needed.

Our project manager, **Kelley Klepper, AICP** will serve as the City of North Port's personal point of contact, with full authority to make decisions that benefit the City. As the project manager, you can count on Kelly to be responsive, provide technical expertise, and to support the City of North Port for this contract.

SUBCONSULTANTS

As a multi-disciplined firm that operates as one profit center, Kimley-Horn will provide staffing for all the items listed in the City's scope for this RFP. **We do not plan to utilize any outside subconsultant partners.** In addition to the local staff included on our organizational chart later in this section, we can draw on other Florida and national planning, engineering, and environmental staff to meet your needs. This will provide North Port with consistent and responsive service.

FIRM LICENSES

Firm and staff licenses are provided in Section 9 – Submission Requirements and Required Submittal Forms.

STANDARD FORM 330 PART I AND II

Standard Form 330 Part I (Sections A, B, C, and D) and Part II for Kimley-Horn are provided on the following pages as specified in the RFP.

ARCHITECT – ENGINEER QUALIFICATIONS

PART I – CONTRACT SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> City of North Port General Planning Services, North Port, FL		
2. PUBLIC NOTICE DATE 1/11/2022	3. SOLICITATION OR PROJECT NUMBER RFP No. 2022-13	

B. ARCHITECT – ENGINEER POINT OF CONTACT

4. NAME AND TITLE Kelley Klepper, AICP, Senior Planner		
5. NAME OF FIRM Kimley-Horn and Associates, Inc.		
6. TELEPHONE NUMBER 941.379.7600	7. FAX NUMBER 561.863.8175	8. E-MAIL ADDRESS kelley.klepper@kimley-horn.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

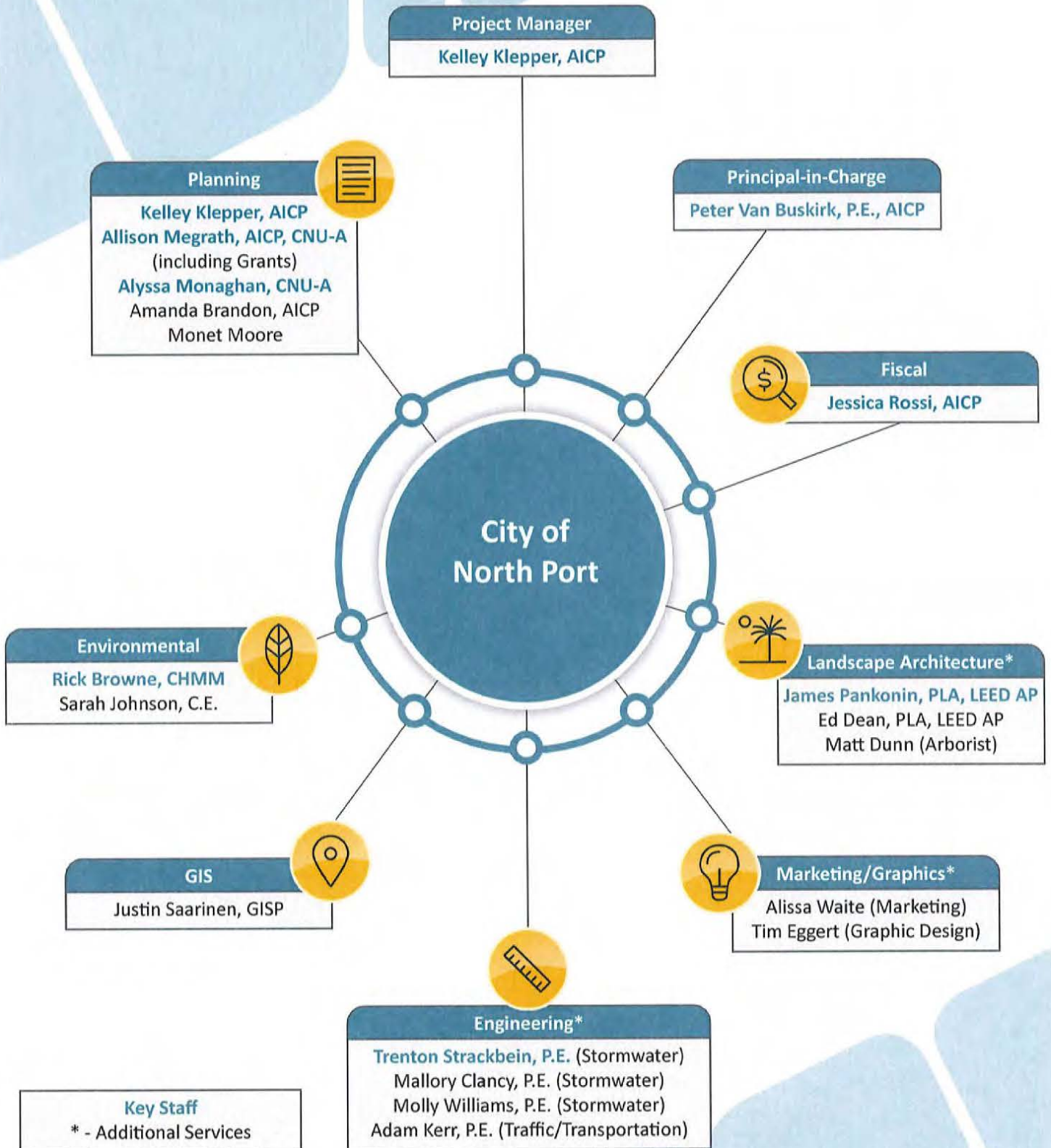
	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	1777 Main Street Suite 200 Sarasota, FL 34236	Project Management, Planning, Engineering, GIS, Landscape Architecture
b.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	1412 Jackson Street Suite 2 Fort Myers, FL 33901	Principal-in-Charge, Engineering
c.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	655 North Franklin Street Suite 150 Tampa, FL 33602-4447	Environmental
d.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	800 Southwest 2nd Avenue Suite 100 Gainesville, FL 32601	Planning. Grants
e.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	189 South Orange Avenue Suite 1000 Orlando, FL 32801	Graphics
f.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	1920 Wekiva Way Suite 200 West Palm Beach, FL 33411	Transportation/Traffic, Marketing

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

C. PROPOSED TEAM
 (Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
g.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	200 South Tryon Street Suite 200 Charlotte, NC 28202	Financial
h.				CHECK IF BRANCH OFFICE		
i.				CHECK IF BRANCH OFFICE		
j.				CHECK IF BRANCH OFFICE		
k.				CHECK IF BRANCH OFFICE		
l.				CHECK IF BRANCH OFFICE		
m.				CHECK IF BRANCH OFFICE		
n.				CHECK IF BRANCH OFFICE		
o.				CHECK IF BRANCH OFFICE		
p.				CHECK IF BRANCH OFFICE		



ARCHITECT – ENGINEER QUALIFICATIONS				1. SOLICITATION NUMBER (if any) RFP No. 2022-13	
PART II – GENERAL QUALIFICATIONS (If a firm has branch offices, complete for each specific branch office seeking work.)					
2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1968	9. DUNS NUMBER 061099131	
2b. STREET 1920 Wekiva Way, Suite 200			5. OWNERSHIP		
2c. CITY West Palm Beach		2d. STATE FL	2e. ZIP CODE 33411	a. TYPE Corporation	
6a. POINT OF CONTACT NAME AND TITLE Adam Kerr, P.E., Transportation Engineer			b. SMALL BUSINESS STATUS No		
6b. TELEPHONE NUMBER 561.845.0665		6c. E-MAIL ADDRESS Adam.Kerr@kimley-horn.com			
8a. FORMER FIRM NAME(S) (if any)			8b. YR. ESTABLISHED		8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE			
a. Function Code	b. Discipline	c. No. of Employees	
		(1) FIRM	(2) BRANCH
02	Administrative	371	27
08	CADD Technicians	190	3
12	Civil Engineers	2100	40
13	Communications Engineers	30	0
15	Construction Inspectors	16	3
63	Design Technicians	108	4
19	Ecologists	1	1
23	Environmental Engineers	12	1
26	Forensic Engineers	3	1
66	Graphic Designers	73	6
39	Landscape Architects	172	3
42	Mechanical Engineers	18	3
47	Planners: Urban/Regional	106	1
48	Project Managers	157	7
57	Structural Engineers	85	2
65	Technical Support	386	9
64	Technical Writers	158	8
58	Technician/Analysts	808	21
60	Transportation Engineers	364	6
62	Water Resources Engineers	100	4
	Other Employees	166	0
Total		5424	150

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Profile Code	b. Experience	c. Revenue Index Number (see below)
A05	Airports; Navaid's; Airport Lighting; Aircraft	2
B02	Bridge Design	3
C12	Communications Systems; TV; Microwave	5
D04	Design-Build - Preparation of Requests for	2
E07	Energy Conservation; New Energy Sources	2
E09	Environmental Impact Studies, Assessments	2
F05	Forensic Engineering	6
G02	Gas Systems (Propane, Natural, etc.)	2
H07	Highways; Streets; Airfield Paving; Parking	7
H09	Hospitals & Medical Facilities	3
I04	Intelligent Transportation Systems	3
L03	Landscape Architecture	4
O01	Office Building; Industrial Parks	2
P05	Planning (Community; Regional; Areawide &	3
P12	Power Generation, Transmission,	5
R04	Recreational Facilities (Parks; Marinas; etc.)	3
R13	Roadway Design	2
S04	Sewage Collection, Treatment & Disposal	5
S13	Stormwater Handling & Facilities	2
T03	Traffic & Transportation Engineering	6
W02	Water Resources; Hydrology; Ground Water	4
W03	Water Supply; Treatment and Distribution	6

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	
a. Federal Work	3
b. Non-Federal Work	9
c. Total Work	9

PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
1. Less than \$100,000	6. \$2 million to less than \$5 million
2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
5. \$1 million to less than \$2 million	10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE 	g. DATE February 14, 2022
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c. NAME AND TITLE
Kelley Klepper, AICP, Senior Planner

ARCHITECT – ENGINEER QUALIFICATIONS				1. SOLICITATION NUMBER (if any) RFP No. 2022-13	
PART II – GENERAL QUALIFICATIONS (If a firm has branch offices, complete for each specific branch office seeking work.)					
2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1985		10. DUNS NUMBER 061099131
2b. STREET 200 South Tryon Street, Suite 200			5. OWNERSHIP		
2c. CITY Charlotte		2d. STATE NC	2e. ZIP CODE 28202		a. TYPE Corporation
6a. POINT OF CONTACT NAME AND TITLE Jessica Rossi, AICP, Planner / Market and Economic Analysis			b. SMALL BUSINESS STATUS No		
6b. TELEPHONE NUMBER 704.333.5131		6c. E-MAIL ADDRESS Jessica.Rossi@kimley-horn.com			
8a. FORMER FIRM NAME(S) (if any)			8b. YR. ESTABLISHED		8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. No. of Employees	
		(1) FIRM	(2) BRANCH
02	Administrative	371	2
12	Civil Engineers	2100	25
13	Communications Engineers	30	0
63	Design Technicians	108	5
23	Environmental Engineers	12	1
24	Environmental Scientists	44	1
66	Graphic Designers	73	2
39	Landscape Architects	172	3
47	Planners: Urban/Regional	106	5
65	Technical Support	386	6
64	Technical Writers	158	7
58	Technician/Analysts	808	28
60	Transportation Engineers	364	22
62	Water Resources Engineers	100	10
	Other Employees	592	0
Total		5424	117

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number (see below)
A05	Airports; Nav aids; Airport Lighting; Aircraft	3
A06	Airports; Terminals; & Hangars; Freight	2
B02	Bridge Design	3
C10	Commercial Building; (low rise); Shopping	6
D07	Dining Halls; Clubs; Restaurants	3
E02	Educational Facilities; Classrooms	2
E11	Environmental Planning	2
G01	Garages; Vehicle Maintenance Facilities;	2
H07	Highways; Streets; Airfield Paving; Parking	6
H09	Hospitals & Medical Facilities	5
H11	Housing (Residential, Multifamily,	6
L03	Landscape Architecture	3
O01	Office Building; Industrial Parks	5
P05	Planning (Community; Regional; Areawide &	4
R03	Railroad and Rapid Transit	4
R04	Recreational Facilities (Parks; Marinas; etc.)	5
S04	Sewage Collection, Treatment & Disposal	2
S13	Stormwater Handling & Facilities	5
T03	Traffic & Transportation Engineering	5
U02	Urban Renewals; Community Development	4
W02	Water Resources; Hydrology; Ground Water	4
W03	Water Supply; Treatment and Distribution	4


11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS
(Insert revenue index number shown at right)

a. Federal Work	1
b. Non-Federal Work	9
c. Total Work	9

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than \$100,000	6. \$2 million to less than \$5 million
2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
5. \$1 million to less than \$2 million	10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE 	h. DATE February 14, 2022
c. NAME AND TITLE Kelley Klepper, AICP, Senior Planner	

TAB 3. KEY PERSONNEL/QUALIFICATION OF THE TEAM

The cornerstone of an outstanding consultant team is a dedicated project manager. Competent project management results in better decisions, information, and analyses, as well as cost reductions, productivity increases, and quality deliverables. Our project manager **Kelley Klepper, AICP** will be your primary point of contact.

KEY STAFF



Kelley Klepper, AICP | Project Manager; Planning; Public/ Community Outreach

Education: Master of Arts/Geography and Urban Planning/East Tennessee State University - 1995;
Bachelor of Science/Psychology/East Tennessee State University - 1991

Licensing: Certified Planner - American Institute of Certified Planners, #014572 - 1999

Kelley has approximately 30 years of planning experience including a thorough knowledge of comprehensive planning, growth management, public policy, form-based codes, DRIs, budgeting, urban growth boundaries and management, code updates, small/special area plans, transportation, development-related issues facing growing communities, and urban design. Kelley's public sector background (14+ years) and partnership with public sector partners as an extension of staff provides him and the team with a unique perspective to serve public sector entities. He has successfully worked with the DEO and other governmental agencies. In addition, he is experienced in coordinating and conducting public meetings, presentations and charrettes. Kelley serves a project manager for on-call Planning contracts with Manatee and St. Lucie counties, the cities of Oak Hill and Chapel Hill, and community development agencies including Zephyrhills and Wauchula.



Peter Van Buskirk, P.E., AICP | Principal-in-Charge

Education: Bachelor of Science/Civil Engineering/Union College - 1983

Licensing: Professional Engineer in Florida, #38859, 1987; Certified Planner - American Institute of Certified Planners (AICP), #017311, 2001

Peter has 39 years of experience providing engineering services to both the public and private sectors. He has served as project engineer/project manager for a wide variety of projects, including large-scale residential subdivisions, major retail developments, parks, drainage design, and utility design projects. Peter is experienced in the procedures for permitting site development projects with local government agencies, the Florida Department of Transportation (FDOT), the Florida Department of Environmental Protection (FDEP), various Florida water management districts, and the U.S. Army Corps of Engineers (USACE). His project management responsibilities have included client and contractor relations, public meetings and presentations, project organization, and scheduling. Peter earned a Bachelor of Science degree in Civil Engineering from Union College. He is a Professional Engineer in Florida, as well as a certified planner (American Institute of Certified Planners). Peter is currently a member of the American Society of Civil Engineers, Florida Engineering Society, and the American Planning Association. **Peter has lived and worked in the City of North Port since 1983. He has maintained relationships with City of North Port staff and elected officials throughout this time.** Peter also has historic and institutional knowledge of the City of North Port's existing facilities and infrastructure, the operations/procedures of the City, along with many of the projects and regulations that govern the City's infrastructure and facilities.

MAKING AN IMPACT OUTSIDE THE OFFICE



To serve our clients and their needs, Kimley-Horn recognizes sometimes it means leaving the confines of our home office and working side-by-side with client staff.

As Collier County faces a staffing shortage due to attrition (retirements), they turned to Kimley-Horn to keep up with the demands of this growing area. Mallory Clancy, P.E., has been working in-house for Collier County's Stormwater Group since January 2022, augmenting the County's engineering staff. She is providing special expertise that is difficult to find 20 hours per week and is available remotely the rest of the week if needed. Being onsite provides needed support to County staff that can only come from in-person collaboration.



Allison Megrath, AICP, CNU-A | Planning; Economic Development (including Grants)

Education: Bachelor, Urban Studies, University of Toronto, 1993

Licensing: Certified Planner - American Institute of Certified Planners, #019583, 2005; Congress for New Urbanism, 2020

Allison has 28 years of experience in land use planning and zoning, project management, industrial site certification, stakeholder engagement, regulatory compliance, grant writing and administration, and economic development. Her primary practice centers around working with the public sector to update Comprehensive Plans & Land Development Regulations, and to create Economic Development Strategies. Allison has built a strong practice in grant writing and administration based on her 28-year career in community planning. She understands obtaining successful funding from a variety of sources is critical to many public sector projects. Allison works to identify alternative funding strategies for many local governments in Florida. She has experience in all aspects of the grants process from identification, to preparing applications, to tracking award announcements, to administration, and finally successful project implementation and grant award close out. Allison and her team have recently been awarded grants from the St. Johns River Water Management District (\$500,000), Florida Department of Economic Opportunity Community Planning Technical Assistance Grants (multiple around \$40,000 each), Community Development Block Grant Mitigation Grants (\$400,000 and \$3,435,000), and the Florida Department of Environmental Protection Florida Recreation Development Assistance Program (\$165,000). She is the past Vice President for Professional Development/Ethics Officer for APA Florida. In addition, Allison has assembled a database of nearly 400 grant and loan funding programs to identify funding sources for clients.



Jessica Rossi, AICP | Economic Development

Education: Master of Arts, Community and Regional Planning, University of Rhode Island, 2005; Bachelor of Arts, Environmental Studies and Political Science, Alfred University, 2002

Licensing: Certified Planner - American Institute of Certified Planners, North Carolina, #164330, 2006

With more than 17 years of real estate market research, planning, and public engagement experience, Jessica brings a comprehensive perspective to all consulting assignments. She works on a wide variety of visioning and economic development assignments for local governments and regional agencies. Additionally, developer and investor clients rely on Jessica's insight to determine demand for commercial and residential projects and to choose specific concepts to maximize economic development, marketability, and value. Her experience working with public- and private-sector interests is useful in creating innovative solutions to complex issues. As a national resource for the firm, Jessica's leadership has guided high-quality and innovative planning strategies that are grounded in a market reality.



Rick Browne, CHMM | Environmental

Education: Master of Science, Environmental Sciences and Engineering, Virginia Tech, 2013; Bachelor of Science, Environmental Science, University of North Carolina at Chapel Hill, 2011

Licensing: Certified Hazardous Materials Manager, #21329, 2018

Rick has nine years of experience providing environmental support services including Phase I and Phase II environmental site assessments, soil and groundwater sampling involving petroleum contamination and hazardous waste, listed species surveys, habitat mapping and assessments, wetlands delineations and permitting, and brownfield site inventories.



James Pankonin, PLA, ASLA, LEED AP | Urban Design/Landscape Architecture

Education: Bachelor of Landscape Architecture, University of Georgia, 2004

Licensing: Professional Landscape Architect in Florida, #LA6666900, June 19, 2007; LEED Accredited Professional, #1900

James has over 17 years of landscape architecture experience. He is a LEED Accredited Professional with a thorough knowledge of the design process from conceptual design through construction documents. His project experience includes master planning and programming, parks and recreation design, site planning, streetscape design, amenity center programming and design, custom hardscape design and detailing, construction phase services, project team coordination, and preparation of presentation graphics. He has worked within county regulations to implement low impact development practices (such as bioswales and rain gardens) to capture and treat stormwater runoff. James attended the University of Georgia where he earned his Bachelor of Landscape Architecture. He is a member of the American Society of Landscape Architects and U.S. Green Building Council.



Trenton Strackbein, P.E. | Engineering

Education: Bachelor of Science, Civil Engineering, University of Florida, 2014

Licensing: Professional Engineer in Florida #86562, 2019

Trenton is a civil engineer specializing in land development with more than eight years of experience. He has wide-ranging design, permitting, and construction administration experience on private and public-sector projects. His project portfolio includes residential, commercial, roadway, and theme park projects. He is an expert in the design of stormwater management infrastructure and public utilities. He has permitting experience with the Southwest Florida Water Management District (SWFWMD), Manatee County Planning and Public Works Departments, Sarasota County Development Services, and the City of North Port Planning Department.



Alyssa Monaghan, CNU-A | Grants

Licensing: Congress for New Urbanism, FL, December 20, 2021

Alyssa brings more than three years of planning experience including working directly for a City Manager on all planning-related duties, also serving as interim City Planner, and two years directly with Kimley-Horn to provide planning assistance and review. She has been instrumental to the team assisting with land development regulations to make them consistent with recent changes to state statutes, address issues and concerns, improve functionality and ease of use, and provide a general overall modernization of the codes for communities. As part of the planning team, Alyssa partners with Allison and Kelley on reporting and recommendations for Comprehensive Plan Amendments, Rezoning, Plat Reviews, Special Exceptions, and Variances.

ADDITIONAL STAFF



Amanda Brandon, AICP | Planning

Education: Bachelor of Science, City and Regional Planning, Ohio State University, 2016; Master of Science, Environmental Planning, Florida State University, 2019

Licensing: American Institute of Certified Planners, #32981, 2021

Amanda is a planning analyst with experience creating resiliency plans for municipalities and agencies across Florida. Her responsibilities included preparing comprehensive plan amendments and updates to the Goals, Objectives and Policies (GOPs), Data, Inventory and Analysis (DIA), and the Coastal and Conservation Elements of comprehensive plans. For the City of Tavares, she helped develop an evaluation and appraisal report (EAR) comment letter and outline of EAR-based amendments and assessed changes to the plan since its last update. Amanda is proficient in ArcGIS, Photoshop, InDesign, Illustrator, SketchUp, and Excel.



Monet Moore | Planning

Education: Bachelor of Arts, Environmental Science and Policy, Florida State University, 2016;
Master of Urban and Regional Planning, University of Florida, 2022

Monet has over five years of professional planning experience. She was a former Neighborhood Planner with Sarasota County and worked with the Leon County Property Appraiser's Office before joining Kimley-Horn in 2021. Monet specializes in serving local, municipal clients with a variety of projects ranging from land development/zoning codes, small area plans, municipal initiated land use/entitlements and application reviews (extension of staff).



Edward Dean, PLA, LEED AP | Urban Design/Landscape Architecture

Education: Bachelor of Landscape Architecture, Ball State University, 2010
Licensing: Professional Landscape Architect in Florida, #LA6667269, 2016; LEED Accredited Professional

Ed has 11 years of professional experience following the earning of his Bachelor of Landscape Architecture from Ball State University. As a landscape architecture analyst and LEED® accredited professional, Ed provides project support in construction documentation, graphic production, and Sketchup modeling. Having spent two years working in construction management, Ed brings his construction process knowledge to everyday design and document preparation. In addition, his software experience includes AutoCAD, LandFx, Adobe Photoshop, InDesign, and Illustrator.



Sarah Johnson, C.E. | Environmental Specialist

Education: Master of Science, Zoology, University of Oklahoma, 2004; Bachelor of Science, Zoology, Ohio Wesleyan University, 2000
Licensing: Certified Ecologist, Ecological Society of America (ESA); Acoustic Bat Survey Training through Bat Survey Solutions; Gopher Tortoise Authorized Agent, Florida Fish and Wildlife Conservation Commission (FWC), #GTA-18-00041B; Approved Florida Manatee Observer, FWC; Stormwater Management Inspector, Florida Department of Environmental Protection (FDEP)

Sarah has 20 years of extensive experience in managing and conducting public and private sector projects, biological assessments, GIS, photointerpretation, and related studies. She has experience with NEPA documentation, Wetland Evaluation Reports, and Endangered Species Biological Assessments, and environmental assessments. Sarah has managed projects with entities such as private development, SWFWMD, SFWMD, HCEPC, FTE, FDOT Districts One, Seven, and Five, as well as Lee, Collier, Hillsborough, Pinellas, Sarasota, and Nassau counties. Sarah is knowledgeable of the PD&E guidelines used for development of transportation projects by FDOT and the NEPA process. Additionally, Sarah has direct experience conducting protected species surveys for the Florida panther, crested caracara and nests, Florida scrub-jay, Big Cypress and Sherman fox squirrel, gopher tortoise, red-cockaded woodpecker, wood stork, West Indian manatee, Florida mouse, Florida sandhill crane nests, protected wetland dependent birds, and burrowing owls. Sarah also has extensive knowledge on the mitigation requirements for each of these protected species.



Justin Saarinen, GISP | GIS

Education: Bachelor of Science, Geography, University of Florida, 1999; Master of Science, Geography, University of Florida, 2004; Ph.D. candidate, Marine Science, University of South Florida
Licensing: Geospatial Information Systems Professional #58212, 2007

Justin has 20 years of experience involving geospatial digital solutions for utility asset management, watershed management, environmental science, and climate resiliency applications. Justin's project experience includes serving as a senior geospatial data lead and environmental scientist on projects involving geospatial applications of hydrologic and hydraulic modeling of water system flows and quality, elevation data collection and surface modeling, population projection modeling, habitat restoration assessments, and regulatory reporting. Justin has also co-authored numerous international publications and presented at various conferences throughout the United States.



Mallory Clancy, P.E. | Environmental

Education: Master of Science, Environmental Engineering, University of Florida, 2012; Bachelor of Science, Environmental Engineering, University of Florida, 2011

Licensing: Professional Engineer in Florida #83363, May 25, 2017

Mallory has 10 years of experience in environmental engineering and stormwater management. She previously served as district engineer for 14 community development districts in Lee, Collier, and Sarasota counties while with another firm. She also served as a national pollutant discharge elimination system (NPDES) permit consultant for six municipalities. She has developed and updated stormwater master plans for the City of Sanibel and the Hatcher Springs Watershed in Tennessee. Mallory has completed an integrated stormwater modeling pilot project as a subconsultant to another firm for the City of Miami Beach to provide a business case for resilience investments that analyzed a combination of rainfall, sea level rise, storm surge, and tide stage scenarios under no-build, public investment, and private investment scenarios. She is currently working on a large surface water storage facility for Sarasota County that will divert flow from Dona Bay in an effort to mitigate discharge of freshwater to Dona Bay. Her software experience includes ICPR 4 and ArcGIS.



Molly Williams, P.E. | Stormwater

Education: Bachelor of Science, Civil Engineering, University of Cincinnati, 1993

Licensing: Professional Engineer in Florida, #54281, 1999

Molly has 26 years of experience in stormwater engineering. As Stormwater Utility Manager of Sarasota County, Molly developed asset management plans; managed the maintenance of the County's stormwater management system; managed the science and outreach for water quality and neighborhood involvement; directed the capital improvement projects for the Stormwater Division; and managed the watershed engineering group responsible for the maintenance of the County's stormwater models, FEMA Map Modernization and coordination with FEMA for the coastal risk updates.



Adam Kerr, P.E. | Transportation/Traffic

Education: Bachelor of Science, Civil Engineering, Clemson University, 2001

Licensing: Professional Engineer in Florida, #64773, July 12, 2006

Adam has more than 20 years of experience in transportation planning and traffic engineering gained through a variety of transportation planning projects, including traffic impact analyses (TIAs), Florida Department of Transportation (FDOT) action plan analyses, developments of regional impact (DRIs), data collection and coordination, and computer modeling. His experience includes traffic signal design across multiple jurisdictions in Florida. Adam is skilled in development of regional impact (DRI) analysis and project management. His highway capacity software experience includes Synchro and Florida Standard Urban Transportation Model System (FSUTMS) traffic modeling.



Matt Dunn | Arborist

Education: Bachelor, Landscape Architecture, Virginia Polytechnic Institute and State University, 2015

License: ISA Certified Arborist, FL-9326AA, 2018

Matt is a landscape architecture analyst and an ISA Certified Arborist with six years of experience in construction document preparation, presentation graphics, illustrative 3D renderings, construction phase services and arboriculture services for a variety of local and nationally recognized clients. Specifically, his experience involves a mix of code minimum required landscape design, arboriculture services, and enhanced landscape architectural design for multi-family projects.



Alissa Waite | Marketing/ Brochures

Education: Bachelor of Arts, Communications, Loyola University, 1986

With 34 years of experience, Alissa provides project development/writing, editing, and technical writing on a variety of Kimley-Horn's major projects. She has been involved in a wide range of projects in various technical disciplines, including Community Redevelopment Agencies (CRA), airport planning and design; civil engineering; environmental engineering; water and wastewater treatment; and coastal engineering. Her responsibilities include working with project managers to coordinate, write, and edit proposals and project deliverables; writing articles for the firm's in-house newsletter; assisting in the direction of presentations; and overseeing final production of project graphics. In 2017 she developed the award submittal package resulting in a state and national award from the American Public Works Association for the restoration of the Town of Palm Beach's historic Memorial Fountain. Recently, she worked with Manatee County for a brochure series to promote their Southwest District to developers and master plans for undergrounding utilities for the Town of Palm Beach and Village of Key Biscayne.



Tim Eggert | Graphic Design

Education: Bachelor, Design, University of Central Florida, 2002

Tim is a graphic designer and illustrator with more than 19 years of successful problem solving using visual communication skills. He assists in preparing graphics for reports and 3D Visualizations for public involvement meetings and presentations to illustrate potential solutions for various engineering and transit projects with expert proficiency in digital imaging applications such as Adobe Photoshop, Adobe Illustrator, and InDesign. He has expertise in developing 3D presentations, including still images, and extensive experience in developing large format display boards and aerial exhibits. Tim's computer software skills include Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Large Format Printing, Lumion, Microsoft Excel, Microsoft PowerPoint, Microsoft Word, Prepress Techniques, SketchUp, Tradeshow Planning.

3.2 SUBCONSULTANTS

As mentioned previously, Kimley-Horn will be supporting the City of North Port for all the services outlined in your RFP. We do not plan to utilize any subconsultant partners for this contract.



B. Kelley Klepper, AICP
Project Manager

Special Qualifications

- Has approximately 30 years of planning experience in Florida, Kentucky, North Carolina, South Carolina, Georgia, Virginia, and Tennessee
- Extensive experience working with local government agencies, community redevelopment agencies, development and redevelopment projects, master planning and plan implementation including as an “extension of staff”
- Extensive knowledge of land and entitlements planning, comprehensive planning, development-related issues, public policy, budgeting, funding coordination, urban growth boundaries and management, urban/rural design, mobility projects; form-based codes

Education and Training

- Master of Arts, Geography and Urban Planning, East Tennessee State University, 1995
- Bachelor of Science, Psychology, East Tennessee State University, 1991
- Form Based Code (FBC) Training, Form Based Codes Institute- 2013

Registrations and Certifications

- American Institute of Certified Planners, #014572

Professional Affiliations

- American Planning Association (APA)
- American Planning Association – Florida Chapter
- Florida Planning and Zoning Association (FPZA)
- Member, Florida Redevelopment Association (FRA)

City of Venice, Comprehensive Plan, Venice, FL— Project manager. Kimley-Horn worked with the City of Venice to review and update the City’s Comprehensive Plan (2017-2027). Kimley-Horn completed an extensive public outreach and community review, including stakeholder interviews, online survey, and a series of community workshops; land use and population analysis; market assessment; and a review of the current goals, objectives, and policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. Kimley-Horn completed the update of the GOPs in the form of vision, intent, and strategies along with the analysis required to develop the plan (population projections, level of service analysis, land use carrying capacity, housing analysis, etc.) with an emphasis on the City’s neighborhoods (geographic areas). **2018 APA Florida Award. 2018 FPZA State Award Winner for Grassroots Initiative/Public Outreach.**

City of Maitland Comprehensive Plan, Maitland, FL— Project manager worked with the City of Maitland on the review and update of the City’s Comprehensive Development Plan (CDP) based on the evaluation and appraisal report (EAR). Kimley-Horn completed the community review, preliminary land use and population analysis, transportation and mobility analysis, infrastructure (water, wastewater, stormwater, lakes, etc.), and a review of the current Goals, Objectives, and Policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. Kimley-Horn worked with the City to identify best practices in the field of Comprehensive Planning and developed a new approach to their land use designations and development. Kimley-Horn also worked with the City directly with the Florida Department of Economic Opportunity (DEO) as part of the state mandated review processes. The City adopted the CDP in 2019 and the Plan has since been recognized by the Florida Planning and Zoning Association (FPZA) for both a state planning award and also as session at their annual conference, and the Florida Chapter of the American Planning Association (FAPA) with a similar session at its annual conference. Kimley-Horn also updated the City GIS database with respect to the parcel based future land use map and related datasets. **In 2019, project was awarded the Award for Outstanding Achievement in Innovation by the Florida Planning and Zoning Association and the Award of Merit by the American Planning Association in Florida.**

The Lakes District Visioning and Land Use Plan, Auburndale, FL— Project manager. Kimley-Horn was selected to assist the city of Auburndale with the initial visioning and land use plan for The Lakes District. This approximate 4,000-acre area is identified as the City’s next growth corridor and encompasses a variety of lands in various stages of development. Kimley-Horn led a series of community visioning and input sessions followed by an existing conditions analysis including land use, transportation/mobility, joint planning areas with Polk County, and a potential build out analysis. Kimley Horn developed a visionary land use plan and series of short- and long-term development strategies including recommendations for possible comprehensive plan policy amendments.

Zephyrhills CRA Master Plan Update, Zephyrhills, FL— Project manager and project planner. Kimley-Horn prepared a master plan update for the CRA in downtown Zephyrhills. The impetus for this project was the City’s desire to leverage the downtown and historic district’s assets to create a vital downtown environment for its residents and businesses, in addition to attracting more of the Tampa Bay area’s population to visit. Tasks included the analysis and conceptual planning for catalyst sites, expansion of the CRA boundaries to include identified areas/gateways of the City, economic analysis, visioning and stakeholder meetings, and capital improvements planning. Kimley-Horn completed the initial master plan update in 2012 and completed the master plan update in 2015 to expand the boundaries of the CRA to include additional transitional and residential supporting uses of the core CRA and downtown and to redefine the CRA’s capital improvements and program components.

City of Zephyrhills Design Standards — Project manager. Kimley-Horn worked with the City and CRA regarding the development of Design Standards, gateways and neighborhood signage, and two park concepts (Lake Zephyr Park and Hercules Park). Kimley-Horn also completed commercial/office and residential (multifamily) market analyses for the CRA.

Zephyrhills Sidewalk Assessment and Master Plan, Zephyrhills, FL — Project manager. Kimley-Horn provided an evaluation and assessment of the sidewalk system within the Community Redevelopment Area boundaries and key portions of the City of Zephyrhills. The Sidewalk Master Plan provided a high-level review of the sidewalks within the identified area, prioritized sidewalk improvements including development of criteria for prioritization.

Immokalee Road/Randall Boulevard – Collier County Planning Study, Bonita Springs, FL— Project manager. Kimley-Horn performed a land use, transportation/mobility, utility, and preliminary stormwater analysis for the Collier County Board of County Commissioners to evaluate the existing conditions, future conditions, and recommendations for the study area that encompassed approximately 277 acres. The purpose of this study is to identify the land use tools and infrastructure necessary to support future development within the study area and is also intended to provide generalized, guiding principles in the development of the area. The findings of the study served as a planning tool for the County to effectively coordinate land use and development. The study analyzed a number of existing plans and studies guiding land use and development within this area including the County's recently completed commercial needs and residential market study. Our study consolidated previous studies, where possible, and apply realistic growth projections using the 2020 County's Collier Interactive Growth Model to better understand the potential land use scenarios and infrastructure improvements the County could consider for this growing sector of Collier County.

Murdock Village Community Redevelopment Plan Update, Port Charlotte, FL— Project manager. Kimley-Horn prepared an update to the CRA Redevelopment Plan including the preparation of a "Highest and Best Use" Analysis, updates to key strategies and initiatives and also developed an updated Gateway and Core Area Map. The Plan included an updated analysis of existing conditions including land use, environmental, utilities and transportation based on the development of a Preliminary Vision (including the development of Major Goals, Strategic Initiatives and Recommendations). The project also identified recommended amendments specific to the County's Comprehensive Plan/ Land Use Element.

Clearwater-Largo Road CRA Finding of Necessity, Largo, FL— Project planner on the Kimley-Horn team selected by the City of Largo to perform an evaluation of the Clearwater-Largo Road Community Redevelopment District (CLR-CRD) including expansion of the CLR-CRD. The analysis intended to serve as a basis of expanding the CRA consistent with Chapter 163, Part III, Florida Statutes and Pinellas County. Our services included project initiation and project management; historical context, base data collection, and mapping; and CRA boundary district assessment and finding of necessity/blight study (FON). The Kimley-Horn team produced a written memorandum summarizing key findings, conclusions, and recommendations under these tasks, as well as incorporate graphic materials from the consultant team in a format suitable for presentation to the community and interested third parties.

Manatee County Parks, Recreation, and Open Spaces Master Plan, Bradenton, FL— Project manager working with Manatee County staff to prepare an update to the County's Parks and Recreation Master Plan. Kimley-Horn is leading the team that is reviewing the County's current master plans, growth and demographic projections, capital improvements plan(s), as well as operations and maintenance programs. Our team prepared a robust community outreach and public involvement plan that included community-wide and neighborhood workshops, but also prepared an online survey for residents input.

Manatee County Airport Land Use and Zoning Code Update, Bradenton, FL— Project manager. Kimley-Horn is currently assisting Manatee County to update and amend their Comprehensive Plan and corresponding (implementing) Zoning Code standards specific to airport zoning and land use controls specific to Florida Statutes, Chapter 333. Kimley-Horn is assisting County staff to prepare the necessary analysis, GIS Mapping, and plan and code language updating the County's development standards.

Manatee County Evaluation and Appraisal Report (EAR), Manatee County, FL— As project manager, assisted Manatee County with the preparation of their EAR, as required by Chapter 163 of the Florida Statutes. As a part of the EAR review process, the Kimley-Horn team performed a detailed review of the Comprehensive Plan and the County's Major Issues (Economic Growth/Development, Urban Core/Redevelopment/Transit Oriented Design, and Energy Efficiency/HB 697) with current statutory requirements to ensure that the plan was up to date, addressed major land use planning issues, and trends, and recommended plan updates and amendments to better address the plan's objectives. Kimley-Horn also assisted the County with public participation and community involvement. Approved by the Department of Community Affairs, the EAR will serve as the foundation and vision for the development of any future EAR-based amendments. Kimley-Horn also assisted with the County's EAR implementation including the review of the County's "How Will We Grow" initiatives.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Kelley Klepper, AICP	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 29	b. WITH CURRENT FIRM 16

15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Sarasota, FL
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16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Master of Arts / Geography and Urban Planning / East Tennessee State University Bachelor of Science / Psychology / East Tennessee State University	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> American Institute of Certified Planners / 014572 / 1999
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Kelley has approximately 30 years of planning experience including a thorough knowledge of comprehensive planning, growth management, public policy, form-based codes, DRIs, budgeting, urban growth boundaries and management, code updates, small/special area plans, transportation, development-related issues facing growing communities, and urban/rural design. Kelley's public sector background and collaborating with public sector partners as an extension of staff provides him and the team with a unique perspective to serve public sector entities.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	City of Venice, Comprehensive Plan Venice, FL	2017	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Project manager. Kimley-Horn worked with the City of Venice to review and update the City's Comprehensive Plan (2017-2027). Kimley-Horn completed an extensive public outreach and community review, including stakeholder interviews, online survey, and a series of community workshops; land use and population analysis; market assessment; and a review of the current goals, objectives, and policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. 2018 APA Florida Award. 2018 FPZA State Award Winner for Grassroots Initiative/Public Outreach. Kimley-Horn worked with the City of Venice to review and update the City's Comprehensive Plan (2017-2027). Project Cost: \$258,048		
b.	City of Maitland Comprehensive Plan Maitland, FL	2019	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Project manager. Kimley-Horn worked with the City of Maitland on the review and update of the City's Comprehensive Plan based on the evaluation and appraisal report (EAR). Kimley-Horn completed the community review, preliminary land use and population analysis and a review of the current Goals, Objectives, and Policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. Kimley-Horn is also updating the City's GIS database (existing, future land use, zoning districts, etc.). Project Cost: \$211,800		
c.	Zephyrhills CRA Master Plan Update Zephyrhills, FL	2016	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Project manager and project planner. Kimley-Horn prepared a master plan update for the CRA in downtown Zephyrhills. The impetus for this project was the City's desire to leverage the downtown and historic district's assets to create a vital downtown environment for its residents and businesses, in addition to attracting more of the Tampa Bay area's population to visit. Kimley-Horn completed the initial Master Plan Update in 2012 and is now preparing a Finding of Necessity and Master Plan update to expand the boundaries of the CRA to include additional transitional and residential supporting uses of the core CRA and downtown. Cost: \$146,500		
d.	Design Standards for Community Redevelopment Agency, Zephyrhills, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Project manager. Kimley-Horn was retained to prepare the preliminary design standards to be utilized for development within the CRA. The standards included photographs of key design and development features including caption boxes or similar describing the key features. Project Cost: \$52K		
e.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	

City of Zephyrhills Sidewalk Assessment and Mast Zephyrhills, FL	PROFESSIONAL SERVICES 2020	CONSTRUCTION <i>(If Applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager. Kimley-Horn provided an evaluation and assessment of the sidewalk system within the Community Redevelopment Area boundaries and key portions of the City of Zephyrhills. The Sidewalk Master Plan provided a high-level review of the sidewalks within the identified area, prioritized sidewalk improvements including development of criteria for prioritization. Project Cost: \$20K	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Peter Van Buskirk, P.E., AICP	13. ROLE IN THIS CONTRACT Principal-in-Charge	14. YEARS EXPERIENCE	
		a. TOTAL 39	b. WITH CURRENT FIRM 21

15. FIRM NAME AND LOCATION *(City and State)*
Kimley-Horn and Associates, Inc., Fort Myers, FL

16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Science / Civil Engineering / Union College	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL / Professional Engineer / 38859 / 1987 FL / American Institute of Certified Planners / 017311
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Peter has 39 years of experience providing engineering services to both the public and private sectors Peter has lived and worked in the City of North Port since 1983. He has maintained relationships with City of North Port staff and elected officials throughout this time. Peter also has historic and institutional knowledge of the City of North Port's existing facilities and infrastructure, the operations/procedures of the City, along with many of the projects and regulations that govern the City's infrastructure and facilities.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Warm Mineral Springs Park Master Plan, North Port, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer. Kimley-Horn was retained by the City of North Port to provide services including community outreach, park master planning, and professional design services for the master plan and implementation of Warm Mineral Springs Park. As part of the master planning process, Kimley-Horn facilitated a series of community and stakeholder workshops to obtain feedback on preferred program elements for the park site. This process included community workshops; environmental, historical and architectural stakeholder meetings; and one on one meetings with the Mayor, Vice mayor, City Commissioners, City Manager and City Staff. The master plan is scheduled for completion and adoption this Spring (2019), and Phase I implementation will follow soon after. Cost: \$208,290	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Water Control Structure (WCS) 106, North Port, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager for the design and permitting of a replacement control structure on the Cocoplum Waterway. Kimley-Horn provided civil engineering design and permitting services for the construction of a replacement control structure on the Cocoplum Waterway. The water control structure (WCS) is key component of a large portion of the City of North Port's drainage system. The project tasks included obtaining permits from both the SWFWMD and ACOE. A key component of the design is the construction phasing plan which requires building the structure in three segments. Project Cost: \$168,000	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	North Port Gardens, North Port, FL	2009	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager responsible for overseeing due diligence and land use research; development of, and assisting in, land use recommendations; visioning/charrette; and land use analysis and permitting processes, including assisting on the development of regional impact for a 514-acre site located in the City of North Port. Cost: \$195,000	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	North Port Paw Park, North Port, FL	2012	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager. Kimley-Horn provided design, site and development plans, permitting, and construction phase services for the creation of a dog park in the City of North Port. Services included public visioning meetings, agency coordination, environmental permitting, site civil design, and construction phase services. After our initial work was completed, Kimley-Horn then provided design services for the addition of restroom facilities at the park. Project Cost: \$26K	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	

<p>North Port Reclaimed Water Transmission Main Expansion North Port, FL</p>	<p>PROFESSIONAL SERVICES 2014</p>	<p>CONSTRUCTION <i>(if Applicable)</i></p>
<p>(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE</p> <p>Project manager. Kimley-Horn provided full engineering services for the design and construction of a four-mile reclaimed water main expansion project within the City of North Port. The project consisted of approximately 23,000 linear feet of reclaimed water main extending from the wastewater treatment plant (WWTP) to the intersection of Price Boulevard and Sumter Boulevard. Project Cost:\$2.8 million</p>	<p><input checked="" type="checkbox"/> Check if project performed with current firm</p>	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Allison Megrath, AICP, CNU-A		13. ROLE IN THIS CONTRACT Planning/Grants		14. YEARS EXPERIENCE	
				a. TOTAL 28	b. WITH CURRENT FIRM 3
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Gainesville, FL					
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor / Urban Studies / University of Toronto			17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> American Institute of Certified Planners / 019583 / 2005 Congress for New Urbanism / 2020		
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <i>Allison has 28 years of experience in land use planning and zoning updates and entitlement, project management, industrial site certification, stakeholder engagement, regulatory compliance, grant writing and administration, and economic development. Her primary practice centers around working with the public sector to update Comprehensive Plans and Land Development Regulations, and to create Economic Development Strategies. Allison has built a strong</i>					

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	City of Hollywood Grant Proposal - Floodplain Management Plan, Hollywood, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager. Prepared a Community Development Block Grant Mitigation (CDBG-MIT) Rebuild Florida General Planning Support Program grant application on behalf of Hollywood, Florida, to create a Floodplain Management Plan. The grant application was successful and the City will be funded \$400,000 to complete the plan. The Floodplain Management Plan intends to reduce or eliminate risk to people and property from flood hazards. The objective is to develop an overall strategy of programs, projects, and measures that will reduce the adverse impact of flood hazard. Project Cost: \$400K		
b.	City of Hollywood Grant Proposal - Liberia-Oakwood Wastewater Collection System Hardening, Hollywood, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager. Prepared a Community Development Block Grant Disaster Recovery (CDBG-DR) Infrastructure Repair Program grant for the City of Hollywood, Florida, to repair and strengthen lift stations N-07, N-08, and associated pump station to ensure that the 4,079 residents within its basin are protected against loss of services. Over 85% of the community is low- to moderate-income. The project will allow the installation of permanent generators, lighting protection, and flood proofing to mitigate damage associated with storm surge and flooding up to and including the 500-year flood levels. The grant application was successful and the City will be funded \$3,435,000 to complete the upgrades. Project Cost: \$3.4 million		
c.	City of High Springs General Planning On-Call Services High Springs, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager. Currently serving as the City's planning department staff. Responsible for answering day-to-day inquiries of citizens and stakeholders seeking direction on a variety of planning and zoning matters. We are working as an extension of the City's staff due to limited human resources the City currently has. We work hand in hand with City Administration, Planning, Development and Community Improvement Department, and Legal Counsel to provide planning and zoning support. Project Cost: \$40K		
d.	Williston Comprehensive Plan Update/Economic Development Strategy (2018), Williston, FL	2018	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager and project planner who performed a statutory update to the City's Comprehensive Plan including a new Optional Economic Development Element. Project included statutory updates, addressed current conditions and public outreach. Currently in final public hearings for transmittal and adoption. Kimley-Horn continues to administer the Technical Assistance Grant awarded to the City for this work effort to ensure compliance with the terms of the grant contract. Project received the Vernon Deines Award for an Outstanding Comprehensive Plan (Small Jurisdiction) from the Small Town and Rural Planning Division of the American Planning Association. Project Cost: \$14,640		

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
e.	Economic Development Strategy, Indiantown, FL	2019	
	(3) BRIEF DESCRIPTION <i>(brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	<p>Project manager who worked with the newly incorporated Village of Indiantown to prepare an Economic Development Strategy known as "Invest in Indiantown." The Village was awarded a \$40,000 grant by the Florida Department of Economic Opportunity (DEO) under the Competitive Florida Partnership Program (FY 2018-19) to complete a review of existing economic development and planning documents, facilitate public participation efforts, assess the Village's inventory of its assets and develop an action-oriented economic development strategy to retain and expand existing businesses and find ways to attract complementary businesses and industries. All public outreach and engagement activities with citizens and stakeholders were held in English and in Spanish with a translator available at each meeting. This was done due to the majority of the community is Spanish speaking. All printed materials were made available in both languages, as well. In addition to preparing the Economic Development Strategy, Kimley-Horn facilitated the overall process and administered the grant for the Village. Project Cost: \$22K</p>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Rick Browne, CHMM	13. ROLE IN THIS CONTRACT Environmental	14. YEARS EXPERIENCE	
		a. TOTAL 9	b. WITH CURRENT FIRM 8
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Tampa, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Master of Science / Environmental Sciences and Engineering / Virginia Tech Bachelor of Science / Environmental Science / University of North Carolina at Chapel Hill		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL / Hazardous Materials Manager / 21329 / 2018	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <i>Rick has nine years of experience providing environmental support services including Phase I and Phase II environmental site assessments, soil and groundwater sampling involving petroleum contamination and hazardous waste, listed species surveys, habitat mapping and assessments, wetlands delineations and permitting, and brownfield site inventories.</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Wauchula EPA Brownfields Assessment Program Consulting Wauchula, FL	2014	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Environmental scientist involved with preparation of historical documents report, site reconnaissance, and preparation of site report. In 2010, Kimley-Horn prepared a Brownfields Assessment Grant application to assess hazardous substances and petroleum contamination at various sites within the designated enterprise zone for the City of Wauchula. In 2011, the City was awarded a \$400,000 grant. The City selected Kimley-Horn to complete tasks under the grant, including Phase I and Phase II Environmental Site Assessments (ESAs) at designated sites; preparation of site-specific Quality Assurance Project Plans (QAPP) and Health and Safety Plans (HASP) to meet EPA and FDEP standards; preparation of monthly and quarterly report documentation for submittal to EPA; Brownfield Site Rehabilitation Agreements (BSRAs) development and negotiations; and assistance with negotiating assessment requirements with the EPA and FDEP on behalf of the County. Additional services include community outreach/stakeholder involvement, risk assessment reporting, asbestos and lead-based paint surveys, and the generation of cleanup and redevelopment plans. To date, Kimley-Horn has completed two Phase I and two Phase II ESA reports, several quarterly reports, and public outreach meetings. Project Cost: \$37K		
b.	Bobby Jones Golf Course Nature Park Conceptual Planning (Civil & Landscape), Sarasota, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Environmental scientist. Kimley-Horn was selected by the City of Sarasota to provide a conceptual design for a park master plan based on commission direction to evaluate a reduction in the number of golf holes. There are more than 100 acres of parkland, including a created wetland system contributing to nutrient removal from 600 upland acres. Through extensive community engagement at public meetings and online surveys, 3 concept alternate plans were presented to the City Commission for review and approval. The selected plan provides extensive nature and community benefits, with the first phase of construction anticipated to commence in 2022. Project Cost \$496K		
c.	Legacy Trail Extension Design, Sarasota County, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Environmental Scientist. Kimley-Horn is providing Sarasota County with trail design and related engineering and landscape architectural services for the Legacy Trail Extension project from Culverhouse Nature Park to Payne Park, as well as the North Port Connector trail from the east end of pavement on Forbes Trail to Warm Mineral Springs park. For these two segments, Kimley-Horn is providing trail design and related civil engineering, structural/bridge engineering, bridge inspection, planning/landscape architecture, environmental assessment/permitting, stormwater management, utilities infrastructure, communication system, and community engagement services. Project Cost: \$5 million		
d.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	

South Fort Meade Mine Expansion for Mosaic Fertilizer, LLC, Hardee County, FL	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(If Applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager and environmental scientist. Project services included land use mapping, wetland delineation, FDEP and USACE jurisdictional determination package preparation and field reviews, permitting assistance, and UMAM assessments. This project included initial land use and species evaluations on more than 5,000 acres on multiple properties in Hardee County. Following these initial environmental assessments, Kimley-Horn delineated wetlands on 4,200 acres and led field meetings, reviews, and GIS mapping of final wetland lines with the Florida Department of Environmental Protection (FDEP). A detailed jurisdictional determination package that included assessment of Federal Waters of the U.S. and non-jurisdictional waters/wetlands was prepared for submittal to the U.S. Army Corps of Engineers (USACE). A wetland assessment package was also prepared that included assessments utilizing the State's Uniform Mitigation Assessment Methodology (UMAM) and these assessments were reviewed with FDEP in the field. Upon completion of the field reviews, Kimley-Horn provided assistance with state and federal permit applications. The mine expansion has occurred in several phases. Under the initial expansion phase, Kimley-Horn also conducted the Baseline Inventory Report (BIR) for multiple mitigation parcels. Project Cost: \$16K	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> Manatee County Road, Administration and Animal Shelter, Manatee County, FL	(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental scientist. Kimley-Horn is providing engineering and environmental services for Manatee County associated with the development of a preliminary site plan and conceptual building design for a proposed utilities/public works administration building. Kimley-Horn collected extensive due diligence data to inform and support the development and optimization of the preliminary site plan and conceptual building design. Our environmental scientists performed site assessments and gopher tortoise surveys to assess existing habitats for potential development constraints such as wetlands and protected species. This information is being used during site planning to help avoid and/or minimize impacts to natural resources while also meeting the County's development goals for the project. Project Cost: \$88K	<input checked="" type="checkbox"/> Check if project performed with current firm	

e.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jessica Rossi, AICP	13. ROLE IN THIS CONTRACT Fiscal	14. YEARS EXPERIENCE	
		a. TOTAL 17	b. WITH CURRENT FIRM 9

15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Charlotte, NC
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16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Master of Arts / Community and Regional Planning / University of Rhode Island Bachelor of Arts / Environmental Studies and Political Science / Alfred University	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> NC / American Institute of Certified Planners / 164330 / 2006
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
 With more than 17 years of real estate market research, planning, and public engagement experience, Jessica brings a comprehensive perspective to all consulting assignments. She works on a wide variety of visioning and economic development assignments for local governments and regional agencies. Additionally, developer and investor clients rely on Jessica's insight to determine demand for commercial and residential projects and to choose specific concepts to maximize economic development, marketability, and value. Her experience working with public- and private-sector interests is useful in creating innovative solutions to complex issues. As a national resource for the firm, Jessica's leadership has guided high-quality and innovative planning strategies that are grounded in a market reality.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Highlands County Housing Study, FL	2019	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Project manager. In 2018, Highlands County received a Community Planning Technical Assistance grant to investigate market-rate, non-subsidized multi-family housing that can be profitably delivered while still affordable to meet the needs of existing and future residents. Kimley-Horn was retained by Highlands County to conduct the analysis of the County's housing market and provide recommendations for addressing the need for more market-rate rental options. The study examined Highlands County's existing conditions and trends of the local rental housing market, employment and demographic profiles, and forecasted demand for market-rate apartments. To further understand the nuances of the area's housing challenges, interviews with local stakeholders representing area employers were conducted. A supplemental financial feasibility analysis and proforma were created to investigate residential density scenarios required to support and attract private development of multi-family rental product in Highlands County. Following the completion of the housing market study and financial feasibility study, amendments to the County's 2030 Comprehensive Plan Housing Element, Future Land Use Element, and Future Land Use Map were drafted to support the study's findings and recommendations. \$36K		
b.	Murdock Village Community Redevelopment Plan Update Port Charlotte, FL	2017	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Market analysis and economic development lead. Kimley-Horn prepared an update to the CRA Redevelopment Plan including the preparation of a "Highest and Best Use" Analysis, updates to key strategies and initiatives and also developed an updated Gateway and Core Area Map. The Plan included an updated analysis of existing conditions including land use, environmental, utilities and transportation based on the development of a Preliminary Vision (including the development of Major Goals, Strategic Initiatives and Recommendations). The project also identified recommended amendments specific to the County's Comprehensive Plan/ Land Use Element. Project Cost: \$40,000		
c.	Union Central District Plan (34th Street and Central Avenue Town Center Plan), St. Petersburg, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm		

Market and economic planner. Kimley-Horn was selected by the City to develop a 34th Street and Central Avenue Town Center plan. The overall purpose of the study was to explore ways to help to revitalize and encourage high quality investment in the area. The plan provided general recommendations that addressed land use/zoning/urban design, transportation, streetscape, economic development, and marketing/branding including a set of corresponding implementation strategies. The planning effort included robust public engagement with six neighborhoods and several other districts in the vicinity. Project Cost: \$195K

d.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Venice, Comprehensive Plan Venice, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2017	CONSTRUCTION <i>(If Applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project planner. Kimley-Horn worked with the City of Venice to review and update the City's Comprehensive Plan (2017-2027). Kimley-Horn completed an extensive public outreach and community review, including stakeholder interviews, online survey, and a series of community workshops; land use and population analysis; market assessment; and a review of the current goals, objectives, and policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. Kimley-Horn completed the update of the GOPs in the form of vision, intent, and strategies along with the analysis required to develop the plan (population projections, level of service analysis, land use carrying capacity, housing analysis, etc.) with an emphasis on the City's Neighborhoods (geographic areas). Project Cost: \$258,048	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION <i>(City and State)</i> Downtown Lakeland Community Redevelopment Area Vision Plan, Lakeland, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If Applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Market and economic analyst. Kimley-Horn prepared a vision plan for a 14-acre, City-owned property on the north side of downtown Lakeland. The project included an in-depth analysis of existing site conditions and real estate market forecasts, as well as stakeholder and community engagement. The project culminated with a vision for the site, based on market demand projections, public infrastructure, and community feedback. Real estate market and economic development strategies influenced the land use alternatives developed for the property. Target tenants were identified, and phasing for the property was suggested based on existing demand, site readiness, anticipated public investments, and future completion. Ultimately, a vision book was created and is being used by the City of Lakeland to market the site to potential developers. Fee: \$40K	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME James Pankonin, PLA, ASLA, LEED AP		13. ROLE IN THIS CONTRACT Urban Design/Landscape Architecture		14. YEARS EXPERIENCE	
				a. TOTAL 17	b. WITH CURRENT FIRM 17
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Sarasota, FL					
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Landscape Architecture / Landscape Architecture / University of Georgia			17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL/ Professional Landscape Architect/ #LA6666900 LEED AP / Natl Registration		
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <i>James is a registered landscape architect with more than 17 years of experience. His project experience includes master planning and programming, streetscape design, parks and recreation design, site planning, amenity center programming and design, custom hardscape design and detailing, construction document preparation and permitting, construction phase services, project team coordination, and preparation of presentation graphics. James is also experienced in facilitating public engagement meetings, design charrettes, and building consensus among diverse stakeholder groups. He has worked with many local municipalities to incorporate low impact development practices (such as bioswales and rain gardens) into the landscape design to capture and treat stormwater runoff.</i>					

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	North Port Aquatic Facilities Master Plan North Port, FL	2010	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE As project manager and landscape architect, responsibilities included presentation graphics, conceptual design, and coordination between the internal project team and City staff. The City of North Port recently hired Kimley-Horn to provide a City-wide master plan of their aquatic facilities. Kimley-Horn facilitated a series of public and stakeholder group meetings to solicit input on the existing aquatic facilities, as well as future facilities. Project Cost: \$28K	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Design Criteria Professional Services and Related A/E and Construction Management Services--Fire Rescue Station 85 North Port, FL	2017	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape architect for Kimley-Horn team recently completed design and permitting of the City of North Port Fire Station #85. The project is comprised of approximately 4.8 acres of land in a residential section of North Port. Located at the intersection of N. Biscayne Drive and Ponce De Leon Boulevard a little over half of the total land area will be impacted by the project improvements. Kimley-Horn prepared the site paving, drainage, utility, and landscape plans. Plan review and permitting was required by the City of North Port, the Southwest Florida Water Management District, and the Florida Department of Environmental Protection. Project Cost: \$92,553	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	North Port Paw Park North Port, FL	2012	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape architect. Kimley-Horn provided design, site and development plans, permitting, and construction phase services for the creation of a dog park in the City of North Port. With the influx of new residents to the City, demand for a local park where dog owners can safely play with their pets was high. Kimley-Horn and the City of North Port Parks and Recreation manager worked together with local residents and City staff to create this highly anticipated "Paw Park." Services included public visioning meetings, agency coordination, environmental permitting, site civil design, and construction phase services. Project Cost: \$26K	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Warm Mineral Springs Park Master Plan North Port, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager. Kimley-Horn was retained by the City of North Port to provide services including community outreach, park master planning, and professional design services for the master plan and implementation of Warm Mineral Springs Park. As part of the master planning process, Kimley-Horn facilitated a series of community and stakeholder workshops to obtain feedback on preferred program elements for the park site. Cost: \$208,290	<input checked="" type="checkbox"/> Check if project performed with current firm	

	(1) TITLE AND LOCATION <i>(City and State)</i> City of North Port US 41 Gateway Monuments North Port, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION <i>(if Applicable)</i>
e.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape architect for the Kimley-Horn team that provided landscape architecture, civil and structural engineering, permit preparation and submittal, and construction bidding assistance services for two main entry features along US 41 (Tamiami Trail) in the City of North Port. The entry features create a gateway to the City, providing a sense of arrival. Residents of the City felt that the traveling public should be able to identify the boundaries of North Port and recognize that the City is unique along that stretch of roadway. Kimley-Horn's landscape architects and engineers worked closely with City staff designing the structure, landscape enhancements, and lighting. Project Cost: \$86,663	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Trenton Strackbein, P.E.	13. ROLE IN THIS CONTRACT Civil Engineering	14. YEARS EXPERIENCE	
		a. TOTAL 8	b. WITH CURRENT FIRM 8
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Sarasota, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Science / Civil Engineering / University of Florida		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL / Professional Engineer / 86562 / 2019	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <i>Trenton is a civil engineer specializing in land development with more than eight years of experience. He has wide-ranging design, permitting, and construction administration experience on private and public-sector projects. His project portfolio includes residential, commercial, roadway, and theme park projects. He is an expert in the design of stormwater management infrastructure and public utilities. He has permitting experience with the Southwest Florida Water Management District (SWFWMD), Manatee County Planning and Public Works Departments, Sarasota County Development Services, and the City of North Port Planning Department.</i>			

19. RELEVANT PROJECTS

		(2) YEAR COMPLETED	
	(1) TITLE AND LOCATION <i>(City and State)</i>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	(1) TITLE AND LOCATION <i>(City and State)</i> West Villages Improvement District Utility Engineering Services (Southwest Water Treatment Plant and Wastewater Treatment) North Port, FL (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project analyst. Kimley-Horn is retained to provide professional services for the design of a water treatment plant (WTP) to be located at the northwest corner of the intersection of the future West Villages Parkway and future Manasota Beach Road. The facility will utilize reverse osmosis (RO) membrane treatment and will be constructed in two phases equaling 5 MGD. Due to an aggressive schedule, the deliver method is Construction Manager at Risk (CMAR) and our team helped select and coordinate with the CMAR throughout design and preconstruction. Project Cost: \$2.3 million	Ongoing <input checked="" type="checkbox"/> Check if project performed with current firm	CONSTRUCTION <i>(If Applicable)</i> Ongoing
b.	(1) TITLE AND LOCATION <i>(City and State)</i> West Villages Improvement District (WVID) Southwest Wastewater Reclamation Facility (SWWWRF) North Port, FL (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project analyst. Kimley-Horn provided technical specification review and design review of the 2.0-MGD SWWWRF within the WVID to be constructed pursuant to a Florida Department of Environmental Protection (FDEP) SWWWRF permit. In addition, provided design assistance on the internal RAS and effluent reuse pump stations. Fee \$2.7M	2018 <input checked="" type="checkbox"/> Check if project performed with current firm	CONSTRUCTION <i>(If Applicable)</i> 2020
c.	(1) TITLE AND LOCATION <i>(City and State)</i> Legacy Trail Extension Design, Sarasota County, FL (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer. Kimley-Horn is providing Sarasota County with trail design and related engineering and landscape architectural services for the Legacy Trail Extension project from Culverhouse Nature Park to Payne Park, as well as the North Port Connector trail from the east end of pavement on Forbes Trail to Warm Mineral Springs park. For these two segments, Kimley-Horn is providing trail design and related civil engineering, structural/bridge engineering, bridge inspection, planning/landscape architecture, environmental assessment/permitting, stormwater management, utilities infrastructure, communication system, and community engagement services. Project Cost: \$5 million	Ongoing <input checked="" type="checkbox"/> Check if project performed with current firm	CONSTRUCTION <i>(If Applicable)</i> Ongoing
d.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Naples Baker Park Naples, FL (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project analyst. Kimley-Horn provided full design services for Baker Park on the Gordon River in Naples. Design components include a large multi-purpose concession building, playground with integrated splash pad, Founder's Garden, day dock, canoe/kayak launch, knoll/overlook, stormwater treatment marsh, small amphitheater area, sunrise terrace, waterfront boardwalks, and a ½ mile trail connecting to the Gordon River Greenway bridge. Project Cost: \$16.5 million	2019 <input checked="" type="checkbox"/> Check if project performed with current firm	CONSTRUCTION <i>(If Applicable)</i> Ongoing
e.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	

Bobby Jones Golf Course Nature Park Conceptual Planning (Civil & Landscape), Sarasota, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If Applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project analyst. Kimley-Horn was selected by the City of Sarasota to provide a conceptual design for a park master plan based on commission direction to evaluate a reduction in the number of golf holes. Through extensive community engagement at public meetings and online surveys, three concept alternate plans were presented to the City Commission for review and approval. The selected plan provides extensive nature and community benefits, with the first phase of construction anticipated to commence in 2021. Project Cost \$496K	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Alyssa Monaghan	13. ROLE IN THIS CONTRACT Planning/Grants	14. YEARS EXPERIENCE	
		a. TOTAL 2	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION *(City and State)*
Kimley-Horn and Associates, Inc., Gainesville, FL

16. EDUCATION *(DEGREE AND SPECIALIZATION)*
 17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*
FL / Congress for New Urbanism /2021

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Alyssa brings more than three years of planning experience including working directly for a City Manager on all planning-related duties, also serving as interim City Planner, and two years directly with Kimley-Horn to provide planning assistance and review. She has been instrumental to the team assisting with land development regulations to make them consistent with recent changes to state statutes, address issues and concerns, improve functionality and ease of use, and provide a general overall modernization of the codes for communities. As part of the planning team, Alyssa's experience includes reporting and recommendations for Comprehensive Plan Amendments, Rezoning, Plat Reviews, Special Exceptions, and Variances.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	City of High Springs General Planning On-Call Services High Springs, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Team member. Currently serving as the City's planning department staff. Responsible for answering day-to-day inquiries of citizens and stakeholders seeking direction on a variety of planning and zoning matters. We are working as an extension of the City's staff due to limited human resources the City currently has. We work hand in hand with City Administration, Planning, Development and Community Improvement Department, and Legal Counsel to provide planning and zoning support. Project Cost: \$40K	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	City of High Springs Florida Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant Preparation for a Downtown Parking and Stormwater Improvement Plan, High Springs, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE QC/QA reviewer. Prepared a DEO Community Planning Technical Assistance Grant for the City of High Springs in the amount of \$45,000. The City of High Springs has a limited amount of parking in their downtown area. The grant is being sought to pay for a professional consultant to prepare a downtown parking and stormwater improvement plan to provide parking for the City's downtown businesses. Awards for this grant have not yet been announced. Project Cost: \$45K	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	City of High Springs Florida Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant Preparation for Utility Modeling Services, High Springs, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE QC/QA reviewer. Prepared a DEO Community Planning Technical Assistance Grant for the City of High Springs in the amount of \$40,000 to contribute to Utility Modeling Services for the City's water and wastewater facilities. Due to growth pressures, increased tourism, and aging infrastructure, the City's water and wastewater systems need upgrades. These funds would be used to produce a Utility Master Plan report in order to properly plan for the maintenance of these facilities which sustain fundamental community services. Project Cost: \$40K	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	City of Archer Department of Economic Opportunity Community Planning Technical Assistance Grant, Archer, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE QC/QA reviewer. The City of Archer requested a grant to conduct visioning sessions and foster community engagement through the EAR process and subsequent update of their Comprehensive Plan. Kimley-Horn is working on the Community Visioning effort alongside the North Central Florida Regional Planning Council who are preparing the EAR. This mutually benefitted overlap will provide good input and result in a great partner based on good faith. Project Cost: \$2.2K	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	

City of Crystal River Department of Economic Opportunity Community Planning Technical Assistance Grant, Crystal River, FL	PROFESSIONAL SERVICES 2020	CONSTRUCTION <i>(If Applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE QC/QA reviewer. The City of Crystal River requested a grant for a proposed project to collect, review, and develop essential baseline geographic data to be utilized to guide master planning and economic development activities through the use of geographic information systems (GIS). The proposed project includes the development of a citywide GIS database and development of an online interactive Story Map series that will be utilized by the public to enhance community awareness, engagement, and decision making. Kimley-Horn worked with the City to create a submittal that explains how the process will work from start to finish while providing unique benefits. Project Cost: \$2.2K	<input checked="" type="checkbox"/> Check if project performed with current firm	


E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Amanda Brandon, AICP	13. ROLE IN THIS CONTRACT Planning	14. YEARS EXPERIENCE	
		a. TOTAL 4	b. WITH CURRENT FIRM 3
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Sarasota, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Science / City and Regional Planning / Ohio State University Master of Science / Environmental Planning / Florida State University		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> American Institute of Certified Planners / 32981 / 2021	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <i>Amanda has four years of experience as a planning analyst. She has experience working on projects involving planning analysis and studies, land development code updates, comprehensive plans, and resiliency. She has experience updating land use tables, as well as parking and signage codes, along with the processes and procedures governing development within cities. She is proficient in ArcGIS, Photoshop, InDesign, Illustrator, SketchUp, and Excel.</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	City of Zephyrhills Sidewalk Assessment and Mast Zephyrhills, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project planner. Kimley-Horn provided an evaluation and assessment of the sidewalk system within the Community Redevelopment Area boundaries and key portions of the City of Zephyrhills. The Sidewalk Master Plan provided a high-level review of the sidewalks within the identified area, prioritized sidewalk improvements including development of criteria for prioritization. Project Cost: \$20K	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Zephyrhills Design Standards for Community Redevelopment Agency, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project planner. Kimley-Horn was retained to prepare the preliminary design standards to be utilized for development within the CRA. The standards included photographs of key design and development features including caption boxes or similar describing the key features. Project Cost: \$52K	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	City of High Springs General Planning On-Call Services High Springs, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project planner. Currently serving as the City's planning department staff. Responsible for answering day-to-day inquiries of citizens and stakeholders seeking direction on a variety of planning and zoning matters. We are working as an extension of the City's staff due to limited human resources the City currently has. We work hand in hand with City Administration, Planning, Development and Community Improvement Department, and Legal Counsel to provide planning and zoning support. Project Cost: \$40K	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Immokalee Road/Randall Boulevard - Collier County Planning Study, Bonita Springs, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project planner. Kimley-Horn performed a land use, transportation/mobility, utility, and preliminary stormwater analysis for the Collier County Board of County Commissioners to evaluate the existing conditions, future conditions, and recommendations for the study area that encompassed approximately 277 acres. The purpose of this study is to identify the land use tools and infrastructure necessary to support future development within the study area and is also intended to provide generalized, guiding principles in the development of the area. Project Cost: \$29,629	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	City of Hollywood Grant Proposal - Southern Regional Wastewater Treatment Plant, Hollywood, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	



Project analyst. Prepared a Community Development Block Grant Mitigation (CDBG-MIT) General Infrastructure Program grant for fortifying buildings that are essential to the health, safety and welfare of Hollywood, Florida, and for the restoration of critical roadway and drainage infrastructure. The Southern Regional Wastewater Treatment Plant Main Control building is approaching 50 years in service and houses both the main control room operations and the electrical room. Project Cost: \$30 million

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Monet Moore	13. ROLE IN THIS CONTRACT Planning	14. YEARS EXPERIENCE	
		a. TOTAL 5	b. WITH CURRENT FIRM 0

15. FIRM NAME AND LOCATION *(City and State)*
Kimley-Horn and Associates, Inc., Sarasota, FL

16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Arts / Environmental Science and Policy / Florida State University Master of Urban and Regional Planning / University of Florida (pending)	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Monet has over five years of professional planning experience. She was a former Neighborhood Planner with Sarasota County and worked with the Leon County Property Appraiser's Office before joining Kimley-Horn in 2021. Monet specializes in serving local, municipal clients with a variety of projects ranging from land development/zoning codes, small area plans, municipal initiated land use/entitlements and application reviews (extension of staff).

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Manatee County Plan and Application Review Manatee County, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Planning analyst. As part of Kimley-Horn's continuing Planning services contract, we are providing technical expertise for plan and applications reviews. Project Cost: \$15K	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Unified Development Ordinance (UDO) Update, Greer, SC	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Planning analyst. Kimley-Horn is providing professional planning services to the City of Greer, S.C. in connection with their proposed Unified Development Ordinance Update. Tasks include establishing a common background and understanding of the project and the current conditions in the City; creating a draft UDO and presenting it to the public for review; and reviewing the City's Zoning Map and preparing it for adoption. Project Cost \$66K	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	Project Bright Future, University Park, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Planning analyst. Kimley-Horn has been retained by Benderson Development for planning and coordination services for a conceptional Small Area Plan within the University Town Center Area. The Small Area Plan will include a Needs Assessment, Plan Components, a Stakeholder Input Process, Plan Recommendations, and Evaluation Assessment. Project Cost: \$14K	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Gapway Groves, Auburndale, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Planning analyst. Kimley-Horn was retained to provide planning and support services for the property along Gapway Road and Berkley Road in The Lakes District. Project Cost: \$26K	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	Loganville Traffic Study and Needs Analysis, Loganville, GA	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Planning analyst. Kimley-Horn is part of a team conducting a traffic study within Loganville. The purpose of the study is to better understand the City's traffic patterns, strengthen the street network and secondary roads, provide alternative routes, identify implementable short-term and long-term projects, provide recommendations to surrounding counties and Georgia DOT, and identify safety, operational and capacity projects to strengthen the transportation network. \$48K	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Ed Dean, PLA, LEED AP		13. ROLE IN THIS CONTRACT Landscape Architecture		14. YEARS EXPERIENCE	
				a. TOTAL 11	b. WITH CURRENT FIRM 9
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Sarasota, FL					
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Landscape Architecture / Landscape Architecture / Ball State University			17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL/Professional Landscape Architect/ #LA6667269/ 2016		
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <i>Ed has 10 years of professional experience following the earning of his Bachelor of Landscape Architecture from Ball State University. As a landscape architecture analyst and LEED® accredited professional, Ed provides project support in construction documentation, graphic production, and Sketchup modeling. Having spent two years working in construction management, Ed brings his construction process knowledge to everyday design and document preparation. In addition, his software experience includes AutoCAD, LandFx, Adobe Photoshop, InDesign, and Illustrator.</i>					

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Manatee County Parks, Recreation, and Open Spaces Master Plan, Bradenton, FL	2022	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape architect for an update to the County's Parks and Recreation Master Plan. Kimley-Horn lead the team that is reviewing the County's current master plans, growth and demographic projections, capital improvements plan(s), as well as operations and maintenance programs. Our team prepared a robust community outreach and public involvement plan that included community-wide and neighborhood workshops, but also prepared an online survey for residents input. Project Cost: \$287K		
b.	G.T. Bray Pickleball Complex Master Plan and Design Services Bradenton, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Serves as project manager. The Kimley-Horn team is providing landscape architectural and civil engineering design and permitting services for the Phase 1 improvements, which feature the development of a premier pickleball complex. The complex consists of 20 covered pickleball courts designed to USPA standards and 4 new tennis courts designed to USTA standards with additional on-court shade structures. Permitting will be coordinated through SWFWMD, FDEP, and the City of Bradenton. Project Cost: \$177K		
c.	Heritage Square Master Plan Live Oak, FL	2018	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape architect. Kimley-Horn was retained to complete a downtown master plan for a two-city block area to redevelop the area. Kimley-Horn led a creative public outreach with stakeholders and the public where they completed a Priority Pyramid that prioritized what uses should be included at the site. Project Cost: \$40,600		
d.	Legacy Trail Extension Design, Sarasota County, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Landscape architect. Kimley-Horn is providing Sarasota County with trail design and related engineering and landscape architectural services for the Legacy Trail Extension project from Culverhouse Nature Park to Payne Park, as well as the North Port Connector trail from the east end of pavement on Forbes Trail to Warm Mineral Springs park. For these two segments, Kimley-Horn is providing trail design and related civil engineering, structural/bridge engineering, bridge inspection, planning/landscape architecture, environmental assessment/permitting, stormwater management, utilities infrastructure, communication system, and community engagement services. Project Cost: \$5 million		
e.	Siesta Key Beach Park Sarasota County, FL	2016	2016

(3)

BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE

Check if project performed with current firm

Landscape architect. Kimley-Horn worked with Sarasota County for the implementation of this \$21-million project. Construction started in fall 2013 and opened February 2016. Construction was carefully sequenced to minimize interruption during peak tourist season. Services included programming, park design, landscape architecture, civil engineering, construction documents, and permitting for this high-profile park project. Construction amount: \$21.5 million

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Sarah Johnson, C.E.	13. ROLE IN THIS CONTRACT Environmental	14. YEARS EXPERIENCE	
		a. TOTAL 20	b. WITH CURRENT FIRM 3
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Tampa, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Master of Science / Zoology / University of Oklahoma Bachelor of Science / Zoology / Ohio Wesleyan University		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> Gopher Tortoise Authorized Agent, Florida Fish and Wildlife Conservation Commission (FWC), #GTA-18-00041BCertified Ecologist	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Sarah has more than 20 years of experience in managing and conducting public- and private-sector projects, biological assessments, geographic information system (GIS), photointerpretation, and related studies. Sarah has managed projects with entities such as private development, Southwest Florida Water Management District (SWFWMD), South Florida Water Management District (SFWMD), Hillsborough County Environmental Protection Commission (HCEPC), Florida's Turnpike Enterprise (FTE), Florida Department of Transportation (FDOT) Districts One, Two, Three, Seven, and Five and Seven, as well as Pinellas, Lee, Collier, Hillsborough, Sarasota, Manatee, Pasco, Polk, Osceola, and Nassau counties. Sarah is proficient in local, state, and federal permitting requirements throughout Florida as well as the mitigation requirements for protected species and wetland impacts.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Neptune Road PD&E Study, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental scientist. Conducted a PD&E Study for the Neptune Road improvement project, an existing 3.9-mile roadway in Osceola County and documented project findings in SWEPT. The project included the reconstruction of an existing 3.4-mile section of a two-lane rural roadway to a four-lane urban divided roadway with 12-foot shared use paths on both sides of the road. Our scope of services included public involvement, PD&E engineering, and environmental services. Project Cost: \$1.7 million	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Concept, Feasibility & Mobility Study for the Osceola-Brevard County Connectors, Orlando, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental scientist. Kimley-Horn conducted a Concept, Feasibility and Mobility Study for this project which consisted of two potential expressway corridors recommended for further study by the East Central Florida Corridor Task Force (ECCTF) to connect Orlando International Airport/Lake Nona area to Northern Brevard County (Corridor D) and Central/Southern Brevard County (Corridor F). The study included development and evaluation of alternatives within selected corridors, and documentation of physical, natural, social and cultural environments and potential impacts of proposed improvements. Project Cost: \$2.1 million	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	Tampa Bay Passenger Ferry Tampa, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental scientist provided design, planning, engineering, and survey services for additional feasibility analysis of the Tampa Bay Passenger Ferry project that includes developing preliminary site and business plans for at least two options for the South County Terminal location. Environmental tasks include site assessments for multiple potential sites to determine existing land use, extend of wetlands, quality of wetlands, potential species involvement and permitting constraints. Project Cost: \$519,000	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Apollo Beach Boulevard Extension/I-75 Flyover Hillsborough County, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	

Environmental Scientist. Environmental scientist. Kimley-Horn was retained by Hillsborough County to provide professional engineering services for the extension design of Apollo Beach Boulevard from US 41 to Paseo al Mar Boulevard. This extension will result in a four-lane facility including the bridge over I-75 to the eastern limits of the conservation easement. Our tasks include permitting, wetland delineation, preparing mitigation plans, and coordinating and modifying conservation easement with multiple agencies. Project Cost: \$2.4 million

e.	(1) TITLE AND LOCATION <i>(City and State)</i> Lena Road Administration Building Site Assessment, Manatee County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(If Applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager. Kimley-Horn provided engineering and environmental services for Manatee County associated with the development of a preliminary site plan and conceptual building design for a proposed utilities/public works administration building.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Justin Saarinen, GISP	13. ROLE IN THIS CONTRACT GIS	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 0

15. FIRM NAME AND LOCATION *(City and State)*
Kimley-Horn and Associates, Inc., Sarasota, FL

16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Science / Geography / University of Florida Master of Science / Geography / University of Florida	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> GIS Professional / 58212 / 2007
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Justin has 20 years of experience involving geospatial digital solutions for utility asset management, watershed management, environmental science, and climate resiliency applications. Justin's project experience includes serving as a senior geospatial data lead and environmental scientist on projects involving geospatial applications of hydrologic and hydraulic modeling of water system flows and quality, elevation data collection and surface modeling, population projection modeling, habitat restoration assessments, and regulatory reporting.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Sarasota County Septic System Replacement Implementation Plan, Sarasota, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE GIS Professional. Kimley-Horn was selected to develop the Sarasota County Septic System Replacement Implementation Plan (SCSSRIP). The overall project goal is to create a revised ranking list for the septic areas within the Sarasota County Public Utilities service area and to develop a multi-criteria decision-making framework by establishing goals of the SCSSRIP, criteria to evaluate each septic area, and weighting for the criteria to meet the established goals. Project Cost: \$500K	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Winter Springs Wastewater and Reclaimed Water Facilities Plan Winter Springs, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE GIS Specialist. Kimley-Horn provided data collection, model development, hydraulic modeling, and a Master Plan for both the wastewater and reclaimed water utilities in conjunction with the Facilities Plan. Kimley-Horn prepared the capacity evaluation of each wastewater treatment plant and reclaimed water system along with a combined system capacity evaluation. Project Cost: \$137K	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	Wastewater Management Plan (WWMP), Sarasota County, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Geospatial data solutions lead. Kimley-Horn is providing professional services for Sarasota County's WWMP. Justin leads the data management, analysis and collaboration. His services include gap analyses, service analyses, criteria weighting, prioritization, and web-based reporting. \$275K	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Charlotte County Capacity, Management, Operations and Maintenance (CMOM) Assessment, Port Charlotte, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Kimley-Horn was selected by Charlotte County to evaluate the existing Capacity, Management, Operations and Maintenance (CMOM) policies and practices. The Project includes an assessment of Charlotte County's existing CMOM program, evaluation of the program's CMOM documentation for compliance with the consent order, and development of recommendations for continuous improvements including an implementation roadmap that consists of projects, schedule, and level of effort. Cost: \$263K	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	Dunnellon Watershed TWA#2, Dunnellon, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE GIS specialist. As part of the Professional Consulting Services agreement with the Southwest Florida Water Management District, Kimley-Horn was selected to perform professional services for the Dunnellon Watershed Task Work Order #2. Project tasks include Project Development, Digital Topographic Information, and Watershed Evaluation for the Dunnellon Watershed Management Plan. Cost: \$115K	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Mallory Clancy, P.E.	13. ROLE IN THIS CONTRACT Stormwater	14. YEARS EXPERIENCE	
		a. TOTAL 10	b. WITH CURRENT FIRM 3
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Fort Myers, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Master of Science / Environmental Engineering / University of Florida Bachelor of Science / Environmental Engineering / University of Florida		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL / Professional Engineer / 83363 / 2017	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <i>Mallory has 10 years of experience in civil and environmental engineering and stormwater management. She previously served as district engineer for 14 community development districts in Lee, Collier, and Sarasota counties while with another firm. She also served as a national pollutant discharge elimination system (NPDES) permit consultant for six municipalities. She is currently augmenting staff for Collier County for stormwater providing in-person support. Mallory has worked on a number of municipal development projects such as city park redevelopments and a county library renovation. Her software experience includes ICPR 4 and ArcGIS.</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Miscellaneous Professional Services Brooks Park Improvements Lee County, FL	2022	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer. Responsibilities include performing surface water management calculations in support of water management district and local permitting, surface water modeling using ICPR4 and analyzing and reporting model results. Kimley-Horn was selected to provide professional engineering services to Lee County to improve parking for its current users at Brooks Park. Kimley-Horn prepared a concept plan for the proposed site which will serve as the basis of design for this project. The current parking area serves as permitted dry detention pond which will require modifications to the stormwater system to allow for the proposed improvements. Our scope of services includes engineering and land surveys, geotechnical services, environmental inventory and impact summary, permits, final bidding and contract documents, construction contract administration and inspection services, design concept refinement, 60% design development, 90%/100% construction drawings, and additional miscellaneous services. Project Cost: \$78K		
b.	In-House Staff Support, Collier County Engineering, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer. To augment their Engineering Department, Mallory has been providing in-person support for Stormwater needs since January 2022. Mallory's roles include managing a number of County stormwater development projects in-house which may consist of preparing scopes of work for procurement, reviewing bids, coordination with consultants, developing comprehensive project timelines and cost estimates, and reviewing technical documents.		
c.	Warm Mineral Springs Park Improvements, North Port, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer. Responsibilities include site development plan preparation based on the City-approved Master Plan for the park improvements, preparation of a City of North Port Major Site Development plan application package and preparation of an application for a Southwest Florida Water Management District (SWFWMD) Environmental Resource Permit (ERP). As part of these services, Mallory designed on-site surface water management infrastructure including green-infrastructure such as Bio-sorption Activated Media (BAM) filter media and rain gardens. Site development design also included offsite utility design to provide water and sanitary sewer services to the park. Project Cost: \$23K		
d.	Veterans Memorial Park, Marco Island, FL		
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		

Responsibilities include site development plan preparation and preparation of an application for a South Florida Water Management District (SFWMD) Environmental Resource Permit (ERP). As part of these services, Mallory designed on-site surface water management infrastructure including underground exfiltration trenches and

e.	(1) TITLE AND LOCATION <i>(City and State)</i> Riverdale Library, Lee County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(If Applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project manager. Responsibilities include the design and permitting of site civil improvements for the Riverdale Branch Library renovation including new parking lot layout, stormwater infrastructure, and all associated utilities. As a part of these services, Mallory was in charge of the preparation of preliminary and final designs, coordination with the survey team serving as a sub-consultant to Kimley-Horn, preparation of submittal documents as part of applications towards obtaining all necessary permits, preparation of construction documents for the construction phase, preparation of bid documents including plans and technical specifications as well as providing engineering services during the bidding process, preconstruction process, and construction phase. Project Cost: \$18K		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Molly Williams, P.E.	13. ROLE IN THIS CONTRACT Stormwater	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Sarasota, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Science / Civil Engineering / University of Cincinnati		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL / Professional Engineer / 54281 / 1999	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Molly has 25 years of experience in stormwater engineering. As Stormwater Utility Manager of Sarasota County, Molly developed asset management plans; managed the maintenance of the County's stormwater management system; managed the science and outreach for water quality and neighborhood involvement; directed the capital improvement projects for the Stormwater Division; and managed the watershed engineering group responsible for the maintenance of the County's stormwater models, FEMA Map Modernization and coordination with FEMA for the coastal risk updates.			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Babcock Ranch Community, Charlotte and Lee Counties, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer for the master development, design and environmental resource permitting of the surface water management system the 26+/- square mile development of regional impact. The goal of the development is to include several sustainable features including enhancing water quality, abating regional drainage issues, and developing the site in a socially responsible manner as to preserve much of the natural habitat. The site presently has obtained conceptual permitting through the SFWMD for the master stormwater management system, and approximately 900 acres have obtained construction and operation permits.		
b.	Lee County Iona Drainage District Canal H-7 Drainage, Phase 1 Fort Myers, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE QC/QA reviewer. Areas adjacent to the Iona Drainage District Canal H-7 experience flooding that does not meet the Level of Service for the area. Kimley-Horn is developing proposed alternatives including modification of a weir structure and the full analysis requires an integrated groundwater / surface water model to evaluate impacts. The initial portion of the project was the development of a local scale model using both the 1D and 2D ICPR Version 4 for the analysis of flood risk reduction projects. Project Cost: \$288K		
c.	Harbor Acres Alternative Analysis Sarasota, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer for the enhancements to the existing stormwater treatment system within the Harbor Acres development. Kimley-Horn is providing professional engineering services for the modeling and analysis of the original design conditions using 1940 aerial maps. The team is also analyzing and modeling current conditions and "build out" conditions. Alternative analyses are being conducted to identify potential cure plans for failing LOS. Project Cost: \$176K		
d.	Multi-Basin Stormwater Assessments, Naples, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer. Kimley-Horn is currently assisting the City of Naples in developing a stormwater basin assessment for five selected basins within the City limits. As a low-lying coastal area, the City has experienced increasing flooding incidents and has developed a long-term plan to address the increasing flooding by basin. \$63K		
e.	Bobby Jones Golf Course and Environmental Park Project, Sarasota, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm		

As project advisor, Molly provided permitting support. The Bobby Jones Golf Course Renovation and Environmental Park project is a exemplarily public project designed to elevate the quality of the City of Sarasota's public golf course as a recreational facility and reinforce the City's commitment to improving the environment by dedicating a portion of the existing course to an environmental park designed to remove nutrients and improve water quality of stormwater runoff before it reaches Sarasota Bay. Project Cost \$496K

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Adam Kerr, P.E.	13. ROLE IN THIS CONTRACT Transportation/Traffic	14. YEARS EXPERIENCE	
		a. TOTAL 20	b. WITH CURRENT FIRM 20
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., West Palm Beach, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Science / Civil Engineering / Clemson University		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL / Professional Engineer / 64773 / 2006	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Adam has more than 20 years of experience in transportation planning and traffic engineering gained through a variety of transportation planning projects, including traffic impact analyses (TIAs), Florida Department of Transportation (FDOT) action plan analyses, developments of regional impact (DRIs), data collection and coordination, and computer modeling. He is also experience with traffic signal design across multiple jurisdictions in Florida and with development of regional impact (DRI) analysis and project management.			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	City of Miramar Continuing Engineering Services Miramar, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Lead traffic engineer providing on call traffic engineering services. Areas of assistance include review of traffic impact analyses and parking studies specific to development applications. Additional services include involvement as a member of the City of Miramar's land development staff to provide traffic and transportation input to the Planning and Zoning Board and the City Commission for traffic operation issues and proposed development site plans.		
b.	Alton Town Center Retail Development Palm Beach Gardens, FL	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer. Kimley-Horn provided professional engineering services for this sprawling retail development located in Palm Beach Gardens, Florida. Our specific services for this development included civil engineering, landscape architecture, traffic engineering, and environmental services. Alton Town Center is a 360,203-square-foot retail complex on Donald Ross Road. Anchored by a large grocery store, the center also includes restaurants, a drive-thru coffee shop, fitness center, pet store, nail salon, barber shop, children's learning center, and clothing stores. Project Cost: \$1.1 million		
c.	Ballpark of The Palm Beaches Spring Training Facility for the Houston Astros / Washington Nationals, West Palm Beach, FL	2017	2017
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project engineer. Kimley-Horn provided civil engineering services for the development of Ballpark of The Palm Beaches, a state-of-the-art two-team spring training facility in West Palm Beach, Florida. The 7,600-seat stadium will annually host the Houston Astros and the Washington Nationals during the Spring Training season. Kimley-Horn's scope of work included on-site civil engineering, off-site reclaimed water main, environmental resource work, event traffic management planning, permitting, franchise utility coordination, and construction phase services. The Ballpark of The Palm Beaches opened for Spring Training 2017 and won a 2018 ACEC-Florida Grand Award. Project Cost: \$150 million		
d.	Boca Raton Continuing Traffic Engineering Services Boca Raton, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Transportation engineer for traffic engineering review services on an ongoing basis. Services include review of traffic concurrency studies, parking studies, and technical deviation requests. Kimley-Horn has reviewed traffic and parking studies for a large student housing complex proposed to serve Florida Atlantic University students, a redevelopment of the Glades Plaza Shopping Center, and the redevelopment of a convenience store along Glades Road. Also provides assistance to City staff, meets with applicants, and supports City staff at public hearings.		

	(1) TITLE AND LOCATION <i>(City and State)</i> I-95 Master Plan for 17 Interchanges from Linton Blvd. to Northlake Blvd., FDOT District Four, Palm Beach County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(if Applicable)</i>
e.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Traffic engineer for this project that entailed the identification of 17 interchange improvement projects (from south of Linton Boulevard to north of Northlake Boulevard) that could move into the design phase in FY 2013/14 and FY 2014/2015. To accomplish this, Kimley-Horn developed a methodology that proposed a two-tier approach to identify and prioritize those interchanges that could advance quickly and have conceptual improvement plans completed by July 1, 2013; the remaining interchange studies were completed by February 2015 and documented in an Interchange Master Plan (IMP). Project Cost: \$1.6 million	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Matt Dunn	13. ROLE IN THIS CONTRACT Arborist	14. YEARS EXPERIENCE	
		a. TOTAL 6	b. WITH CURRENT FIRM 6
15. FIRM NAME AND LOCATION <i>(City and State)</i> Kimley-Horn and Associates, Inc., Sarasota, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor / Landscape Architecture / Virginia Polytechnic Institute and State University		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> FL/ ISA Certified Arborist/ #9326AA/ 2018	

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Matt is a Landscape Architecture Analyst and an ISA Certified Arborist with six years of experience in construction document preparation, presentation graphics, illustrative 3D renderings, construction phase services and arboriculture services for a variety of local and nationally recognized clients. Specifically, his experience involves a mix of code minimum required landscape design, arboriculture services, and enhanced landscape architectural design for multi-family projects.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Design Criteria Professional Services and Related A/E and Construction Management Services--Fire Rescue Station 85 North Port, FL	2017	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Landscape analyst for Kimley-Horn team recently completed design and permitting of the City of North Port Fire Station #85. The project is comprised of approximately 4.8 acres of land in a residential section of North Port. Located at the intersection of N. Biscayne Drive and Ponce De Leon Boulevard a little over half of the total land area will be impacted by the project improvements. Kimley-Horn prepared the site paving, drainage, utility, and landscape plans. Plan review and permitting was required by the City of North Port, the Southwest Florida Water Management District, and the Florida Department of Environmental Protection. The project was designed within a stringent timeline and included a value engineering component working with City Fire Rescue District, project Architect, and design team. Project Cost: \$92,553		
b.	City of Naples Baker Park Naples, FL	2019	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Landscape analyst. Kimley-Horn provided full design services for Baker Park on the Gordon River in Naples. Design components include a large multi-purpose concession building, playground with integrated splash pad, Founder's Garden, day dock, canoe/kayak launch, knoll/overlook, stormwater treatment marsh, small amphitheater area, sunrise terrace, waterfront boardwalks, and a ½ mile trail connecting to the Gordon River Greenway bridge. Kimley-Horn provided landscape architecture, civil, environmental, and permitting/construction phase services for this high-profile planned destination. Project Cost: \$16.5 million		
c.	Bradenton Streetscape Design Consultant Bradenton, FL	2018	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Landscape analyst. Kimley-Horn was awarded this project to develop a master plan for the pedestrian and streetscape improvements located within the Bradenton Community Redevelopment Agency (BCRA). These improvements and projects goals will focus on and reflect specific user experience within the BCRA. The team will provide planning and design services, including data collection, stakeholder and community engagement, master plan production, construction documents, a tree assessment site visit, and artist coordination. Project Cost: \$190,418		
d.	Project Sunshine, Cocoa Beach, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE [X] Check if project performed with current firm Project arborist for a 202,044-square-foot delivery station on 185 acres. Kimley- Horn provided tree mitigation plans, including a data set of approximate 3,000 trees, code minimum and enhanced landscape plans, irrigation design, and construction phase services. Project Cost: \$500k		
e.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	

Confidential E-Commerce Fulfillment Facility, Deltona, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If Applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project arborist for a one-million-square-foot fulfillment facility on 85-acres. Kimley-Horn performed arboriculture services to document species identification, diameter at breast height (DBH) measurements of existing trees located within four 100 x 100-foot sample plots. A statistical analysis was used to determine the average quantity of trees found within each sample plot to approximate the total tree canopy coverage of the entire site. Other responsibilities included code minimum and enhanced landscape plans, irrigation design, and construction phase services. Project Cost: \$98K	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Alissa Waite	13. ROLE IN THIS CONTRACT Marketing	14. YEARS EXPERIENCE	
		a. TOTAL 34	b. WITH CURRENT FIRM 21

15. FIRM NAME AND LOCATION *(City and State)*
Kimley-Horn and Associates, Inc., West Palm Beach, FL

16. EDUCATION *(DEGREE AND SPECIALIZATION)*
Bachelor of Arts / Communications / Loyola University

17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
As a senior marketing coordinator for Kimley-Horn's Florida region, Alissa has produced proposals and presentations for a variety of disciplines. She has been involved in a wide range of projects in various technical disciplines, including Community Redevelopment Agencies (CRA), airport planning and design; PD&E and corridor studies; transportation planning and design; water and wastewater treatment; and coastal engineering. In 2017 she developed the award submittal package resulting in a state and national award from the American Public Works Association for the restoration of the Town of Palm Beach's historic Memorial Fountain. Recently, she worked with Manatee County for a brochure series to promote their Southwest District to developers and master plans for undergrounding utilities for the Town of Palm Beach and Village of Key Biscayne.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Zephyrhills Design Standards for Community Redevelopment Agency, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Document coordinator. Kimley-Horn was retained to prepare the preliminary design standards to be utilized for development within the CRA. The standards included photographs of key design and development features including caption boxes or similar describing the key features. Project Cost: \$52K	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Town Wide Undergrounding of Utilities Program, Town of Palm Beach, Palm Beach, FL	2018	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Master plan document designer. Kimley-Horn serves as program manager and prime consultant designing and permitting the underground conversion process in close coordination with FPL, AT&T and Comcast. Kimley-Horn first developed a master plan to outline the schedule, sequencing, phasing, management of traffic impacts, project delivery methods, data collection, public outreach, design criteria, and projected costs. At the same time, Kimley-Horn performed the detailed design of Phase 1 of the program, which is now complete. Kimley-Horn and the Town also performed planning to address Town infrastructure needs (stormwater, gas, water and sewer) to determine if any renovation or replacement should occur while the underground utility work is underway. Project Cost: \$2.2 million	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	City of Hollywood Community Planning Technical Assistance Grant, Hollywood, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Team member. The City of Hollywood requested a grant to assist in the preparation of an Asset Management Plan for water utilities. The plan for the City's utility system would help reduce the risks related to water supply, wastewater treatment, and stormwater infrastructure. Project Cost: \$2.2K	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	City of Zephyrhills Sidewalk Assessment and Mast Zephyrhills, FL	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Technical reviewer. Kimley-Horn provided an evaluation and assessment of the sidewalk system within the Community Redevelopment Area boundaries and key portions of the City of Zephyrhills. The Sidewalk Master Plan provided a high-level review of the sidewalks within the identified area, prioritized sidewalk improvements including development of criteria for prioritization. Project Cost: \$20K	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	Manatee County's Redevelopment and Economic Opportunity Department Brochure, FL	2019	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	



Coordinated with Manatee County's Economic Development Department for the development of a brochure series to promote their Southwest District to developers. \$20K

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Tim Eggert	13. ROLE IN THIS CONTRACT Graphics	14. YEARS EXPERIENCE	
		a. TOTAL 19	b. WITH CURRENT FIRM 6

15. FIRM NAME AND LOCATION *(City and State)*
Kimley-Horn and Associates, Inc., Orlando, FL

16. EDUCATION *(DEGREE AND SPECIALIZATION)*
Bachelor / Design / University of Central Florida

17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Tim is a graphic designer and illustrator with more than 19 years of successful problem solving using visual communication skills. He assists in preparing graphics for reports and 3D Visualizations for public involvement meetings and presentations to illustrate potential solutions for various engineering and transit projects with expert proficiency in digital imaging applications such as Adobe Photoshop, Adobe Illustrator, and InDesign. He has expertise in developing 3D presentations, including still images, and extensive experience in developing large format display boards and aerial exhibits. Tim's computer software skills include Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Large Format Printing, Lumion, Microsoft Excel, Microsoft PowerPoint, Microsoft Word, Prepress Techniques, SketchUp, Tradeshow Planning.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If Applicable)</i>
a.	Modern Roundabout Improvement Design / PD&E for US 41 and Gulfstream, FDOT District One, Sarasota, FL	2018	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Graphic designer who provided services for the public involvement consisting of 3D renderings, video, graphic boards and innovative educational tools such as a multi-lane roundabout rug that allows for hands-on participation. Kimley-Horn performed engineering services for the state's first State-Wide Acceleration and Transformation (SWAT) project for the multi-lane roundabout. Designated as a SWAT project, the PD&E and Design efforts overlap to reduce schedule and streamline efficiency. This project included full reconstruction of the intersection to a roundabout configuration, pedestrian signals, lighting, landscape, ADA and drainage improvements. This is the first partial 3-lane roundabout in the state and due to its complexity an emphasis has been placed on public involvement for this project. Project Cost: \$2.5 million	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Capital City to the Sea Trails (aka CC2ST) Master Plan and PD&E Study, Leon and Wakulla Counties, FL	2014	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Designed a large format foldout map for a public meeting. This project is a trail system which starts in Tallahassee and goes to the coast through a variety of trails and paths. Using GIS images, this map was created to show existing trails plus proposed trails, as well as rest areas, parking, and trailheads. The map illustrates all of the paths and trails so residents can visualize the trail system. This map helped educate residents about the details of the trail system, as well as got them excited for its completion. Project Cost: \$475K	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	Paradise Coast Trail Vision Naples, FL	2019	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Graphic designer. Kimley-Horn supported the Naples Pathways Coalition in launching and pursuing the vision for the Paradise Coast Trail. He led development of an Action Plan and Promotional Toolkit that lay the foundation for implementing the 70-mile trail system that will serve as the spine for the Collier County bicycle and pedestrian network. Jim facilitated agency coordination meetings; data and information collection; project branding; and guided the process for receiving a resolution of support from the Collier MPO, including presentation to the Board. Project Cost: \$15K	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	St. Pete Innovation District Streetscape and Connectivity Concept Plan, St. Petersburg, FL	2017	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	

Graphic designer. Assisted with the creation of display boards including an aerial display of the district as well as various streetscape elements. The purpose of the project was to create a branding of the neighborhood through streetscape enhancements including improved pedestrian accessibility/flow by redesigning the roadway typical section, landscaping, gateway monuments, banners, decorative hardscape elements, and pedestrian mid-block crossings at strategic locations. Kimley-Horn's services included roadway and drainage design, landscape and hardscape plans, permitting, traffic plans, utility coordination, coordination with stakeholders, and preparation of the bid package including specifications. Project Cost: \$151,000

e.	(1) TITLE AND LOCATION <i>(City and State)</i> St. Petersburg Complete Streets Implementation Plan St. Petersburg, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2017	CONSTRUCTION <i>(If Applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Graphic designer. The Complete Streets Implementation Plan describes a set of procedures for prioritizing and implementing complete streets through a variety of methods. The plan will establish the project delivery process modifications needed to improve the evaluation, planning, design, construction, operation, and maintenance phases of all roadway development and redevelopment projects. The plan will also document existing conditions and barriers; identify corridors and districts that are prime for complete streets improvements; establish a network of low-stress bicycle routes; and identify additional facilities needed to make walking, bicycling, and transit safe and comfortable choices. Fee \$195K		

TAB 4. TEAM'S PREVIOUS EXPERIENCE/PROFICIENCY IN SIMILAR PROJECTS/PROGRAMS

Kimley-Horn has been a leader in providing Planning services in Florida for over 25 years. Whether it has been to create a vision for a new community, reshape an existing area, or breath new life into a city center feeling neglected, our planners and technical experts have been available to shape that vision.

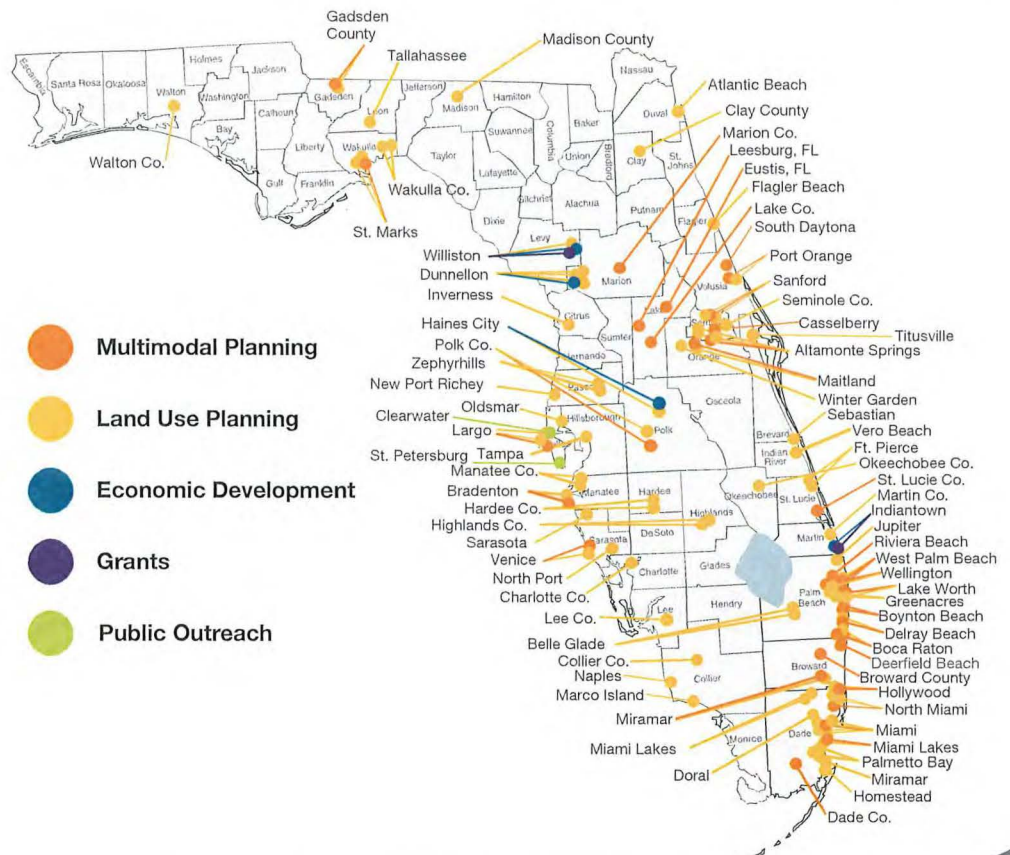
We have served (or continue to serve) most Florida communities. As requested in your RFP, we have included 10 projects from the past five years in our Section F SF 330 form in this section.

1. City of Zephyrhills Sidewalk Assessment and Master Plan, Zephyrhills, FL
2. Design Standards for Community Redevelopment Agency, Zephyrhills, FL
3. Manatee County On-Call Planning Services, Manatee County, FL
4. Immokalee Road/Randall Boulevard - Collier County, Planning Study, Bonita Springs, FL
5. Highlands County Housing Study, Highlands County, FL
6. City of High Springs General Planning On-Call Services, High Springs, FL
7. City of Oak Hill - General Planning On-Call Services, Oak Hill, FL
8. Town of Chapel Hill Plan Review Services, Chapel Hill, NC
9. St. Lucie County Airport Connector Land Use Pre-Study, Inventory Report, Ft. Pierce, FL
10. The Lakes District Visioning and Land Use Plan, Auburndale, FL

These projects are only a brief glimpse of the clients and services we provide from the team we are presenting to the City of North Port.

One of the hallmarks of our Planning work has been to focus on the visual elements of the project. From our experience we know the value strong images can have in communicating to communities and the stakeholders whose support is so important. A few of these recent projects are illustrated on the following pages.

Community Development Experience

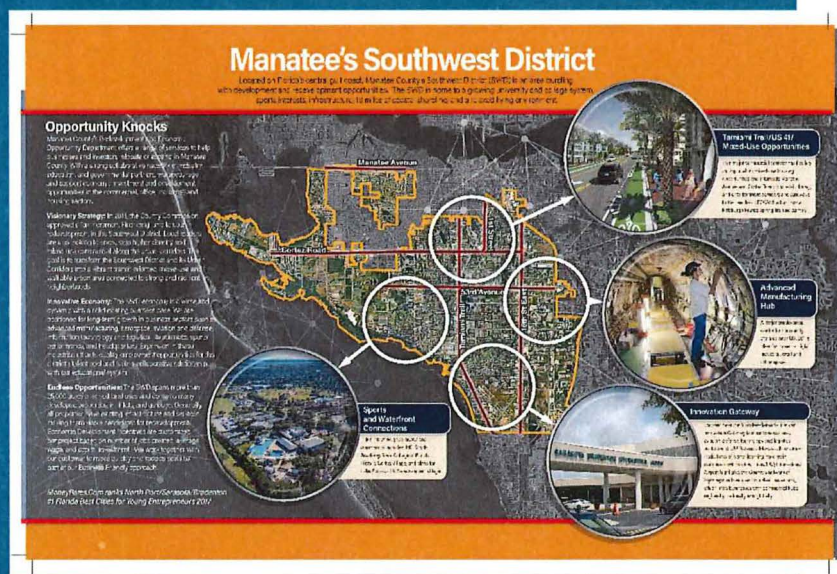
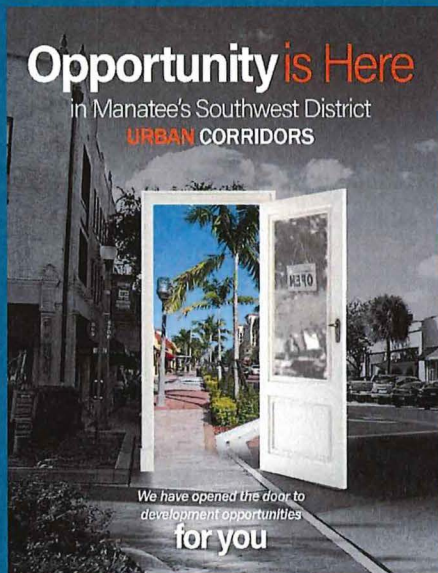


GOING BEYOND THE SCOPE

One of the benefits of working with Kimley-Horn is access to resources many clients don't know they need until they find out how we can help.

One example: While serving Manatee County's Redevelopment and Economic Opportunity Department, Kelley Klepper saw the need to help them promote an underutilized area of the County to developers. He reached out for Alissa Waite and Kimley-Horn's Graphic Design team and they provided the planning and design services to create a graphic-centric executive summary of redevelopment opportunities within the historic core of Manatee County.

These graphics were created outlining recent Comprehensive Plan and Zoning Text Amendments. The goal of disseminating information to prospective developers, real estate advisors, and the planning/ engineering services community was achieved by the creation of these documents.




THE LAKES DISTRICT VISIONING AND LAND USE PLAN

To garner community input and support for the Lakes District Visioning and Land Use Plan, our team created informative and visual topic stations for our public meetings. Attendees visited stations for topic-specific collaboration and education.

STATION 1

VILLAGE CENTER

Below are examples of Village Center elements that are included in the LDR update.



MIX OF USES

- Grocery
- Retail and Services
- Restaurants
- Professional Offices
- Residential

RELATIONSHIP OF BUILDINGS TO THE STREET

- Street-facing facades and storefronts
- Setbacks: Minimum = 10 ft, Maximum = 20 ft.

BUILDING FORM

- Projections: trellises, canopies, fabric awnings
- Stories: 1 to 3
- Maximum Height = 50 ft.

PARKING

- Shared parking
- On-street parking

PUBLIC REALM

- Landscaping and shade trees
- Landscaping screening for mechanical equipment, loading and storage areas
- Landscaped surface parking requirements

- Civic
- Park/Plaza
- Other proposed uses may be permitted through the planned development process.
- Auto-oriented uses like gas stations, car washes, and auto repair are not permitted.

RELATIONSHIP OF BUILDINGS TO THE STREET

- Street-facing facades and storefronts
- Setbacks: Minimum = 10 ft, Maximum = 20 ft.

BUILDING FORM


- Projections: trellises, canopies, fabric awnings
- Stories: 1 to 3
- Maximum Height = 50 ft.

PARKING


- Shared parking
- On-street parking

PUBLIC REALM

- Landscaping and shade trees
- Landscaping screening for mechanical equipment, loading and storage areas
- Landscaped surface parking requirements



AUBURNDALE LAKES DISTRICT: PUBLIC WORKSHOP
FEBRUARY 2022



STATION 2

CONNECTIVITY

Below are examples of Connectivity elements that are included in the LDR update.

BICYCLE AND PEDESTRIAN FACILITIES

- Pedestrian and bicycle circulation within the development and access to schools, parks, village centers, and trails





LANDSCAPING

- Shade trees, pedestrian scale lighting, and Crime Prevention Through Environmental Design (CPTED) safety considerations for sidewalk design





TRAFFIC CALMING

- Raised crosswalks and intersections, chicanes, reduced curb radii, and landscaping





AUBURNDALE LAKES DISTRICT: PUBLIC WORKSHOP
FEBRUARY 2022



STATION 3

PARKS & OPEN SPACE

Below are examples of Parks and Open Space elements that are included in the LDR update.

GREENS AND PLAZAS

- 1/4 to 1 acre in size and shall provide opportunities for public gathering, such as: multi-purpose lawn areas, tot lots, informal picnic areas, amphitheaters, raised stages and patios, larger handicapped areas, and seating

NEIGHBORHOOD PARKS

- 1 to 10 acres in size and shall provide modest and flexible recreation opportunities that meet basic neighborhood needs and accommodate multiple purposes. Recommended features include: multi-purpose lawn areas, tot lots, small court game areas, community gardens, informal picnic areas, and seating.

COMMUNITY PARKS


- Typically greater than 10 acres in size and shall contain features that serve the larger community. Recommended features include: multiple playing fields (suitable for organized play), multiple tennis and basketball courts, swimming centers, amphitheaters, group picnic areas, tot lots, play equipment storage, and off-street parking



LINEAR PARKS

- Contains features that blend recreation and transportation. Recommended features include: walking, running, cycling, equestrian or mountain biking trails, enhanced landscape and hardscape.

STORMWATER AND NATURAL AREAS

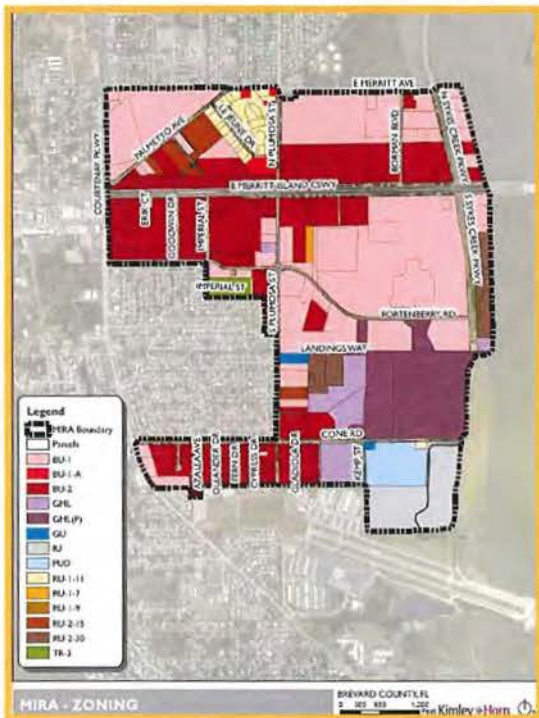
- Adds to the visual character and uniqueness of each development and allows for active recreational and aesthetic enjoyment by the residents.

AUBURNDALE LAKES DISTRICT: PUBLIC WORKSHOP
FEBRUARY 2022





MIRA
Commercial Core

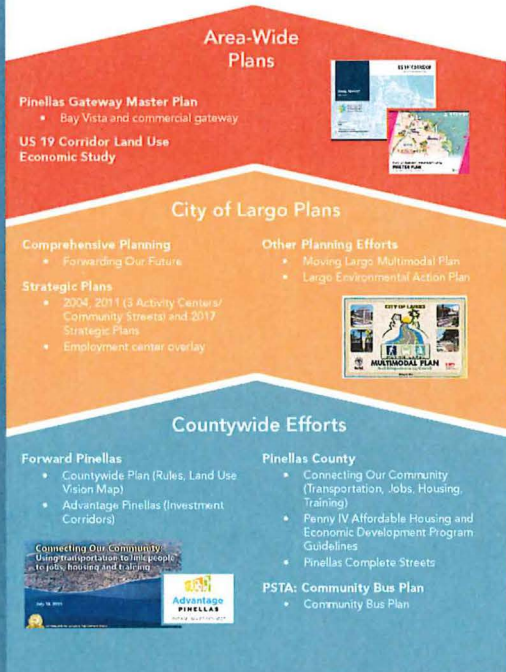
Land Use and Infrastructure Planning

Kimley + Horn

MERRITT ISLAND LAND USE AND INFRASTRUCTURE PLAN

Creating vibrant and informative graphics was key to communicating existing and potential land uses for Merritt Island.

IMPLEMENTATION (Largo Tri-City Special Area Plan)



The opportunity for regional connectivity is further outlined in the Advantage Pinellas Priority Investment Corridors. East Bay Drive/Roosevelt Boulevard and US 19 are identified as Priority Investment Corridors which align transportation, housing, jobs, and redevelopment throughout the corridor. The goal is to connect people to jobs, affordable housing, and training and education opportunities to support the County's economic development. The Largo Tri-City area, with premium transit and supporting land uses will see more investment that is oriented around transit.

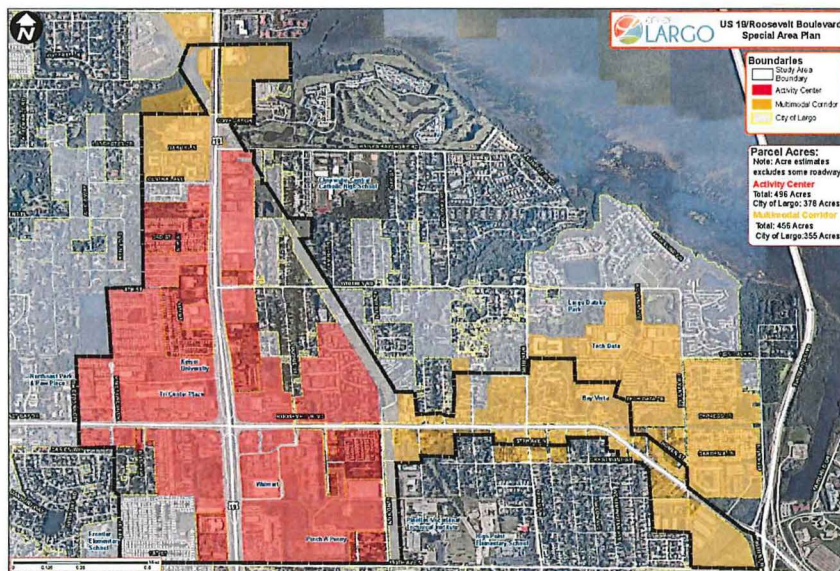
The SAP was created in coordination with multiple local and regional plans that impact and set the foundation for the Largo Tri-City area. The plans have organized the framework and vision for the area while the SAP carries out specific recommendations and strategies.

LARGO TRI-CITY - SPECIAL AREA PLAN 11

LARGO TRI-CITY SPECIAL AREA PLAN

To incentivize catalytic change for the City of Largo, Kimley-Horn prepared a Special Area Plan for the 600-acre US 19 and Roosevelt Blvd./ East Bay Drive area. Faced with an area already built out, the plan helped the City visualize this gateway of three cities bifurcated by a major FDOT roadway.

Map 4: Activity Center Area and Multimodal Corridors



Source: Kimley-Horn

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 1
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21. TITLE AND LOCATION (City and State) City of Zephyrhills Sidewalk Assessment and Master Plan Zephyrhills, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if Applicable)

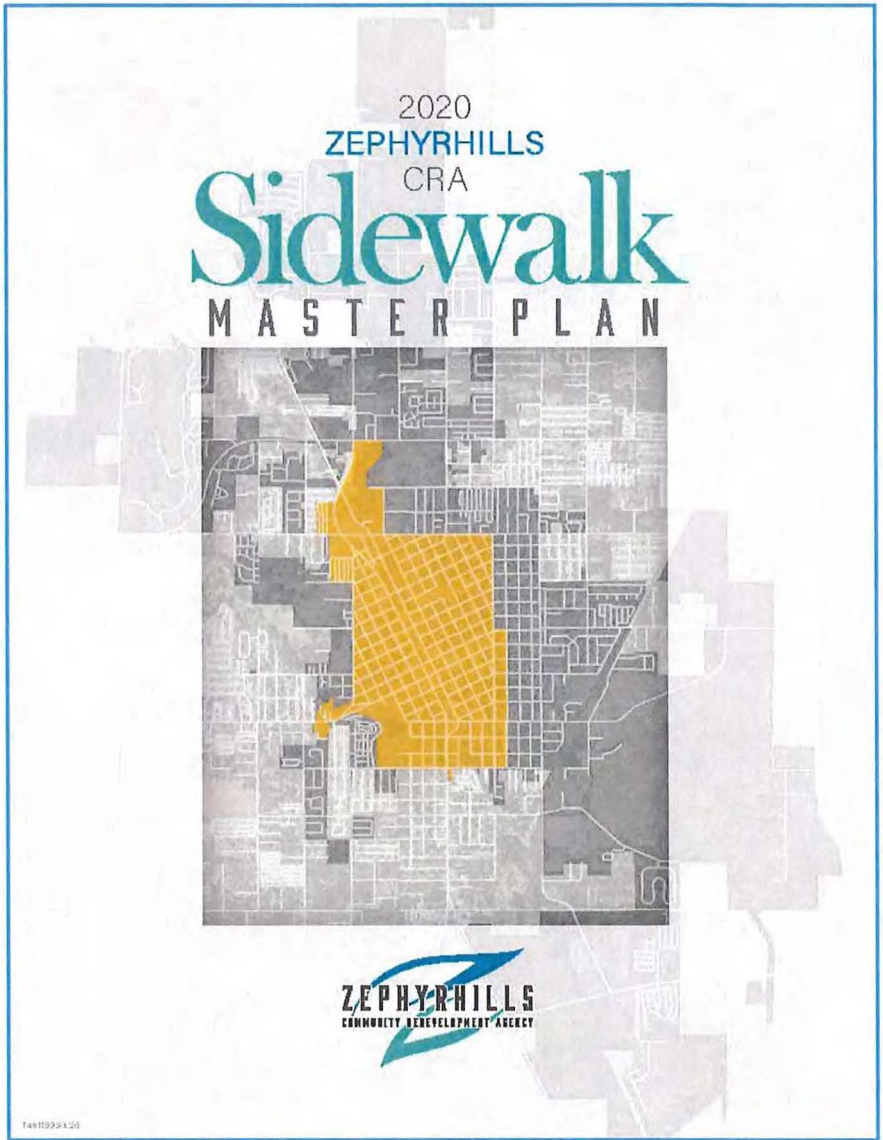
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Zephyrhills	b. POINT OF CONTACT NAME Gail Hamilton	c. POINT OF CONTACT TELEPHONE NUMBER 813.780.0202

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn provided an evaluation and assessment of the sidewalk system within the Community Redevelopment Area boundaries and key portions of the City of Zephyrhills. The Sidewalk Master Plan provided a high-level review of the sidewalks within the identified area, prioritized sidewalk improvements including development of criteria for prioritization.

Part of the master plan included a summary report identified the findings and a map illustrating the recommended sidewalk priorities, identified as proposed sidewalk connections, and existing sidewalk recommended improvements. Kimley-Horn also prepared an engineer's opinion of probable cost(s) (OPC) for up to three sidewalk segments assumed to reflect new/proposed sidewalks and a generalized estimate of potential sidewalk improvement costs for planning purposes only.

Project Cost: \$20,988



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION (City and State) Sarasota, FL	(3) ROLE Planning
b.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION (City and State) West Palm Beach, FL	(3) ROLE Marketing
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 2
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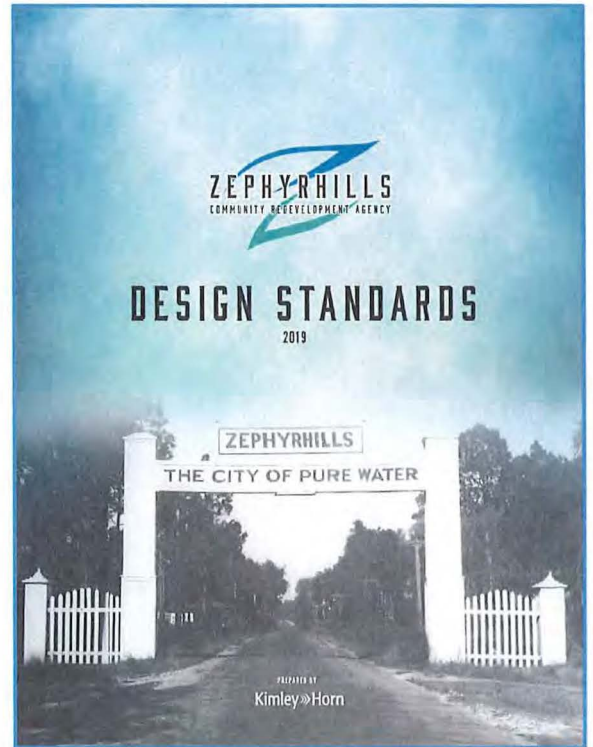
21. TITLE AND LOCATION <i>(City and State)</i> Design Standards for Community Redevelopment Agency Zephyrhills, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Zephyrhills	b. POINT OF CONTACT NAME Gail Hamilton	c. POINT OF CONTACT TELEPHONE NUMBER 813.780.0202

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn was retained to prepare the preliminary design standards to be utilized for development within the CRA. The standards included photographs of key design and development features including caption boxes or similar describing the key features. The standards documents included:

- Typical components of pedestrian areas, public spaces, gathering spaces, fountains, water features and other key identifying elements.
- Identify desired building design (architectural elements) including entryways, windows, awnings/covered spaces, drive-through windows and related features, equipment placement and service areas.
- Parking design elements signage, striping and general parking lot design.
- Typical standards for landscape/buffering including preferred landscape materials and plant palette specific to proposed planting areas and uses (i.e., recommended landscape materials based on landscape verge/area sizes). Recommended maintenance standards will also be included for this section.
- Typical signage standards including recommended design standards for the type, location, signage area (size) and height of proposed signage.
- Lighting standards including both street and parking lot lighting including recommended lighting fixture types (i.e., poles), recommended on and off-site lighting standards (in foot candles).
- Stormwater facility development components. This element identifies recommended planting materials and designs including the use of bio-swales but does not include stormwater facility analysis, engineering standards or stormwater calculations.
- Application and review procedures for use by the CRA in the evaluation of projects for consistency with the development standards.



Project Cost: \$52,381

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Planning
b.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> West Palm Beach, FL	(3) ROLE Marketing
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 3
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21. TITLE AND LOCATION (City and State) Manatee County On-Call Planning Services Manatee County, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Manatee County	b. POINT OF CONTACT NAME Lisa Wenzel, AICP	c. POINT OF CONTACT TELEPHONE NUMBER 941.748.4501

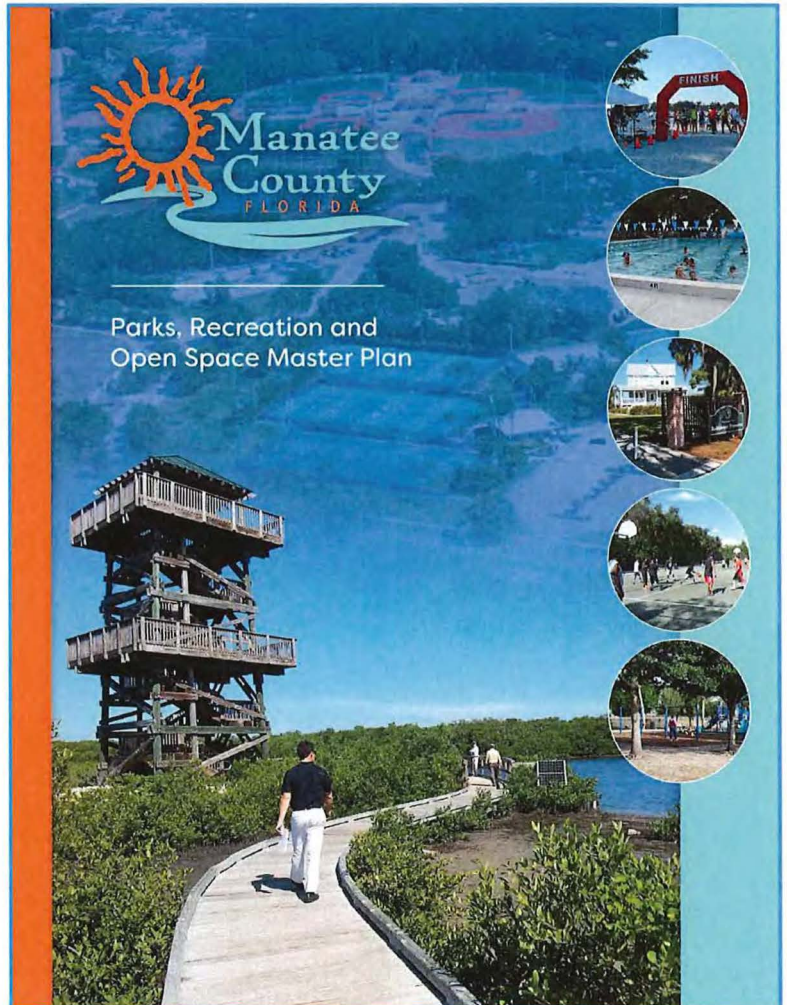
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Since 2016, Kimley-Horn has been serving Manatee County for a variety of Planning services under an on-call contract. Most recently selected in 2021 for a fourth contract, we were retained to provide:

- Product/Peer Review, Evaluation, and Recommendations
- Market Analysis (market study analysis, economic development, demographic/socio-economic, etc.)
- Geographic Information Systems (GIS) (mapping to support planning research, market studies, etc.)
- Community Engagement/Consensus Building
- Graphics (CAD, Sketchup, or other programs)
- Related Research, Reports, Studies, Comments, Staff Reports

Standalone projects we have completed under previous contracts include:

- Plans and Application Reviews
- Southwest District Marketing
- Southwest District Land Use Analysis
- Parks and Recreation Open Space Master Plan
- Airport Zone Reviews
- Evaluation and Appraisal Report



Contract Value: \$406,000

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Planning, GIS, Landscape Architecture
b.	Kimley-Horn and Associates, Inc.	West Palm Beach	Marketing
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

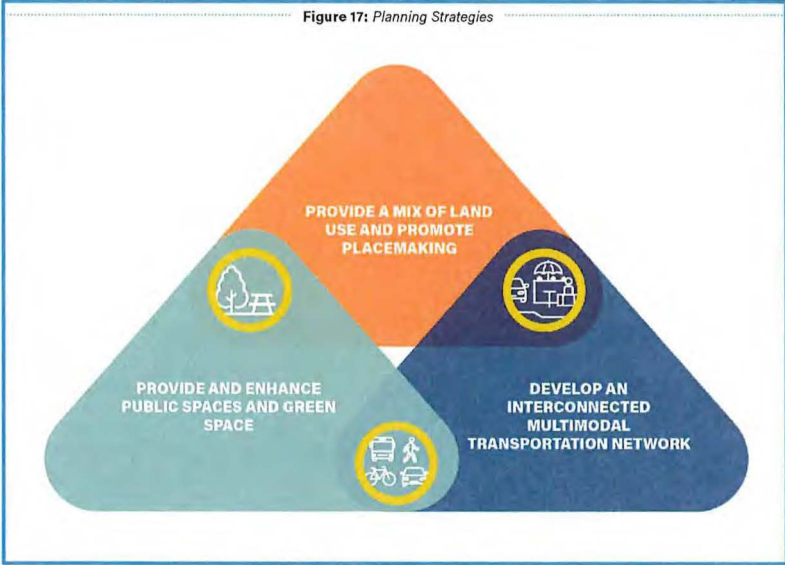
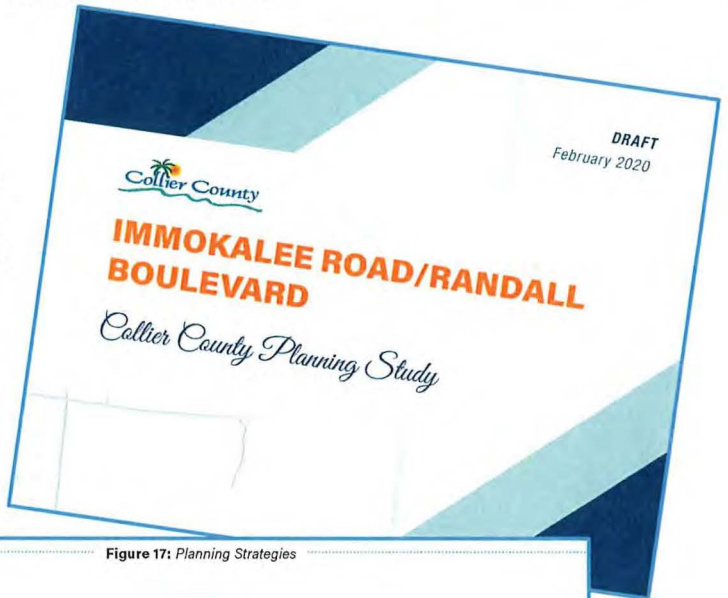
F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 4
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21. TITLE AND LOCATION <i>(City and State)</i> Immokalee Road/Randall Boulevard - Collier County Planning Study, Bonita Springs, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Collier County	b. POINT OF CONTACT NAME Parker Klopf	c. POINT OF CONTACT TELEPHONE NUMBER 239.252.2471

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn performed a land use, transportation/mobility, utility, and preliminary stormwater analysis for the Collier County Board of County Commissioners to evaluate the existing conditions, future conditions, and recommendations for the study area that encompassed approximately 277 acres. The purpose of this study is to identify the land use tools and infrastructure necessary to support future development within the study area and is also intended to provide generalized, guiding principles in the development of the area. The findings of the study served as a planning tool for the County to effectively coordinate land use and development. The study analyzed a number of existing plans and studies guiding land use and development within this area including the County's recently completed commercial needs and residential market study. Our study consolidated previous studies, where possible, and apply realistic growth projections using the 2020 County's Collier Interactive Growth Model to better understand the potential land use scenarios and infrastructure improvements the County could consider for this growing sector of Collier County.



Project Cost: \$29,629

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Planning
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 5
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21. TITLE AND LOCATION <i>(City and State)</i> Highlands County Housing Study Highlands County, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Highlands County, FL	b. POINT OF CONTACT NAME Meghan DiGiacomo	c. POINT OF CONTACT TELEPHONE NUMBER 863.402.6906

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

In 2018, Highlands County received a Community Planning Technical Assistance grant to investigate market-rate, non-subsidized multi-family housing that can be profitably delivered while still affordable to meet the needs of existing and future residents. Kimley-Horn was retained by Highlands County to conduct the analysis of the County's housing market and provide recommendations for addressing the need for more market-rate rental options. The study examined Highlands County's existing conditions and trends of the local rental housing market, employment and demographic profiles, and forecasted demand for market-rate apartments. To further understand the nuances of the area's housing challenges, interviews with local stakeholders representing area employers were conducted. A supplemental financial feasibility analysis and proforma were created to investigate residential density scenarios required to support and attract private development of multi-family rental product in Highlands County. Following the completion of the housing market study and financial feasibility study, amendments to the County's 2030 Comprehensive Plan Housing Element, Future Land Use Element, and Future Land Use Map were drafted to support the study's findings and recommendations.

Project Cost: \$36K



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>
	Kimley-Horn and Associates, Inc.	Sarasota, FL
		Planning
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>
	Kimley-Horn and Associates, Inc.	Charlotte, NC
		Market Analysis
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>
		(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 6
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21. TITLE AND LOCATION (City and State) City of High Springs General Planning On-Call Services High Springs, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of High Springs	b. POINT OF CONTACT NAME Ashley Stathatos	c. POINT OF CONTACT TELEPHONE NUMBER 386.454.1416

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn is currently serving as the City's planning department staff. Our team is responsible for answering day-to-day inquiries of citizens and stakeholders seeking direction on a variety of planning and zoning matters. We are working as an extension of the City's staff due to limited human resources the City currently has. We work hand in hand with City Administration, Planning, Development and Community Improvement Department, and Legal Counsel to provide planning and zoning support.

Tasks include:

- Department of Economic Opportunity Community Planning Technical Assistance Grant Support
- Economic Development Strategy and Disaster Resiliency Plan
- Comprehensive Plan Update

Project Fees: \$165,250 (to date)



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION (City and State) Gainesville, FL	(3) ROLE Planning, Grant Assistance
b.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION (City and State) Sarasota, FL	(3) ROLE Planning
c.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION (City and State) Orlando, FL	(3) ROLE Graphics

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 7
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21. TITLE AND LOCATION (City and State) City of Oak Hill - General Planning On-Call Services Oak Hill, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Oak Hill, FL	b. POINT OF CONTACT NAME Kohn Evans, CMC	c. POINT OF CONTACT TELEPHONE NUMBER 386.345.3522

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn's Planning team is serving as an extension of Oak Hill's staff for a variety of services. We provide Planning Services Review to analyze the Oak Hill Subdivision applications and supporting materials as provided by the City. This includes reviews the City's comprehensive plan and corresponding zoning code for compliance and or consistency with the adopted standards specific to land use/planning; no review of transportation, engineering/stormwater or similar is provided. We then prepare a summary of our findings for incorporation in the City's staff report and revise the report based on City directed comments.



Contract Value: \$12,900

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Planning
b.	Kimley-Horn and Associates, Inc.	Gainesville, FL	Planning
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 8
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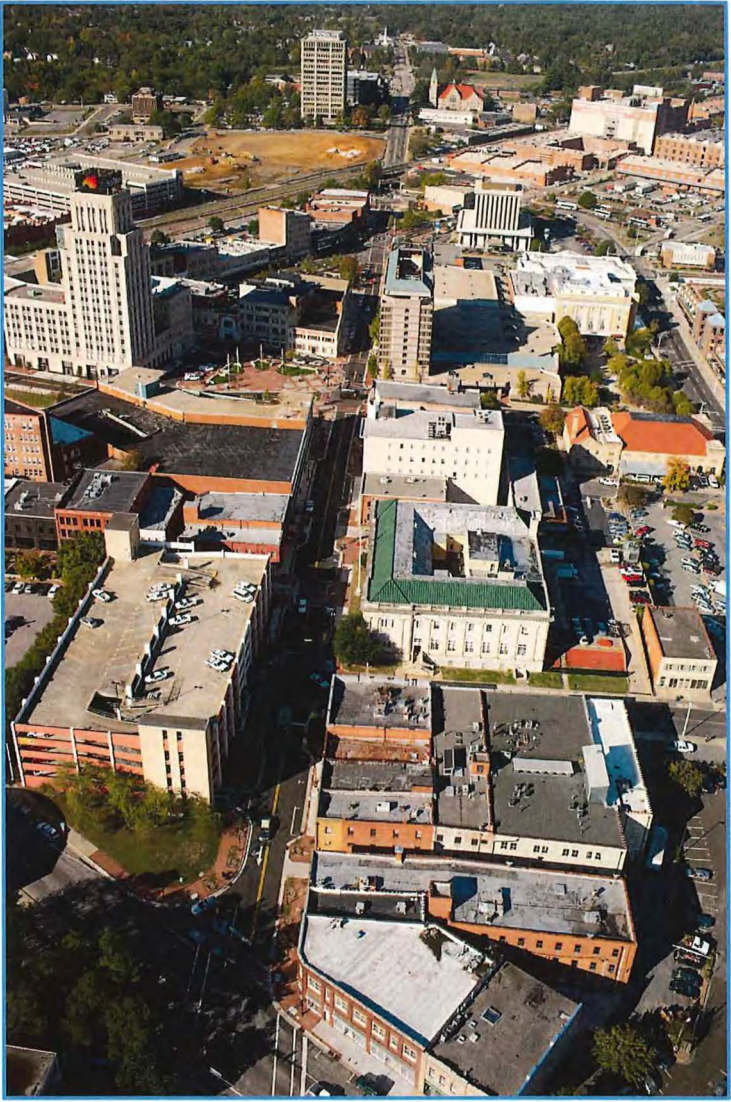
21. TITLE AND LOCATION (City and State) Town of Chapel Hill Plan Review Services Chapel Hill, NC	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Town of Chapel Hill	b. POINT OF CONTACT NAME Colleen Willger, AICP	c. POINT OF CONTACT TELEPHONE NUMBER 919.968.2731

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The Town of Chapel Hill, NC is being supported by Kimley-Horn for development plan review. Due to a deluge of development applications in response to the surrounding regional growth, low home loan interest rates, and desirability of Chapel Hill, the Town saw the need for additional support. Kimley-Horn staff is providing technical review of current development applications including final plans, administrative zoning compliance permits, and reviews of time-bound projects. This includes plan review services to evaluate development applications/plans by providing review comments to ensure compliance with plans, approved stipulations, conditions of approval, the Land Use Management Ordinance (Town's UDO), and other applicable codes and ordinances.

Project Fees: \$32,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)
	Kimley-Horn and Associates, Inc.	Sarasota, FL
		Plan Reviews
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)
		(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 9
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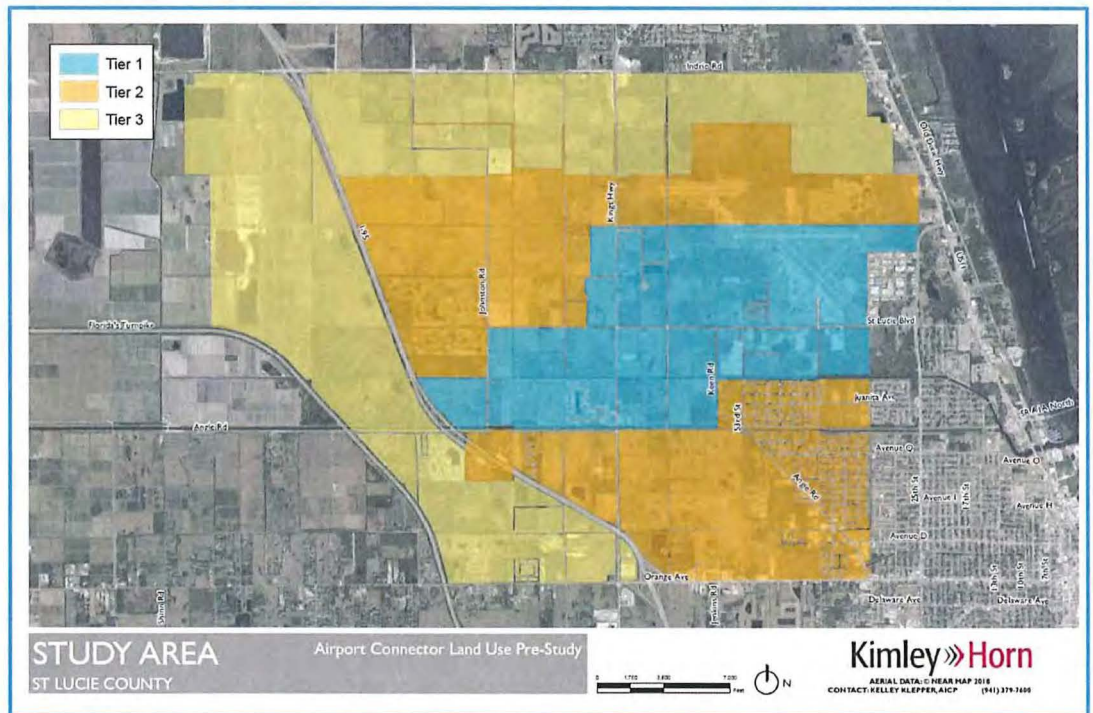
21. TITLE AND LOCATION (City and State) St. Lucie County Airport Connector Land Use Pre-Study Inventory Report, Ft. Pierce, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER St. Lucie County	b. POINT OF CONTACT NAME Benjamin Balcer	c. POINT OF CONTACT TELEPHONE NUMBER 772.462.1589

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn was selected by the Planning Division of St. Lucie County to perform an analysis of the existing conditions of the area between Treasure Coast International Airport and Business Park (formerly St. Lucie County International Airport) and the major highways in the region, Interstate-95, and Florida's Turnpike. The pre-study was multifaceted, consisting of an existing Future Land Use carrying capacity investigation, a transportation network analysis (both existing and future), an environmental review, and a water/wastewater availability review. This analysis was intended to serve as the basis for understanding the needs and requirements to support the continued economic development of St. Lucie County through an airport connector roadway. It serves as a snapshot of the existing conditions and assesses and reassesses the various studies and changes undertaken over the years.

The County, through various plans, studies and reports, has identified the need to provide a more direct and significant connector between one of the County's primary economic development centers, Treasure Coast International Airport, and Interstate-95 and Florida's Turnpike (the Florida Turnpike). The connector is not limited to only serving the airport but would serve as a key component of the economic infrastructure for this part of the County. To analyze the feasibility of a connector roadway, a land use analysis was performed with the intention of developing an inventory and comprehension of the existing build out potential, transportation systems, utilities, systems, and environmental constraints. This was performed through a tiered study area approach where the large overall study area was broken into three tiers, resulting in a finer grained analysis. The analysis found that current and future conditions do not support the creation of an Airport Connector roadway.
Project Fee: \$37,505



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION (City and State) Sarasota, FL	(3) ROLE Planning
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 10
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21. TITLE AND LOCATION <i>(City and State)</i> The Lakes District Visioning and Land Use Plan Auburndale, FL	22. YEAR COMPLETED <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 2px;">PROFESSIONAL SERVICES 2020</td> <td style="width:50%; padding: 2px;">CONSTRUCTION (if Applicable)</td> </tr> </table>	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if Applicable)
PROFESSIONAL SERVICES 2020	CONSTRUCTION (if Applicable)		

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Auburndale	b. POINT OF CONTACT NAME Amy Palmer	c. POINT OF CONTACT TELEPHONE NUMBER 863.965.5530

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn was selected to assist the City of Auburndale with the initial visioning and land use plan for The Lakes District. This approximate 4,000-acre area is identified as the City's next growth corridor and encompasses a variety of lands in various stages of development. Kimley-Horn led a series of community visioning and input sessions followed by an existing conditions analysis including land use, transportation/mobility, joint planning areas with Polk County, and a potential build out analysis. Kimley Horn developed a visionary land use plan and series of short- and long-term development strategies including recommendations for possible comprehensive plan policy amendments.

Project Cost: \$30,000



STATION 4

TRANSFER OF DEVELOPMENT RIGHTS

Depictions below show how the Transfer of Development Rights (TDRs) will work within the updated LDR.

PURPOSE

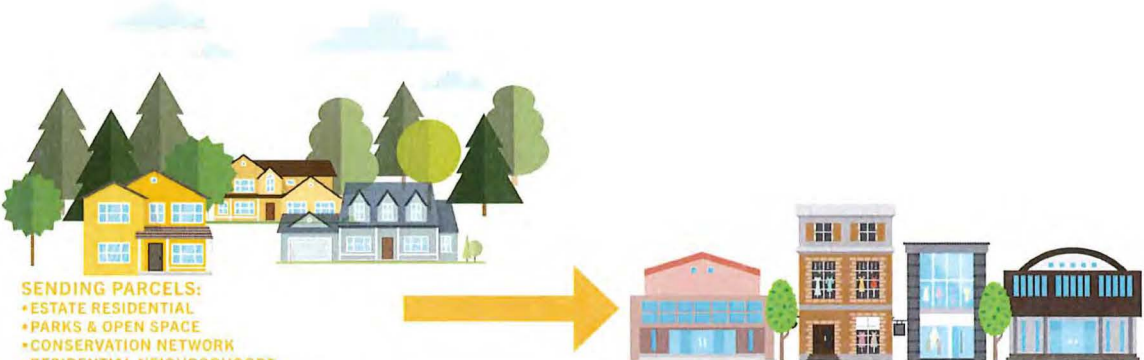
- Encourages higher density Village Centers
- Preserves other important uplands, agriculture areas, water reuse areas, aquifer recharge, wetland connections and wildlife corridors

SENDING ZONE DISTRICTS

Estate Residential
Parks & Open Space
Conservation Network
Residential Neighborhoods

RECEIVING ZONE DISTRICTS

Village Center



SENDING PARCELS:

- ESTATE RESIDENTIAL
- PARKS & OPEN SPACE
- CONSERVATION NETWORK
- RESIDENTIAL NEIGHBORHOODS

• Transfer existing development or development potential from sensitive parcels.


RECEIVING PARCELS:

- VILLAGE CENTER

• Transfer bonus incentives and development rights to Village Centers

AUBURNDALE LAKES DISTRICT: PUBLIC WORKSHOP

AUGUST 2021



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Planning
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Kelley Klepper, AICP	Project Manager	X	X	X	X	X		X	X	X	X
Peter Van Buskirk, P.E., AICP	Principal-in-Charge				X						
Allison Megrath, AICP, CNU-A	Planning/Grants						X				
Rick Browne, CHMM	Environmental			X							
Jessica Rossi, AICP	Fiscal					X					
James Pankonin, PLA, ASLA, LEED AP	Urban Design/Landscape Architecture			X							
Trenton Strackbein, P.E.	Civil Engineering										
Alyssa Monaghan	Planning			X			X	X			
Amanda Brandon, AICP	Planning	X	X	X	X		X				
Monet Moore	Planning			X					X		
Ed Dean, PLA, LEED AP	Landscape Architecture			X							
Sarah Johnson, C.E.	Environmental			X							
Justin Saarinen, GISP	GIS			X							
Mallory Clancy, P.E.	Stormwater										
Molly Williams, P.E.	Stormwater										
Adam Kerr, P.E.	Transportation/Traffic										
Matt Dunn	Arborist										
Alissa Waite	Marketing	X	X	X							
Tim Eggert	Graphics						X				

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Zephyrhills Sidewalk Assessment and Mast	6	High Springs General Planning On-Call Services
2	Zephyrhills Design Standards for Community Redevelopment Agency	7	Oak Hill - General Planning On-Call Services
3	Manatee County On-Call Planning Services	8	Chapel Hill Plan Review Services
4	Immokalee Road/Randall Boulevard - Collier County Planning Study	9	St. Lucie County Airport Connector Land Use Pre-Study Inventory Report
5	Highlands County Housing Study	10	The Lakes District Visioning and Land Use Plan

TAB 5. MANAGEMENT APPROACH/PROJECT CONTROL

PROJECT MANAGEMENT

Project management is a very important tool that drives every activity for successful project delivery and, at Kimley-Horn we take project management very seriously. We employ a structured approach for all of our projects by integrating resource, schedule, and budget management for each project in which we are involved. Kimley-Horn's mandated practices are outlined in our firm's Project Manager's Manual that all project managers are required to follow. This document clearly establishes the firm's policy that requires the project manager to prepare a detailed work plan and management plan for each major project. This includes a plan for controlling and directing all elements of the project.

Our entire approach to project management is characterized by the following philosophies and policies that are ingrained in the Kimley-Horn culture:

- Proactively control and manage the project schedule
- Assign qualified and experienced personnel to execute the various tasks for the respective technical disciplines.
- Mitigate project constraints by developing appropriate solutions, and implement effective actions before potential problems arise.
- Follow up on action items to ensure that planned activities are executed by the assigned personnel, task leader, and/or task manager responsible for each task/item. There will be no misunderstanding as to who was or is responsible.
- Prepare a project specific management plan to promote efficiency, clarify communication protocols, provide effective direction, avoid misunderstandings, and govern routine project actions.
- Communicate agreed project scope and budgets, and plan for effective quality control and independent reviews to produce quality deliverables that exceed contractual expectations and client satisfaction.
- Execute random inquiries with the client relative to schedule adherence, work performance, quality performance, and resource allocations to determine compliance with planned project performance; identify anomalies and take appropriate corrective actions to mitigate, as necessary.

Our project manager **Kelley Klepper, AICP** will serve as the City of North Port's personal point of contact, with full authority to make decisions that benefit the City. As your project manager, James offers the City of North Port more than 16 years of local experience on successfully executed projects. Kelley and his team serve numerous Florida communities.

Kelley will have the support of **Peter Van Buskirk, P.E., AICP**, who has lived and worked in North Port since 1983.

MEETING OUR CLIENTS' NEEDS

As communities continue to grow and change, the need for city and county governments to review and approve plans is increasing. One of the services Kimley-Horn provides to our clients is supplementing their Planning staff by reviewing plans and applications for municipal planning departments.

- For the Town of Chapel Hill, NC our planners have reviewed 31 projects since mid-2021, helping Town staff process an unprecedented number of requests.
- We are providing our fourth review of development plans for Manatee County since December 2021.
- Through our new contract with the City of Oak Hill Kimley-Horn planners have already reviewed five applications since early 2021.

Our goal is to be a reliable and adaptable partner to our clients as their needs continue to meet their changing community.

Peter has served the City of North Port on various projects for decades and as a resident of the City, he also has a keen understanding of local issues and trends. Some of Peter's project experience includes:

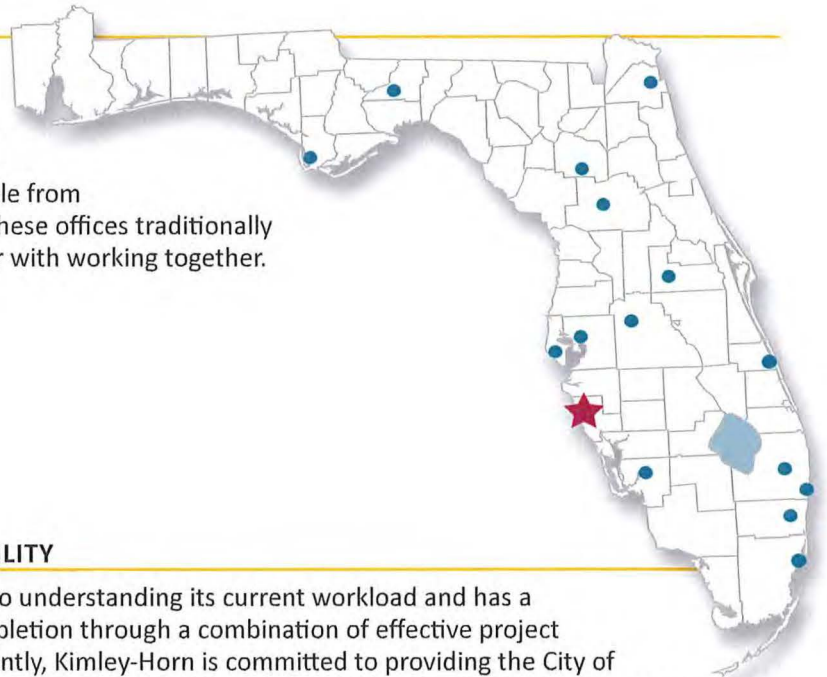
- Sumter Boulevard Improvements, Phases II and III
- Sumter Boulevard Bridge
- Warm Mineral Springs Park Master Plan
- Control Structure (WCS) 106
- Fire Rescue Station 85
- Reclaimed Water Transmission Main Expansion
- West Villages 63-Acre Park
- West Villages Parkway
- North Port Paw Park
- North Port Skate Park
- US 41 Gateway Monuments
- Butler Park Municipal Aquatic Center

LOCATION OF STAFF

Kimley-Horn serve North Port for this contract from our downtown Sarasota office, with planning and engineering support from our Fort Myers and Gainesville offices. Specialty services such as Fiscal and Marketing support are available from West Palm Beach, Orlando, and Charlotte, NC. These offices traditionally collaborate on Planning projects and are familiar with working together.

Kimley-Horn and Associates, Inc. – Sarasota

1777 Main Street, Suite 200
Sarasota, FL 34236
Phone: 941.379.7600
Fax: 561.863.8175
www.kimley-horn.com



CURRENT WORKLOAD AND STAFF AVAILABILITY

Kimley-Horn is very progressive when it comes to understanding its current workload and has a long history of achieving successful project completion through a combination of effective project management and technical expertise. Consequently, Kimley-Horn is committed to providing the City of North Port with the highest quality staff and service to meet your project schedule and budget requirements.

The members of our project team were selected using two criteria: (1) their experience with similar projects and (2) their availability to assume major technical responsibilities. Kimley-Horn's proactive management system, known as cast-aheads (discussed above) is used to detail every project's personnel needs, as well as to determine each staff person's availability. By continuously matching project needs with staff availability, our cast-aheads system is an accurate tool for keeping our projects on schedule.

Due to the on-call nature of this contract, it would be difficult to give a firm number of weekly hours available for our staff. Based on a review of our cast-aheads, we can assure you that the staff members selected for this team are available immediately to serve you, and are in an excellent position to handle the workload of any assignment you wish to give us. In addition, we have strategically selected subconsultant partners with the technical capability and available resources to meet your needs.

AVAILABLE FACILITIES, TECHNOLOGICAL CAPABILITIES, AND OTHER AVAILABLE RESOURCES

At Kimley-Horn, we are always examining our use of technology to be sure it matches our clients' needs. Our clients, who represent a broad range of markets and disciplines, vary widely in technological capabilities and needs; for this reason, we continuously update our own software and hardware to remain current, while also maintaining "previous versions" to serve those clients who choose not to update. By maintaining a library of resources we can cater to virtually any client in any application.

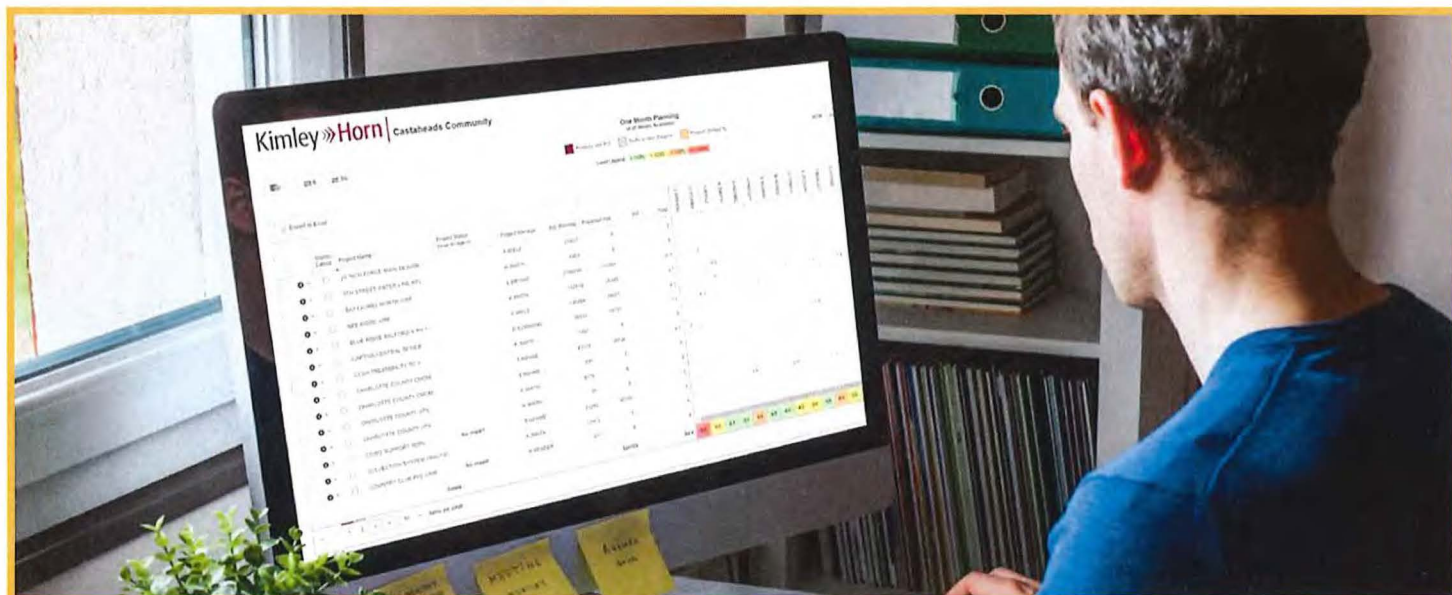
Our resources are perfectly suited to serve the needs of this request for professional services, and our graphic art capabilities are fully available to support the media outreach strategies that may be necessary. Below we describe our equipment relative to these services; our extensive survey and engineering-related software and hardware are not discussed here, but full information can be provided, if needed.

In addition to networked computer systems with state-of-the-art storage and media transfer capabilities; our offices are equipped with a complete array of output devices, including:

- Modem and E-mail communications
- Laser printers
- Color scanners
- Color printers/copiers
- Color plotters
- Coil binding systems
- Thermal laminators
- SharePoint and FTP sites

Our graphic art software capabilities include *SketchUp*, *Lumion3D*, *Adobe InDesign*, *Adobe Photoshop*, *Adobe Illustrator* and *Microsoft Office*. Our presentation systems include high resolution digital projection of PowerPoint slide shows, interactive Smart Board displays, and DVD video. In-house production capabilities also include foam-core presentation boards and multi-media displays. Kimley-Horn also maintains digital photography equipment, digital video recording and video editing/production hardware and software.

CASTAHEADS. While there are many new technologies that our firm is currently using, we believe there is no replacement for pro-active, face-to-face or phone conversations to provide effective communication and engagement for these types of projects. We understand that this project is a priority for the City and that the expectations to deliver the project on time and on budget will be paramount to the successful delivery. We will work with the City's project team to develop an appropriate communication plan where the established method for engaging with City representatives as well as with City representatives and elected officials works for all. At a minimum, we propose an initial kick-off meeting, and will work to establish a shared communication style with the appropriate tools during this time period where we are all mindful of the COVID-19 pandemic.



Kimley-Horn's Castahead System

Our planning group uses Microsoft TEAMS as a communication and information sharing tool as does most Kimley-Horn professionals. We have found this to be extremely helpful with internal meetings and has helped us communicate and collaborate effectively through the hurdles associated with the Covid-19 pandemic. While we are transitioned back into working within the office, we still use this tool regularly to share screens, discuss design, share files, and collaborate with internal and external team members.

On this contract, we would propose the City adding Kimley-Horn staff to any TEAMS application for individual projects. We can then effectively show real time updates on where we are at on the schedule, what our team is currently working on, and keep a folder of files that can be easily accessed by City staff.

Throughout the design process, we anticipate providing project updates concurrent with milestone submittals. These would include design, permitting, schedule and cost status updates. These updates could occur at Commission Workshops, regularly scheduled Commission meetings, or through memorandums. Again, we'll work with the City to develop the preferred methodology and stay ahead of communication throughout the process.

Quality control is a cornerstone principle at Kimley-Horn, and we adhere to a strict program of independent review whereby a team member in a separate Kimley-Horn office conducts a quality assurance review of our deliverables prior to submittal. This outside review by professionals in the same technical discipline provides a fresh, independent perspective and helps us maintain the quality standard for which our firm is well known.

Our geographic proximity to the City offices allows us to easily facilitate face-to-face progress meetings throughout the duration of the project. Our team is currently meeting in person with our clients who are comfortable doing so in socially distant and COVID-19 safety protocol compliant manner. We are available and can accommodate in person meetings, such as an internal design charrette that was held over the summer with Kimley-Horn and City staff for an upcoming project. As a local design firm, our project manager and many of our staff are North Port residents. Not only does this allow us to be responsive and accommodate in person meetings with ease, but it gives our team a vested and personal interest in the project's success.

COORDINATION. The Kimley-Horn team is highly experienced in projects that demand close coordination among multiple team members. Kimley-Horn's professionals are accustomed to working on projects involving various components and understand the importance of productive coordination to provide the required high-quality services in an efficient and timely manner. We understand that open, clearly defined channels of communication and prompt response to your requests will be essential to achieve the desired project results. Successful projects will require close coordination between the City and our project manager **Kelley Klepper, AICP**. Kelley will serve as the point of contact for this contract and will be responsible for identifying the appropriate personnel for each assignment and coordinating activities in line with the City's request. Kelley will also confirm that quality assurance/quality control (QA/QC) measures are built into preparation of assignments. Each assignment will include a kick-off meeting with key team members to clearly define the scope, outline responsibilities, establish schedules, and identify milestones and goals. At the end of each assignment, a QA/QC review will be conducted through a peer review process as a check to make sure that the project deliverable is technically correct and consistent with your objectives.

SUPERVISION. Kimley-Horn uses a client-centered style of management oriented toward maintaining high levels of quality and communication with the both the client and our internal project team. Our project manager **Kelley Klepper, AICP**, will work closely with the City throughout project development and design. He will evaluate and monitor progress and report to the City, helping to facilitate meetings and maintain thorough communication by generating project schedules with all major meeting dates to be outlined in advance. These pre-scheduled meetings, and work breakdown structures help us to manage project schedule and budgets effectively while giving the City advanced notice of any critical meetings on the critical path. As project manager, Kelley will be in regular communication with the City throughout the process to maintain schedule and achieve the highest level of project success.



TAB 6. REFERENCES

For the purpose of this submittal, Kimley-Horn has included references for clients who we have recently provided similar services to those outlined in your RFP. We feel this best represents the experience and quality of services we bring to your community. We invite you to contact each of these clients and ask about how we served them and creatively met their needs. For many of these clients we have provided services for numerous projects and are proud that they turn to us again and again to face challenges.

1. Mrs. Kohn Evans, CMC

City of Oak Hill

City Administrator

234 US Highway 1

Oak Hill, FL 32759

386.345.3522

Fax: 386.345.1834

evansk@oakhillfl.com

Work: City of Oak Hill General Planning On-Call Services

Year Completed: Ongoing

Total cost of project: \$19,677 (to date)

2. Colleen Willger, AICP

Town of Chapel Hill

Director of Planning

405 Martin Luther King Jr Blvd.

Chapel Hill, NC 27514

919.968.2731

Fax: 919.968.2846

cwillger@townofchapelhill.org

Work: City of Chapel Hill Plan Review Services

Year Completed: Ongoing

Total cost of project: \$32,755 (to date)

3. Gail Hamilton

City of Zephyrhills

Community Redevelopment Agency Director

5335 Eighth Street

Zephyrhills, FL 33542

813.780.0202

Fax: 919.968.2846

ghamilton@ci.zephyrhills.fl.us

Work: Zephyrhills Sidewalk Assessment and Master Plan

Year Completed: 2020

Total cost of project: \$20,988

LONG TERM PARTNERSHIPS WITH CLIENTS

Ed Vick, one of the founders of Kimley-Horn used to say:

"We have no reason to exist except to serve our clients."

This client-centered philosophy has served us well over our 55 years in business and is the foundation of Kimley-Horn's business model. It has resulted in long-term working relationships with clients, even if their career takes them elsewhere. One example is our two-decades-long collaboration with Zephyrhills CRA Director Gail Hamilton. While CRA Director at another Florida community, we began partnering with her for planning, environmental, roadway, and landscape architectural services for her growing city.

When Gail moved to Zephyrhills in 2016, Kimley-Horn and Kelley Klepper continued serving in a similar role, spanning planning and facilities assessment, grant assistance, utilities design, park development, and traffic analysis. *We are proud to be a trusted partner for Gail and the community she serves.*

"I have worked with Kimley-Horn for more than 20 years and feel they are the CRA's partner in redeveloping the district. Kelley and his team provide excellent resources to make sure product/plan is exactly what my district and community needs."



4. Lisa (Barrett) Wenzel, AICP

Manatee County

Planning Section Manager
1112 Manatee Avenue West
Bradenton, FL 34205
941.748.4501 Ext 6884
Fax: N/A

lisa.wenzel@mymanatee.org

Work: Manatee County On-Call Planning Services

Year Completed: Ongoing

Total cost of project: \$460,000 fees to date

5. Julie Fife, MA, FRA-P

City of Auburndale

Community Development Director
1 Bobby Green Plaza, PO Box 186
Auburndale, FL 33823
863.965.5530 x129
Fax: 863.965.5507

jfife@auburndalefl.com

Work: The Lakes District Visioning and Land Use Plan

Year Completed: 2020

Total cost of project: \$30,000

6. Parker Klopf

Collier County Growth Management Department

Senior Planner
2800 North Horseshoe Drive
Naples, FL 34104
Direct line: (239) 252-2471
Fax: N/A

Parker.klopf@colliercountyfl.gov

Work: Immokalee Road/Randall Boulevard – Collier County Planning Study

Year Completed: 2021

Total cost of project: \$27,600

7. Meghan DiGiacomo

Highlands County Board of County Commissioners

Business and Economic Development
501 South Commerce Avenue
Sebring, FL 33870
863.402.6906
Fax: 863.402.6651

mdigiacomo@highlandsfl.gov

Work: Highlands County Housing Study

Year Completed: 2019

Total cost of project: \$39,762

8. Ashley Stathatos

City of High Springs

City Manager
23718 W. US Hwy 27
High Springs, FL 32642
386.454.2134
Fax: 386.454.4462

astathatos@highsprings.us

Work: General Planning On-Call Service

Year Completed: Ongoing

Total cost of project: \$165,250 (to date)

9. Benjamin Balcer, AICP

St. Lucie County

Assistant Director, Planning & Development Services
2300 Virginia Ave. Fort Pierce 34982
772.462.1589
Fax: N/A

BalcerB@stlucieco.org

Work: St. Lucie County Airport Connector Land Use Pre-Study Inventory Report

Year Completed: 2019

Total cost of project: \$37,505

10. Paola Mendoza

City of Boynton Beach

Public Works
100 E Ocean Avenue
Boynton Beach, FL 33435
561.742.6266
Fax: 561.742.6211

mendozaP@bbfl.us

Work: Grant Funding Assistance

Year Completed: 2021

Total cost of project: \$14,350

TAB 7. LITIGATION AND INSURANCE

Kimley-Horn and its subsidiaries have provided services in all 50 states and numerous countries. Because of the many and varied projects we have completed, we are subject to various legal proceedings from time to time and in the ordinary course of business. It is not practical to provide a complete list as part of this proposal. **In the last five (5) years, Kimley-Horn has had more than 23,198 active projects in Florida, 28 of which had some form of litigation. Of these cases, 3 were dismissed, 15 were settled, and 10 are pending.** This represents 0.1207% of all projects completed by Kimley-Horn in Florida over the past five years. None of the pending cases, if decided against Kimley-Horn, would have a material impact on our financial statements or impair in any way our ability to serve our clients. Generally, these matters are covered by insurance, and we consider them to be without merit. If you would like to discuss our legal matters in more detail, please contact Kimley-Horn’s General Counsel, Richard Cook, at 919.677.2058.

INSURANCE

Kimley-Horn has more than adequate liability insurance to meet the requirements of the City. Our current levels of insurance are provided below:

Type of Insurance	Limits
Commercial General Liability	\$1 million per occurrence \$2 million aggregate
Automobile Liability	\$2 million combined single limit per accident
Umbrella Liability	\$5 million per occurrence \$5 million aggregate
Workers Compensation	Statutory
Employer’s Liability	\$1 million each accident \$1 million disease - each employee \$1 million disease - policy limit
Professional Liability	\$2 million per claim \$2 million aggregate

TAB 8. ADDITIONAL INFORMATION

Kimley-Horn truly values the relationship we have built with the City of North Port over years of collaborative experience together. As we mentioned in our cover letter, we have been a trusted partner to the City for two decades. We have done this by providing steady but creative solutions to your growing community.

Kimley-Horn encourages collective brainstorming and candid communication to get to the core of your concerns and goals. We respect your opinions and want to share in the gratification that comes from being part of a successful team. Our attentive professionals will remain focused on your needs. As active members of our respective local communities, we have a professional and personal allegiance to Southwest Florida. Kimley-Horn will target our team's strengths and abilities to meet North Port's needs in the most efficient, thorough, and cost-effective manner.

PUBLIC ENGAGEMENT

As mentioned in Tab 2, we excel at providing creative and meaningful public Engagement for our clients. Some of the services we provide include:

- Interactive public workshops including live polling
- Virtual workshops including live townhalls, webinars, narrated presentations, online public involvement platforms
- Focus groups
- Stakeholder interviews
- Advisory or task force groups
- Project websites with page material and announcements
- Geographic information system (GIS) analysis
- Email reminders through a database list
- Press releases for television and radio
- Going to where the public is (street events, piggy backing off of other meetings)
- Social media tools including Facebook and Twitter
- Notification postcards and project newsletters mailed and/or emailed to specific targets
- Online surveys
- Extensive graphics support including realistic renderings
- Project videos and 3D simulations including Lumion (fly-through) models to better understand designs

We are confident that our experience, qualifications, and passion for providing high-quality deliverables will be a beneficial asset to the City of North Port. We sincerely appreciate the opportunity to present our qualifications and look forward to continuing our strong working relationship with the City of North Port through this Planning contract.



North Port
Skate Park



ENVIRONMENTAL SERVICES

- Biological assessment/analysis and habitat conservation plans
- Wildlife management, assessment, and relocation
- Wetland delineation, assessment, and mitigation
- Water quality assessment and monitoring
- Environmental audits
- Public involvement programs
- Contamination assessments/ remediation for soils ground water, and surface water
- Comprehensive environmental compliance evaluations
- Drainage basin studies
- Paving and drainage design and rehabilitation
- Threatened and endangered species studies (biological assessments and habitat conservation plans)
- Land use and development feasibility studies
- Water resource studies
- Stormwater management
- Environmental permitting, assessment, and remediation
- Coastal engineering
- Surface water management design
- Water and wastewater engineering
- Construction observation and inspection



North Port
Paws Park

North Port
Aquatic Facility



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Kimley-Horn is recognized nationwide for the quality of our work environment, for our stature as a business enterprise, and for the outstanding work of our consulting staff. Here are just a few of our planning, open spaces, and community success stories.

2021

Award of Merit- Urban Design - Florida American Society of Landscape Architects — **Clematis Streetscape Improvements Phase I, West Palm Beach, FL**

Southeast's Best Landscape/Urban Development Project - ENR— **St. Petersburg 2nd Avenue Pier Approach Design, St. Petersburg, FL**

2020

Honor Award - Engineering Excellence Award American Council of Engineering Companies (Florida)—**Babcock Ranch Phases 1 and 2**

Best Capital Project/Infrastructure Florida Redevelopment Association — **Clematis Streetscape Improvements Phase I, West Palm Beach, FL**

2019

Award of Merit American Planning Association Florida; *Outstanding Achievement in Innovation* Florida Planning and Zoning (FPZA) — **City of Maitland Comprehensive Plan, Maitland, FL**

People's Choice Award for Best Product Safe Streets Summit — **Clematis Streetscape Improvements Phase I, West Palm Beach, FL**

Future of the Region Tampa Bay Regional Planning Council — **Realize Bradenton and the City of Bradenton for the Creating Together Projects, Bradenton, FL**

Public Engagement and Outreach - Honorable Mention Sun Coast Section - APA Florida — **Drew Street Complete Streets, Clearwater, FL**

Best Plan, Report or Study - Honorable Mention Sun Coast Section - APA Florida Annual — **St. Petersburg Complete Streets Implementation Plan, St. Petersburg, FL**

Vernon Deines Merit Award for Outstanding Comprehensive Plan or Special Project (Small Jurisdiction) American Planning Association (Small Town and Rural Planning Division) — **Economic Development Strategy, Williston, FL**

2018

APA Florida/Award of Merit in the Comprehensive Plan (Small Jurisdiction) Category American Planning Association; *FPZA 2018 Grass Roots/Public Involvement award* Florida Planning and Zoning Association— **Venice Comprehensive Plan, Venice, FL**

National Recognition Award American Council of Engineering Companies (ACEC) of Florida – **FITTEAM Ballpark of The Palm Beaches Spring Training Facility for the Houston Astros and Washington Nationals, West Palm Beach, FL**

Meritorious Achievement in the Field of Infill Design Florida Trust for Historic Preservation — **Restoration of Memorial Bradley Park, Palm Beach, FL**

Award of Honor Florida Chapter of American Society of Landscape Architects – **Perry Harvey Park, Tampa, FL**

President's Award Florida Redevelopment Association – **Heritage Square Master Plan, Live Oak, FL**



Roy F. Kenzie Award for "Best Transportation and Transit Enhancements" Florida Redevelopment Association – **5th Avenue South Bikeway and Pedestrian Trail, Lake Worth, FL**

2018 People's Choice - Great Place in America American Planning Association – **The Riverwalk at Kennedy Boulevard Plaza, Tampa, FL**

2017

Project of the Year - Historic Restoration/Preservation American Public Works Association – Florida Chapter and National Award – **Restoration of Memorial Fountain in Town Hall Square, Palm Beach, FL**

Agency Excellence for Economic Impact Florida Recreation and Park Association – **Sims Park, New Port Richey, FL**

Engineering Excellence Award for Water and Stormwater Florida Institute of Consulting Engineers and *Award of Excellence for Open Space Category* Florida American Society of Landscape Architects – **Siesta Key Beach Park, Sarasota, FL**

Award of Honor, Florida Chapter of American Society of Landscape Architects – **Perry Harvey Park Design, Tampa, FL**

Award for Design Excellence, AIA Tampa Bay – **The Riverwalk at Kennedy Boulevard Plaza, Tampa, FL**

2016

Outstanding Study/Plan Florida Planning and Zoning Association – **Franjo Activity Center, Village of Palmetto Bay, FL**

Roy F. Kenzie Award for "Best Transportation and Transit Enhancements" Florida Redevelopment Association – **Federal Highway (US 1) Interim and Final Enhancements, Delray Beach, FL**

Award of Merit Florida Chapter American Society of Landscape Architects – **Regatta Park, Miami, FL**

Outstanding Public Participation Award, Northeast Florida Planning and Zoning Association (FPZA) – **St. Johns Village (River Vue), Jacksonville, FL**

Redevelopment Project Award, Northeast Florida Planning and Zoning Association (FPZA) – **Baptist MD Anderson Cancer Center, Jacksonville, FL**

2015

Award of Excellence Plan Hillsborough; Public Sector Urban Excellence Award Tampa Downtown Partnership, and *H. Dean Rowe, FAIA Award for Design Excellence* AIA Tampa Bay – **The Riverwalk at Kennedy Boulevard Plaza, Tampa, FL**

Award of Merit, International Downtown Association – **Palmetto Park Road and Boca Promenade, Boca Raton, FL**

Best Project of 2014: Residential/Hospitality, Engineering News-Record – **Streamsong Resort, Polk County, FL**

Project of the Year, ASCE, Florida Section – **Palm Beach Outlets and Marketplace, West Palm Beach, FL**

Project of the Year, American Public Works Association Florida West Coast Branch – **Zephyrhills Skate Park, Zephyrhills, FL**

2014

Outstanding Development Award, Florida Planning and Zoning Association – **Nathan Benderson Park, Sarasota, FL**

Redevelopment Project Award, Northeast Florida Planning and Zoning Association (FPZA) – **Seabridge Square Shopping Center, St. Augustine, FL**

2013

Planning Award, Heart of Florida (HOF)/Florida American Planning Association – **Polk TPO Complete Streets Program, Polk County, FL**

Best New Installation, Florida Nursery, Growers and Landscape Association – **Bradenton Downtown Riverwalk**

Award of Excellence, Economic Development Division of the American Planning Association; *Award of Excellence*, Florida American Planning Association; *Award of Merit*, County Planning Division of the American Planning Association; *Distinguished Project Award* and *Public-Private Partnership Award*, Suncoast Section of Florida American Planning Association; and *State Award*, Florida Recreation and Park Association – **Nathan Benderson Park, Sarasota, FL**

2012

Award of Merit, Florida Chapter American Society of Landscape Architects – **Palmetto Park Road and Boca Promenade, Boca Raton, FL**

2011

Grand Award, Florida Institute of Consulting Engineers – **Palmetto Park Road and Boca Promenade, Boca Raton, FL**

Roy F. Kenzie Award for "Best Capital Project/ Beautification," Florida Redevelopment Association – Kissimmee CRA Streetscapes, Kissimmee, FL

Florida Preservation Award, Florida Trust for Historic Preservation – Carson-Bryan House, Kissimmee, FL

2010

Award of Merit, Florida ASLA – West Villages 63-Acre Park, North Port, FL

2009

Phoenix Award, U.S. Environmental Protection Agency – Midtown Miami, Miami, FL

USTA Outstanding Facility Award, U.S. Tennis Association – Seaview Tennis Center, Palm Beach, FL

Roy F. Kenzie Award for "Best Capital Project/Beautification" Florida Redevelopment Association – Barton Boulevard Streetscape, Rockledge, FL



2008

Planning Award (Rural Category) Capital Regional Section – American Planning Association - Florida – City of St. Marks Master Plan, FL

Award of Merit (Open Space Category) American Society of Landscape Architects, Florida Chapter – South Collier Boulevard Improvements, Marco Island, FL

I. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

31. SIGNATURE

33. NAME AND TITLE

Kelley Klepper, AICP, Senior Planner

32. DATE

February 14, 2022

TAB 9. SUBMISSION REQUIREMENTS AND REQUIRED SUBMITTAL FORMS

- Proposal Submittal Signature Form
- Statement of Organization
- References
- Drug-Free Workplace
- Public Entity Crime Information
- Non-Collusive Affidavit
- Lobbying Certification
- Conflict of Interest Form
- E-Verify Form
- Disclosure Form
- Scrutinized Business Certification Form
- State Registration Requirements
- Copy of Registration, Attached
- State required license for Prime Firm Only
- Sample Insurance Certificate
- Licenses

TAB 9 – SUBMISSION REQUIREMENTS AND REQUIRED SUBMITTAL FORMS: This checklist is provided to assist each Proposer in the preparation of their response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is a guideline which is to be executed and submitted with the required forms. It is the responsibility of each Proposer to read and comply with the solicitation in its entirety.

A. SUBMITTAL REQUIREMENTS

1. **NUMBER OF PAGES:** The proposal **shall not exceed (50) pages (one-sided) or (25) pages (two-sided) in length. (The Title Page, Table of Contents, City Required Forms, 330 Forms and tabs do not count towards the TOTAL NUMBER OF PAGES).**
 - 1.1 When compiling a response, sections should be tabbed and labeled; pages should be sequentially numbered at the bottom of the page; proposals should be bound to allow flat stacking for easy storage; **do not use three ring binders of any kind**; and sections should be compiled in the sequence list above.
 - 1.2 Place proposal with all the required items in a sealed envelope clearly marked for specification number, project name, name of proposer, and due date and time.
2. **PAPER/FONT SIZE:** 8.5"x11"/Font Calibri 11, PDF FORMAT.
3. **NUMBER OF ORIGINAL PROPOSALS:** One (1) original hard-copy **UNBOUND** (marked "ORIGINAL") and signed in **blue ink**. **NUMBER OF COPIES:** three (3) hard copies **BOUND** (marked "COPY") (**1 original + 3 copies = 4 total submittals**).
4. **USB Flash Drive:** One (1) electronic version in Portable Document Format (PDF) **on** a USB Drive containing the entire submittal. USB drive only. **CDs will not be accepted.**

B. REQUIRED SUBMITTAL FORMS: City Required Submittal Forms/Checklist

READ/EXECUTED & INCLUDED

- Proposal Submittal Signature Form
- Statement of Organization
- References
- Drug-Free Workplace (If Applicable)
- Public Entity Crime Information
- Non-Collusive Affidavit
- Lobbying Certification

- Conflict of Interest Form
- Disclosure Form (Consultant/Engineer/Architect)
- Scrutinized Business Certification Form
- E-Verify Form

State Registration Requirements (<http://www.sunbiz.org/search.html>)

Copy of Registration, Attached

State required license for Prime Firm Only (Not sub-consultants)

SAMPLE INSURANCE CERTIFICATE: Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for both Professional Liability and General Liability and the dollar amounts of the coverage.

YES NO Sample Insurance Certificate is included with the submittal

MBE/WBE/VBE: If claiming Minority Business Enterprise/Women Business Enterprise/Veterans Business Enterprise, the Prime Firm (not sub-consultant) **shall be** certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.

YES, CLAIMING MBE/WBE/VBE STATUS AS PRIME ONLY

YES, I'VE ATTACHED THE CERTIFICATE OF MBE/WBE/VBE STATUS FROM THE STATE OF FLORIDA AS OUTLINED SECTION 12.

NOT CLAIMING MBE/WBE/VBE

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL

PROPOSAL SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement, if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. 1 Dated 1/26/2022 Addendum No. _____ Dated _____
Addendum No. 2 Dated 2/1/2022 Addendum No. _____ Dated _____
Addendum No. 3 Dated 2/8/2022 Addendum No. _____ Dated _____

Company Name Kimley-Horn and Associates, Inc.

941.379.7600 kelley.klepper@kimley-horn.com 561.863.8175
Telephone # E-Mail Fax #

1777 Main Street, Suite 200
Main Office Address

Sarasota FL 34236
City State Zip Code

Address of Office Servicing City of North Port, if different than above: SAME AS ABOVE

Office Address

City State Zip Code

Telephone # E-mail Fax #

B. Kelley Klepper, AICP, Vice President
Name & Title of Firm Representative

B. Kelley Klepper February 10, 2022
Signature Date

Do you accept Visa? YES NO

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

STATEMENT OF ORGANIZATION
(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent: Kimley-Horn and Associates, Inc.

DBA (if any): _____

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): Corporation

Business Address: 1777 Main Street, Suite 200
Sarasota, FL 34236

Phone: 941.379.7600 **Fax:** 561.863.8175

E-Mail kelly.klepper@kimley-horn.com

Federal Identification Number: 56-0885615

State of Florida Department of State Certificate of Authority Document No.: 821359

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

(Please Check One)

Is this a Florida Corporation: Yes or No

If not a Florida Corporation,

In what state was it created: North Carolina

Name as spelled in that State: Kimley-Horn and Associates, Inc.

What kind of corporation is it: "For Profit" or "Not for Profit"

Is it in good standing: Yes or No

Authorized to transact business

in Florida: Yes or No

Does it use a registered fictitious name: Yes or No

Names of Officers:

President: Steve E. Lefton **Secretary:** Richard N. Cook

Vice President: Tammy L. Flanagan **Treasurer:** David L. McEntee

Director: See attached list **Director:** _____

Other: _____ **Other:** _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Name of Corporation (As used in Florida):

Kimley-Horn and Associates, Inc.

(Spelled exactly as it is registered with the state or federal government)

Corporate Address:

Post Office Box:

City, State Zip:

Street Address:

City, State, Zip:

421 Fayetteville Street, Suite 200

Raleigh, North Carolina 27601

BUSINESS NAME: Kimley-Horn and Associates, Inc.

NAME AND TITLE (PERSON AUTHORIZED TO BIND THE COMPANY): B. Kelley Klepper, AICP, Vice President

SIGNATURE: B Kelley Klepper DATE: February 10, 2022

Board of Directors – 2022

Barry Barber – Chair

Steve Blakley

Scott Colvin

Paul Danielson

Bill Dvorak

Tammy Flanagan

Brian Good

James Hall

Jennifer Harry

Steve Lefton

Brent Mutti

Aaron Nathan

Brooks Peed

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

REFERENCES/CLIENT LISTING

The firm shall provide at least five (5) business related references for which they are currently providing or have provided experience in similar scope and size as this RFP within the last five (5) years.

1. Business/Customer Name: City of Oak Hill

Name of Contact Person/Title: Mrs. Kohn Evans, CMC, City Administrator

Telephone# 386.345.3522 Fax 386.345.1834 E-mail evansk@oakhillfl.com

Address 234 US Highway 1, Oak Hill, FL 32759

Phone Number 386.345.3522 Discipline: Planning

Duration of Contract or business relationship 1 year

Type of Services Provided On-Call General Planning Services

2. Business/Customer Name: Town of Chapel Hill

Name of Contact Person/Title: Colleen Willger, AICP, Director of Planning

Telephone# 919.968.2731 Fax 919.968.2846 E-mail cwillger@townofchapelhill.org

Address 405 Martin Luther King Jr Blvd., Chapel Hill, NC 27514

Phone Number 919.968.2731 Discipline: Planning

Duration of Contract or business relationship 15 years

Type of Services Provided Planning, Transportation Analysis, Environmental, Roadway, Parking, Stormwater Planning

3. Business/Customer Name: City of Zephyrhills

Name of Contact Person/Title: Gail Hamilton, Community Redevelopment Agency Director

Telephone# 813.780.0202 Fax 813.780.0005 E-mail ghamilton@ci.zephyrhills.fl.us

Address 5335 Eighth Street, Zephyrhills, FL 33542

Phone Number 813.780.0202 Discipline: Planning, Engineering, Landscape Architecture

Duration of Contract or business relationship 20 years

Type of Services Provided Planning, Park Design, Streetscapes, Transportation Planning, Water Utilities, Grants, Environmental

BUSINESS NAME: Kimley-Horn and Associates, Inc.

NAME AND TITLE (PERSON AUTHORIZED TO BIND THE COMPANY): B. Kelley Klepper, AICP, Vice President

REQUEST FOR PROPOSAL NO. 2022-13
GENERAL PLANNING SERVICES

SIGNATURE:

B Kelley Klepper

DATE:

February 10, 2022

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

4. Business/Customer Name: Manatee County

Name of Contact Person/Title: Lisa Wenzel, AICP, Planning Section Manager

Telephone# 941.748.4501 Fax N/A E-mail lisa.wenzel@mymanatee.org
Ext 6884

Address 1112 Manatee Avenue West, Bradenton, FL 34205

Phone Number 941.748.4501 Ext 6884 Discipline: Planning

Duration of Contract or business relationship 20 years

Type of Services Provided Planning, Water Utilities, Roadway, Landscape Architecture, Park Design

5. Business/Customer Name: City of Auburndale

Name of Contact Person/Title: Julie Fife, MA, FRA-P, Community Development Director

Telephone# 863.965.5530 x129 Fax 863.965.5507 E-mail jfife@auburndalefl.com

Address 1 Bobby Green Plaza, PO Box 186, Auburndale, FL 33823

Phone Number 863.965.5530 x129 Discipline: Planning

Duration of Contract or business relationship 3 years

Type of Services Provided Land Use Planning

6. Business/Customer Name: City of Boynton Beach

Name of Contact Person/Title: Paola Mendoza, Public Works

Telephone# 561.742.6266 Fax 561.742.6211 E-mail mendozaP@bbfl.us

Address 100 E Ocean Avenue, Boynton Beach, FL 33435

Phone Number 561.742.6266 Discipline: Grant Funding

Duration of Contract or business relationship 22 years

Type of Services Provided Grant Funding, Stormwater Master Planning, Streetscapes, Parks, Bike/Ped Studies

BUSINESS NAME: Kimley-Horn and Associates, Inc.

NAME AND TITLE (PERSON AUTHORIZED TO BIND THE COMPANY): B. Kelley Klepper, AICP, Vice President

SIGNATURE:

B Kelley Klepper

DATE:

February 10, 2022

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

DRUG FREE WORKPLACE FORM

The undersigned Consultant in accordance with Florida Statute 287.087 hereby certifies that
Kimley-Horn and Associates, Inc. does:
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.

B. Kelley Klippan
Offeror's Signature

February 10, 2022
Date

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, B. Kelley Klepper, AICP, being an authorized representative of the Respondent, Kimley-Horn and Associates, Inc., located at 1777 Main Street, Suite 200

City: Sarasota State: FL Zip Code: 34236, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: B Kelley Klepper Date: 2/10/2022

Telephone #: 941.379.7600 Fax #: 561.863.8175

Federal ID #: 56-0885615

STATE OF Florida
COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 10th day of Feb, 2022 by B. Kelley Klepper.

Susan M. Johnson
Notary Public - State of Florida

Personally Known OR Produced Identification
Type of Identification Produced _____



THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

NON-COLLUSIVE AFFIDAVIT

Before me, the undersigned authority, personally appeared:

B. Kelley Klepper, AICP who, being first duly sworn, deposes and says that:

1. He/She is the Vice President (Owner, Partner, Officer, Representative or Agent) of Kimley-Horn and Associates, Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 10th day of February, 2022

By: B. Kelley Klepper

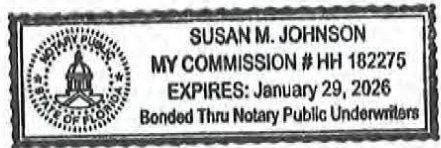
B. Kelley Klepper, AICP
(Printed Name)
Vice President
(Title)

STATE OF Florida
COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 10th day of Feb, 2022 by B. Kelley Klepper

Susan M. Johnson
Notary Public - State of Florida

Personally Known OR Produced Identification
Type of Identification Produced _____



THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Seasata

This 10th day of February of 2022

B. Kelley Klepper, AICP, being first duly sworn, deposes and says that he or she is the authorized representative of Kimley-Horn and Associates, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 10th day of February, 2022.

By: B Kelley Klepper
B. Kelley Klepper, AICP
(Printed Name)
Vice President

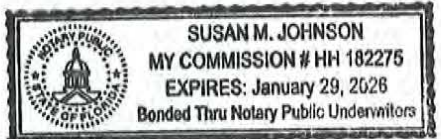
STATE OF Florida

COUNTY OF Seasata

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 10th day of Feb, 2022 by B. Kelley Klepper.

Susan M. Johnson
Notary Public - State of Florida

Personally Known OR Produced Identification
Type of Identification Produced _____



THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)
- I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- None Of The Above

PART II:

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

BUSINESS NAME: Kimley-Horn and Associates, Inc.

NAME AND TITLE (PERSON AUTHORIZED TO BIND THE COMPANY): B. Kelley Klepper, AICP

SIGNATURE: B Kelley Klepper DATE: February 10, 2022

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM

The undersigned Vendor/Consultant/Contractor (Vendor), certifies the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
 - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
 - b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.
7. Vendor understands that pursuant to Florida Statutes, section 448.095, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the Vendor named in this certification to civil penalties, attorney's fees and costs.

VENDOR: Kimley-Horn and Associates, Inc. (Vendor's Company Name)

Certified By: B Kelley Klepper
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: B. Kelley Klepper, AICP

Date Certified: February 10, 2022

THIS PAGE MUST BE COMPLETED AND SUBMITTED

DISCLOSURE FORM
FOR
CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan:
_____.

Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here:
_____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: Kimley-Horn and Associates, Inc.

NAME AND TITLE (PERSON AUTHORIZED TO BIND THE COMPANY): B. Kelley Klepper, AICP, Vice President

SIGNATURE: B. Kelley Klepper DATE: February 10, 2023

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Scrutinized Company Certification Form

Company Name: Kimley-Horn and Associates, Inc.

Authorized Representative Name and Title: B. Kelley Klepper, AICP, Vice President

Address: 1777 Main Street, Suite 200 City: Sarasota State: FL ZIP: 34236

Phone Number: 941.379.7600 Email Address: kelley.klepper@kimley-horn.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

- This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.
- This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: B. Kelley Klepper
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: B. Kelley Klepper, AICP, Vice President

Date Certified: February 10, 2022

Solicitation/Contract/PO Number (Completed by Purchasing): 2022-13

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

END OF PART IV



[Department of State](#) [Division of Corporations](#) [Search Records](#) [Search by Entity Name](#)

Detail by Entity Name

Foreign Profit Corporation
KIMLEY-HORN AND ASSOCIATES, INC.

Filing Information

Document Number 821359
FEI/EIN Number 56-0885615
Date Filed 04/24/1968
State NC
Status ACTIVE

Principal Address

421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Changed: 04/24/2021

Mailing Address

421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Changed: 04/24/2021

Registered Agent Name & Address

CT CORPORATION SYSTEM
1200 SOUTH PINE ISLAND ROAD
PLANTATION, FL 33324

Name Changed: 05/14/2008

Address Changed: 01/24/2017

Officer/Director Detail

Name & Address

Title Director

Good, Brian A.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Colvin, Scott W.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Dvorak, William E., Jr.

111 West Jackson Blvd.
Suite 1320
Chicago, IL 60604

Title Director

Mutti, Brent H.
7740 N 16th Street
Suite 300
Phoenix, AZ 85020

Title VP

McEntee, David L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Treasurer

McEntee, David L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Assistant Secretary

McEntee, David L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title President

Lefton, Steven E.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title CEO

Lefton, Steven E.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title VP

Flanagan, Tammy L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title CFO

Flanagan, Tammy L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Danielson, Paul B.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Senior Vice President

Cook, Richard N.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Secretary

Cook, Richard N.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Blakley, Stephen W.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Chairman

Atz, John C.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Montanye, Emmeline F.
817 West Peachtree Street,
NW, Suite 601
Atlanta, GA 30308

Title Director

Hall, James R.
12750 Merit Drive, Suite 1000
Dallas, TX 75251

Title Director

Lefton, Steven E.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Peed, Brooks H.
445 24th Street
Suite 200
Vero Beach, FL 32960

Title Director

Barber, Barry L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Atz, John C.

1920 Wekiva Way
Suite 200
West Palm Beach, FL 33411

Annual Reports

Report Year	Filed Date
2019	04/27/2019
2020	04/15/2020
2021	04/24/2021

Document Images

04/24/2021 -- ANNUAL REPORT	View image in PDF format
04/15/2020 -- ANNUAL REPORT	View image in PDF format
11/25/2019 -- AMENDED ANNUAL REPORT	View image in PDF format
04/27/2019 -- ANNUAL REPORT	View image in PDF format
06/21/2018 -- AMENDED ANNUAL REPORT	View image in PDF format
03/15/2018 -- ANNUAL REPORT	View image in PDF format
04/28/2017 -- ANNUAL REPORT	View image in PDF format
08/02/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
01/28/2016 -- ANNUAL REPORT	View image in PDF format
09/09/2015 -- AMENDED ANNUAL REPORT	View image in PDF format
04/15/2015 -- ANNUAL REPORT	View image in PDF format
04/22/2014 -- ANNUAL REPORT	View image in PDF format
01/14/2013 -- ANNUAL REPORT	View image in PDF format
03/29/2012 -- ANNUAL REPORT	View image in PDF format
02/17/2011 -- ANNUAL REPORT	View image in PDF format
04/21/2010 -- ANNUAL REPORT	View image in PDF format
04/30/2009 -- ANNUAL REPORT	View image in PDF format
05/14/2008 -- ANNUAL REPORT	View image in PDF format
04/12/2007 -- ANNUAL REPORT	View image in PDF format
04/21/2006 -- ANNUAL REPORT	View image in PDF format
06/02/2005 -- ANNUAL REPORT	View image in PDF format
04/26/2004 -- ANNUAL REPORT	View image in PDF format
04/30/2003 -- ANNUAL REPORT	View image in PDF format
08/12/2002 -- Reg. Agent Change	View image in PDF format
05/08/2002 -- ANNUAL REPORT	View image in PDF format
02/06/2001 -- ANNUAL REPORT	View image in PDF format
03/02/2000 -- ANNUAL REPORT	View image in PDF format
03/17/1999 -- ANNUAL REPORT	View image in PDF format
02/12/1998 -- ANNUAL REPORT	View image in PDF format
02/27/1997 -- ANNUAL REPORT	View image in PDF format
03/05/1996 -- ANNUAL REPORT	View image in PDF format

STATE LICENSE

State of Florida Department of State

I certify from the records of this office that KIMLEY-HORN AND ASSOCIATES, INC. is a North Carolina corporation authorized to transact business in the State of Florida, qualified on April 24, 1968.

The document number of this corporation is 821359.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on April 24, 2021, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Kimley-Horn has renewed
certificate and is
awaiting receipt.*

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-sixth day of April,
2021*



Ronald R. Lee
Secretary of State

Tracking Number: 6274349232CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Client#: 25320

KIMLHORN

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Greyling Ins. Brokerage/EPIC, 3780 Mansell Road, Suite 370, Alpharetta, GA 30022. CONTACT NAME: Jerry Noyola, PHONE: 770-220-7699, E-MAIL ADDRESS: jerry.noyola@greyling.com. INSURER(S) AFFORDING COVERAGE: INSURER A: National Union Fire Ins. Co. (19445), INSURER B: Allied World Assurance Company (U.S.) (19489), INSURER C: New Hampshire Ins. Co. (23841), INSURER D: Lloyds of London (085202).

COVERAGES CERTIFICATE NUMBER: 21-22 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, Workers Compensation and Employers' Liability, and Professional Liab.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Umbrella Follows Form with respects to General, Automobile & Employers Liability Policies.

CERTIFICATE HOLDER: Sample Certificate. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

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American Institute of Certified Planners
Making Great Communities Happen

August 17, 2020

B. Kelley Klepper, AICP
Kimley-Horn and Associates
1777 Main Street
Suite 200
Sarasota, FL 34236


RE: AICP Certification Verification

Please accept this letter as confirmation that B. Kelley Klepper, AICP is a current member, in good standing, of the American Institute of Certified Planners (AICP), the professional institute of the American Planning Association (APA). The official details of the member's certification are:

AICP Certification Start Date: 7/1/1999
AICP Certification Number: 014572

AICP is the APA's professional institute, providing recognized leadership nationwide in the certification of professional planners, ethics, professional development, planning education, and the standards of planning practice.

AICP certified planners carry a high mark of distinction because they are required to meet rigorous standards, maintain their expertise through continuing education, and serve community interests.



American Institute of Certified Planners
Making Great Communities Happen

April 12, 2018

Allison D. Megrath, AICP
2026 SW 77th Terrace
Gainesville, FL 32607

RE: AICP Certification Verification

Please accept this letter as confirmation that Allison D. Megrath, AICP is a current member, in good standing, of the American Institute of Certified Planners (AICP), the professional institute of the American Planning Association (APA). The official details of the member's certification are:

AICP Certification Start Date: 4/1/2005
AICP Certification Number: 19583

AICP is the APA's professional institute, providing recognized leadership nationwide in the certification of professional planners, ethics, professional development, planning education, and the standards of planning practice.

AICP certified planners carry a high mark of distinction because they are required to meet rigorous standards, maintain their expertise through continuing education, and serve community interests.



CHMM
CERTIFIED HAZARDOUS MATERIALS MANAGER®

RICHARD BROWNE

THIS SUCCESSFULLY MET ALL THE REQUIREMENTS OF EDUCATION, EXPERIENCE AND EXAMINATION AND IS NOW REGISTERED AS:

CERTIFIED HAZARDOUS MATERIALS MANAGER® CHMM®

October 15, 2018 21321
October 2, 2021



STATE OF FLORIDA
BOARD OF PROFESSIONAL ENGINEERS

VAN BUSKIRK, PETER THOMAS
1512 WILSON STREET
DAVIE, FL 33413

LICENSE NUMBER: PE24857
EXPIRATION DATE: FEBRUARY 28, 2023



STATE OF FLORIDA
BOARD OF LANDSCAPE ARCHITECTURE

DEAN, EDWARD MATTHEW
16075 79TH AVENUE EAST
PALM BEACH, FL 33411

LICENSE NUMBER: LA24727
EXPIRATION DATE: NOVEMBER 30, 2023



esa
The Ecological Society of America

Sarah Johnson
is a certified biologist and is governed by the Society's Code of Ethics.



STATE OF FLORIDA
BOARD OF PROFESSIONAL ENGINEERS

CLANCY, MALLORY SHEA
1792 WOODLAWN AVENUE
FORT PIERCE, FL 33901

LICENSE NUMBER: PE21832
EXPIRATION DATE: FEBRUARY 28, 2023



STATE OF FLORIDA
BOARD OF PROFESSIONAL ENGINEERS

KEHR, ADAM B
14516 LAUREL LAKE DRIVE
BUNNELL BEACH, FL 32111

LICENSE NUMBER: PE24773
EXPIRATION DATE: FEBRUARY 28, 2023



Justin Saarinen

Certified Geographic Information Systems (GIS) Professional (IGIS)



STATE OF FLORIDA
BOARD OF PROFESSIONAL ENGINEERS

WILLIAMS, MOLLY CHARLENE
304 WOOD STREET
KADAWATHI, FL 33609

LICENSE NUMBER: PE30311
EXPIRATION DATE: FEBRUARY 28, 2023



STATE OF FLORIDA
BOARD OF PROFESSIONAL ENGINEERS

STRACKBEIN, TRENTON TODD
3075 GUY SANDER ROAD
PALM BEACH, FL 33411

LICENSE NUMBER: PE24342
EXPIRATION DATE: FEBRUARY 28, 2023

The Professional Institute of the American Planning Association

herby qualifies

Jessica L. Sick

as a member with all the benefits of a Certified Planner and responsibility to the AICP Code of Ethics and Professional Conduct.

Certified Planner Number: 0215311

March 23, 2007