



City of North Port
DEPARTMENT OF PUBLIC WORKS
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MEMORANDUM

TO: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager
THROUGH: Jason Yarborough, ICMA-CM, Assistant City Manager
FROM: Chuck Speake, Public Works Director
SUBJECT: Item #110: Mobility Study
DATE: August 1, 2022

During the City Commission Workshop on April 4, 2022, the Commission provided consensus to move forward with Scenario 2, which does not include the area east of Toledo Blade, Price Boulevard widening project Phase III, and to implement one Citywide fee schedule based on the suggested mobility Fee rate for outside of Activity Centers. The Department of Public Works coordinated the review of the proposed Mobility Fee with Planning Division’s staff who identified a requirement to amend the Transportation Element of the City’s Comprehensive Plan to accommodate the Level of Service designations identified within the proposed Mobility and Connectivity Plan. A Legal Services Request has been submitted to evaluate timing for the adoption of the Mobility Fee contingent upon future Comprehensive Plan amendments.

The following provides an updated timeline based on the response received from the Legal Department and consultation with the Consultant:

<u>Task</u>	<u>Completion Date</u>
1) A Capital Improvement Project was established for a Mobility-Connectivity and Mobility Fee Study.	October 1, 2018
2) The Scope of Work and final Request for Proposal (RFP) were completed.	June 2019
3) The Selection Committee and Negotiating Team completed the evaluations of the proposals and selected ESPR Corporation.	October 30, 2019
4) The Commission issued the Award of Contract to ESPR Corporation.	January 28, 2020
5) A Purchase Order was issued by the Purchasing Division Department of Finance to ESPR Corporation.	February 10, 2020
6) The Notice to Proceed (NTP) was issued to ESPR Corporation.	March 16, 2020

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| 7) | Kick-Off Meeting with all City Departments via Microsoft TEAMS. <i>Note: The project starts and kick-off meetings were originally planned for April 2020, but were delayed due to the COVID-19 pandemic.</i> | October 2, 2020 |
| 8) | Kick-Off Meeting with the Sarasota-Manatee Metropolitan Planning Organization (MPO), Sarasota County and Charlotte County Public Works, Sarasota County School District, Sarasota County Area Transit (SCAT), and Charlotte County MPO via Microsoft TEAMS. | November 4, 2020 |
| 9) | Preparation of the Mobility-Connectivity and Mobility Fee Study. | October 2, 2020 -
September 24, 2021 |
| 10) | City Commission Workshop with staff and stakeholders to review Matrix of Options. | June 7, 2021 |
| 11) | First Community Meeting to present and seek public input on the Mobility-Connectivity and Mobility Fee Study. | July 20, 2021 |
| 12) | On-line Workshop with stakeholders to review the Mobility-Connectivity and Mobility Fee Study. | December 15, 2021 |
| 13) | City Commission Meeting to review the Mobility-Connectivity and Mobility Fee Study to provide findings from the Workshop with stakeholders. | February 01, 2022 |
| 14) | Second Community Meeting to present and seek public input as an on-line open house format about the Substantial Completion of the Mobility-Connectivity and Mobility Fee Study. | February 8, 2022 |
| 15) | Final Mobility-Connectivity and Mobility Fee Study Presentation. | March 08, 2022 |
| 16) | Continued Final Mobility-Connectivity and Mobility Fee Study Presentation at Special Meeting. | April 04, 2022 |
| 17) | Planning provided input on necessary changes to the Transportation Element of the Comprehensive Plan to accommodate the implementation of the proposed Mobility Fee. | July 1, 2022 |
| 18) | Legal Services Request submitted to review timing of the adoption of the proposed Mobility Fee with an effective date contingent upon planned Comprehensive Plan amendments. | July 25, 2022 |

Next steps for the progress of the proposed Mobility Fee will be determined following completion of the review by the City Attorney's Office. Should you have any questions, or desire any additional information, please do not hesitate to contact me.

CS/GW/gw

Cc: PW Electronic File
Jason Yarborough, ICMA-CM, Assistant City Manager
Juliana B. Bellia, Assistant City Manager
Amber Slayton, City Attorney