



Legislation Text

File #: 22-3110, **Version:** 1

TO: Honorable Mayor & Members of the North Port Commission

FROM: Heather Faust, MMC, City Clerk

TITLE: City Clerk Monthly Status Report

Recommended Action

Informational purpose only.

Background Information

During the City Commission Workshop, Strategic Planning Session held on April 26, 2018, the Commission directed all Charter Officers to provide a monthly report as to the status of Commission directives and activities. Accordingly, in an effort to update the Commission on the status of various activities within the City Clerk's Department attached are the following reports:

- Commission Update
- Public Records Request Log - Fiscal Year 2021-2022
- Fiscal Year to Date Requests - Closed Status (New)
- Open Requests by Status Chart

Strategic Plan

Good Governance

Financial Impact

Not applicable.

Procurement

Not applicable.

Attachments:

1. Commission Update
2. Public Records Request FY Log
3. Closed FY Records Chart
4. Open Status FY Records Chart

Prepared by: Adrian Jianelli, Assistant City Clerk

Department Director: Heather Faust, MMC, City Clerk