



**City of North Port**  
**PURCHASING**  
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**MEMORANDUM**

**TO:** A. Jerome Fletcher II, City Manager  
**FROM:** Geoff Thomas, Contract Administrator I  
**DATE:** February 17, 2022  
**SUBJECT:** **RLI NO. 2022-03 Myakkahatchee Creek Greenway Disc Golf Course Development**

Over the course of two fiscal years, two solicitations were issued in an attempt to competitively secure a responsive, responsible provider for a Disc Golf Course.

RFQ 2021-19 Myakkahatchee Creek Greenway Disc Golf Course was advertised January 2, 2021 and one submittal was received and rejected as it exceeded the budget. Parks & Recreation obtained more funding for the project this fiscal year and RLI NO. 2022-03 Myakkahatchee Creek Greenway Disc Golf Course Development was issued and advertised December 8, 2021 without receiving any proposals.

Sec. 2-411(f) of the City of North Port Procurement Code, Reservation of Rights, contains the following provision:

If fewer than two responsive and responsible bids or proposals are received following any solicitation under this article, the city reserves the right to reject all bids and proposals and to negotiate with any responsible provider to secure the best terms and conditions in the interest of the city.

Parks and Recreation staff and Purchasing staff had a preliminary meeting with Jon F. Swift Inc. February 17, 2022 and it is the recommendation of the Parks and Recreation Department and Purchasing that the City move forward with contract negotiations with Jon F. Swift Inc., as a responsible provider able to provide the needed services. The Parks and Recreation Director selected the following City Staff to conduct contract negotiations: Tricia Wisner and Jeff Nelson.

**Approve to move forward with the Negotiations:**  YES  NO

**Approve the Negotiations Team:**  YES  NO

**Other:** \_\_\_\_\_

\_\_\_\_\_  
 A. Jerome Fletcher II, City Manager

\_\_\_\_\_  
 Date